



**MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK JOINT EXAMINING BOARD**
Room 121A, 1400 East Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
April 29, 2014

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes of February 4, 2014 and March 18, 2014 (3-7)

C. Administrative Updates – Discussion and Consideration

- 1) Staff Updates
- 2) Election of Officers, Appointment of Liaisons **(8)**

D. Discussion and Consideration of Legislative and Administrative Rule Matters (9)

- 1) CR 13-118 Relating to Psychotherapy Definition
- 2) CR 13-094 Relating to Social Worker Temporary Credentials
- 3) CR 13-117 Relating to Continuing Education
- 4) CR 13-009 Relating to Professional Counselor Education
- 5) CR 13-077 Relating to Hearings, Injunctions, and Warnings
- 6) MPSW 20 Relating to Unprofessional Conduct
- 7) MPSW 1.09 Relating to Specialty
- 8) MPSW 1 Relating to Rule-making Procedures, Application, Examination, and Renewal
- 9) Status of Pending and Possible Rule Projects

E. Discussion and Consideration of Board Goals (10)

F. UW School of Social Work Request - Discussion and Consideration (11-14)

G. Section Reports

H. Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Matters
- 6) Legislation/Administrative Rule Matters
- 7) Liaison Reports
- 8) Informational Items
- 9) Disciplinary Matters
- 10) Appearances from Requests Received or Renewed
- 11) Speaking Engagement(s), Travel, or Public Relation Request(s)
- 12) Consulting with Legal Counsel

I. Public Comments

ADJOURNMENT

**JOINT EXAMINING BOARD MEETING
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK JOINT EXAMINING BOARD
MEETING MINUTES
February 4, 2014**

PRESENT: Elizabeth Krueger, Linda Pellmann, Nicholas Smiar, Barbara Viste-Johnson, Charles Lindsey, Leslie Mirkin, Allison Gordon, Jennifer Anderson-Meger, Peter Fabian

EXCUSED: Alice Hanson-Drew

STAFF: Dan Williams, Executive Director; Matthew Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

The Chair, called the meeting to order at 9:02 a.m. A quorum of nine (9) members was confirmed.

APPROVAL OF AGENDA

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to approve the agenda as published. Motion carried unanimously.

ADMINISTRATIVE RULE 13-117

MOTION: Barbara Viste-Johnson moved, seconded by Peter Fabian, to reject Clearinghouse comment number(s) 5a, 5c, 5e, 5f, 5g, and to accept all remaining Clearinghouse comments for Clearinghouse Rule 13-117 relating to Continuing Education. Motion carried unanimously

MOTION: Allison Gordon moved, seconded by Linda Pellmann, to authorize Nicholas Smiar to approve the Legislative Report and Draft as amended based on public hearing comments and Clearinghouse Report for Clearinghouse Rule 13-117 for submission to the Governor's Office and Legislature. Motion carried unanimously

AMINISTRATIVE RULE 13-118

MOTION: Charles Lindsey moved, seconded by Elizabeth Krueger, to reject Clearinghouse comment number 4, and to accept all remaining Clearinghouse comments for Clearinghouse Rule 13-118 relating to the definition of psychotherapy. Motion carried unanimously.

MOTION: Barbara Viste-Johnson moved, seconded by Jennifer Anderson-Meger, to authorize Nicholas Smiar to approve the Legislative Report and Draft for Clearinghouse Rule 13-118 for submission to the Governor's Office and Legislature. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 4, 2013

MOTION: Elizabeth Krueger moved, seconded by Charles Lindsey, to approve the minutes of December 4, 2013 as published. Motion carried unanimously.

ELECTION OF OFFICERS

CHAIR

NOMINATION: Barbara Viste-Johnson nominated Charles Lindsey for the Office of Chair.

Executive Director Dan Williams called for nominations three (3) times.

Charles Lindsey was elected as Chair.

VICE CHAIR

NOMINATION: Peter Fabian nominated Linda Pellmann for the Office of Vice Chair.

Executive Director Dan Williams called for nominations three (3) times.

Linda Pellmann was elected as Vice Chair.

SECRETARY

NOMINATION: Jennifer Anderson-Meger nominated Barbara Viste-Johnson for the Office of Secretary.

Executive Director Dan Williams called for nominations three (3) times.

Barbara Viste-Johnson was elected as Secretary.

MOTION: Peter Fabian moved, seconded by Jennifer Anderson-Meger, to acknowledge the following 2014 Officer Election Results. Motion carried unanimously.

2014 OFFICER ELECTION RESULTS	
Board Chair	Charles Lindsey
Vice Chair	Linda Pellmann
Secretary	Barbara Viste-Johnson

APPOINTMENT OF LIAISON

2013 LIAISON APPOINTMENTS	
Specialty Liaison	Barbara Viste-Johnson

MOTION: Linda Pellmann moved, seconded by Allison Gordon, to acknowledge the appointment and delegation of authority to Barbara Viste-Johnson to the Specialty Liaison made by the chair to address all issues related to Specialty matters. Motion carried unanimously.

Charles Lindsey left the meeting at 11:34 a.m.

DELEGATION OF AUTHORITY

MOTION: Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Jennifer Anderson-Meger moved, seconded by Barbara Viste-Johnson, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

CLEARINGHOUSE RULE 13-094

MOTION Allison Gordon moved, seconded by Jennifer Anderson-Meger, to authorize Nicholas Smiar to approve the Legislative Report and Draft for Clearinghouse Rule 13-094 in regard to Social Work Temporary Credential for submission to the Governor's Office and Legislature. Motion carried unanimously.

ADJOURNMENT

MOTION: Allison Gordon moved, seconded by Barbara Johnson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:12 p.m.

**MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK JOINT EXAMINING BOARD
TELECONFERENCE**

**MEETING MINUTES
March 18, 2014**

PRESENT: Linda Pellmann, Nicholas Smiar, Charles Lindsey, Leslie Mirkin, Allison Gordon, Jennifer Anderson-Meger, Peter Fabian, Alice Hanson-Drew (**ALL via GoTo Meeting**)

ABSENT: Elizabeth Krueger, Barbara Viste-Johnson

STAFF: Dan Williams, Executive Director; Matthew Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

The Chair, called the meeting to order at 9:09 a.m. A quorum of eight (8) members was confirmed.

APPROVAL OF AGENDA

MOTION: Nicholas Smiar moved, seconded by Leslie Mirkin, to approve the agenda as published. Motion carried unanimously.

CLEARINGHOUSE RULE 13-009

MOTION: Nicholas Smiar moved, seconded by Linda Pellmann, to approve the Adoption Order for Clearinghouse Rule 13-009 revising MPSW 10, 14. Motion carried unanimously.

ADJOURNMENT

MOTION: Alice Hanson-Drew moved, seconded by Leslie Mirkin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:13 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matthew Guidry Bureau Assistant		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 4/29/2014	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Elections of Officers and Appointment of Liaisons	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>A possible election for vacancy of an officer position, and a possible appointment for a liaison position could occur.</p> <p>The Current Officer positions are as follows:</p> <p>Chair: Charles Lindsey Vice Chair : Linda Pellmann Secretary: Barb Viste-Johnson</p> <p>Specialty Liaison: Barb Viste-Johnson</p>			
11) Authorization			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy, Professional Counseling and Social Work Examining Board			
4) Meeting Date: 29 April 2014	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative and Rulemaking Matters – Discussion & Consideration 1. CR 13-118 relating to psychotherapy definition 2. CR 13-094 relating to social worker temporary credentials 3. CR 13-117 relating to continuing education 4. CR 13-009 relating to PC education 5. CR 13-077 relating to hearings, injunctions, warnings 6. MPSW 20 relating to unprofessional conduct 7. MPSW 1.09 relating to specialty 8. MPSW 1 relating rule-making procedures, application, examination and renewal 9. Status of pending and possible rule projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>15 April 2014</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

MPSW Joint Board Goals

- 1) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
- 2) Discussion and Consideration of Amending MPSW 1.09
- 3) Discussion and Consideration of Revising MPSW 20

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 4/29/14	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? UW School of Social Work request - Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: See attached email chain.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

From: Peggy Sleeper [mailto:msleeper@wisc.edu]

Sent: Tuesday, February 18, 2014 3:14 PM

To: Booth, Amy M - DSPS

Cc: Zeinert, Ryan - DSPS

Subject: Re: Pre-approval of a substance abuse specialty authorization education program

Would you or someone from DSPS be available to consult with us about what classes about what classes from our Masters curriculum we think would meet some of the training requirements? This would not bind DSPS to 'pre-approving' and yet it would be very helpful to our students and also in our curriculum planning.

Best wishes.

Peggy Sleeper, MSSW, LCSW

Clinical Associate Professor

Chair Advanced Practice MH Focus Area

UW School of Social Work

1350 University Avenue

Madison, WI 53706

[608-262-4553](tel:608-262-4553)

FAX: [608-263-3836](tel:608-263-3836)

msleeper@wisc.edu

From: Barb Viste-Johnson [REDACTED]

Sent: Thursday, February 20, 2014 7:11 AM

To: Booth, Amy M - DSPS

Subject: Re: FW: Pre-approval of a substance abuse specialty authorization education program

I am happy to help with that if DSPS approves of it and the disclaimer that this does not guarantee the classes will be accepted now or anytime in the future.

From: Williams, Dan - DSPS

Sent: Thursday, February 20, 2014 1:50 PM

To: 'Viste-Johnson, Barbara'; Booth, Amy M - DSPS

Subject: Pre-approval of a substance abuse specialty authorization education program

Hello Barb and Amy:

I have reviewed the email chain below. Given the Motion from the last meeting, I guess it could be argued that Barb you have full delegated authority to assist in this request. I am not sure if that was the intent of the Board when crafting the Motion....since it was more geared towards individual credential review versus school pre-approval. Barb, I am thinking we should have this as a topic for full discussion by the Board.....maybe they

don't want you to be put into a position to go down this road with schools? Feel free to give me a call on this, otherwise I will put it as a discussion topic in April. Dan

MOTION: Linda Pellmann moved, seconded by Allison Gordon, to acknowledge the appointment and delegation of authority to Barbara Viste-Johnson to the Specialty Liaison made by the chair to address all issues related to Specialty matters. Motion carried unanimously.

Dan:

I'm fine with that. I would limit it to providing my understanding of the requirements by giving examples/descriptions, and NOT to review/approve their curricula. For example, there is broad misunderstanding of the requirement for **pharmacology**, not "psychopharmacology." Therefore, completing training/courses about various medications for mental health/substance abuse issues does not meet the requirements. It needs to be geared toward the following (I added the underlining, **bolding** and inserted the following in **[red]**):

SPS 166.01 Definitions

(4) "Education" means education about the process of providing patients, groups, families, couples, significant others, and communities with information on risks related to substance use, the processes of dependence including signs, symptoms and behavior patterns, and available resources for prevention, treatment, and recovery in culturally relevant ways. The education shall include studies in understanding addiction, including addiction to nicotine, the classification and basic **pharmacology** of drugs **[i.e., nicotine, alcohol, heroin, cocaine, ecstasy, marijuana, etc.]**, basic physiology and the effects of drug use on the human body and patient, learning styles and teaching methods, delivery of educational programs, health and behavior problems related to substance use including transmission and prevention of HIV/ AIDS, tuberculosis, sexually transmitted infections, and other infectious diseases, and basic life skills such as stress management, communication, and assertiveness.

Current SPS 166.01 Definitions. In ss. [SPS 166.02](#) and [166.03](#):

(1) "Assessment training" means education on the comprehensive process of collecting pertinent data about patient or patient systems and their environment and appraising the data as a basis for making decisions regarding substance use disorder diagnosis and treatment or referral. The education shall consist of culturally inclusive studies in understanding addiction, psychopharmacology, recognition and differentiation of co-occurring medical and psychological disorders, clinical evaluation and treatment planning.

(2) "Case management" means education on culturally appropriate administrative, clinical, and evaluative activities included in the process of coordinating and prioritizing patient treatment goals and working with the patient and significant others, as well as other services, agencies and resources to achieve those treatment goals. The education shall include studies in implementing treatment plans including continuing assessment, the referral process, service coordination, including for co-occurring medical and psychological disorders, record management and documentation and utilizing the written client record to guide and monitor services to reach measurable goals and objectives.

(3) "Counseling" means education which includes the study of fundamental theories, principles and techniques of substance use disorder counseling to facilitate the progress of diverse patients toward mutually determined treatment goals and objectives using culturally sensitive modalities. Counseling education shall include studies of understanding addiction, recognized treatment theory and practice, the recovery process, effective strategies for meeting the counseling needs of diverse patients, crisis management skills, and treatment of co-occurring medical and psychological disorders.

(4) "Education" means education about the process of providing patients, groups, families, couples, significant others, and communities with information on risks related to substance use, the processes of dependence including signs, symptoms and behavior patterns, and available resources for prevention, treatment, and recovery in culturally relevant ways. The education shall include studies in understanding addiction, including addiction to nicotine, the classification and basic pharmacology of drugs, basic physiology and the effects of drug use on the human body and patient, learning styles and teaching methods, delivery of educational programs, health and behavior problems related to substance use including transmission and prevention of HIV/AIDS, tuberculosis, sexually transmitted infections, and other infectious diseases, and basic life skills such as stress management, communication, and assertiveness.

(5) "Professional responsibility" means education which addresses standards of conduct or professional behavior expectations for counselors, supervisors and prevention workers. Professional behavior areas to be studied shall include, at a minimum, legal issues specific to substance use disorder professional practice, patient welfare as a primary concern, responsibility for professional competence and professional development, participation in ongoing supervision and consultation, counselor values and self-care, relationships with other professionals and institutions and the establishment of limits and boundaries in the patient relationship. This education shall also address the impact of specific cultural, ethnic and racial influences and expectations. History: [CR 07-031](#): cr. [Register November 2007 No. 623](#), eff. 12-1-07; correction in (intro.) made under s. [13.92 \(4\) \(b\) 7.](#), Stats., [Register November 2011 No. 671](#).