



STATE OF WISCONSIN

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Governor Scott Walker Secretary Dave Ross

MARRIAGE AND FAMILY THERAPIST SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

CONTACT: DAN WILLIAMS (608) 266-2112
Room 121A, 1400 E. Washington Avenue, Madison WI
DECEMBER 2, 2013

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section. A **quorum of the Joint Board may be present.***

AGENDA

12:30 P.M.

(OR IMMEDIATELY FOLLOWING THE ADJOURNMENT OF THE PROFESSIONAL
COUNSELORS SECTION OF THE MARRIAGE AND FAMILY THERAPY,
PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD)

OPEN SESSION - CALL TO ORDER – ROLL CALL

- A. **Adoption of Agenda (1-4)**
- B. **Approval of Minutes of July 22, 2013 (5-8)**
- C. **Administrative Matters – Discussion and Consideration**
 - 1) 2014 Dates **(9-10)**
 - 2) Staff Updates
- D. **Legislation/Administrative Rule Matters – Discussion and Consideration**
 - 1) Draft of MPSW 8, 14, 19 relating to continuing education **(11-14)**
- E. **Right the Rules – Discussion and Consideration (15-16)**

- F. Items Received **After Preparation** of the Agenda:
- 1) Introductions, Announcements and Recognition
 - 2) Presentation(s) of Petition(s) for Summary Suspension
 - 3) Presentation(s) of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Proposed Final Decision and Order(s)
 - 5) Informational Item(s)
 - 6) Division of Legal Services and Compliance (DLSC) Matters
 - 7) Education and Examination Matters
 - 8) Credentialing Matters
 - 9) Approval(s) for Psychometric Testing
 - 10) Class 1 Hearing(s)
 - 11) Practice Question(s)/Issues
 - 12) Legislation/Administrative Rule Matters
 - 13) Liaison Report(s) (Coalition Report/WAMFT Report)
 - 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

G. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

H. **Deliberation on Proposed Stipulations and Final Decision and Orders**

- 1) Craig Edwards 13 MFT 005 (**17-22**)

I. **Case Closing**

- 1) Cases
- 2) Case Status Report

J. **Review of Application(s) for Licensure**

- K. Deliberation of Items Received **After Preparation** of the Agenda:
- 1) Deliberation on Class 1 Hearings
 - 2) Application Issues and/or Reviews
 - 3) Professional Assistance Procedure (PAP)
 - 4) Monitoring Matters
 - 5) Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 6) Administrative Warnings
 - 7) Review of Administrative Warning
 - 8) Order(s) Fixing Cost(s)/Matters Related to Costs
 - 9) Division of Legal Services and Compliance (DLSC) Matters
 - 10) Proposed Final Decisions and Orders
 - 11) Petitions for Summary Suspension
 - 12) Petitions for Re-hearing(s)
 - 13) Education and Examination Matters
 - 14) Credential Issues
 - 15) Appearance(s) from Request(s) Received or Renewed
 - 16) Motions
 - 17) Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- L. **Voting on Items Considered or Deliberated in Closed Session, If Voting is Appropriate**

- M. DLSC – Signature Collection

ADJOURNMENT

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**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
JULY 22, 2013**

PRESENT: Arlie Albrecht, Peter Fabian, Alice Hanson-Drew, Linda Pellmann

STAFF: Dan Williams, Executive Director; Matthew C. Niehaus, Bureau Assistant; Nicholas Tank, Bureau Assistant; and other Department Staff

CALL TO ORDER

Arlie Albrecht, Chair, called the meeting to order at 9:03 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to approve the July 22, 2013 agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 9, 2013

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to approve the April 9, 2013 minutes as published. Motion carried unanimously.

SECTION REVIEW OF FORMS

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to recommend changing the title of the form 2571 to strike the word "EMPLOYMENT" and replace it with "VERIFICATION". Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to recommend striking "licensed under Ch. 455, Stats." after "a psychiatrist." from form 2571. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to recommend adding "including their experience and/or training in Marriage and Family Therapy" after "The request must state the educational and practice credentials of the supervisor" on form 2571. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to recommend adding "(AAMFT) or is an AAMFT supervisor-in-training" after "A person who holds an "approved supervisor" certificate from America Association for Marriage and Family Therapy" in form 2574. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to recommend striking “licensed under Ch. 455, Stats.” after “a psychiatrist.” from form 2574. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to recommend adding “Applicant Credential #, if applicable:” under the Applicant Name on the second page of form 2574. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, that the Section has reviewed and recommends approval of forms 1972, 1973, 2238. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, that the Section has reviewed and recommends approval of forms 2578 and 2579 as proposed. Motion carried unanimously.

SECTION GOALS FOR 2013

MOTION: Peter Fabian moved, seconded by Linda Pellmann, that the Section establishes a position on the revision of 457.02 to indicate that LMFTs should have the ability to assess, diagnose, and treat substance use disorder. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to remove item #1 – as referenced in the meeting agenda for 7/22/2013 – from the Section Goals for 2013 as they have been met, and to adopt the following as the Section’s Goals for 2013:

- 1) Amendment of Wis. Stat. 457.02 (5m)
 - 2) Develop Language Regarding Continuing Education Requirements with Consideration of Revising MPSW 19
 - 3) Telehealth Issues
 - 4) Continue Process of Reviewing and Refining Forms
 - 5) Remote Supervision (Both Within and Outside of Wisconsin)
- Motion carried unanimously.

WAMFT REPORT

MOTION: Linda Pellmann moved, seconded by Peter Fabian, that the WAMFT Liaison ask WAMFT to send a letter in support of Alice Hanson-Drew for reappointment to the Board and MFT Section. Motion carried unanimously.

POSITION STATEMENT REVIEW

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to adopt the MFT Section Position Statements as revised at the 7/22/2013 meeting. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Arlie Albrecht read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Arlie Albrecht-yes; Peter Fabian-yes; Linda Pellmann-yes; and Alice Hanson-Drew-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:50 p.m.

CASE CLOSURES

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to close case # 13 MFT 001 (B.L.) for No Violation (NV). Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:51 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to affirm the motion made in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:53 p.m.

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board – Marriage and Family Therapist Section			
4) Meeting Date: 12/2/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2014 meeting dates - Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <u>2014 dates</u> Jan 27 (Mon) April 29 (Tues) July 28 (Mon) October 28 (Tues)			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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10) Describe the issue and action that should be addressed: <div style="background-color: yellow; height: 20px; width: 100px; margin-bottom: 10px;"></div>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
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MPSW 19.01 Definitions

MPSW 19.02 Continuing education requirements

- (1) Unless granted a postponement or waiver of the continuing education requirement under s. 19.04, every licensed marriage and family therapist, professional counselor, social worker, advanced practice social worker, independent social worker and clinical social worker is required to complete at least 30 continuing education credit hours in approved continuing education programs during each 2 year credential period.
- (2) A minimum of 4 continuing education credit hours, of the required 30 continuing education credit hours, shall be in the area of professional ethics and boundaries for the specific profession in which the credential is held.
- (3) During the time between receiving the initial credential and commencement of a full 2 year period, a new credential holder is not required to meet continuing education requirements for the first renewal of the credential.
- (4) Continuing education credit hours may apply only to the 2 year credential period in which the credit hours are acquired, unless either of the following applies:
 - (a) Continuing education hours required as a consequence of a disciplinary proceeding may not be counted towards the fulfillment of generally applicable continuing education requirements.
 - (b) If the licensee fails to meet the continuing education requirement during a 2 year credential period, any additional continuing education hours obtained on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period in which they are earned.

MPSW 19.03 Continuing education programs.

- (1) The following educational programs are approved as continuing education programs under this chapter:
 - (a) Any continuing education program approved, sponsored, provided or authorized by:
 1. American Association for Marriage and Family Therapy (AAMFT);
 2. Wisconsin Association of Marriage and Family Therapy (WAMFT);
 3. National Rehabilitation Counselor Association (NRCA)
 4. American Rehabilitation Counselor Association (ARCA)
 5. Wisconsin Rehabilitation Counselor Association (WRCA)
 6. National Board for Certified Counselors (NBCC)
 7. American Counselor Association (ACA)
 8. Wisconsin Counselor Association (WCA)
 9. National Board for Certified Counselors (NBCC)
 10. Commission on Rehabilitation Counselor Certification (CBCC)
 11. Association of Social Work Boards (ASWB)
 12. National Association of Social Work (NASW) or affiliated chapters.
 - (b) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).

- (c) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (d) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (e) Any educational programs, recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.
- (f) Any course or continuing education program offered by an accredited college or university that is related to the practice of marriage and family therapy, professional counseling or social work.
- (g) A presenter of professional material at any of the following:
 - 1. Seminars, workshops, programs or institutions.
 - 2. University, college or vocational technical adult education courses.
 - 3. Educational sessions at state and national conferences.
 - 4. Educational telephone network (ETN) courses

Presenters may receive 2 continuing education credit hours per hour of continuing education or 20 continuing education credit hours for a semester education course. No additional continuing education credit hours will be granted for subsequent presentations of the same material.

- (h) Authorship of a published textbook or professional resource book. Authors of a book may receive 20 continuing education credit hours.
- (i) Authorship of a published chapter in a textbook or professional resource book or a professional journal article. Authors of chapters or articles may receive 8 continuing education credit hours.
- (j) Development of alternative or electronic media, computer software, videotapes or audiotapes. Developers of these materials may receive 8 continuing education credit hours.
- (k) Public and private agencies that provide in-house training and development programs that is related to the practice of marriage and family therapy, professional counseling or social work. Only 15 of the required 30 continuing education credit hours may be met through in-house training and development programs.

MPSW 19.04 Postponement, Waiver and Exemption.

- (1) A credential holder may apply to the section for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability or other ground constituting extreme hardship. This section shall consider each application individually on its merits and the section may grant a postponement, partial waiver or total waiver as deemed appropriate in the circumstances.
- (2) The section may grant an exemption from the requirements of this chapter to a credential holder who certifies to the section that the credential holder has permanently retired and no longer uses the title “marriage and family therapist”, “licensed professional counselor”, “social worker”, “advanced practice social worker”, “independent social worker” or “clinical social

worker” and no longer practices marriage and family therapy, professional counseling or social work. The credential holder’s status will change to non-practicing.

(3) A credential holder who has been granted an exemption due to retirement may not return to the active practice or use the title without submitting evidence satisfactory to the section that the credential holder has completed at least 30 continuing education credit hours for each of the biennia during which the credential holder was granted an exemption.

MPSW 19.05 Record retention and audits.

(1) A credential holder shall retain for a minimum period of 4 years and shall make available to the board or its agent upon request, documentation of publication or certificates of attendance issued by the program sponsor for all continuing education programs for which the credential holder claims credit for purposes of renewal of the credential. The certificate shall include the name of credential holder, date, provider name, hours and title of course.

(2) The section may conduct audits or investigations, including random audits, to determine compliance by credential holders with this chapter.

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