



**Scott Walker, Governor**  
**Dave Ross, Secretary**

---

**HEARING AND SPEECH EXAMINING BOARD**  
**Room 121A, 1400 E. Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**April 11, 2016**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.*

**AGENDA**

**1:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-2)**

**B. Approval of Minutes of January 11, 2016 (3-7)**

**C. Administrative Updates**

- 1) Board and Staff Updates
- 2) Board Member – Term Expiration Date
  - a. Doreen Jensen – 07/01/2016
  - b. Barbara Johnson – 07/01/2017
  - c. Steven Klapperich – 07/01/2015
  - d. Thomas Krier – 07/01/2017
  - e. Scott Larson – 07/01/2017
  - f. Thomas Sather – 07/01/2015
  - g. Patricia Willis – 07/01/2018

**D. Legislative and Administrative Rule Matters – Discussion and Consideration (8)**

- 1) Update on HAS 3 Relating to Hearing Instrument Specialist Examinations
- 2) Update on Legislation and Pending or Possible Rulemaking Projects

**E. Items Added After Preparation of Agenda**

- 1) Election of Board Officers
- 2) Appointment of Liaisons
- 3) Introductions, Announcements and Recognition
- 4) Presentations of Petition(s) for Summary Suspension
- 5) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Presentation of Final Decisions
- 7) Disciplinary Matters
- 8) Executive Director Matters
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Matters

- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s)
- 14) Informational Item(s)
- 15) Speaking Engagement(s), Travel or Public Relation Request(s)

**F. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.)**

**G. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Proposed Stipulations, Final Decisions and Orders**
  - a. 14 HAD 014 – Kathryn Camilotto **(9-14)**
  - b. 15 HAD 007 – Timothy Lippold **(15-20)**
- 2) **Case Closures**
  - a. 14 HAD 011 **(21-23)**

**H. Deliberation of Items Received After Preparation of the Agenda**

- 1) Disciplinary Matters
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Application Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petition(s) for Summary Suspensions
- 8) Petition(s) for Extension of Time
- 9) Proposed Stipulations, Final Decisions and Orders
- 10) Administrative Warnings
- 11) Proposed Decisions
- 12) Matters Relating to Costs
- 13) Motions
- 14) Petitions for Rehearing
- 15) Case Closings
- 16) Appearances from Requests Received or Renewed
- 17) License Ratification

**I. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**J. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**K. Board Member Training Presentation**

**ADJOURNMENT**

The Next Scheduled Meeting is July 11, 2016.

**HEARING AND SPEECH EXAMINING BOARD  
MEETING MINUTES  
JANUARY 11, 2016**

**PRESENT:** Doreen Jensen, Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis

**STAFF:** Brittany Lewin, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nilajah Hardin, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Thomas Sather, Vice Chair, called the meeting to order at 1:17 p.m. A quorum of seven (7) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Doreen Jensen moved, seconded by Steven Klapperich, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF OCTOBER 12, 2015**

**MOTION:** Barbara Johnson moved, seconded by Scott Larson, to approve the minutes of October 12, 2015 as published. Motion carried unanimously.

**ELECTION OF OFFICERS**

**Board Chair**

**NOMINATION:** Patricia Willis nominated Thomas Sather for the Office of Board Chair.

Brittany Lewin called for nominations three (3) times.

Thomas Sather was elected as Chair by unanimous consent.

**Vice Chair**

**NOMINATION:** Thomas Sather nominated Scott Larson for the Office of Vice Chair.

Brittany Lewin called for nominations three (3) times.

Scott Larson was elected as Vice Chair by unanimous consent.

**Secretary**

**NOMINATION:** Scott Larson nominated Barbara Johnson for the Office of Secretary.

Brittany Lewin called for nominations three (3) times.

Barbara Johnson was elected as Secretary by unanimous consent.

| <b>2016 ELECTION RESULTS</b> |                 |
|------------------------------|-----------------|
| <b>Board Chair</b>           | Thomas Sather   |
| <b>Vice Chair</b>            | Scott Larson    |
| <b>Secretary</b>             | Barbara Johnson |

**APPOINTMENT OF LIAISONS**

| <b>2016 LIAISON APPOINTMENTS</b>            |   |
|---|---|
| <b>Credentialing Liaison(s)</b>             | Patricia Willis, Thomas Sather, Steven Klapperich, Doreen Jensen, Scott Larson, Barbara Johnson |
| <b>DLSC Monitoring Liaison(s)</b>           | Doreen Jensen   |
| <b>DLSC PAP Liaison(s)</b>                  | Doreen Jensen   |
| <b>Website Liaison(s)</b>                   | Thomas Krier, Doreen Jensen, Scott Larson, Thomas Sather  |
| <b>Practice Question Liaison(s)</b>         | Steven Klapperich, Patricia Willis, Barbara Johnson   |
| <b>Continuing Education (CE) Liaison(s)</b> | Patricia Willis, Thomas Sather, Thomas Krier, Barbara Johnson                                   |
| <b>Exam Liaison(s)</b>                      | Steven Klapperich, Doreen Jensen, Barbara Johnson   |
| <b>Legislative Liaison(s)</b>               | Thomas Sather   |

| <b>2016 SCREENING PANEL APPOINTMENTS</b> |   |
|--|---|
| <b>February 2016-January 2017</b>        | Steven Klapperich, Barbara Johnson, Patricia Willis, Thomas Sather, Scott Larson, Doreen Jensen |

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to affirm the Chair’s appointment of Liaisons for 2016. Motion carried unanimously.

## **DELEGATION OF AUTHORITY**

### **Delegated Authority for Urgent Matters**

**MOTION:** Scott Larson moved, seconded by Doreen Jensen, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

### **Delegated Authority for Application Denial Reviews**

**MOTION:** Doreen Jensen moved, seconded by Steven Klapperich, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

### **Document Signature Delegation**

**MOTION:** Doreen Jensen moved, seconded by Scott Larson, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

### **Credentialing Authority Delegations**

**MOTION:** Barbara Johnson moved, seconded by Thomas Krier, to delegate authority to the Credentialing Liaisons to make all credentialing decisions. Motion carried unanimously.

**MOTION:** Steven Klapperich moved, seconded by Doreen Jensen, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

### **Monitoring Delegation**

**MOTION:** Thomas Krier moved, seconded by Scott Larson, to affirm the Chair's appointment of Doreen Jensen as the Monitoring Liaison and to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor; document as presented. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 15-096 RELATING TO LICENSURE OF SPEECH-LANGUAGE PATHOLOGISTS, AUDIOLOGISTS, TEMPORARY LICENSES AND RENEWAL AND REINSTATEMENT OF CREDENTIALS GRANTED BY THE BOARD**

**Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Thomas Krier moved, seconded by Doreen Jensen, to reject Clearinghouse comment number(s) 1(a), and to accept all remaining Clearinghouse comments for Clearinghouse Rule 15-096 relating to Licensure of Speech Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board. Motion carried unanimously.

**MOTION:** Barbara Johnson moved, seconded by Scott Larson, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-096 relating to Licensure of Speech Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board for submission to the Governor's Office and Legislature. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 15-097 RELATING TO DESIGNATING A WRITTEN EXAMINATION FOR HEARING INSTRUMENT SPECIALISTS**

**Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Scott Larson moved, seconded by Barbara Johnson, to accept all Clearinghouse comments for Clearinghouse Rule 15-097 relating to Designating a Written Examination for Hearing Instrument Specialists. Motion carried unanimously.

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-097 relating to Designating a Written Examination for Hearing Instrument Specialists. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Update on Legislation and Pending or Possible Rulemaking Projects**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to request DSPS staff draft a Scope Statement revising HAS 3 relating to Hearing Instrument Specialist Examinations and to designate Scott Larson to approve the Scope Statement for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Thomas Krier moved, seconded by Patricia Willis, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Thomas Sather, Vice Chair; read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doreen Jensen-yes; Barbara Johnson-yes; Steven Klapperich-yes; Thomas Krier-yes; Scott Larson-yes; Thomas Sather-yes; Patricia Willis-yes. Motion carried unanimously.

The Board convened to Closed Session at 2:01 p.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Scott Larson moved, seconded by Thomas Krier, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:07 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Doreen Jensen moved, seconded by Thomas Krier, to affirm all votes made in closed session. Motion carried unanimously.

## **LICENSE RATIFICATION**

**MOTION:** Doreen Jensen moved, seconded by Barbara Johnson, to authorize Steven Klapperich to ratify the scores from the January 11, 2016 exams and grant the licenses once requirements are met. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Scott Larson moved, seconded by Patricia Willis, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:15 p.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |  |  |  |
|--|--|--|--|
| 1) Name and Title of Person Submitting the Request:<br><br><b>Sharon Henes<br/>Administrative Rules Coordinator</b>  |  | 2) Date When Request Submitted:<br><br><b>30 March 2016</b><br><br>Items will be considered late if submitted after 12:00 p.m. on the deadline date:<br>▪ 8 business days before the meeting   |  |
| 3) Name of Board, Committee, Council, Sections:<br><br><b>Hearing and Speech Examining Board</b>   |  |  |  |
| 4) Meeting Date:<br><br><b>11 April 2016</b>   | 5) Attachments:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No   | 6) How should the item be titled on the agenda page?<br><b>Legislation and Rule Matters – Discussion and Consideration</b><br><b>1. Update on HAS 3 Relating to Hearing Instrument Specialist Examinations</b><br><b>2. Update on Legislation and Pending and Possible Rulemaking Projects</b> |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both  | 8) Is an appearance before the Board being scheduled?<br><br><input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> )<br><input type="checkbox"/> No | 9) Name of Case Advisor(s), if required:   |  |
| 10) Describe the issue and action that should be addressed:  |  |  |  |
| 11) Authorization  |  |  |  |
| <i><b>Sharon Henes</b></i>   |  | <i><b>30 March 2016</b></i>  |  |
| Signature of person making this request  |  | Date   |  |
| Supervisor (if required)   |  | Date   |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)   |  | Date   |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.<br>3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |  |  |  |