



TELECONFERENCE

MARRIAGE AND FAMILY THERAPIST SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Room 121A, 1400 East Washington Avenue, Madison WI

Contact: Dan Williams (608) 266-2112

July 28, 2014

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

9:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. **Adoption of the Agenda (1-2)**
- B. **Approval of the Minutes of January 27, 2014 (3-7)**
- C. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Peter Fabian – 7/1/2014
 - b. Alice Hanson-Drew – 7/1/2013
 - c. Linda Pellmann – 7/1/2015
 - d. MFT Public Member – **Vacancy**
- D. **Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) Scope Amending MPSW 16.01 Relating to Supervised Hours for MFT License **(8-10)**
 - 2) Possible and Pending Rule Projects
- E. Discussion and Consideration of Items Received After Preparation of the Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Presentation(s) of Petition(s) for Summary Suspension
 - 3) Presentation(s) of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Proposed Final Decision and Order(s)
 - 5) Informational Item(s)
 - 6) Division of Legal Services and Compliance (DLSC) Matters

- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Approval(s) for Psychometric Testing
- 10) Class 1 Hearing(s)
- 11) Practice Question(s)/Issues
- 12) Legislation/Administrative Rule Matters
- 13) Liaison Report(s)
- 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

F. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

G. **Deliberation of Division of Legal Services and Compliance Matters**

- 1) Case Status Report **(11)**

M. Deliberation of Items Received After Preparation of the Agenda

- 1) Deliberation on Class 1 Hearings
- 2) Application Issues and/or Reviews
- 3) Professional Assistance Procedure (PAP)
- 4) Monitoring Matters
- 5) Proposed Stipulation(s), Final Decision(s) and Order(s)
- 6) Administrative Warnings
- 7) Review of Administrative Warning
- 8) Order(s) Fixing Cost(s)/Matters Related to Costs
- 9) Division of Legal Services and Compliance (DLSC) Matters
- 10) Proposed Final Decisions and Orders
- 11) Petitions for Summary Suspension
- 12) Petitions for Re-hearing(s)
- 13) Education and Examination Matters
- 14) Credentialing Matters
- 15) Appearance(s) from Request(s) Received or Renewed
- 16) Motions
- 17) Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION
 Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

The next scheduled meeting is October 28, 2014.

TELECONFERENCE

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES**

December 2, 2013

PRESENT: Peter Fabian (via GoTo Meeting), Alice Hanson-Drew (via GoTo Meeting), Linda Pellmann (via GoTo Meeting)

STAFF: Dan Williams, Executive Director; Matthew Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

The Vice Chair called the meeting to order at 9:09 p.m. A quorum of three (3) members was confirmed.

APPROVAL OF AGENDA

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Peter Fabian moved, seconded by Linda Pellman, to approve the December 2, 2013 minutes as published. Motion carried unanimously.

ELECTION OF OFFICERS

SECTION CHAIR

NOMINATION: Peter Fabian nominated Alice Hanson-Drew for the Office of Section Chair.

Executive Director Dan Williams called for other nominations three (3) times.

Alice Hanson-Drew was elected as Section Chair.

VICE CHAIR

NOMINATION: Peter Fabian nominated Linda Pellmann for the Office of Vice Chair.

NOMINATION: Linda Pellmann nominated Peter Fabian for the Office of Vice Chair. Nomination was not accepted.

Executive Director Dan Williams called for other nominations three (3) times.

Linda Pellmann was elected as Vice Chair.

SECRETARY

NOMINATION: Alice Hanson-Drew nominated Peter Fabian for the Office of Secretary.

Executive Director Dan Williams called for other nominations three (3) times.

Peter Fabian was elected as Secretary.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to acknowledge the following 2014 Officer Election Results. Motion carried unanimously.

2014 ELECTION RESULTS	
Section Chair	Alice Hanson-Drew
Vice Chair	Linda Pellmann
Secretary	Peter Fabian

Alice Hanson-Drew assumes the role of Chair of the meeting.

Linda Pellmann assumes the role of Vice Chair of the meeting.

Peter Fabian assumes the role of Secretary of the meeting.

APPOINTMENT OF LIAISONS AND DELEGATED MOTIONS

MOTION: Peter Fabian moved, seconded by Linda Pellmann, that the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

2014 LIAISON APPOINTMENTS	
WAMFT Liaison	Linda Pellmann
DLSC Liaison (including CE, PAP, Monitoring)	Peter Fabian
Credentialing Liaison	Linda Pellmann, Peter Fabian Alternate: Alice Hanson-Drew
Continuing Education Liaison	Peter Fabian

2014 SCREENING PANEL APPOINTMENTS	
January- December 2014	Alice Hanson-Drew, Peter Fabian Alternate: Linda Pellmann

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to acknowledge the appointments made by the chair as the 2014 Liaisons and Screening Panel. Motion carried unanimously.

RECIPROCITY

MOTION Peter Fabian moved, seconded by Linda Pellmann, to request DSPS staff draft a Scope Statement revising MPSW 17 relating to reciprocity and designate Linda Pellmann to approve for submission to the Governor's Office and publication and to authorize the Linda Pellmann to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously

SECTION GOALS

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to acknowledge the Section Goals are as follows:
“

- 1) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
- 2) Gaining reciprocity for California license holders.
- 3) Overview of MFT curriculum for licensure.

”. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Linda Pellman, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Alice Hanson-Drew read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Peter Fabian-yes; Linda Pellmann-yes; and Alice Hanson-Drew-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:24 a.m.

RECONVENE TO OPEN SESSION

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:29 a.m.

ADJOURNMENT

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 10:30 a.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 16 July 2014 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapist Section			
4) Meeting Date: 28 July 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Rulemaking Matters – Discussion and Consideration 1. Scope amending MPSW 16.01 relating to supervised hours for MFT license 2. Possible and Pending Rule Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>16 July 2014</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Rule No.: MPSW 16.01

Relating to: Supervised hours required for marriage and family therapy licensure

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The objective is to correct rules which place a burden on the applicant by going beyond statutory requirements.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

The current rule contains a requirement that an applicant for a marriage and family therapy license must complete their 3,000 hours supervised marriage and family therapy practice in no less than 2 years. The legislature removed the "no less than 2 year" requirement when it inserted the 3,000 hour requirement. The policy proposed is to remove the "in no less than 2 years" requirement.

The alternative to the proposed policy is to continue with rules which place the threshold above the statutory requirement and delay the person from obtaining licensure.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

15.08(5)(b) Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

457.03(1) Upon the advice of the social worker section, marriage and family therapist section, and professional counselor section, promulgate rules establishing minimum standards for educational programs that must be completed for certification or licensure under this chapter and for supervised clinical training that must be completed for licensure as a clinical social worker, marriage and family therapist, or professional counselor under this chapter and approve educational programs and supervised clinical training programs in accordance with those standards.

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

50 hours

6. List with description of all entities that may be affected by the proposed rule:

Marriage and Family Therapist applicants

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

None to minimal. The rule is not likely to have a significant economic impact on small businesses.

Contact Person: Sharon Henes, Administrative Rules Coordinator, (608) 261-2377

Authorized Signature

Date Submitted