



STATE OF WISCONSIN

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Governor Scott Walker Secretary Dave Ross

**MARRIAGE AND FAMILY THERAPY,
PROFESSIONAL COUNSELING AND SOCIAL WORK
JOINT BOARD MEETING
Contact: Dan Williams (608) 266-2112
Room 121A, 1400 E. Washington Avenue, Madison WI
OCTOBER 22, 2013**

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. **Approval of Agenda(1-2)**
- B. **Approval of MPSW Joint Board Meeting Minutes of July 23, 2013(3-6)**
- C. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Update
- D. **Legislation/Administrative Rule Matters – Discussion and Consideration**
 - 1) Draft of MPSW 8, 14, 19 relating to continuing education(7-10)
 - 2) MPSW 1.09(11-14)
- E. **Telehealth – Discussion and Consideration(15-16)**
- F. **2013 MPSW Joint Board Goals list – Discussion and Consideration(17-18)**
- G. **Report of Marriage & Family Therapy Section**
- H. **Report of Professional Counselor Section**
- I. **Report of Social Worker Section**
- J. Consulting with Legal Counsel

K. Items Received After Preparation of the Agenda

- 1) Informational Item(s)
- 2) Division of Legal Services and Compliance (DLSC) Matters
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Questions/Issues
- 6) Legislation/Administrative Rule Matters
- 7) Liaison Report(s)
- 8) Review of Correspondence or Inquiries Received by Legal Counsel
- 9) Speaking Engagement(s), Travel, or Public Relation Request(s)

L. Public Comments

ADJOURNMENT

**JOINT EXAMINING BOARD MEETING
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK JOINT EXAMINING BOARD
MEETING MINUTES
JULY 23, 2013**

PRESENT: Arlie Albrecht, Elizabeth Krueger, Linda Pellmann, Nicholas Smiar, Barbara Viste-Johnson, Peter Fabian, Alice Hanson-Drew, Charles Lindsey

EXCUSED: Leslie Mirkin, Allison Gordon

STAFF: Dan Williams, Executive Director; Matthew C. Niehaus, Bureau Assistant; Nicholas Tank, Bureau Assistant; and other Department Staff

CALL TO ORDER

Nicholas Smiar, Chair, called the meeting to order at 9:03 a.m. A quorum of eight (8) members was present.

APPROVAL OF AGENDA

MOTION: Charles Lindsey moved, seconded by Barbara Viste-Johnson, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MPSW JOINT BOARD MEETING MINUTES OF APRIL 9, 2013

MOTION: Alice Hanson-Drew moved, seconded by Elizabeth Krueger, to approve the minutes of April 9, 2013 as published. Motion carried unanimously.

**APPROVAL OF MPSW JOINT BOARD TELECONFERENCE MEETING MINUTES
OF JULY 1, 2013**

MOTION: Peter Fabian moved, seconded by Elizabeth Krueger, to approve the minutes of July 1, 2013 as published. Motion carried unanimously.

PSYCHOMETRIC TESTING

MOTION: Peter Fabian moved, seconded by Barbara Viste-Johnson, to refer the matter of the Aspiro letter to the Professional Counselors section. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Elizabeth Krueger, to recommend approval of the revisions to form number 2578 as presented. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Barbara Viste-Johnson, to recommend approval of the revisions to form number 2579 as presented. Motion carried unanimously.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to support the Professional Counselors Section in its revision of Clearinghouse 13-009 regarding increasing the required number of credits up to 60 hours. Motion carried unanimously.

MOTION: Barbara Viste-Johnson moved, seconded by Arlie Albrecht, to authorize DSPS staff to draft a Scope Statement relating to revisions and updates to MPSW 2 and MPSW 10 related to the Psychotherapy definition as per Wis. Stats. §. 457.01(8m). Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to designate the Board Chair as the Board's representative to approve the Scope Statement Revising MPSW 2 and MPSW 10 related to the Psychotherapy definition as per Wis. Stats. §. 457.01(8m) for the purposes of submission to the Governor, publication, and implementation no less than 10 days after publication. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, that DSPS staff draft a working document for revision of continuing education requirements in the three Sections. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Arlie Albrecht, that DSPS create a workgroup of stakeholders involved in substance use disorder treatment and to designate Barbara Viste-Johnson as the MPSW Joint Board's representative to meet with the Secretary of DSPS or the workgroup regarding stakeholders involved in substance use disorder treatment. Motion carried unanimously.

DISCUSSION AND REVIEW OF MPSW JOINT BOARD GOALS FOR 2013

MOTION: Charles Lindsey moved, seconded by Elizabeth Krueger, to remove goal #6 from the list of 2013 Joint Board Goals. Motion carried unanimously.

MOTION: Barbara Viste-Johnson moved, seconded by Alice Hanson-Drew, that the three Sections of the MPSW Joint Board place on their agendas an item regarding statutory changes to require jurisdictional competence with regard to Telehealth. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Alice Hanson-Drew, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:12 p.m.

DRAFT

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: <i>14 October 2013</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 22 October 2013	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Draft of MPSW 8, 14, 19 relating to continuing education	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>14 October 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

MPSW 19.01 Definitions

MPSW 19.02 Continuing education requirements

- (1) Unless granted a postponement or waiver of the continuing education requirement under s. 19.04, every licensed marriage and family therapist, professional counselor, social worker, advanced practice social worker, independent social worker and clinical social worker is required to complete at least 30 continuing education credit hours in approved continuing education programs during each 2 year credential period.
- (2) A minimum of 4 continuing education credit hours, of the required 30 continuing education credit hours, shall be in the area of professional ethics and boundaries for the specific profession in which the credential is held.
- (3) During the time between receiving the initial credential and commencement of a full 2 year period, a new credential holder is not required to meet continuing education requirements for the first renewal of the credential.
- (4) Continuing education credit hours may apply only to the 2 year credential period in which the credit hours are acquired, unless either of the following applies:
 - (a) Continuing education hours required as a consequence of a disciplinary proceeding may not be counted towards the fulfillment of generally applicable continuing education requirements.
 - (b) If the licensee fails to meet the continuing education requirement during a 2 year credential period, any additional continuing education hours obtained on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period in which they are earned.

MPSW 19.03 Continuing education programs.

- (1) The following educational programs are approved as continuing education programs under this chapter:
 - (a) Any continuing education program approved, sponsored, provided or authorized by:
 1. American Association for Marriage and Family Therapy (AAMFT);
 2. Wisconsin Association of Marriage and Family Therapy (WAMFT);
 3. National Rehabilitation Counselor Association (NRCA)
 4. American Rehabilitation Counselor Association (ARCA)
 5. Wisconsin Rehabilitation Counselor Association (WRCA)
 6. National Board for Certified Counselors (NBCC)
 7. American Counselor Association (ACA)
 8. Wisconsin Counselor Association (WCA)
 9. National Board for Certified Counselors (NBCC)
 10. Commission on Rehabilitation Counselor Certification (CBCC)
 11. Association of Social Work Boards (ASWB)
 12. National Association of Social Work (NASW) or affiliated chapters.
 - (b) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).

- (c) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (d) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (e) Any educational programs, recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.
- (f) Any course or continuing education program offered by an accredited college or university that is related to the practice of marriage and family therapy, professional counseling or social work.
- (g) A presenter of professional material at any of the following:
 - 1. Seminars, workshops, programs or institutions.
 - 2. University, college or vocational technical adult education courses.
 - 3. Educational sessions at state and national conferences.
 - 4. Educational telephone network (ETN) courses

Presenters may receive 2 continuing education credit hours per hour of continuing education or 20 continuing education credit hours for a semester education course. No additional continuing education credit hours will be granted for subsequent presentations of the same material.

- (h) Authorship of a published textbook or professional resource book. Authors of a book may receive 20 continuing education credit hours.
- (i) Authorship of a published chapter in a textbook or professional resource book or a professional journal article. Authors of chapters or articles may receive 8 continuing education credit hours.
- (j) Development of alternative or electronic media, computer software, videotapes or audiotapes. Developers of these materials may receive 8 continuing education credit hours.
- (k) Public and private agencies that provide in-house training and development programs that is related to the practice of marriage and family therapy, professional counseling or social work. Only 15 of the required 30 continuing education credit hours may be met through in-house training and development programs.

MPSW 19.04 Postponement, Waiver and Exemption.

- (1) A credential holder may apply to the section for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability or other ground constituting extreme hardship. This section shall consider each application individually on its merits and the section may grant a postponement, partial waiver or total waiver as deemed appropriate in the circumstances.
- (2) The section may grant an exemption from the requirements of this chapter to a credential holder who certifies to the section that the credential holder has permanently retired and no longer uses the title “marriage and family therapist”, “licensed professional counselor”, “social worker”, “advanced practice social worker”, “independent social worker” or “clinical social

worker” and no longer practices marriage and family therapy, professional counseling or social work. The credential holder’s status will change to non-practicing.

(3) A credential holder who has been granted an exemption due to retirement may not return to the active practice or use the title without submitting evidence satisfactory to the section that the credential holder has completed at least 30 continuing education credit hours for each of the biennia during which the credential holder was granted an exemption.

MPSW 19.05 Record retention and audits.

(1) A credential holder shall retain for a minimum period of 4 years and shall make available to the board or its agent upon request, documentation of publication or certificates of attendance issued by the program sponsor for all continuing education programs for which the credential holder claims credit for purposes of renewal of the credential. The certificate shall include the name of credential holder, date, provider name, hours and title of course.

(2) The section may conduct audits or investigations, including random audits, to determine compliance by credential holders with this chapter.

MPSW 1.09 Alcohol and drug counseling.

(1) Use of title and scope of practice.

(a) A person credentialed by the board may use the title "alcohol and drug counselor" or "chemical dependency counselor" only if he or she is certified as an alcohol and drug counselor or as a chemical dependency counselor through a process recognized by the department of health services.

(b) A person credentialed by the board who treats alcohol or substance dependency or abuse in a clinic certified under ch. [DHS 75](#), shall be a substance abuse counselor as defined in s. [DHS 75.02 \(84\)](#).

(c) A person credentialed by the board may treat alcohol or substance dependency or abuse as a specialty under s. [457.02 \(5m\)](#), Stats., only if he or she is qualified to do so by education, training and experience. In order to treat persons with a DSM diagnosis of substance dependence, to treat the substance dependence issues of a person with a dual diagnosis, to advertise as an AODA specialist, or to be employed in a position identified as an AODA specialist, a person credentialed by the board who provides services in a setting other than a clinic certified under ch. [DHS 75](#), must either be certified as a substance abuse counselor under s. [DHS 75.02 \(84\)](#), or must be authorized by the board to treat alcohol or substance dependence or abuse as a specialty after satisfying all of the requirements in sub. [\(2\)](#).

(d) Any credential holder may prepare a client for substance dependence treatment by referral, may continue to work with a client until a referral for dependence treatment is completed, may continue to work with the non-AODA issues of a person who had been referred for dependence treatment, and may continue to treat a client who is in recovery following treatment for substance dependence.

(2) Qualifications. To be authorized by the board to treat alcohol or substance dependence or abuse as a specialty, a person credentialed by the board must submit evidence of all of the following:

(a) Successful passage of the ICRC written counselor certification examination.

(b) At least 1,000 hours of face-to-face client counseling experience, supervised by an individual defined in sub. [\(4\)](#), with individuals diagnosed with substance use disorders, which can be either the same as or separate from the hours for initial licensure.

(c) One-hundred and eighty (180) contact hours of AODA-relevant education, including at least 45 hours of education in psychopharmacology, across the following 4 knowledge domains, further defined in the U.S. department of health and human services technical assistance publication series number 21 (TAP-21):

1. 'Understanding addiction.'

a. Understand a variety of models and theories of addiction and other problems related to substance abuse.

b. Recognize the social, political, economic and cultural context within which addiction and substance abuse exist, including risk and resiliency factors that characterize individuals and groups and their living environments.

c. Describe the behavioral, psychological, physical health, and social effects of psychoactive substances on the user and significant others.

d. Recognize the potential for substance use disorders to mimic a variety of medical and psychological disorders and the potential for medical and psychological disorders to co-exist with addiction and substance abuse.

2. 'Treatment knowledge.'

a. Describe the philosophies, practices, policies and outcomes of the most generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.

b. Recognize the importance of family, social networks, and community systems in the treatment and recovery process.

c. Understand the importance of research and outcome data and their application in clinical practice.

d. Understand the value of an interdisciplinary approach to addiction treatment.

3. 'Application to practice.'

a. Understand the established diagnostic criteria for substance use disorders and describe treatment modalities and placement criteria within the continuum of care.

b. Describe a variety of helping strategies for reducing the negative effects of substance use, abuse and dependence.

c. Tailor helping strategies and treatment modalities to the client's stage of dependence, change or recovery.

d. Provide treatment services appropriate to the personal and cultural identity and language of the client.

e. Adapt practice to the range of treatment settings and modalities.

f. Be knowledgeable in medical and pharmacological resources in the treatment of substance use disorders.

g. Understand the variety of insurance and health maintenance options available and the importance of helping clients access those benefits.

h. Recognize that crisis may indicate an underlying substance use disorder and may be a window of opportunity for change.

i. Understand the need for and the use of methods for measuring treatment outcome.

4. 'Professional readiness.'

a. Understand diverse cultures and incorporate the relevant needs of culturally diverse groups, as well as people with disabilities, into clinical practice.

b. Understand the importance of self-awareness in one's personal, professional and cultural life.

c. Understand the addiction professional's obligations to adhere to ethical and behavioral standards of conduct in the helping relationship.

d. Understand the importance of ongoing supervision and continuing education in the delivery of client services.

e. Understand the obligation of the addiction professional to participate in prevention as well as treatment.

f. Understand and apply setting-specific policies and procedures for handling crises or dangerous situations, including safety measures for clients and staff.

Note: Copies of TAP-21 may be obtained from the Wisconsin Certification Board, 10930 W. Potter Road, Suite B., Wauwatosa, WI 53226-3450.

(3) Verification and authorization.

(a) Verification that a credential holder satisfies the requirements of sub. (2) shall be administered by the department of health services or its designee pursuant to an interagency agreement or other contractual arrangement with the department.

(b) Upon verification by the department of health services or its designee that a credential holder satisfies the requirements of sub. [\(2\)](#), the board shall notify the credential holder and record the credential holder's authority to treat alcohol or substance dependency or abuse as a specialty.

(4) Qualified supervisors.

(a) For purposes of sub. [\(2\) \(b\)](#), any of the following may supervise face-to-face client counseling experience by credential holders:

1. A supervisor qualified under s. [DHS 75.02 \(11\)](#).
2. Any of the following, if knowledgeable in psychopharmacology and addiction treatment:
 - a. A licensed marriage and family therapist.
 - b. A licensed professional counselor.
 - c. A licensed clinical social worker.
 - d. A licensed clinical psychologist.
 - e. A licensed physician.

(b) To maintain his or her qualification to supervise face-to-face counseling experience by credential holders, a supervisor must complete at least 10 continuing education hours in psychopharmacology or substance abuse treatment during each biennial credentialing period.

(c) A credential holder acquiring supervised experience to satisfy sub. [\(2\) \(b\)](#), may practice under the supervision of an individual qualified in par. [\(a\)](#).

(5) Continuing education. To maintain his or her authority to treat alcohol or substance dependency or abuse as a specialty, a credential holder must complete at least 10 continuing education hours in alcohol or substance dependency or abuse education during each biennial credentialing period, and will be eligible for credit against the required biennial continuing education requirement for credential renewal for up to 18 hours in alcohol or substance dependency or abuse education.

History: [CR 02-105](#): cr. [Register October 2002 No. 562](#), eff. 11-1-02; [CR 04-044](#): renum. MPSW 1.09 to be (1) (a) and am., cr. (1) (b) to (d) and (2) to (5) [Register January 2005 No. 589](#), eff. 2-1-05; correction in (1) (a) to (c), (3) (a), (b), (4) (a) 1. made under s. [13.92 \(4\) \(b\) 6., 7.](#), Stats., [Register November 2011 No. 671](#).

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 10/22/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Telehealth- Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p style="margin-left: 40px;">MOTION from last Joint Board</p> <p style="margin-left: 40px;">Barbara Viste-Johnson moved, seconded by Alice Hanson-Drew, that the three Sections of the MPSW Joint Board place on their agendas an item regarding statutory changes to require jurisdictional competence with regard to Telehealth. Motion carried unanimously.</p> <p style="margin-left: 40px;">MOTION from SOC Section in September</p> <p style="margin-left: 40px;">Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to place the item regarding Telehealth and Unprofessional Conduct on the next MPSW Joint board meeting agenda. DSPS Staff will research and provide information relevant to the topic at the MPSW Joint Board’s next meeting. Motion carried unanimously.</p>			
11) Authorization			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 10/22/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2013 Goals list – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <ul style="list-style-type: none"> • 2013 Goals List: <ol style="list-style-type: none"> 1) Create Supervisory Guidelines and Address Disparity of the Supervisor Regulations Across the 3 Professions of the MPSW Joint Board 2) Discussion and Consideration of Implementing Requirements for Trainee Supervisors 3) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders <ol style="list-style-type: none"> a. Discussion and Consideration of Amending MPSW 1.09 4) Discussion and Consideration of Revising MPSW 20 5) Incorporate Common Elements of Section Revisions of Continuing Education Practices and Requirements 6) Input for Future DSPS Initiatives on Telehealth 			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			

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