



STATE OF WISCONSIN

Department of Safety and Professional Services
1400 E Washington Ave.
Madison WI 53703

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PO Box 8935
Madison WI 53708-8935

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Governor Scott Walker Secretary Dave Ross

Voice: 608-266-2112 • FAX: 608-267-3816 • TTY: 608-267-2416

**A-E JOINT BOARD
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Berni Mattsson - 608-266-2112
October 10, 2012**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.

**FULL BOARD MEETING
9:00 a.m.**

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. **Adoption of Agenda (1-2)**
- B. **Approval of Minutes July 24, 2012 (3-4)**
- C. Secretary Matters
- D. **Executive Director Matters**
 - 1) Staff Changes
 - 2) Meeting Minutes/Recordings
 - 3) DPS Website Presentation (5)
- E. **Consideration of Whether to Accept Electronic Transcripts as “Official” (7-12)**
- F. **Liaison/Committee/Section Member Reports**
 - 1) Architects
 - 2) Designers
 - 3) Engineers
 - 4) Land Surveyors
 - 5) Landscape Architects
- G. **Legislation/Administrative Rule Matters**
 - 1) Draft of Proposed Rules Regarding Chapter A-E 2.02, Registration Seals (13-15)
- H. **Speaking Engagement, Travel, Public Relation Requests**
 - 1) Designation of NCEES Meeting Attendee

- I. Items Received After Printing of the Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Division of Legal Services and Compliance Matters
 - 3) Education and Examination Matters
 - 4) Credentialing Matters
 - 5) Practice Questions/Issues
 - 6) Legislation/Administrative Rule Matters
 - 7) Liaison/Committee Report(s)
 - 8) Informational Item(s)
 - 9) Speaking Engagement(s), Travel, or Public Relation Request(s)

J. New Business

K. Public Comments

ADJOURNMENT

**A-E JOINT BOARD
MEETING MINUTES
July 24, 2012**

Present by

Teleconference: Andrew Albrecht, Mark Cook, Julia DeCicco, Joe Eberle, Daniel Fedderly, Steven Hook, Matt Janiak, Ruth G. Johnson, Gary Kohlenberg, Charles Kopplin, James Rusch, Rosheen Styczinski, and Steven Tweed

Not Present: Bernie Abrahamson, Mike Eberle, Tom Gasperetti, James Gersich, Mike Kinney, Mark Mayer, Jim Mickowski, Nancy Ragland and Larry Schnuck

Staff: Berni Mattsson, Executive Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

Rosheen Styczinski, Board Chair, called the meeting to order at 9:10 a.m. A quorum of 13 members was confirmed.

ADOPTION OF AGENDA

MOTION: Jim Rusch moved, seconded by Ruth G. Johnson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Joe Eberle moved, seconded by Matt Janiak, to approve the minutes of October 12, 2011 as published. Motion carried unanimously.

EXECUTIVE DIRECTOR MATTERS

Berni Mattsson provided the Board with an overview of the new Late Agenda Item procedure. She also updated the Board the elections will take place at the first meeting of 2013 due to the discontinuation of the officer training program. She announced that Katie Koschnick is the new Division Administrator for the Division of Board Services.

BOARD DISCUSSION

1. LEGISLATION/ADMINISTRATIVE RULE MATTERS

a. Update Related to A-E 2.02: Electronic Seals and Signatures

Berni Mattsson reported that the legislative reference for electronic signatures is going to be changed to correct the reference to Subchapter II of Chapter 137, Stats. There was discussion surrounding the outstanding item of electronic sealing. Charles Kopplin suggested a verification process be included to verify that the seal is being affixed by the licensee and not purely a photocopy of a seal. Yolanda McGowan summarized the discussion as the Board wanting an option for electronic sealing with certain conditions including that the licensees can ensure and maintain control such that his or her work or seal cannot be used without the licensee's authorization.

MOTION: Joe Eberle moved, seconded by Jim Rusch, to revise the rules to allow electronic sealing. Motion carried unanimously.

MOTION: Joe Eberle moved, seconded by Charles Kopplin, to direct the preparation of the rule draft consistent with the scope statement. Motion carried unanimously.

2. LIAISON/COMMITTEE REPORTS

a. Architects

No report offered.

- b. Designers
Dan Fedderly indicated that the Section has not yet secured a sponsor for the legislative change that the Section is trying to put forth.
 - c. Engineers
Charles Kopplin indicated that there is a new professional member on the Engineer Section but are still waiting for a public member. They are still working on rules to implement changes made necessary by 2010 WI ACT 350.
 - d. Land Surveyors
No report offered.
 - e. Landscape Architects
Rosheen Styczinski reported that the Landscape Architects are wrapping up their first period of required CEU. She noted that the licensees have been active.
3. **SPEAKING ENGAGEMENT, TRAVEL, PUBLIC RELATIONS REQUESTS**
- a. It was decided that the delegates for NCEES would alternate between the Engineers Section and the Land Surveyor Section. It was suggested that all meetings the same year should be attended by the same person.

ADJOURNMENT

MOTION: Matt Janiak moved, seconded by Joe Eberle, to adjourn the meeting at 10:21 a.m.
Motion carried unanimously.

**State of Wisconsin
Department of Safety & Professional Services**

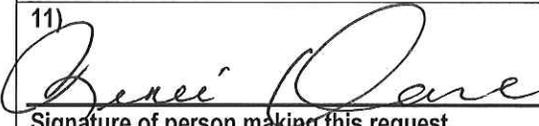
AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Berni Mattsson, Executive Director		2) Date When Request Submitted: 9/12/12 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors			
4) Meeting Date: 10/10/12	5) Attachments: Yes x No	6) How should the item be titled on the agenda page? DSPS staff website presentation	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input checked="" type="checkbox"/> Yes by _____ (name) No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: <p>The Department is in the process of revamping our DSPS website and we will be wrapping up that project by October 1st. The official launch date of our new website to the public will be November 1st.</p> <p>DSPS staff will present the new website to give you a brief overview and ask if members have any last minute suggestions or comments before it goes live on November 1st.</p>			
11) Authorization			
		6/20/12	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Renee Vance		2) Date When Request Submitted: May 18, 2012 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: AE Joint Board			
4) Meeting Date: October 10, 2012	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Electronic Transcripts	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Some of the colleges are changing the way they would like to send "Official Transcripts". The attached transcript is a sample of an electronic transcript that I have printed off from the Georgia Institute of Technology. I would like the board to review this transcript and decide whether or not the boards will start accepting these transmittals as "official" as long as they are printed by our department directly from the college website/database. The current process for all of the A-E Joint Board Professions is that the transcripts are submitted to the department in a sealed envelope from the college along with the applicant's application, fee, and any other documents which may be required for licensure and/or examination qualification.			
11) Authorization  Signature of person making this request		Date 5/18/12	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Vance, Renee L - DSPS

From: Chuck & Janice Gmail [REDACTED]
Sent: Friday, May 18, 2012 7:52 AM
To: Vance, Renee L - DSPS
Subject: RE: Electronic Transcripts

Renee',

It appears that to determine if the transcript is valid, the department must receive it electronically.

I agree that we should put it on the Engineer Section's agenda. It is also a topic we should discuss at the Joint Board meeting.

Thank you for bringing it to my attention.

Chuck

From: Vance, Renee L - DSPS [<mailto:Renee.Vance@wisconsin.gov>]
Sent: Friday, May 18, 2012 7:42 AM
To: 'Chuck & Janice Gmail'
Subject: RE: Electronic Transcripts

Sorry about that? Don't know why it didn't go through... here it is again.

Renee' Vance
renee.vance@wi.gov
Department of Safety and Professional Services
1400 E Washington Ave.
PO Box 8935
Madison WI 53708-8935

From: Chuck & Janice Gmail [REDACTED]
Sent: Thursday, May 17, 2012 3:38 PM
To: Vance, Renee L - DSPS
Subject: RE: Electronic Transcripts

Renee',

Was there supposed to be one attached to the email you sent to me?

Chuck

From: Vance, Renee L - DSPS [<mailto:Renee.Vance@wisconsin.gov>]
Sent: Thursday, May 17, 2012 2:15 PM
To: 'Chuck & Janice Gmail'
Subject: Electronic Transcripts

Hi there,

Hope everything is well with you. I am writing you to ask if you could answer a question for me or if you would like me to add it to the board agenda for discussion.

Recently I have ran into a couple of applicants that indicated their college is only issuing electronic transcripts. I have printed off one that I recently received for the architect profession, but mainly are the exact same thing for the engineering degrees and attached it to this email. The question is do you feel that the board would be willing to accept these type of transcripts as "official"?

Right now the process is that the applicant must submit the application, fee, and transcripts in a sealed envelope via regular mail. The department is working on getting forms/applications online for electronic submittals as well, even though there definitely is not a date set for that as of yet.

So mainly I would like to know if the Engineering Section would accept electronic transcripts if they are printed directly from the college's website/database?

Renee' Vance

renee.vance@wi.gov

Department of Safety and Professional Services

1400 E Washington Ave.

PO Box 8935

Madison WI 53708-8935

Georgia Institute of Technology

Office of the Registrar - Transcripts

Office of the Registrar
Georgia Institute of Technology
Atlanta, GA 30332-0315

How to Authenticate This Official Transcript From the Georgia Institute of Technology

This official transcript has been transmitted electronically to the recipient, and is intended solely for use by that recipient. If you are not the intended recipient, please notify the Office of the Registrar at the Georgia Institute of Technology. It is not permissible to replicate this document or forward it to any person or organization other than the identified recipient. Release of this record or disclosure of its contents to any third party without written consent of the record owner is prohibited.

This official transcript has been digitally signed and therefore contains special characteristics. If this document has been issued by the Georgia Institute of Technology, and this document is viewed using Adobe® Acrobat version 6.0 or greater, or Adobe® Reader version 6.04 or greater, it will reveal a digital certificate that has been applied to the transcript. This digital certificate will appear in a pop-up screen or status bar on the document, display a blue ribbon, and declare that the document was certified by the Georgia Institute of Technology with a valid certificate issued by GeoTrust CA for Adobe®. This document certification can be validated by clicking on the Signature Properties of the document.



The blue ribbon symbol is your assurance that the digital certificate is valid, the document is authentic, and the contents of the transcript have not been altered.



If the transcript does not display a valid certification and signature message, reject this transcript immediately. An invalid digital certificate display means either the digital signature is not authentic, or the document has been altered. The digital signature can also be revoked by the transcript office if there is cause, and digital signatures can expire. A document with an invalid digital signature display should be rejected.



Lastly, one other possible message, Author Unknown, can have two possible meanings: The certificate is a self-signed certificate or has been issued by an unknown or untrusted certificate authority and therefore has not been trusted, or the revocation check could not complete. If you receive this message make sure you are properly connected to the internet. If you have a connection and you still cannot validate the digital certificate on-line, reject this document.

The transcript key and guide to transcript evaluation is the last page of this document.

The current version of Adobe® Reader is free of charge, and available for immediate download at <http://www.adobe.com>.

If you require further information regarding the authenticity of this transcript, you may email or call the Office of the Registrar at the Georgia Institute of Technology at comments@registrar.gatech.edu or 404-894-4150.

THE GEORGIA INSTITUTE OF TECHNOLOGY
GEORGIA INSTITUTE OF TECHNOLOGY
 A UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA
 OFFICE OF THE REGISTRAR - ATLANTA, GEORGIA 30332-0315
OFFICIAL DOCUMENT

Student No: [REDACTED]

Date of Birth: [REDACTED]

Date Issued: 14-MAY-2012

AEEE
Page: 1

Issued To: [REDACTED]

AVOW:1440778
CERTIFIED ELECTRONIC PDF

Record of: [REDACTED]

Institution Information continued:

***** BEGIN GRADUATE SEMESTER TOTALS *****				
	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	30.00	30.00	114.00	3.80
TOTAL TRANSFER	0.00	0.00	0.00	0.00
OVERALL	30.00	30.00	114.00	3.80
REGENTS	30.00	30.00	114.00	3.80

Current Program:
Major : Architecture

Degree Awarded : Master of Science 02-MAY-2009
Major : Architecture

SUBJ NO.	C	COURSE TITLE	CRED	GRD	PTS	R	ACADEMIC STANDING	Good Standing
***** END GRADUATE SEMESTER TOTALS *****								
***** END OF TRANSCRIPT *****								
***** END OF RECORD *****								

INSTITUTION CREDIT:

Fall 2008

Architecture

ARCH 4414	A	Represent in Watercolor	3.00	B	9.00			
ARCH 6053	A	Arch Options Studio III	6.00	A	24.00			
ARCH 8821	A	Spec Top-Hist,Theor&Crit Latin American Arch & Urbanism	3.00	A	12.00			
ARCH 8823	A	Spec Top-Hist,Theor,Crit Ind. Study MS Classical Design	3.00	A	12.00			
COOP 6003	A	Co-op Work Assignment	3.00	V	0.00			
Term: Ehrs: 15.00 GPA-Hrs: 15.00 Pts:			57.00		GPA: 3.80			

Spring 2009

Architecture

ARCH 6052	A	Arch Options Studio II	6.00	A	24.00			
ARCH 6113	A	Hist Renaiss&Manner Arch	3.00	A	12.00			
ARCH 8813	A	Spec Top-Arch Design Traditional Design Workshop	3.00	B	9.00			
ARCH 8822	A	Spec Top-Hist,Theor&Crit	3.00	A	12.00			
COOP 6003	A	Co-op Work Assignment	3.00	V	0.00			
Term: Ehrs: 15.00 GPA-Hrs: 15.00 Pts:			57.00		GPA: 3.80			

***** CONTINUED ON NEXT COLUMN *****

transcript

In accordance with the Family Educational Rights and Privacy Act of 1974, as Amended, this document may not be released to others without the written consent of the student.


Reta Pikowsky, Registrar
 Georgia Institute of Technology

GEORGIA INSTITUTE OF TECHNOLOGY OFFICIAL DOCUMENT INFORMATION

ACCREDITATION

The Georgia Institute of Technology is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, and doctoral degrees. Inquiries to the Southern Association of Colleges and Schools (SACS) should be forwarded to Southern Association of Colleges and Schools, 1866 Southern Lane, Decatur, Georgia 30033-4097, phone (404)679-4500. The Engineering Accreditation Commission of ABET, 111 Market Place, Suite 1050, Baltimore, MD 21202-4012 - phone: (410)347-7700, has accredited engineering B.S. degrees in Aerospace, Biomedical, Chemical and Biomolecular, Civil, Computer, Electrical, Industrial, Materials Science, Mechanical, Nuclear and Radiological, Polymer and Fiber, and two engineering B.S. degrees offered through the Regional Engineering Program: Civil and Computer. Not currently accredited are the B.S. in Environmental Engineering and three engineering B.S. degrees offered through the Regional Engineering Program: Electrical, Mechanical, and Environmental. The American Chemical Society has accredited the B.S. degree in chemistry; the Human Factors and Ergonomics Society has accredited the Ph.D. in Engineering Psychology; the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the National Commission on Orthotic and Prosthetic Education (NCOPE) has accredited the M.S. Degree in Prosthetics and Orthotics (MSPO). The B.S. in Computer Science program is accredited by the Computing Accreditation Commission (CAC) of ABET, 111 Market Place, Suite 1050, Baltimore, MD 21202-4012 - phone: (410) 347-7700. The College of Management and all of its degrees are fully accredited by the Association to Advance Collegiate Schools of Business. The National Architectural Accrediting Board has accredited the Master of Architecture; the American Council for Construction Education has accredited the B.S. in Building Construction; the M.S. in Building Construction and Integrated Facility Management is recognized by the International Facility Management Association (IFMA) and the Design Build Institute of America (DBIA). The Planning Accreditation Board has accredited the Master of City and Regional Planning; the B.S. in Industrial Design has been accredited by the National Association of Schools in Art and Design (NASAD) and is recognized by the Industrial Designers Society of America. Extended version may be viewed at <http://www.catalog.gatech.edu/general/accred.php>

CALENDAR

Prior to July 1, 1948, the Georgia Institute of Technology was known as the Georgia School of Technology. From September, 1946, through Summer Term, 1999, the Institute was on the quarter system. Effective Fall Term, 1999, all curricula are based upon a semester calendar with three terms per calendar year. For academic calendar information please visit www.registrar.gatech.edu/home/calendar.php

CONTACT INFORMATION

Office of the Registrar, Georgia Institute of Technology, Atlanta, GA 30332-0315, 404-894-4150 (voice) 404-894-0167 (fax), comments@registrar.gatech.edu, or <http://www.registrar.gatech.edu>

COURSE NUMBERING SYSTEM

Course numbers below 1000 denote remedial courses and may not be used in satisfying degree requirements. Course numbers below 3000 denote lower division (freshman and sophomore) courses. Those numbered 3000-4999 denote upper division (junior and senior) courses. Courses designed for graduate students are numbered 6000 and above.

GRADING SYSTEM

Effective September 17, 1973

Grade	Definition	Quality Points Per Credit Hour
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing	1
F	Failure	0
S	Satisfactory completion of a course taken under pass/fail, or of a course in which no other letter grade may be assigned	0
U	Unsatisfactory completion of a course taken under pass/fail, or of a course in which no other letter grade may be assigned	0
V	Audit (no academic achievement implied)	0
I	Incomplete	0
W	Withdraw	0
NR	Not Reported. Assigned when an instructor fails to submit grades by the published deadline, through no fault of the student (effective Summer Quarter, 1988).	0

GRADE POINT AVERAGE

The scholastic average is computed by dividing the quality points earned by the number of credit hours scheduled in which a final grade of A, B, C, D or F has been recorded. In the case of repeated courses, all grades earned are calculated into the grade point average with the exception of those changed via grade substitution (see below). The Institution grade point average displayed will take substituted grades into consideration. The Regents grade point average displayed will be a calculation of all grades. Prior to Fall Term, 1999, all instances of an individual course, including those associated with repeated and remedial courses, were counted in the total number of earned hours. Effective Fall Term 1999, earned hours from repeated courses and remedial courses (those numbered below 1000) will not be included in the earned hours total.

GRADE SUBSTITUTION

Beginning with first-time freshmen entering Fall 2005, students may request a grade substitution for no more than two courses taken in the first two semesters where the grade is "D" or "F". The original grade will not be included in the computation of the grade point average, but will appear on the transcript. For further information, refer to Student Rules and Regulations, V. Grades and Scholastic Average, C. Grade Substitution at <http://www.registrar.gatech.edu/rules/5.php>

ANTICIPATED GRADUATION DATE

Anticipated graduation dates are calculated for all students based on the average number of terms required to complete degree requirements with the assumption that the student will enroll as a full-time student each term (including summer term). The anticipated graduation date should not be viewed as a guarantee of graduation. Graduation is based on hours, courses and scholastic average only; no prescribed time is set.

ACADEMIC STANDING

GOOD
Student is not on academic warning or probation; is maintaining satisfactory academic progress.

WARNING

A sub-set of GOOD. Student's most recent academic performance has been unsatisfactory or the overall average is below the minimum requirement.

PROBATION

Student's most recent academic performance has been extremely unsatisfactory or the overall academic average has continued to be below the minimum requirement.

REVIEW

Student who normally would be dropped from the rolls due to academic deficiencies but appears from the record not to have completed the term. Student cannot be enrolled on Review status.

DROP/DISSMISSAL

Student has been dropped from the rolls due to academic deficiencies.

DEANS LIST/FACULTY HONORS

Term honors for undergraduate students on GOOD academic standing. Deans List - 3.0 grade point average for term with no incomplete grades and a full load taken on letter grade basis. Faculty Honors - 4.0 grade point average for term with no incomplete grades or Withdrawals and a full load taken on letter grade basis.

TRANSFER CREDIT

In general, a grade of "C" or better is required before transfer credit is awarded. Courses transferred from another institution are recorded as the equivalent Georgia Tech courses and the grades are not recorded.

TRANSCRIPT LEGEND

SUBJ = Subject
NO = Course Number
C = Campus (A = Atlanta Campus)
Full listing at www.registrar.gatech.edu/faculty/campuscodes.php

A-E 2.02 Registration seals.

(1) Each architect, landscape architect, ~~professional engineer, designer and land surveyor~~ shall obtain a seal that complies with board specifications for registration seals. The overall diameter may not be less than 1-5/8 inches nor more than 2 inches. Each seal shall include the registrant's name, registration or permit number and city.

(2) The following designs for registration seals have been approved:

(3) A rubber stamp, identical in size, design and content to a board-approved seal, may be used as a substitute for a registration seal.

(4) Each sheet of plans, drawings, documents, specifications and reports for architectural, landscape architectural, professional engineering, design or land surveying practice shall be signed, sealed and dated by the registrant or permit holder who prepared, or directed and controlled preparation of, the written material, except as specified in sub. (5).

(5) If more than one sheet is bound together in a volume, the registrant or permit holder who prepared or directed and controlled the preparation of the volume, may sign, seal and date only the title or index sheet if the signed sheet identifies clearly all other sheets comprising the bound volume and if any other sheets which are prepared by or under the direction and control of another registrant or permit holder are signed, sealed and dated by the other registrant or permit holder.

(6) Any addition, deletion or other revision to each sheet of plans, drawings, documents, specifications and reports for architectural, landscape architectural, professional engineering, design or land surveying practice which affects public health and safety or any state or local code requirements may not be made unless signed, sealed and dated by the registrant or permit holder who made or directed and controlled the making of the revision.

(7) (a) 1. All seals or stamps affixed to drawings and specifications to be filed as public documents shall be original. No stickers ~~or electronically scanned images~~ shall be allowed.

2. Seals or stamps may be electronic provided they meet the requirements of subchapter II of ch.137, Stats., if permitted by the governmental unit that is to receive the drawings and specifications.

Formatted: Indent: Left: 0.5"

(b) All seals and stamps on drawings and specifications to be filed as public documents shall be signed and dated by the registered professional in one of the following manners:

1. In a permanent ink contrasting with the seal and the background.

2. Utilizing an electronic signature meeting the requirements of ~~s. 137.06 subchapter II of ch. 137~~, Stats., if permitted by the governmental unit that is to receive the drawings and specifications.

Note: 2003 Wis. Act 294 repealed s. 137.06, Stats.

(c) If other standards for signatures or seals are prescribed by statute, the statutes shall govern.

(8) Plans, specifications and calculations for buildings and structures not exempt under s. 443.15, Stats., which have been prepared by an architect or professional engineer other than the Wisconsin registered architect or engineer who is submitting the plans, specifications and calculations for filing as public documents, may be submitted if all of the following conditions are satisfied:

(a) The plans, specifications and calculations shall have been prepared by or under the supervision of an architect or professional engineer licensed in some state of the United States, and shall bear the signature and seal or stamp of the architect or professional engineer who prepared them or under whose supervision and control they were prepared.

(b) A certificate, dated, signed and sealed by the Wisconsin registered architect or professional engineer who is submitting the plans, specifications and calculations for filing as public documents, shall be attached to the plans, specifications and calculations. The certificate shall indicate that the plans, specifications and calculations were prepared by an architect or professional engineer other than the submitting registered architect or professional engineer; shall describe the work performed by the submitting registered architect or professional engineer; and shall include statements to the effect that the plans and specifications have been reviewed and comply with all applicable local and state building codes, and that the reviewing registered architect or professional engineer will be responsible for the supervision of construction in accordance with the requirements of the state, and of the county and municipality where the building or structure is to be erected. If the registered architect or professional engineer who originally prepared the plans, specifications and calculations was registered in Wisconsin at the time they were prepared, the certificate shall also specify why the original architect or professional engineer is not submitting the plans, specifications and calculations for approval.

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