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**TELECONFERENCE/VIRTUAL MEETING  
DIETITIANS AFFILIATED CREDENTIALING BOARD  
Room 121C, 1400 East Washington Avenue, Madison  
Contact: Tom Ryan (608) 266-2112  
May 25, 2016**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**12:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda (1-3)**
- B) Approval of Minutes of September 23, 2015 (4-6)**
- C) Administrative Updates (7-11)**
  - 1) Election of Officers
  - 2) Appointment of Liaisons and Delegated Authorities
  - 3) Staff Updates
  - 4) Wis. Stat. s 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board
- D) Legislative/Administrative Rule Matters – Discussion and Consideration (12-16)**
  - 1) Update on Assembly Bill 726/Senate Bill 568 Relating to Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards
  - 2) Update on Senate Bill 698 Relating to Duties and Powers of DSPS
  - 3) 2015 Wisconsin Act 276 and Related Scope Statement
  - 4) Update on Other Legislation and Pending or Possible Rulemaking Projects
- E) Speaking Engagement(s), Travel, or Public Relation Request(s)**
- F) Informational Items (17)**
  - 1) National Conference of State Legislatures (NCSL) Partnership Project on Telehealth: Telehealth Policy Trends and Considerations
- G) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Election of Board Officers
  - 3) Appointment of Board Liaisons
  - 4) Administrative Updates
  - 5) Nominations, Elections, and Appointments
  - 6) Education and Examination Matters
  - 7) Credentialing Matters

- 8) Practice Matters
- 9) Legislation/Administrative Rule Matters
- 10) Liaison Reports
- 11) Informational Items
- 12) Disciplinary Matters
- 13) Presentations of Petitions for Summary Suspension
- 14) Petitions for Designation of Hearing Examiner
- 15) Presentation of Proposed Stipulations, Final Decisions and Orders
- 16) Presentation of Proposed Final Decisions and Orders
- 17) Presentation of Interim Orders
- 18) Petitions for Re-Hearing
- 19) Petitions for Assessments
- 20) Petitions to Vacate Orders
- 21) Requests for Disciplinary Proceeding Presentations
- 22) Motions
- 23) Petitions
- 24) Appearances from Requests Received or Renewed
- 25) Speaking Engagements, Travel, or Public Relation Requests

H) Future Agenda Items

I) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)).**

J) Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decisions and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Closings
- 14) Petitions for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

K) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

L) Open Session Items Noticed Above not Completed in the Initial Open Session

M) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

N) Ratification of Certificates

**ADJOURNMENT**

**DIETITIANS AFFILIATED CREDENTIALING BOARD  
MEETING MINUTES  
November 13, 2014**

**PRESENT:** David Joe, Scott Krueger, Tara LaRowe, Gail Underbakke

**STAFF:** Tom Ryan, Executive Director; Nifty Lynn Dio, Bureau Assistant; Katie Vieira, Rules Coordinator, and other Department staff

**CALL TO ORDER**

Gail Underbakke, Chair, called the meeting to order at 9:02 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Scott Krueger moved, seconded by Tara LaRowe, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Tara LaRowe moved, seconded by Scott Krueger, to approve the minutes of November 13, 2014 as published. Motion carried unanimously.

**ELECTION OF OFFICERS**

**BOARD CHAIR**

**NOMINATION:** Gail Underbakke nominated Scott Krueger for the Office of Board Chair. Nomination carried.

Tom Ryan called for other nominations three (3) times.

Scott Krueger was elected as Board Chair.

**VICE CHAIR**

**NOMINATION:** Scott Krueger nominated Tara LaRowe for the Office of Vice Chair. Nomination carried.

Tom Ryan called for other nominations three (3) times.

Tara LaRowe was elected as Vice Chair.

## SECRETARY

**NOMINATION:** Gail Underbakke nominated David Joe for the Office of Secretary. Nomination carried.

Tom Ryan called for other nominations three (3) times.

David Joe was elected as Secretary.

2015 ELECTION RESULTS	
<b>Board Chair</b>	Scott Krueger
<b>Vice Chair</b>	Tara LaRowe
<b>Secretary</b>	David Joe

### APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

**MOTION:** Gail Underbakke moved, seconded by David Joe, to affirm the following appointments made by the Chair:

- a) **Credentialing Liaison** Gail Underbakke (Scott Krueger-Alternate)
- b) **Monitoring Liaison** Tara LaRowe (Gail Underbakke-Alternate)
- c) **Education Liaison** Tara LaRowe (Gail Underbakke-Alternate)
- d) **Legislative Liaison** Gail Underbakke (David Joe-Alternate)
- e) **Travel Liaison** Scott Krueger (Tara LaRowe-Alternate)
- f) **Website Liaison** David Joe (Tara LaRowe-Alternate)
- g) **Rules Liaison** Scott Krueger (Tara LaRowe-Alternate)
- h) **PAP Liaison** Gail Underbakke (Tara LaRowe-Alternate)
- i) **Screening Panel** Scott Krueger, Gail Underbakke (Tara LaRowe-Alternate)

Motion carried unanimously.

**MOTION:** Gail Underbakke moved, seconded by Tara LaRowe, to that the Board delegates authority to the Chair, highest ranking Officer or longest serving member of the Board by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the highest ranking Officer or longest serving member of the Board by order of succession has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. This authority is delegated to a Department representative to sign the name of any and all Board members, on documents as necessary. Motion carried unanimously.

**MOTION:** David Joe moved, seconded by Tara LaRowe, that in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

## **RATIFICATION OF CERTIFICATES**

**MOTION:** Gail Underbakke moved, seconded by Tara LaRowe, to ratify all certificates. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Gail Underbakke moved, seconded by David Joe, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:55 a.m.

DRAFT

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Nifty Lynn Dio, Bureau Assistant		<b>2) Date When Request Submitted:</b>  12/23/15  Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
<b>3) Name of Board, Committee, Council, Sections:</b>  Dietitians Affiliated Credentialing Board											
<b>4) Meeting Date:</b>  03/22/2016	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Administrative Updates 1. Election of Officers 2. Liaison Appointments and Delegated Authorities									
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>  N/A									
<b>10) Describe the issue and action that should be addressed:</b>  1. Elect Officers for 2016 2. The Chair Appoints Liaisons 3. The Board should consider continuation or modification of previously delegated authorities											
<b>11) Authorization</b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;"><b>Nifty Lynn Dio</b></td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;"><b>12/23/15</b></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</td> </tr> </table>				<b>Nifty Lynn Dio</b>	<b>12/23/15</b>	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date	
<b>Nifty Lynn Dio</b>	<b>12/23/15</b>										
Signature of person making this request	Date										
Supervisor (if required)	Date										
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date											
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

## Dietitians Affiliated Credentialing Board

2015 ELECTION RESULTS	
<b>Board Chair</b>	Scott Krueger
<b>Vice Chair</b>	Tara LaRowe
<b>Secretary</b>	David Joe

### APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

2015 ELECTION RESULTS	
<b>Credentialing Liaison</b>	Gail Underbakke Alternate – Scott Krueger
<b>Monitoring Liaison</b>	Tara LaRowe Alternate – Gail Underbakke
<b>Education Liaison</b>	Tara LaRowe Alternate – Gail Underbakke
<b>Legislative Liaison</b>	Gail Underbakke Alternate – David Joe
<b>Travel Liaison</b>	Scott Krueger Alternate – Tara LaRowe
<b>Website Liaison</b>	David Joe Alternate – Tara LaRowe
<b>Rules Liaison</b>	Scott Krueger Alternate – Tara LaRowe
<b>PAP Liaison</b>	Gail Underbakke Alternate – Tara LaRowe
<b>Screening Panel</b>	Scott Krueger, Gail Underbakke Alternate – Tara LaRowe

**MOTION:** Gail Underbakke moved, seconded by Tara LaRowe, to that the Board delegates authority to the Chair, highest ranking Officer or longest serving member of the Board by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the highest ranking Officer or longest serving member of the Board by order of succession has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. This authority is delegated to a Department representative to sign the name of any and all Board members, on documents as necessary. Motion carried unanimously.

**MOTION:** David Joe moved, seconded by Tara LaRowe, that in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Kelley Sankbeil  Monitoring Supervisor Division of Legal Services and Compliance		<b>2) Date When Request Submitted:</b>  January 9, 2016  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>														
<b>3) Name of Board, Committee, Council, Sections:</b> Dieticians Affiliated Credentialing Board																
<b>4) Meeting Date:</b>  May 25, 2016	<b>5) Attachments:</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Delegation of Authority to Monitoring Liaison and Department Monitor														
<b>7) Place Item in:</b>  <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>														
<b>10) Describe the issue and action that should be addressed:</b>  Delegated Authority Motion:  <p style="text-align: center;"><i>“ _____ moved, seconded by _____ to adopt/reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today’s agenda packet.”</i></p>																
<table style="width: 100%; border: none;"> <tr> <td style="width: 10%; border: none;"><b>11)</b></td> <td style="width: 60%; border: none; text-align: center;">  </td> <td style="width: 30%; border: none; text-align: center;">                 Authorization                   January 9, 2016             </td> </tr> <tr> <td style="border: none;">Signature of person making this request</td> <td colspan="2" style="border: none; text-align: right;">Date</td> </tr> <tr> <td style="border: none;">Supervisor (if required)</td> <td colspan="2" style="border: none; text-align: right;">Date</td> </tr> <tr> <td colspan="3" style="border: none;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> <td style="border: none; text-align: right;">Date</td> </tr> </table>				<b>11)</b>		Authorization  January 9, 2016	Signature of person making this request	Date		Supervisor (if required)	Date		Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date
<b>11)</b>		Authorization  January 9, 2016														
Signature of person making this request	Date															
Supervisor (if required)	Date															
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## **Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor**

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

### **Current Authorities Delegated to the Monitoring Liaison**

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
- 8. Grant or deny a request to appear before the Board/Section in closed session.**

### **Current Authorities Delegated to the Department Monitor**

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Dale Kleven Administrative Rules Coordinator</b>		2) Date When Request Submitted:  <b>5/10/16</b> Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections:  <b>Dietitians Affiliated Credentialing Board</b>			
4) Meeting Date:  <b>5/25/16</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? <b>Legislative and Administrative Rule Matters – Discussion and Consideration</b>  1. <b>Update on Assembly Bill 726/Senate Bill 568 Relating to Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards</b> 2. <b>Update on Senate Bill 698 Relating to Duties and Powers of DSPS</b> 3. <b>2015 Wisconsin Act 276 and Related Scope Statement</b> 4. <b>Update on Other Legislation and Pending or Possible Rulemaking Projects</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed:  1. Assembly Bill 726: <a href="http://docs.legis.wisconsin.gov/2015/proposals/reg/asm/bill/ab726">http://docs.legis.wisconsin.gov/2015/proposals/reg/asm/bill/ab726</a> Senate Bill 568: <a href="http://docs.legis.wisconsin.gov/2015/proposals/reg/sen/bill/sb568">http://docs.legis.wisconsin.gov/2015/proposals/reg/sen/bill/sb568</a>  2. Senate Bill 698: <a href="http://docs.legis.wisconsin.gov/2015/proposals/reg/sen/bill/sb698">http://docs.legis.wisconsin.gov/2015/proposals/reg/sen/bill/sb698</a>  3. 2015 Wisconsin Act 276: <a href="http://docs.legis.wisconsin.gov/2015/related/acts/276.pdf">http://docs.legis.wisconsin.gov/2015/related/acts/276.pdf</a>  The Board will consider approval of a scope statement relating to the provisions of 2015 Wisconsin Act 276			
11) Authorization			
<i>Dale Kleven</i>		<i>May 10, 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

# State of Wisconsin



2015 Senate Bill 402

Date of enactment: **March 24, 2016**

Date of publication\*: **March 25, 2016**

## 2015 WISCONSIN ACT 276

AN ACT *to create* 253.065 and 448.78 (4) (d) of the statutes; **relating to:** establishment of a dietetic internship program and granting rule-making authority.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1.** 253.065 of the statutes is created to read:

**253.065 Dietetic internship program.** (1) The department shall establish a dietetic internship program with federal moneys from the special supplemental food program for women, infants, and children authorized under [42 USC 1786](#). If the department determines that it may not implement or fund the program without a federal waiver, the department shall, no later than 6 months after the effective date of this subsection .... [LRB inserts date], request a waiver from the secretary of the federal department of agriculture. The department shall implement the program unless the federal department of agriculture disapproves the waiver request or the department is prohibited from using federal moneys to establish the program.

(2) Subject to sub. (8), the department, through the supplemental food program for women, infants, and children under s. 253.06, may sponsor the number of interns per year determined by the department, beginning with a first class of interns in September 2017.

(3) Unless the department grants an exception, in order to be eligible for the internship program under sub. (1), an applicant must, at the time of his or her selection, be employed as a nutritionist for the supplemental food program for women, infants, and children under s. 253.06

by either the department or a local agency and have met the educational requirements under s. 448.78 (3).

(4) The department or local agency shall continue to pay an employee who participates in the internship program his or her salary for noninternship-related work hours from the supplemental food program for women, infants, and children under s. 253.06 (2). The department or local agency may pay an employee who participates in the internship program his or her salary for internship-related work hours from the supplemental food program for women, infants, and children under s. 253.06 (2) as funded from the federal special supplemental food program for women, infants, and children authorized under [42 USC 1786](#).

(5) The department shall issue to each individual who successfully completes the dietetic internship program under this section a certificate of completion that the individual may submit as verification of the completion of more than 900 hours of qualifying dietetics practice under s. 448.78 (4). The dietitians affiliated credentialing board shall accept certificates of completion issued under this subsection as satisfactory evidence under s. 448.78 (4).

(6) Each participant in the internship program shall agree to work at least 24 months for the department or a local agency as part of the supplemental food program for women, infants, and children under s. 253.06 upon successful completion of his or her internship. If the partici-

\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

pant voluntarily terminates his or her employment with the supplemental food program for women, infants, and children before completing his or her obligated time under this subsection, or fails to take the dietetic registration examination within one year of internship completion, the participant must reimburse the department or a local agency for any incurred costs associated with his or her participation in the internship, including any income paid for internship-related work.

(7) (a) The department may promulgate rules necessary for administration of this section.

(b) For the internship program under this section, the department shall promulgate rules to establish all of the following:

1. Training criteria and program completion standards consistent with the accreditation standards required by the Accreditation Council for Education in Nutrition and Dietetics.

2. Application procedures.

3. In addition to the requirement under sub. (3), criteria and requirements for intern selection.

4. Procedures for administration of the program by the supplemental food program for women, infants, and children.

(8) The department shall seek accreditation for the dietetic internship program under this section from the Accreditation Council for Education in Nutrition and Dietetics. The department may not begin accepting applicants for the internship program unless the program is granted accreditation by the Accreditation Council for Education in Nutrition and Dietetics.

**SECTION 2.** 448.78 (4) (d) of the statutes is created to read:

448.78 (4) (d) The internship program under s. 253.065.

**SECTION 3m. Nonstatutory provisions.**

(1) The authorized FTE positions for the department of health services are increased by 1.0 FED position to be funded from the appropriation under section 20.435 (1) (n) of the statutes, for the purpose of administration of the internship program under section 253.065.

# STATEMENT OF SCOPE

## Dietitians Affiliated Credentialing Board

Rule No.: Chapter DI 2

Relating to: Credentials for certification

Rule Type: Permanent

**1. Finding/nature of emergency (Emergency Rule only):**

N/A

**2. Detailed description of the objective of the proposed rule:**

The objective of the proposed rule is to reflect the provisions of 2015 Wisconsin Act 276, which adds the Dietetic Internship Program under s. 253.065, Stats., as a means by which an individual may complete the 900 hours of supervised dietetics practice required for certification as a dietitian.

**3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:**

Current rules list the categories of practice under which an individual may complete the 900 supervised hours required under s. 448.78 (4), Stats., for certification as a dietitian. The proposed rule would amend the list to reflect the provisions of 2015 Wisconsin Act 276, which added the Dietetic Internship Program under s. 253.065, Stats., to the categories of practice under s. 448.78 (4), Stats.

If the rules are not updated, they will not reflect the provisions of 2015 Wisconsin Act 276.

**4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):**

Section 15.08 (5) (b), Stats., provides examining boards, "shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains. . ."

Section 448.74 (1), Stats., provides the Dietitians Affiliated Credentialing Board shall promulgate rules that "[e]stablish criteria for the approval of educational programs and training under s. 448.78 (3) and (4)."

**5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:**

30 hours

**6. List with description of all entities that may be affected by the proposed rule:**

Individuals seeking Wisconsin certification as a dietitian.

**7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:**

None.

**8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):**

The proposed rule will have minimal to no economic impact on small businesses and the state's economy as a whole.

**Contact Person:** Dale Kleven, (608) 261-4472, Dale2.Kleven@wisconsin.gov

Approved for publication:

Approved for implementation:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Date Submitted

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Nifty Lynn Dio, Bureau Assistant		<b>2) Date When Request Submitted:</b>  12/14/2015  Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b>  Dietitians Affiliated Credentialing Board			
<b>4) Meeting Date:</b>  05/25/2016	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  National Conference of State Legislatures (NCSL) Partnership Project on Telehealth: Telehealth Policy Trends and Considerations	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>  N/A	
<b>10) Describe the issue and action that should be addressed:</b>  <a href="http://www.ncsl.org/documents/health/telehealth2015.pdf">http://www.ncsl.org/documents/health/telehealth2015.pdf</a>			
<b>11) Authorization</b>			
<b>Nifty Lynn Dio</b>		<b>12/14/2016</b>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			