



Scott Walker, Governor
Dave Ross, Secretary

HEARING AND SPEECH EXAMINING BOARD
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Brittany Lewin (608) 266-2112
January 12, 2015

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes from October 13, 2014 (3-4)

C. Election of Board Officers (5)

D. Appointment of Liaisons and Delegated Authorities – Discussion and Action (5-6)

E. Administrative Updates

F. Legislative and Administrative Rule Matters – Discussion and Consideration (7)

- 1) Updates on Pending and Possible Rulemaking Projects
- 2) HAS 4 Relating to Calibrations of Audiometric Equipment
- 3) HAS 6, 7 Relating to Licensure and Renewals

G. Items Added After Preparation of Agenda

- 1) Election of Board Officers
- 2) Appointment of Liaisons
- 3) Introductions, Announcements and Recognition
- 4) Presentations of Petition(s) for Summary Suspension
- 5) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Presentation of Final Decisions
- 7) Disciplinary Matters
- 8) Executive Director Matters
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Matters
- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s)

- 14) Informational Item(s)
- 15) Speaking Engagement(s), Travel or Public Relation Request(s)

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.)

I. Deliberation on Administrative Warnings

- 1) 13 HAD 002 – S.C.S. **(8-10)**
- 2) 13 HAD 008 – C.S. **(11-13)**
- 3) 14 HAD 004 – N.S.S. **(14-15)**
- 4) 14 HAD 004 – S.S.L. **(16-17)**

J. Case Status Report (18)

K. Case Closing(s)

L. Deliberation of Items Received After Preparation of the Agenda

- 1) Disciplinary Matters
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Petition(s) for Extension of Time
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Administrative Warnings
- 10) Proposed Decisions
- 11) Matters Relating to Costs
- 12) Motions
- 13) Petitions for Rehearing
- 14) Case Closings
- 15) Appearances from Requests Received or Renewed
- 16) License Ratification

M. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION
Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

**HEARING AND SPEECH EXAMINING BOARD
MEETING MINUTES
OCTOBER 13, 2014**

PRESENT: Samuel Gubbels, Doreen Jensen, Barbara Johnson, Steven Klapperich,
Thomas Krier, Scott Larson, Patricia Willis

EXCUSED: Thomas Sather

STAFF: Brittany Lewin, Executive Director; Karen Rude-Evans, Bureau Assistant;
Sharon Henes, Rules Coordinator

CALL TO ORDER

Doreen Jensen, Chair, called the meeting to order at 1:08 p.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Steven Klapperich moved, seconded by Samuel Gubbels, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 14, 2014

MOTION: Samuel Gubbels moved, seconded by Steven Klapperich, to approve the minutes of July 14, 2014 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Scope Amending HAS 3 Relating to Hearing Instrument Specialist Exam

MOTION: Scott Larson moved, seconded by Barbara Johnson, to approve the Scope Statement on HAS 3 relating to Hearing Instrument Specialist Exam for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

Scope Amending HAS 4 Relating to Calibration of Audiometric Equipment

MOTION: Scott Larson moved, seconded by Steven Klapperich, to approve as amended the Scope Statement on HAS 4 relating to calibration of audiometric equipment for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

PRACTICE MATTERS

Hearing Aid Purchase Agreement

MOTION: Thomas Krier moved, seconded by Samuel Gubbels, to delegate the Chair to work with DSPS staff to draft and approve a response clarifying the practice question regarding hearing aid purchase agreements according to Wis. Stats. 459. Motion carried unanimously.

Thirty (30) Day Return Policy

MOTION: Steven Klapperich moved, seconded by Scott Larson, to request DSPS staff draft a Scope Statement relating to thirty (30) day return policy pending review of statutory authority. Motion carried unanimously.

RATIFICATION OF EXAM SCORES

MOTION: Barbara Johnson moved, seconded by Steven Klapperich, that the Board ratify the scores from the October 13, 2014 exams and give Doreen Jensen the authorization to grant the licenses. Motion carried unanimously.

ADJOURNMENT

MOTION: Steven Klapperich moved, seconded by Patricia Willis, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:54 p.m.

January 2014:

2014 OFFICER ELECTION RESULTS	
Chair	Doreen Jensen
Vice Chair	Samuel Gubbels
Secretary	Thomas Sather

2014 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Patricia Willis, Thomas Sather, Steven Klapperich, Doreen Jensen, Scott Larson, Barbara Johnson, Samuel Gubbels
DLSC Monitoring Liaison(s)	Doreen Jensen
DLSC PAP Liaison(s)	Samuel Gubbels
Website Liaison(s)	Thomas Krier, Samuel Gubbels, Doreen Jensen, Thomas Sather
Practice Question Liaison(s)	Steven Klapperich, Patricia Willis, Barbara Johnson
Continuing Education (CE) Liaison(s)	Patricia Willis, Thomas Sather, Thomas Krier, Barbara Johnson
Exam Liaison(s)	Steven Klapperich, Doreen Jensen
Legislative Liaison(s)	Samuel Gubbels

2014 SCREENING PANEL APPOINTMENTS	
January- December 2014	Steven Klapperich, Barbara Johnson, Patricia Willis, Thomas Sather, Scott Larson

MOTION: Steven Klapperich moved, seconded by Samuel Gubbels, to acknowledge the appointments of the chair. Motion carried unanimously.

MOTION: Steven Klapperich moved, seconded by Doreen Jensen, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Samuel Gubbels moved, seconded by Doreen Jensen, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document. Motion carried unanimously.

MOTION: Scott Larson moved, seconded by Thomas Krier, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: Barbara Johnson moved, seconded by Doreen Jensen, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 23 December 2014 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Hearing and Speech Examining Board			
4) Meeting Date: 12 January 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. Update on pending and possible rulemaking projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Sharon will provide a verbal update to the Board Regarding current rule projects			
11) Authorization			
<i>Sharon Henes</i>		<i>23 December 2014</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			