



**Scott Walker, Governor**  
**Dave Ross, Secretary**

---

**HEARING AND SPEECH EXAMINING BOARD**  
**Room 121A, 1400 E. Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**October 10, 2016**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.*

**AGENDA**

**1:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-3)**

**B. Approval of Minutes of July 11, 2016 (4-7)**

**C. Administrative Updates**

- 1) Board and Staff Updates
- 2) Board Member – Term Expiration Date
  - a. Robert Broeckert – 07/01/2020
  - b. Barbara Johnson – 07/01/2017
  - c. Steven Klapperich – 07/01/2019 (*Reappointed, not yet confirmed*)
  - d. Thomas Krier – 07/01/2017
  - e. Scott Larson – 07/01/2017
  - f. Thomas Sather – 07/01/2015
  - g. Patricia Willis – 07/01/2018
- 3) Recusal Information **(8-9)**

**D. Nominations, Elections, and Appointments**

**E. Legislative and Administrative Rule Matters – Discussion and Consideration (10-12)**

- 1) HAS 3 Relating to Hearing Instrument Specialists Examinations
- 2) Update on Legislation and Pending or Possible Rulemaking Projects

**F. Speaking Engagement(s), Travel or Public Relation Request(s) – Discussion and Consideration**

- 1) 2017 WSHA Convention – March 2-4, 2017 – Appleton, WI **(13-15)**

**G. Items Added After Preparation of Agenda**

- 1) Election of Board Officers
- 2) Appointment of Liaisons
- 3) Introductions, Announcements and Recognition
- 4) Presentations of Petition(s) for Summary Suspension

- 5) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Presentation of Final Decisions
- 7) Disciplinary Matters
- 8) Executive Director Matters
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Matters
- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s)
- 14) Informational Item(s)
- 15) Speaking Engagement(s), Travel or Public Relation Request(s)

**H. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.)**

**I. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Administrative Warning(s)**
  - a. 16 HAD 001 (J.K.D.) **(16-17)**
- 2) **Proposed Stipulation(s), Final Decision(s), and Order(s)**
  - a. 15 HAD 009 – Debra L. Wilson Stanislawski **(18-29)**
  - b. 15 HAD 013 – Nickolas G. Wimble **(30-37)**
- 3) Case Closures

**J. Deliberation on Credentialing Matters**

**K. Deliberation of Items Received After Preparation of the Agenda**

- 1) Disciplinary Matters
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Application Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petition(s) for Summary Suspensions
- 8) Petition(s) for Extension of Time
- 9) Proposed Stipulations, Final Decisions and Orders
- 10) Administrative Warnings
- 11) Proposed Decisions
- 12) Matters Relating to Costs
- 13) Motions
- 14) Petitions for Rehearing
- 15) Case Closings
- 16) Appearances from Requests Received or Renewed
- 17) License Ratification

**L. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**M.** Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**N. APPEARANCE: Ryan Zeinert, DSPS Licensing Examination Specialist - License Ratification**

**ADJOURNMENT**

The Next Scheduled Meeting is January 9, 2017.

**HEARING AND SPEECH EXAMINING BOARD  
MEETING MINUTES  
JULY 11, 2016**

**PRESENT:** Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis (*via GoToMeeting*)

**STAFF:** Tom Ryan, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nilajah Hardin, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Thomas Sather, Chair, called the meeting to order at 1:06 p.m. A quorum of six (6) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Steven Klapperich moved, seconded by Scott Larson, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 11, 2016**

**MOTION:** Thomas Krier moved, seconded by Steven Klapperich, to approve the minutes of April 11, 2016 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Adopt Clearinghouse Rule 15-096 Relating to Licensure of Speech-Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board**

**MOTION:** Barbara Johnson moved, seconded by Thomas Krier, to approve the Adoption Order for Clearinghouse Rule 15-096 Relating to Licensure of Speech-Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board. Motion carried unanimously.

**Adopt Clearinghouse Rule 15-097 Relating to Designating a Written Examination for Hearing Instrument Specialists**

**MOTION:** Scott Larson moved, seconded by Barbara Johnson, to approve the Adoption Order for Clearinghouse Rule 15-097 Relating to Designating a Written Examination for Hearing Instrument Specialists. Motion carried unanimously.

**ITEMS ADDED AFTER PREPARATION OF AGENDA**

**Appointment of Liaisons**

<b>2016 LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Patricia Willis, Thomas Sather, Steven Klapperich, Thomas Krier, Scott Larson, Barbara Johnson
<b>DLSC Monitoring Liaison(s)</b>	Thomas Sather
<b>DLSC Professional Assistance Procedure (PAP) Liaison(s)</b>	Barbara Johnson
<b>Website Liaison(s)</b>	Thomas Krier, Scott Larson, Thomas Sather
<b>Practice Question Liaison(s)</b>	Steven Klapperich, Patricia Willis, Barbara Johnson
<b>Continuing Education (CE) Liaison(s)</b>	Patricia Willis, Thomas Sather, Thomas Krier, Barbara Johnson
<b>Exam Liaison(s)</b>	Steven Klapperich, Barbara Johnson
<b>Legislative Liaison(s)</b>	Thomas Sather

<b>2016 SCREENING PANEL APPOINTMENTS</b>	
<b>February 2016-January 2017</b>	Steven Klapperich, Barbara Johnson, Patricia Willis, Thomas Sather, Scott Larson

**MOTION:** Steven Klapperich moved, seconded by Scott Larson, to affirm the Chair’s appointment of Liaisons. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Thomas Sather, Vice Chair; read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Barbara Johnson-yes; Steven Klapperich-yes; Thomas Krier-yes; Scott Larson-yes; Thomas Sather-yes; Patricia Willis-yes. Motion carried unanimously.

The Board convened to Closed Session at 1:58 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Patricia Willis moved, seconded by Scott Larson, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:32 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to affirm all votes made in closed session. Motion carried unanimously.

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Administrative Warning(s)**

##### ***15 HAD 019 – L.S.V.***

**MOTION:** Steven Klapperich moved, seconded by Barbara Johnson, to issue an Administrative Warning in the matter of DLSC case number 15 HAD 019 (L.S.V.). Motion carried unanimously.

##### ***16 HAD 004 – T.J.V.***

**MOTION:** Barbara Johnson moved, seconded by Thomas Krier, to issue an Administrative Warning in the matter of DLSC case number 16 HAD 004 (T.J.V.). Motion carried unanimously.

#### **Case Closures**

##### ***15 HAD 019 – A.R.***

**MOTION:** Steven Klapperich moved, seconded by Scott Larson, to close DLSC case number 15 HAD 019 (A.R.), for No Violation. Motion carried unanimously.

### **CREDENTIALING MATTERS**

#### **Application Review**

##### ***Krista Durnin – Hearing Instrument Specialist Application***

**MOTION:** Scott Larson moved, seconded by Steven Klapperich, to approve the Hearing Instrument Specialist application of Krista Durnin once all requirements are met. Motion carried unanimously.

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to request DSPS Monitoring staff to update the Board on the status of this matter at the next meeting. Motion carried unanimously.

### **LICENSE RATIFICATION**

**MOTION:** Thomas Krier moved, seconded by Scott Larson, to authorize Steven Klapperich to ratify the scores from the July 11, 2016 exams and grant the licenses once requirements are met. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:38 p.m.

DRAFT

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:		2) Date When Request Submitted: <b>9/29/16</b>	
Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting			
3) Name of Board, Committee, Council, Sections:  <b>Hearing and Speech Examining Board</b>			
4) Meeting Date:  <b>10/10/16</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Administrative Matters Recusal Information</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  <b>Please review the attached information from Board Legal Counsel.</b>			
11) Authorization			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

## Recusal

Board members are charged with making decisions that objectively represent the voice of the public, members of the profession, and those seeking entry into the profession. This means that as a board member you are not an advocate for a private interest group or professional association. As a public official, you are held to the highest standards of ethical and professional conduct, and should strive to avoid any relationship, activity or position that may influence the performance of your official duties as a board member.

It follows that you must recuse yourself from any conflict of interest that would compromise your neutrality in making decisions on the board. Ask yourself, “can I decide the issue, fairly and without bias, prejudice, or the impression or appearance of impropriety?” If not, you should recuse from the matter.

A conflict of interest is a type of interest that would result in some benefit, perceived benefit to you, or a bias or perceived bias in favor of or against a particular matter. Under any of the above circumstances, you may have an ethical duty to recuse. Factors to consider in deciding whether to recuse are whether the issue at hand involves a colleague, friend, family member or someone with a close business or social relationship. If yes, then it may be proper to recuse yourself from the matter. The more remote the relationship, professional association, or knowledge becomes, the further you may be removed from bias. You must consider whether you can render an impartial and unbiased decision.

Finally, when acting as a case advisor, you have a legal duty to recuse when the case involves a **contested matter** which is being deliberated and voted upon.

Examples include:

- Reviews of Administrative Warnings
- Petitions for Summary Suspension
- Complaints for Probable Cause (Med Board)
- Administrative Law Judge Proposed Decision and Orders (ALJ PDOs).

The Case Advisor **must** recuse him or herself and leave the room for any contested matter. Board Counsel should be present for contested cases to answer any legal questions and to provide information to the prosecutor should the case be remanded.

The Department of Safety and Professional Services greatly appreciates your willingness to serve the public and those in your profession. If there are any questions about whether a Board member should recuse, please contact Board Legal Counsel.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Sharon Henes Administrative Rules Coordinator</b>		2) Date When Request Submitted:  <b>28 September 2016</b>	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections:  <b>Hearing and Speech Examining Board</b>			
4) Meeting Date:  <b>10 October 2016</b>	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? <b>Legislation and Rule Matters – Discussion and Consideration</b> <b>1. HAS 3 Relating to Hearing Instrument Specialists Examinations</b> <b>2. Update on Pending and Possible Rule-making Projects</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>28 September 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

---

TEXT OF RULE

SECTION 1. HAS 3.04, 3.05 and 3.07 are amended to read:

**HAS 3.04 Identifying marks.** An applicant may not place any marks upon his or her practical examination papers which reveals his or her identity.

**HAS 3.05 Removal of examination.** An applicant may not take any records of the practical examination questions from the examination room.

**HAS 3.07 Time limits.** The board may set time limits for completion of each part of the practical examination.

SECTION 2. HAS 3.08 (1) is amended to read:

**HAS 3.08 (1)** To pass each part of the written and practical examinations examination, each applicant shall receive a grade determined by the board to represent minimum competence to practice. The board shall determine the passing grade after consultation with subject matter experts who have reviewed a representative sample of the examination questions and available candidate performance statistics.

SECTION 3. HAS 3.08 (1m) is created to read:

**HAS 3.08 (1m)** To pass the written examination, each applicant shall receive a grade determined by the board to represent minimum competence to practice. The board may accept the test provider's recommended passing grade.

SECTION 4. HAS 3.08 (2) is repealed and recreated to read:

**HAS 3.08 (2)** A passing grade is required on the written examination and each part of the practical examination. An applicant who fails, may retake only the examination or if the practical examination the part of the examination which he or she failed.

SECTION 5. HAS 3.09 (1) (intro) is amended to read:

**HAS 3.09 (1)** An applicant who fails all or part of the practical examination may review those parts of the practical examination failed according to the following procedures and within the following limitations:

SECTION 6. HAS 3.09 (2) and (3) are amended to read:

(2) An applicant may request that the board review the grading of one or more practical examination questions by completing a form which will be provided to the applicant by the board representative. The form must be completed and returned to the board representative at the time of review.

(3) Any comments or claims of error regarding specific questions or procedures in the practical examination may be placed in writing on the form provided. These comments shall be retained by the board made available to the board for review.

SECTION 7. HAS 3.10 (1) is amended to read:

HAS 3.10 (1) An applicant wishing to claim practical examination error shall file a written request for board review in the board office within 30 days of the date the practical examination was reviewed. The request shall include all of the following:

SECTION 8. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

---

(END OF TEXT OF RULE)

---

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Nilajah Hardin, Bureau Assistant on behalf of Tom Ryan, Executive Director</b>		2) Date When Request Submitted:  <b>09/28/2016</b>  <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections:  <b>Hearing and Speech Examining Board</b>			
4) Meeting Date:  <b>10/10/2016</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  Speaking Engagement(s), Travel, or Public Relation Request(s) – Discussion and Consideration 2017 WSHA Convention – March 2-4, 2017 – Appleton, WI	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  <b>N/A</b>	
10) Describe the issue and action that should be addressed:  <b>Consider delegating a Board member to attend the 2017 WSHA Convention. Please review the attached information.</b>			
11) <span style="float: right;">Authorization</span>  <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <b><i>Nilajah D. Hardin</i></b>  <hr/>           Signature of person making this request         </div> <div style="width: 35%; text-align: right;"> <b><i>09/28/16</i></b>  <hr/>           Date         </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">           Supervisor (if required)         </div> <div style="width: 35%; text-align: right;">           Date         </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">           Executive Director signature (indicates approval to add post agenda deadline item to agenda)         </div> <div style="width: 35%; text-align: right;">           Date         </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



# WISCONSIN SPEECH-LANGUAGE PATHOLOGY and AUDIOLOGY ASSOCIATION

MENU

## 2017 WSHA Convention

[Map this Event](#) [Tell a Friend](#)



**3/2/2017 to 3/4/2017**

**When:** March 2-4, 2017

**Where:** [Map this event »](#)  
Radisson Paper Valley Hotel  
333 W College Ave  
Appleton, Wisconsin 54911  
United States

**Contact:** WSHA Office  
[wsha@badgerbay.co](mailto:wsha@badgerbay.co)



[« Go to Upcoming Event List](#)

### Save the Date!

The WSHA 2017 Convention will be March 2-4, 2017 at the Radisson Paper Valley in Appleton, WI.

The 2017 Convention will offer:

- Over 17 hours of continuing education.
- Representation and presentations by ASHA leadership - [Sandra L. Gillam, PhD, CCC-SLP](#) - Vice President for Speech-Language Pathology Practice
- President's Banquet and Awards Ceremony recognizing the best of our professions on Friday, March 3.
- Networking opportunities through out the event!
- Academic program leadership meeting - Friday, March 3.
- And much, much more!



### Contact WSHA

563 Carter Court, Suite B  
Kimberly, WI 54316  
Phone: 920.560.5642  
Email: [WSHA@badgerbay.co](mailto:WSHA@badgerbay.co)

### Quick Links

[Advertising](#) | [Events](#) | [Membership](#)  
[Career Center](#) | [Latest News](#)



[Find Us On Facebook](#)

Membership Software Powered by [YourMembership.com](#)® :: [Legal](#)