



COUNCIL ON ANESTHESIOLOGIST ASSISTANTS
Room 121A, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
January 13, 2015

The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda (1-2)**
- B) Welcome New Members**
- C) Approval of Minutes of January 14, 2014 (3-4)**
- D) Administrative Updates**
 - 1) Department and Staff Updates
 - 2) Appointments/Reappointments/Confirmations
 - a) Michael Bottcher – Appointment **(5-7)**
 - 3) Election of Officers **(8)**
 - a) Chair
 - b) Vice Chair
 - c) Secretary
 - 4) Appointment of Liaisons and Alternates **(8)**
 - a) Credentialing Liaison
 - b) Legislative Liaisons
 - 5) Delegated Authority Motions
- E) Legislative/Administrative Rule Matters:**
 - 1) Current and Future Rule Making and Legislative Initiatives
 - 2) Administrative Rules Report
- F) Speaking Engagement(s), Travel, or Public Relation Request(s)**
- G) Informational Items**
- H) Items Added After Preparation of Agenda:**
 - 1) Introductions, Announcements and Recognition
 - 2) Election of Council Officers
 - 3) Appointment of Council Liaison(s)

- 4) Administrative Updates
- 5) Education and Examination Matters
- 6) Credentialing Matters
- 7) Practice Matters
- 8) Legislation/Administrative Rule Matters
- 9) Liaison Report(s)
- 10) Informational Item(s)
- 11) Disciplinary Matters
- 12) Appearances from Requests Received or Renewed
- 13) Speaking Engagement(s), Travel, or Public Relation Request(s)

I) Public Comments

ADJOURNMENT

**COUNCIL ON ANESTHESIOLOGIST ASSISTANTS
VIRTUAL MEETING MINUTES
JANUARY 14, 2014**

PRESENT: Carolyn Farrell, MD; Jay Mesrobian, MD; Marcy Salzer; Kenneth Simons, MD; Bob Stupi

STAFF: Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Daniel Agne, Bureau Assistant; and other Department Staff

CALL TO ORDER

Jay Mesrobian, Chair, called the meeting to order at 9:02 a.m. A quorum of 5 members was confirmed.

ADOPTION OF AGENDA

MOTION: Ken Simons moved, seconded by Bob Stupi, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Carolyn Farrell moved, seconded by Jay Mesrobian, to approve the minutes of January 22, 2013 as published. Motion carried unanimously.

ELECTION OF OFFICERS

MOTION: Ken Simons moved, seconded by Carolyn Farrell, to keep the current Slate of Officers. Motion carried unanimously

2014 ELECTION RESULTS	
Council Chair	Jay Mesrobian
Vice Chair	Carolyn Farrell
Secretary	Bob Stupi

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

MOTION: Carolyn Farrell moved, seconded by Bob Stupi, to keep the current Slate of Liaisons. Motion carried unanimously.

DELEGATED AUTHORITY

MOTION: Bob Stupi moved, seconded by Jay Mesrobian, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet. Motion carried.

Carolyn Farrell voted No.

ADJOURNMENT

MOTION: Jay Mesrobian moved, seconded by Ken Simons, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:22 A.M.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Program Assistant Supervisor-Adv		2) Date When Request Submitted: 11/25/2014									
		Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting									
3) Name of Board, Committee, Council, Sections: Council on Anesthesiologist Assistants											
4) Meeting Date:	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Introductions, Announcements and Recognition 1) Dr. Michael L. Bottcher, M.D. - Anesthesiologist									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A									
10) Describe the issue and action that should be addressed: Dr. Michael Bottcher was appointed to the Council by the Medical Examining Board at the November 19, 2014 meeting for a term expiring on 9/1/2015.											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;">Kimberly Wood</td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;">11/25/2014</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				Kimberly Wood	11/25/2014	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
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Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

**MEDICAL EXAMINING BOARD
MEETING MINUTES
November 19, 2014**

PRESENT: Mary Jo Capodice, D.O; Greg Collins; Rodney Erickson, M.D. (*arrived at 8:11 a.m.*); Suresh Misra, M.D.; Kenneth Simons, M.D.; Timothy Swan, M.D.; Sridhar Vasudevan, M.D.; Timothy Westlake, M.D.; Russell Yale, M.D.; Robert Zondag

EXCUSED: James Barr; Carolyn Ogland Vukich, M.D.; Michael Phillips, M.D.

STAFF: Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Taylor Thompson, Bureau Assistant; and other Department staff

CALL TO ORDER

Kenneth Simons, Chair, called the meeting to order at 8:00 a.m. A quorum of nine (9) members was confirmed.

ADOPTION OF AGENDA

Amendments:

- Revise Post-Adjournment Closed Session to read “Reviewing applications and conducting oral examinations of seven (7) candidates for licensure – Drs. Simons, Swan, Westlake, and Yale.”

MOTION: Suresh Misra moved, seconded by Mary Jo Capodice, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Timothy Swan moved, seconded by Sridhar Vasudevan, to approve the minutes of October 15, 2014 as published. Motion carried unanimously.

BOARD NEWSLETTER

MOTION: Suresh Misra moved, seconded by Sridhar Vasudevan, to approve the Board Newsletter. Motion carried unanimously.

**CONSIDERATION OF MICHAEL BOTTCHER, M.D. FOR APPOINTMENT TO THE
COUNCIL ON ANESTHESIOLOGIST ASSISTANTS**

MOTION: Sridhar Vasudevan moved, seconded by Greg Collins, to appoint Michael L. Bottcher to the Council on Anesthesiologists Assistants as an anesthesiologist member, for a term to expire on 9/1/2015. Motion carried unanimously.

MEDICAL EXAMINING BOARD APPOINTMENT

NAME: Dr. Michael L. Bottcher, MD

MAILING ADDRESS: [REDACTED]

E-MAIL ADDRESS: [REDACTED]

RESIDES IN: [REDACTED]

TELEPHONE: [REDACTED]

OCCUPATION: Anesthesiologist

APPOINTED TO: Council on Anesthesiologist Assistants

TERM: A term to expire September 1, 2015

SUCCEEDS: Dr. Carolyn Farrell, MD

SENATE CONFIRMATION: Not Required

DATE OF APPOINTMENT: November 19, 2014

DATE OF NOMINATION: October 31, 2014

January 2014:

ELECTION OF OFFICERS

MOTION: Ken Simons moved, seconded by Carolyn Farrell, to keep the current Slate of Officers. Motion carried unanimously

2014 ELECTION RESULTS	
Council Chair	Jay Mesrobian
Vice Chair	Carolyn Farrell (Vacant)
Secretary	Bob Stupi

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

MOTION: Carolyn Farrell moved, seconded by Bob Stupi, to keep the current Slate of Liaisons. Motion carried unanimously.

2013 and 2014 Liaison Appointments	
Credentialing Liaison	Bob Stupi Alternate: Vacant
Legislative Liaison	Jay Mesrobian
DLSC Liaison	Marcy Salzer

DELEGATED AUTHORITY

MOTION: Bob Stupi moved, seconded by Jay Mesrobian, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet. Motion carried.

Carolyn Farrell voted No.