



STATE OF WISCONSIN

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**TELECONFERENCE/VIRTUAL MEETING
CONVEYANCE SAFETY CODE COUNCIL
Room 121B, 1400 East Washington Avenue, Madison
Contact: Brittany Lewin (608)266-2112
September 9, 2016**

The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the recommendations of the Council.

AGENDA

10:30 A.M.

CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1)**
- B. Approval of Minutes (2-3)**
 - 1) December 13, 2013
- C. Administrative Updates (4)**
 - 1) Council Member Introductions
 - 2) Election of Officers
- D. Public Comments**
- E. Adjournment**

**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES
CONVEYANCE CODE COUNCIL
MEETING MINUTES
DECEMBER 13, 2013**

PRESENT: William Grubbs; Brian Rausch, DSPTS Industry Services Division; Paul Rosenberg; Adam Smith; Kenneth Smith, Michael Dauck, Kelvin Nord

EXCUSED:

ABSENT: Brian Hornung

STAFF: Jeff Weigand, Policy Director; Sam Rockweiler, Rules Coordinator; Nicholas Tank, Bureau Assistant;

Paul Rosenberg, Chair, called the meeting to order at 9:35 a.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Kenneth Smith moved, seconded by Brian Rausch, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 20, 2013

MOTION: Kenneth Smith moved, seconded by Adam Smith, to approve the minutes of November 20, 2013 as published. Motion carried unanimously.

PROPOSED REPEAL AND RECREATION OF SPS 318, ADOPTION OF THE 2013 EDITION OF ASME A17.1, AND DRAFT CHANGES TO SPS 305, 362, AND 366

MOTION: Adam Smith moved, seconded by Bill Grubbs, to add language to SPS 318.1008(2)(d)2 to allow for the plan approval to be placed on hold for a maximum of 6 months. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by Brian Rausch, to amend SPS 318.1011(7)(a)1-3 changing the word “will” to “may”. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by Michael Dauck, that the department will draft language pertaining to SPS 318.1705(2)(c) to replace the 3 and 5 inch rule with an smaller measurement appropriate to youth safety. Motion carried unanimously.

MOTION: Paul Rosenberg moved, seconded by Adam Smith, that SPS 318.1708(2)(c)2 be removed. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by Adam Smith, to adopt the changes to SPS 318.17XX as agreed to today during the council meeting. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by Michael Dauck, to change SPS 318.1803(1) to reflect that Wisconsin Building Code supersedes in the event of a conflict. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by Michael Dauck, to change SPS 318.1804(1) to reflect that Wisconsin Building Code supersedes in the event of a conflict. Motion carried unanimously.

MOTION: Kenneth Smith moved, seconded by William Grubbs, to adopt the changes to SPS 318.18XX and recommend changes to SPS 362 and SPS 366 as discussed today during the council meeting. Motion carried unanimously.

ADJOURNMENT

MOTION: Kelvin Nord moved, seconded by Kenneth Smith, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:46 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nifty Lynn Dio, Bureau Assistant		2) Date When Request Submitted: 09/07/2016 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Funeral Directors Examining Board			
4) Meeting Date: 09/09/2016	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Updates 1. Election of Officers	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: 1. Elect Officers for 2016			
11) Authorization			
Nifty Lynn Dio		09/07/2016	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			