



**PROFESSIONAL ENGINEERS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS, AND PROFESSIONAL LAND SURVEYORS
Room 121A, 1400 East Washington Avenue, Madison
Contact: Brittany Lewin (608) 266-2112
December 17, 2015**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda (1-3)**
- B) Approval of Minutes – October 7, 2015 (4-5)**
- C) Administrative Updates**
 - 1) Staff Updates
 - 2) Board Member Term Expiration Dates
 - a) Kristine Cotharn – 7/1/2017
 - b) Joseph Eberle – 7/1/2017
 - c) Steven Hook – 7/1/2014
 - d) Mark Mayer – 7/1/2018
- D) Legislative and Administrative Rule Matters**
 - 1) A-E 13 Relating to Engineer Continuing Education
 - 2) Update on Pending and Possible Rulemaking Projects
- E) Continuing Education Audit Update**
- F) Items Added After Preparation of Agenda:**
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Updates
 - 3) Education and Examination Matters
 - 4) Credentialing Matters
 - 5) Practice Matters
 - 6) Legislation/Administrative Rule Matters
 - 7) Informational Items
 - 8) Disciplinary Matters
 - 9) Presentations of Petitions for Summary Suspension
 - 10) Presentation of Proposed Stipulations, Final Decisions and Orders

- 11) Presentation of Proposed Final Decisions and Orders
- 12) Presentation of Interim Orders
- 13) Petitions for Re-Hearing
- 14) Petitions for Assessments
- 15) Petitions to Vacate Orders
- 16) Requests for Disciplinary Proceeding Presentations
- 17) Motions
- 18) Petitions
- 19) Appearances from Requests Received or Renewed
- 20) Speaking Engagement(s), Travel, or Public Relation Request(s)

G) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

H) Credentialing Matters

- 1) Discipline Review
 - a) Robert Chi **(6-21)**
 - b) Zhenjing Guo **(22-34)**
- 2) Application Review **(35-36)**
 - a) Nicholas Detroye
 - b) Kevin Frost
 - c) Kyle Halverson
 - d) Zitao Wang
 - e) Alexandria Motl
 - f) Stephen Oser
- 3) Reinstatement Request
 - a) Curt Fakler **(37-45)**
 - b) Luis Ferrer **(46-62)**
 - c) James Heinsman **(63-108)**
 - d) John McErlean **(109-136)**
 - e) James Mueller **(137-182)**
 - f) Charles Taylor **(183-198)**

L) Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) Monitoring
- 2) **Administrative Warnings**
 - a) 14 ENG 012 – J.P.W. **(199-200)**
 - b) 14 ENG 014 – S.P.M. **(201-202)**
 - c) 15 ENG 016 – D.L.S. **(203-204)**
 - d) 15 ENG 018 – R.W.R. **(205-206)**
 - e) 15 ENG 061 – J.M.G. **(207-208)**
- 3) **Proposed Stipulations, Final Decisions and Orders**
 - a) 14 ENG 007 – Edward P. Hutson, Jr. **(209-214)**
 - b) 15 ENG 010 – Richard W. Whitwell **(215-220)**
 - c) 15 ENG 019 – William L. Rothering **(221-226)**
 - d) 15 ENG 058 – Nelson E. Almond **(227-232)**

- 4) **Case Closures**
 - a) 15 ENG 009 **(233-235)**
 - b) 15 ENG 012 **(236-239)**
 - c) 15 ENG 020 **(240-243)**
 - d) 15 ENG 024 **(244-246)**
 - e) 15 ENG 028 **(247-250)**
 - f) 15 ENG 029 **(251-253)**
 - g) 15 ENG 030 **(254-256)**
 - h) 15 ENG 044 **(257-259)**
 - i) 15 ENG 048 **(260-263)**

M) Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Application Review
- 4) Disciplinary Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petitions for Summary Suspensions
- 8) Petitions for Designation of Hearing Examiner
- 9) Proposed Stipulations, Final Decisions and Order
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Petitions to Vacate Orders
- 16) Petitions for Assessments and Evaluations
- 17) Proposed Interim Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

O) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

NEXT MEETING DATE – JANUARY 27, 2016

**PROFESSIONAL ENGINEER SECTION
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS
MEETING MINUTES
October 7, 2015**

PRESENT: Joseph Eberle, Steven Hook, Mark Mayer

EXCUSED: Kristine Cotharn

STAFF: Brittany Lewin, Executive Director; and other department staff

CALL TO ORDER

Joseph Eberle, Chair, called the meeting to order at 8:45 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Steven Hook moved, seconded by Mark Mayer, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Steven Hook moved, seconded by Mark Mayer, to approve the minutes of September 17, 2015 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Steven Hook moved, seconded by Mark Mayer, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Joseph Eberle read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Joseph Eberle-yes; Steven Hook-yes; Mark Mayer-yes. Motion carried unanimously.

The Section convened into Closed Session at 8:47 a.m.

RECONVENE TO OPEN SESSION

MOTION: Steven Hook moved, seconded by Mark Mayer, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 8:48 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Steven Hook moved, seconded by Mark Mayer, to reaffirm all votes made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

Application Review

MOTION: Steven Hook moved, seconded by Mark Mayer, to approve the professional engineer registration application of Francesco Ramos, once all requirements are met. Motion carried unanimously.

Reinstatement

MOTION: Steven Hook moved, seconded by Mark Mayer, to approve the reinstatement of the professional engineer registration of Arthur Ryzak, once all requirements are met. Motion carried unanimously.

ADJOURNMENT

MOTION: Steven Hook moved, seconded by Mark Mayer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 8:50 a.m.

DRAFT