



STATE OF WISCONSIN
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MARRIAGE AND FAMILY THERAPIST SECTION
OF THE

**MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK EXAMINING BOARD**

Contact: Dan Williams (608) 266-2112
Room 121A, 1400 E. Washington Avenue, Madison WI
OCTOBER 22, 2012

Notice: The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Section.

AGENDA

9:00 A.M.

OPEN SESSION - CALL TO ORDER – ROLL CALL

- A. Approval of Agenda (1-4)**
- B. Approval of Minutes of April 10, 2012 (5-10)**
- C. Secretary Matters**
- D. Executive Director Matters**
 - 1) Staff Changes
- E. Process for Submitting and Processing Marriage & Family Therapist Applications (11-16)**
 - 1) Section Discussion of Experience Hours Accrued Without a Training License
 - 2) Revised Application Form # 1972, Marriage and Family Therapist Certificate of Professional Education Form
 - 3) Review and Approval of MFT Supervisory Forms
- F. Consideration of MFT Section Goals for 2012 and 2013: (17-18)**
 - 1) Equalization of the Joint Board's Professional Licensing Fees
- G. Discussion and Review of MPSW Joint Board Goals for 2012 and Consideration of 2013 Goals (19-20)**
- H. Section Discussion as to the Treatment of Alcohol and Other Drug Abuse Clients (21-22)**
- I. Update and Clarification of MPSW 19.02, Wis. Admin. Code, Relating to Continuing Education (23-26)**
- J. Preliminary Discussion of Proposed Batterers Treatment Provider Certification (27-28)**

- K. **Speaking Engagement(s), Travel, or Public Relation Request(s): (29-30)**
1) Travel Report from Peter Fabian Regarding Attendance at AMFTRB Meeting of State Delegates on July 26, 2012

L. Legislation/Administrative Rule Matters

M. **Informational Items: (31-32)**

- 1) Update Regarding the Continuing Education Article Prepared by Peter Fabian

N. Coalition Report

O. WAMFT Report

P. Items Received After Printing of the Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Presentation(s) of Petition(s) for Summary Suspension
- 3) Presentation(s) of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Proposed Final Decision and Order(s)
- 5) Informational Item(s)
- 6) Division of Legal Services and Compliance (DLSC) Matters
- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Approval(s) for Psychometric Testing
- 10) Class 1 Hearing(s)
- 11) Practice Question(s)/Issues
- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s) (Coalition Report/WAMFT Report)
- 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

Q. Correspondence and Inquiries Received by Legal Counsel

R. Informational Item(s)

S. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

T. **Review of Administrative Warning:**

- 1) **1:00 P.M. APPEARANCE** - G.E., Respondent, and Yolanda McGowan, DLSC, 10 MFT 005 – G.E. **(33-38) - Postponed to February**

Q. **Deliberation of Proposed Stipulations, Final Decisions and Orders:**

- 1) David I. Dropkin (09 MFT 005 & 09 MFT 007) **(39-46)**
- 2) Jeffry L. Miller (10 MFT 010) **(47-52)**
- 3) Michael Deminsky (12 MFT 002) **(53-60)**

U. **Deliberation on Issuance of Administrative Warning(s):**

- 1) 12 MFT 006 **(61-64)**
- 2) 12 MFT 007 **(65-68)**

- 3) 12 MFT 001 (**69-72**)
- 4) 12 MFT 003 (**73-76**)
- 5) 12 MFT 005 (**77-79**)

V. Deliberation of Items Received After Printing of the Agenda:

- 1) Deliberation on Class 1 Hearings
- 2) Application Issues and/or Reviews
- 3) Professional Assistance Procedure (PAP)
- 4) Monitoring Matters
- 5) Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Administrative Warnings
- 7) Review of Administrative Warning
- 8) Order(s) Fixing Cost(s)/Matters Related to Costs
- 9) Division of Legal Services and Compliance (DLSC) Matters
- 10) Proposed Final Decisions and Orders
- 11) Petitions for Summary Suspension
- 12) Petitions for Re-hearing(s)
- 13) Education and Examination Matters
- 14) Credential Issues
- 15) Appearance(s) from Request(s) Received or Renewed
- 16) Motions

W. **Review of Application(s) for Licensure**

X. **Division of Legal Services and Compliance:**

- 1) Case Status Report
- 2) Case Closing(s)

Y. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

Z. **DLSC – Signature Collection**

AA. Other Section Business

ADJOURNMENT

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**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
APRIL 10, 2012**

PRESENT: Arlie Albrecht, Peter Fabian, Alice Hanson-Drew

STAFF: Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

CALL TO ORDER

Arlie Albrecht, Chair, called the meeting to order at 1:44 p.m. A quorum of three (3) members was present.

APPROVAL OF AGENDA

MOTION: Alice Hanson-Drew moved, seconded by Peter, to approve the April 10, 2012 agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 25 & 26, 2011

Amendments to the Minutes:

- Page 5 of the Minutes: Under the agenda item titled “Section Discussion and Review of MPSW Joint Board Goals for 2011; 1) Department of Health Services (DHS) Mental Health Provider Status Letter Holders – Discussion on What Actions Should Be Taken to by MPSW Joint Board to in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers; a) Section Review of Revised Position Paper” corrected the related motion as follows: “...and that these individuals **be** subsumed...”

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to approve the January 9, 2012 minutes as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

The Section noted the Joint Board’s decision to change the July meetings scheduled for week of July 23, 2012 to occur one week sooner. The Section also discussed its potential quorum issue, anticipated for the October 2012 meeting, and inquired about trading meeting dates with the Professional Counselor Section. The Section took action as outlined in the motion below:

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, that contingent upon the consent of the Professional Counselor Section, that the MFT Section’s 2012 meeting dates be changed as follows:

- Move the July 23, 2012 meeting to occur on July 17, 2012.
- Move the October 23, 2012 meeting to occur on October 22, 2012.

Motion carried unanimously.

**PROCESS FOR SUBMITTING AND PROCESSING
MARRIAGE & FAMILY THERAPIST APPLICATIONS**

1) **Section Discussion of Licensing Approval Process**

Peter Fabian communicated to the Section in an effort to clarify his understanding that although an applicant can apply for a credential, an applicant cannot accrue experience hours until the applicant has received their degree.

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to authorize Peter Fabian to speak to the education and training consortiums on the subject of the timing of applying for a training license and what can occur during that process. Motion carried unanimously.

2) **Section Discussion of Experience Hours Accrued Without a Training License**

Peter Fabian raised concerns about prosecution of students for practicing without a license in scenarios where a graduate has not obtained a training license. The Section discussed this concern and acted as outlined below.

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to ensure continuity of care the Marriage and Family Therapy Section will allow a student up to thirty (30) days post-degree to continue to provide services under supervision allowing time to file a training license application with the Department of Safety & Professional Services. Motion carried unanimously.

3) **Revised Application Form # 1972, Marriage and Family Therapist Certificate of Professional Education Form**

The Section was provided with a copy of e-mail correspondence from Peter Fabian to Colleen Baird outlining revisions to form # 1972, Marriage and Family Therapist Certificate of Professional Education. The Section reviewed, discussed, and ultimately approved the proposed revisions to this application form.

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to approve the proposed revisions to form # 1972, Marriage and Family Therapist Certificate of Professional Education. Motion carried unanimously.

SECTION DISCUSSION AND REVIEW OF MPSW JOINT BOARD GOALS FOR 2011

The Section reviewed the 2011 Joint Board goals and discussed the establishment of goals for the Section to pursue in 2012. As a result of this discussed the Section asked that an item be added to the July agenda titled: *Establishment of Section Goals for 2012*.

1) **Department of Health Services (DHS) Mental Health Provider Status Letter Holders – Discussion on What Actions Should Be Taken to by MPSW Joint Board to in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers**

a. Section Review of Revised Position Paper

The Section discussed action taken by the Joint Board requesting the Department to pursue drafting of legislation to address the issue of DHS authorized psychotherapists. The Section noted its desire to develop a document outlining options for licensing, geared toward DHS letter holders, in pursuit of a MFT credential.

2) **Create Supervisory Guidelines and Address Disparity of Supervisor Regulations Across the 3 Professions of the MPSW Joint Board**

a. Review of Section Supervisory Forms

The Section discussed events occurring at today's Joint Board meeting in terms of the approval of revised supervisory forms for its three Sections. The Section expressed its desire to review the revised MFT Section supervisory forms at its next meeting.

3) **Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders**

The Section discussed this Joint Board goal (currently on hold) and federally proposed changes to the scopes of practice for substance abuse counselors. The Section questioned whether this goal should remain on hold, and decided that it will recommend the pursuit of rule changes to address this issue at the July Joint Board meeting.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

The Section noted the report provided by Sharon Henes, Paralegal, at the MPSW Joint Board meeting held earlier in the day.

INFORMATIONAL ITEMS

1) **Update Regarding the Continuing Education Article Prepared by Peter Fabian**

Peter Fabian informed the Section that he has not started to draft an article relating to the Section's continuing education requirements. He indicated that the Wisconsin Association for Marriage and Family Therapy (WAMFT) has a May 1, 2012 submission deadline for articles to be included in its upcoming newsletter. The Section requested that this document be included as an informational item on a future agenda.

2) **Update Regarding the Revised Renewal Notification**

Dan Williams updated the Section regarding the status of its request for its continuing education requirements to be outlined on the renewal notification post card. He informed the Section that recent changes to the renewal notice template may pose issues in terms of this request. Dan Williams will provide an update to the Section once more information is available.

3) **Section Appreciation Letter for Ann Marie Starr**

The Section reviewed and noted the letter of appreciation for former Section member Ann Marie Starr.

EQUALIZATION OF THE JOINT BOARD'S PROFESSIONAL LICENSING FEES

The Section noted the Joint Board's addition of this topic as one of its 2012 goals. The Section will address this topic at the July meeting.

COALITION REPORT

The Coalition is not currently active and as such no report is available.

WAMFT REPORT

Arlie Albrecht reported to the Section that the WAMFT concluded a conference, three weeks prior to this meeting, at the Country Springs Resort in Pewaukee, WI. He indicated that the focus of the three day workshop was specific to evidence based practice.

CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warning; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Arlie Albrecht-yes; Peter Fabian-yes; and Alice Hanson-Drew-yes. Motion carried unanimously.

The Board convened into Closed Session at 4:31 p.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 5:16 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF
VOTING IS APPROPRIATE**

REVIEW OF ADMINISTRATIVE WARNING

- 1) **2:30 P.M. APPEARANCE - G.E., Respondent, and Susan Gu, DOE Prosecuting Attorney: 10 MFT 005 – G.E.**

Deliberation of this item was deferred until the July 2012 Section meeting.

REVIEW OF APPLICATION(S) FOR LICENSURE

The Section reviewed application files for licensure.

DIVISION OF ENFORCEMENT

- 1) **Case Status Report**

The Section received and reviewed its case status report.

- 2) **Case Closing(s)**

None.

OTHER SECTION BUSINESS

Dan Williams directed the Section's attention to its case status report and noted a concern regarding the listing of a Section member as case advisor. The Section was informed that due to quorum considerations the MFT Section does not utilize case advisors. Colleen Baird advised that if a board member serves as a case advisor in a disciplinary matter, he or she may be required to recuse themselves from deliberation and voting on the matter, unless the stipulation allows them to participate. The recusal of a board member may result in the Section's inability to achieve quorum sufficient for voting due to the limited number of Section seats.

ADJOURNMENT

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 5:17 p.m.

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams (on behalf of Peter Fabian & Arlie Albrecht)		2) Date When Request Submitted: June 27, 2012	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: Oct. 22, 2012	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Process for Submitting and Processing Marriage & Family Therapist Applications: <ol style="list-style-type: none"> 1) Section Discussion of Experience Hours Accrued Without a Training License 2) Revised Application Form # 1972, Marriage and Family Therapist Certificate of Professional Education Form 3) Review and Approval of MFT Supervisory Forms 	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <ol style="list-style-type: none"> 1) <u>Section Discussion of Experience Hours Accrued Without a Training License:</u> Continue the ongoing discussion regarding experience hours accrued without a training license 2) <u>Revised Application Form # 1972, Marriage and Family Therapist Certificate of Professional Education Form:</u> To confirm the status of the form since as of 6/28/12 is not on-line yet. To clarify when hours can begin to be counted towards full licensure and what mechanism, if any, triggers that since applicants can apply while in a program. 3) <u>Review and Approval of MFT Supervisory Forms:</u> Review the revised supervisory forms (attached) and decide whether or not approval is warranted. 			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting. 			

Wisconsin Department of Regulation & Licensing

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MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND SOCIAL WORK EXAMINING BOARD

MARRIAGE AND FAMILY THERAPY *Pre-Licensing* SUPERVISED EXPERIENCE FORM

(To be completed before you begin accumulating post-graduate experience toward Marriage and Family Therapy Training License. Submit a separate form for each clinical site and qualified supervisor. It is the applicant's responsibility to submit a new form if they have a change in site or supervisor.)

Comment [U1]:

Please Type or Print In Ink

APPLICANT NAME _____
(please print)

SUPERVISOR NAME _____
(supervisor print name here and sign at end after reviewing form with applicant)

Applicant check box if facility meets experiential requirements:

I am in a position or have an offer for a position that will provide supervised experience that will count toward the hours needed to fulfill MPSW 16 of the Wisconsin Administrative Code which requires that, after receiving an appropriate masters or doctorate degree (or a related masters degree **or?** enrollment in an approved post-graduate MFT program (MPSW 17.03)), the applicant will complete at least 3,000 hours of supervised marriage and family therapy practice in no less than 2 years, including at least 1,000 hours of face-to-face client contact. This experience will include the diagnosis and treatment of mental, emotional, or behavioral disorders using established methods (WI.Stats 457.01(8m)).

Attach a formal position description and please describe (attach additional sheet if necessary):

Name and address of facility where applicant's clinical experience will be acquired: _____

The facility's mission: _____

The type of clients the applicant will serve at this facility: _____

The degree to which the applicant will be the primary provider of psychotherapy treatment for his or her clients. (If no primary provider experience, please explain.): _____

The treatment methods the applicant will use: _____

How this applicant will conduct diagnosis of clients (including DSM). (If no diagnosis (incl. DSM), please explain.): _____

The manner in which the applicant will have the ability to change or recommend changing a client's DSM-IV diagnosis. (If no ability to change, please explain.): _____

Supervision Requirements:

Consistent with MPSW 16, supervision requires one hour of face-to-face individual or group (no more than 6 supervisees) supervision by a supervisor approved by the marriage and family therapy section for each ten hours of client contact (accordingly, the supervisor may exercise discretion in averaging out supervision over the course of the period of supervision). The supervisor may not permit a supervisee to engage in any marriage and family therapy practice that the supervisor cannot competently perform. The supervisor shall be legally and ethically responsible for the activities of the trainee. Supervision may be exercised by a person other than the employment supervisor, but the supervisor shall be able to interrupt or stop the supervisee from practicing in given cases and to stop the supervised relationship if necessary. Supervisor shall be available or make appropriate provision for emergency consultation and intervention. **Supervisor, check box indicating your qualification and sign below:**

- An individual licensed as a marriage and family therapist who has received a doctorate degree in marriage and family therapy.
- An individual licensed as a marriage and family therapist who has engaged in the equivalent of 5 years of full-time marriage and family therapy practice.
- A psychologist licensed under ch. 455.
- A physician who has completed a residency in psychiatry and licensed under Chap. 448**
- A person who holds an "approved supervisor" certificate from American Association for Marriage and Family Therapy (AAMFT) or an AAMFT supervisor-in-training.
- Another individual approved in advance by the marriage and family therapy section. Applicant must include a current resume of the requested supervisor indicating professional credentials, including MFT related training, clinical and supervisory experience. Also enclose a written explanation of the reason this individual is being requested instead of one of the professionals listed above.

Signature of Supervisor _____ Date: _____

Supervisor's Credential # _____

Profession in which supervisor is credentialed _____

2456 (rev. 7/2011)
Ch. 457, Stats.

Committed to Equal Opportunity in Employment and Licensing

Applicant was able to evaluate and assess difficulties and strengths in psychosocial functioning of a group, family, couple or individual.	<input type="checkbox"/>	<input type="checkbox"/>
<u>Conducting DSM Diagnosis</u> Applicant was able to demonstrate skill in the application of a differential diagnosis and was able to apply client symptoms and behaviors in formulating a diagnosis pursuant to the DSM.	<input type="checkbox"/>	<input type="checkbox"/>
<u>Conducting Treatment</u> Applicant was able to demonstrate skill in establishing and monitoring a treatment plan using established methods, and was able to apply the components of the treatment plan to the diagnostic assessment.	<input type="checkbox"/>	<input type="checkbox"/>
<u>Demonstrating Professional Relationship in Treatment</u> (<i>This seems to be a repeat of 1,2 and 3(?)</i>) Applicant was able to demonstrate skill in the development and appropriate use of the professional relationship, and was able to apply the necessary skills to develop a professional relationship in the phases of the treatment process including intervention, counseling of an individual, couple, family or group; psychotherapeutic services to individuals, couples, families and groups. Applicant has the skills and knowledge necessary to practice psychotherapy independently. Applicant can make an accurate DSM-IV diagnosis. Applicant is able to provide appropriate treatment without supervision.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5. <u>Demonstrating Professional Identity and Ethics in Treatment</u> Applicant uses supervision and shows continuing development of clinical skills. Applicant demonstrates knowledge of strengths and limitations of his/her profession and the distinctive contributions of other mental health and health professionals. Applicant makes appropriate referrals to other health providers and resources in the community. Applicant knows and understands the laws related to life-threatening situations, child abuse, elder abuse, physical abuse, etc.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6. <u>Demonstrating Case Management and Record Keeping Methods</u> Applicant uses established methods to maintain appropriate clinical records and client data, and understands the circumstances under which various records can be released.	<input type="checkbox"/>	<input type="checkbox"/>

I swear that the foregoing information is true and accurate.

Signature of Supervisor

State of _____ County of _____

Subscribed and sworn to before this _____ day of

_____, 20 ____ by _____
(Supervisor Name)

Signature of Notary Public

S E A L

Date Commission Expires

NOTE: THIS AFFIDAVIT MUST BE SIGNED BY THE SUPERVISOR IN THE PRESENCE OF THE NOTARY, ON THE SAME DATE.

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Bureau Assistant		2) Date When Request Submitted: 6/25/2012 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: 10/22/2012	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Consideration of MFT Section Goals for 2012 and 2013	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A
10) Describe the issue and action that should be addressed: At the April meeting, while reviewing MPSW Joint Board goals, the Section noted goals it would like to pursue in 2012. The Section should review the goals it identified at the April meeting and outline any other goals for pursuit in 2012 and 2013. The items listed below were noted by the Section for consideration at the April Section meeting: <ol style="list-style-type: none"> 1) Equalization of the Joint Board's Professional Licensing Fees 2) Exploration of methods of communication informing DHS (Dan Crossman/Mark Hale) letter holders how to apply for the MFT license. 3) To explore options of increasing the rigor of the supervisory experience for the supervisor and applicant or trainee. 4) To examine the provisions of MPSW 1.09(4), Wis. Admin. Code, regarding the specialty certification for providing Substance Abuse Counselors services. 			
11) Authorization			
<i>Kimberly Wood</i>		6/25/2012	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting. 			

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Bureau Assistant		2) Date When Request Submitted: 6/25/2012 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: 10/22/2012	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Discussion and Review of MPSW Joint Board Goals for 2012 and Consideration of 2013 Goals:	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: This item was added at the request of Arlie Albrecht in case the Section would like to review any of the Joint Board's discussion or actions in terms of its goal considerations for 2012 or 2013. Goals established for 2012 at the April Joint Board Meeting: <ol style="list-style-type: none"> 1) Department of Health Services (DHS) Mental Health Provider Status Letter Holders – Discussion of What Action Should be Taken in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers 2) Create Supervisory Guidelines and Address Disparity of the Supervisor Regulations Across the 3 Professions for the MPSW Joint Board 3) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Abuse Disorders 4) Equalization of the Joint Board's Professional Licensing Fees 			
11) Authorization			
<i>Kimberly Wood</i>		6/25/2012	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting. 			

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**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

Name and Title of Person Submitting the Request: Dan Williams (per Peter Fabian)		Date When Request Submitted: 10/2/12	
		Items will be considered late if submitted after 5 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before meeting for all other boards 	
Name of Board, Committee, Council: Marriage & Family Therapist Section			
Board Meeting Date: 10/22/12	Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	How should the item be titled on the agenda page Section discussion as to the treatment of AODA clients.	
Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	Is an appearance before the Board being scheduled? If yes, by whom? <input type="checkbox"/> <input checked="" type="checkbox"/> No	Name of Case Advisor(s), if required:	
Describe the issue and action the Board should address: Mr. Fabian asked for a discussion item as to whether licensees can treat AODA clients? He points out that Stat. 457.02(5m) disallows licensed mental health professionals (social workers, marriage and family therapists, and professional counselors) from providing primary treatment of those with a diagnosis of substance dependency or abuse without an AODA certification as stipulated in Stat. 440.88 or by meeting the qualifications of an AODA specialty as required by the board under MPSW 1.09, Wis. Admin Code.			
If this is a "Late Add" provide a justification utilizing the Agenda Request Policy:			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Documents submitted to the agenda must be single-sided. 3. Only copies of the original document will be accepted. 4. Provide original documents needing Board Chairperson signature to the Bureau Director or Program Assistant prior to the start of a meeting.			
Authorization:			
Signature of person making this request		Date	
Supervisor signature (if required)		Date	
Bureau Director signature (indicates approval to add late items to agenda)		Date	

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams (on behalf of Peter Fabian)		2) Date When Request Submitted: June 27, 2012 <small>Items will be considered late if submitted after 4:30 p.m. and less than:</small> <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: July 17, 2012	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Update and Clarification of MPSW 19.02, Wis. Admin. Code, Relating to Continuing Education	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Interpretation of MPSW 19.02 is potentially confusing, leading to possible misinterpretations. Please work to clarify this rule and determine appropriate action required, if any.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

Chapter MPSW 19

CONTINUING EDUCATION

MPSW 19.01 Continuing education requirements for license renewal.

MPSW 19.02 Approved continuing education programs.

Note: Chapter SFC 19 was renumbered ch. MPSW 19 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., Register October 2002 No. 562.

MPSW 19.01 Continuing education requirements for license renewal. (1) Unless granted a postponement or waiver of the continuing education requirement, every licensed marriage and family therapist is required to complete at least 30 continuing education credit hours in approved continuing education programs during each 2 year licensure period. This requirement will apply for the first time to the 2 year period beginning July 1, 2003.

(2) Unless granted a postponement or waiver of the continuing education requirement, a licensee who fails to meet continuing education requirements by the renewal deadline must discontinue the use of the title "marriage and family therapist" and must cease the practice of marriage and family therapy until he or she completes the continuing education requirement.

(3) During the time between initial licensure and commencement of a full 2 year certification period, a new license holder is not required to meet continuing education requirements for the first renewal of his or her license.

(4) Applicants for licensure by reciprocity shall submit proof of completion of at least 30 continuing education hours substantially meeting the requirements of this chapter within the 2 year period prior to application.

(4m) Licensees shall have a minimum of 15 credits in approved continuing education programs and other educational activities as recognized under s. MPSW 19.02 (1) to (4) during each two-year licensure period. Four of those 15 credits shall be in the subject area of marriage and family therapy ethics and boundaries.

(5) Continuing education hours may apply only to the 2 year license period in which the credit hours are acquired, unless either of the following applies:

(a) Continuing education hours required as a consequence of a disciplinary proceeding may not be counted towards the fulfillment of generally applicable continuing education requirements.

(b) If the licensee fails to meet the continuing education requirement during a 2 year license period, any additional continuing education hours obtained on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period in which they are earned.

(c) In this chapter "continuing education hour" or "CEH" means a period of continuing education consisting of not less than 50 minutes.

(6) To obtain credit for completion of continuing education programs, a marriage and family therapist shall certify on his or her application for renewal of license that he or she has completed all continuing education credits as required in this section for the previous 2 year license period. A licensee shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her license.

(7) A licensee may apply to the section for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability, or other grounds constituting extreme

hardship. The section shall consider each application individually on its merits, and the section may grant a postponement, partial waiver or total waiver as deemed appropriate in the circumstances.

(8) The section may grant an exemption from the requirements of this chapter to a licensee who certifies to the section that he or she has permanently retired and no longer uses the title "marriage and family therapist" and no longer practices marriage and family therapy. A licensee who has been granted an exemption from the requirements of this chapter based on retirement may not return to the active practice of marriage and family therapy or use the title "marriage and family therapist" without submitting evidence satisfactory to the section that he or she completed at least 30 continuing education hours for each of the biennia during which the licensee was granted an exemption.

(9) The section may conduct audits or investigations, including random audits, to determine compliance by licensees with this chapter.

History: CR 02-105; cr. Register October 2002 No. 562, eff. 11-1-02; CR 05-122; cr. (4m) and (5) (c) Register September 2006 No. 609, eff. 10-1-06.

MPSW 19.02 Approved continuing education programs. The following continuing education programs and other educational activities are approved as continuing education programs under this chapter:

(1) Any continuing education program sponsored by the American association for marriage and family therapy (AAMFT).

(2) Any continuing education program approved, sponsored or authorized by the Wisconsin association for marriage and family therapy (WAMFT).

(3) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).

(4) Any course or continuing education program offered by an accredited college or university that is related to the clinical practice of marriage and family therapy.

(5) Any continuing education program approved, sponsored, or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.

(6) Any educational programs recognized as approved at the time of attendance as "Category I" continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.

(7) Any educational programs recognized under s. MPSW 8.03 (1m) or 14.04.

(8) If approved or recognized by one of the entities in subs. (1) to (7), credit shall also be granted as follows for the number of CEHs specified:

(a) Formal presentations of relevant professional material at seminars, workshops, programs or institutes, which may include formal presentation and directed discussion of videotaped material: 2 CEHs per hour of continuing education for presenters, but no additional CEHs may be granted for subsequent presentations of the same material.

(b) University, college or vocational technical adult education courses, which may include formal presentation and directed discussion of videotaped instruction: 20 CEHs per semester hour or

13.2 CEHs per quarter hour for instructors, but no additional CEHs may be granted for subsequent presentations of the same material.

(c) Educational sessions at state and national conferences: 2 CEHs per hour of continuing education for presenters, but no additional CEHs may be granted for subsequent presentations of the same material.

(d) Educational telephone network (ETN) courses: 2 CEHs per hour of continuing education for presenters, but no additional CEHs may be granted for subsequent presentations of the same

material.

(e) Interactive internet courses: 2 CEHs per hour of continuing education for instructors, but no additional CEHs may be granted for subsequent presentations of the same material.

(f) Authorship of a published chapter in a textbook or professional resource book, or a professional journal article: 8 CEHs.

(g) Development of alternative media, computer software, videotapes, or audiotapes: 8 CEHs.

History: CR 02-105; cr. Register October 2002 No. 562, eff. 11-1-02; CR 05-122: am. (4), cr. (5), (6), (7) and (8) Register September 2006 No. 609, eff. 10-1-06.

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams (on behalf of Peter Fabian)		2) Date When Request Submitted: June 27, 2012 <small>Items will be considered late if submitted after 4:30 p.m. and less than:</small> <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: October 22, 2012	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Preliminary Discussion on the "Batterers Treatment Provider Certification" Proposal.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Discussion relative to a group who is trying to initiate a certification type.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

Name and Title of Person Submitting the Request: Dan Williams		Date When Request Submitted: 10/2/12	
		Items will be considered late if submitted after 5 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before meeting for all other boards 	
Name of Board, Committee, Council: Marriage & Family Therapist Section			
Board Meeting Date: 10/22/12	Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	How should the item be titled on the agenda page Fabian report from the AMFTRB conference.	
Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	Is an appearance before the Board being scheduled? If yes, by whom? <input type="checkbox"/> <input checked="" type="checkbox"/> No	Name of Case Advisor(s), if required:	
Describe the issue and action the Board should address: <p style="text-align: center;">Same as title</p>			
If this is a "Late Add" provide a justification utilizing the Agenda Request Policy:			
<u>Directions for including supporting documents:</u> 1. This form should be attached to any documents submitted to the agenda. 2. Documents submitted to the agenda must be single-sided. 3. Only copies of the original document will be accepted. 4. Provide original documents needing Board Chairperson signature to the Bureau Director or Program Assistant prior to the start of a meeting.			
Authorization:			
Signature of person making this request		Date	
Supervisor signature (if required)		Date	
Bureau Director signature (indicates approval to add late items to agenda)		Date	

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Bureau Assistant		2) Date When Request Submitted: 6/25/2012 <small>Items will be considered late if submitted after 4:30 p.m. and less than:</small> <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy Section			
4) Meeting Date: 7/17/2012	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Informational Items: 1) Update Regarding the Continuing Education Article Prepared by Peter Fabian	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>At the January 2012 meeting the Section took action as outlined in the motion below in response to discussion occurring in conjunction with review of the 2009-2011 MFT CE audit. Peter Fabian should report to the Section regarding the contents of this article which was published in a recent newsletter of the WAMFT.</p> <p style="margin-left: 40px;">MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to authorize Peter Fabian to draft and approve an article relating to the Section's continuing education requirements, for distribution to the Wisconsin Association for Marriage and Family Therapy (WAMFT). The final draft article should be provided to the Department, and subsequently emailed to Cathy Couture, WAMFT President, the WAMFT general e-mail box, and Arlie Albrecht, with a link to the "education" page of the MFT Section. Motion carried unanimously.</p>			
11) Authorization			
<i>Kimberly Wood</i>		6/25/2012	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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STATE OF WISCONSIN
MARRIAGE & FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK EXAMINING BOARD

IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE : MARRIAGE & FAMILY THERAPY
MARRIAGE & FAMILY THERAPY, : PROFESSIONAL COUNSELING AND
PROFESSIONAL COUNSELING AND : SOCIAL WORK EXAMINING BOARD
SOCIAL WORK EXAMINING BOARD : ADOPTING RULES
: (CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Marriage & Family Therapy, Professional Counseling and Social Work Examining Board to repeal and recreate MPSW 10.01(6) and MPSW 14.01 relating to education.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Statutory authority:

Explanation of agency authority:

Related statute or rule:

Plain language analysis:

Summary of, and comparison with, existing or proposed federal regulation:

Comparison with rules in adjacent states:

Illinois:

Iowa:

Michigan:

Minnesota:

Summary of factual data and analytical methodologies:

Marriage & Family Therapy, Professional Counseling and Social Work Examining Board ensured the accuracy, integrity, objectivity and consistency of data were used in preparing the proposed rule and related analysis.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

Fiscal Estimate and Economic Impact Analysis:

Effect on small business:

Agency contact person:

Sharon Henes, Paralegal, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Sharon.Henes@wisconsin.gov, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received on or before _____ to be included in the record of rule-making proceedings.

TEXT OF RULE

Section 1. MPSW 10.01(6) is repealed and recreated to read:

MPSW 10.01(6) “Supervision” describes a means of transmitting the skills, knowledge, and attitudes of a particular profession to the next generation of that profession. The supervisory relationship is evaluative, extends over time, and enhances the professional functioning of the developing professional. It allows for monitoring the quality of services offered by the supervisee with the purpose of enhancing the quality of skills and services provided by the counselor-in-training. The supervisory relationship further provides a structure for monitoring the professional services rendered by the counselor-in-training with the purpose of clinical oversight to ensure ethical delivery of services and protection of public health and welfare.

Section 2. MPSW 14.01 is repealed and recreated to read:

MPSW 14.01 Academic program equivalent to a master's degree in professional counseling. An academic program is the equivalent of a master's degree in professional counseling or rehabilitation counseling from an approved institution if the completed program meets the following criteria:

(1) The course work was completed at an institution which was accredited by its regional accrediting association at the time the applicant graduated from the program, and was part of a program of studies leading to a master's degree or doctoral degree in a field closely related to professional counseling or rehabilitation counseling.

(2) All course work reflected on a student's official transcript must total at least 48 semester hours or 72 quarter hours of academic credit. The course work included successful completion of:

(a) At least 3 semester hours or 4 quarter hours academic credit in a supervised practicum counseling experience that provides documented proof of a minimum of 100 hours of supervised practicum experience to include at least 40 hours of face-to-face client contact. The practicum experience includes evaluation of the student's counseling performance throughout the practicum and one hour per week of individual or triadic supervision throughout the practicum by a program faculty member, an approved student supervisor, or a site supervisor. The practicum experience further includes an average of 1½ hours per week of group supervision that is provide on a regular schedule throughout the practicum by a program faculty member or a student supervisor.

(b) At least 6 semester hours or 8 quarter hours academic credit in a supervised internship counseling experience that provides documented proof of a minimum of 600 hours of supervised internship experience to include at least 240 hours of face-to-face client contact. The internship experience includes evaluation of the student's counseling performance throughout the internship and one hour per week of individual or triadic supervision throughout the internship usually performed by the onsite or field supervisor.

(c) At least 3 semester hours or 4 quarter hours academic credit in a counseling theory or counseling approaches course that provides documented evidence that the student has been exposed to a variety of theoretical models that are consistent with current research and practice in the field. Courses covering only a single or specific counseling theory will not be sufficient for meeting this educational criterion.

(d) At least 3 semester hours or 4 quarter hours of academic credit in each of the following topic areas:

1. Human growth and development — studies that provide a broad understanding of the nature and needs of individuals at all developmental levels, normal and abnormal human behavior, personality theory, theories of individual and family development and transitions, theories for facilitating optimal development and wellness across the life span, and learning theory within appropriate cultural contexts. Courses that focus on only one lifespan developmental level will not count in fulfilling this criterion.

2. Social and cultural foundations — studies that provide a broad understanding of societal changes and trends, human roles, societal subgroups, social mores and interaction patterns, counselors' roles in developing cultural self-awareness, promoting cultural social justice, advocacy and conflict resolution, and other culturally supported behaviors that promote optimal wellness and growth of the human spirit, mind, or body, and counselors' roles in eliminating biases, prejudices, and processes of intentional and unintentional oppression and discrimination, and differing lifestyles.

3. The helping relationship — studies that provide a broad understanding and practical application of helping processes, basic and advanced helping skills, consultation theories and their applications, client and helper self-understanding and self-development, and facilitation of client or consultee changes. An applicant's official transcript must reflect successful completion of a course addressing counseling process, skills, and intervention techniques.
 4. Group dynamics processing and counseling — studies that provide a broad understanding of group development, dynamics, and counseling theories, group leadership styles, basic and advanced group counseling methods and skills, and other group approaches including direct experiences in which students participate as group members in a small group activity, approved by the program, for a minimum of 10 clock hours over the course of one academic term or semester.
 5. Lifestyle and career development — studies that provide a broad understanding of career development theories; occupational and educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; career development program planning and resources; and effectiveness evaluation.
 6. Appraisal of individuals — studies that provide a broad understanding of group and individual educational and psychometric theories and approaches to appraisal, data and information gathering methods, validity and reliability, psychometric statistics, factors influencing appraisals, social and cultural factors related to the assessment and evaluation of individuals, groups and specific populations and use of appraisals results in helping processes.
 7. Research and evaluation — studies that provide a broad understanding of types of research, basic statistics, research report development, research implementation, program evaluation, needs assessment, publication of research information, and ethical and legal considerations.
 8. Professional counseling orientation — studies that provide a broad understanding of professional roles and functions, professional goals and objectives, professional organizations and associations, professional history and trends, ethical and legal standards, professional preparation standards, and professional credentialing. The American Counseling Association (ACA) or the Commission on Rehabilitation Counselor Certification (CRCC) must have been the primary professional identity organization discussed and the ACA Code of Ethics or CRCC Code of Professional Ethics for Rehabilitation counselors must have been used as the primary professional conduct guide and prominently identified as such in the orientation course syllabus.
- (e) At least 6 semester hours or 8 quarter hours in one of the following:
1. If the academic program has an emphasis in mental health counseling, addressing the roles and functions of a mental health counselor, including coursework addressing treatment modalities and knowledge of diagnosis and treatment.
 2. If the academic program has an emphasis in rehabilitation counseling, addressing medical, functional, and environmental aspects of disability, rehabilitation services, case management, and related services.
- (3) The program curricula shall contain a basic understanding of addiction and how to assess and intervene with individuals, groups and families who exhibit suicide ideation, psychological and emotional crisis or trauma. The topics in this subsection are not

required to be stand alone courses if the coverage of the topics is identified within respective course syllabi.

(END OF TEXT OF RULE)

The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

Dated _____

Agency _____

(Member of the Board or Secretary)
(board of department name)