



## STATE OF WISCONSIN

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**Governor Scott Walker      Secretary Dave Ross**

### **PROFESSIONAL COUNSELOR SECTION,**

#### **OF THE MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD**

**Contact: Dan Williams (608) 266-2112  
Room 121A, 1400 E. Washington Avenue, Madison  
December 2, 2013**

*Notice: The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Section. **A quorum of the Joint Board may be present.***

#### **AGENDA**

**10:30 a.m.**

#### **OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes October 21, 2013 (5-8)**
- C. Administrative Matters – Discussion and Consideration**
  - 1) 2014 Meeting Dates **(9-10)**
  - 2) Staff Updates
- D. Legislation and Administrative Rules Matters**
  - 1) Clearinghouse Rule 13-009 – Discussion and Consideration **(11-20)**
  - 2) Draft of MPSW 8, 14, 19 relating to continuing education **(21-24)**

- E. Items Received After Preparation of the Agenda:
- 1) Introductions, Announcements and Recognition
  - 2) Presentations of Petition(s) for Summary Suspension
  - 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
  - 4) Presentation of Proposed Final Decision and Order(s)
  - 5) Informational Item(s)
  - 6) Division of Legal Services and Compliance (DLSC) Matters
  - 7) Education and Examination Matters
  - 8) Credentialing Matters
  - 9) Approvals for Psychometric Testing
  - 10) Class 1 Hearings
  - 11) Practice Questions/Issues
  - 12) Legislation/Administrative Rule Matters
  - 13) Liaison Report(s)
  - 14) Speaking Engagement(s), Travel, or Public Relation Request(s)
  - 15) Consulting with Legal Counsel

F. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.), to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**

G. **Review of Applications**

H. **Deliberation of Credentialing Matters**

- 1) Valerie Henderson, PhD; Request for Extension on Temporary Licensure  
**(25-28)**

I. **Division of Legal Services and Compliance**

- 1) Case closings
- 2) Case status report

J. Deliberation of Items Received After Preparation of the Agenda:

- 1) Deliberation on Class 1 Hearings
- 2) Application Issues and/or Reviews
- 3) Professional Assistance Procedure (PAP)
- 4) Monitoring Matters
- 5) Proposed Stipulations, Final Decisions and Orders
- 6) Administrative Warnings
- 7) Review of Administrative Warning
- 8) Orders Fixing Costs/Matters Related to Costs
- 9) Proposed Final Decisions and Orders
- 10) Petitions for Summary Suspension
- 11) Petitions for Re-hearings
- 12) Education and Examination Matters
- 13) Credential Issues
- 14) Supervisor Approvals
- 15) Appearances from Requests Received or Renewed
- 16) Motions
- 17) Consulting with Legal Counsel

**RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**K. Voting on Items Considered or Deliberated on in Closed Session, if Voting is Appropriate**

**ADJOURNMENT**

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**PROFESSIONAL COUNSELORS SECTION  
MEETING MINUTES  
OCTOBER 21, 2013**

**PRESENT:** Charles Lindsey, Leslie Mirkin, Allison Gordon

**STAFF:** Dan Williams, Executive Director; Sharon Henes, Paralegal; Matt Guidry, Bureau Assistant; Nicholas Tank, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Charles Lindsey, Chair, called the meeting to order at 9:35 a.m. A quorum of three (3) members was present.

**ADOPTION OF AGENDA**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OCTOBER 11, 2013**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to approve the minutes of October 11, 2013. Motion carried unanimously.

**INSTITUTIONS OF HIGHER EDUCATION MINIMUM CREDIT HOURS  
REQUIREMENTS**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to acknowledge the appearance by the following entities: UW-Milwaukee, UW-Madison, Wisconsin Counseling Association, UW-Platteville, Mt. Mary University, Marquette University, UW-Stout, Lakeland College, and Viterbo University. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to amend Clearinghouse Rule 13-009 to accommodate sixty (60) credits by an effective date no later than December 31, 2018. Motion carried unanimously.

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to designate the Chair, or his designee, as the Section's representative to amend and approve the legislative draft regarding Clearinghouse Rule 13-009. Motion carried unanimously.

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to designate Charles Lindsey, or his designee, as the Section's representative to meet with legislative committee or a representative of that committee regarding Clearinghouse Rule 13-009. Motion carried unanimously.

## **POSITION STATEMENT REVIEW**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to delegate the authority to Allison Gordon the review and decision making with DSPS Staff as to the Position Statements that have yet to be reviewed. Motion carried unanimously.

## **TRAVEL, SPEAKING ENGAGEMENTS, AND PUBLIC RELATIONS**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to designate Leslie Mirkin as the Section's representative to attend the 2014 Annual Meeting of American Association of State Counseling Boards, in January of 2014. Motion carried unanimously.

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**MOTION:** Leslie Mirkin moved seconded by Allison Gordon, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Charles Lindsey read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Charles Lindsey-yes; Leslie Mirkin-yes; Allison Gordon-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:59 p.m.

## **DELIBERATION OF ADMINISTRATIVE WARNINGS**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to issue an administrative warning in the matter of case number 13 CPC 007 – (C.E.A.). Motion carried unanimously.

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to issue an administrative warning in the matter of case number 13 CPC 007 – (D.L.H.). Motion carried unanimously

## **DELIBERATION OF PROPOSED STIPULATION AND PROPOSED FINAL DECISION AND ORDER**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Rebecca M. Venneri (13 CPC 008). Motion carried unanimously.

## **DIVISION OF LEGAL SERVICES AND COMPLIANCE**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to close case # 13 CPC 016 (D.M.A.) for N.V. (No Violation). Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:26 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to affirm all motions made in closed session. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:28 p.m.

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Dan Williams</b>		2) Date When Request Submitted:  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
3) Name of Board, Committee, Council, Sections:  <b>MPSW Joint Board - Professional Counselor Section</b>			
4) Meeting Date:  <b>12/02/13</b>	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Review of 2014 PC Section and MPSW Joint Board dates – Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  <b><u>2014 dates</u></b>  <b>Jan 28 (Tues) / Section and Joint /</b>  <b>April 28 (Mon) / Section -----Joint Board April 29 (Tues)</b>  <b>July 29 (Tues) /Section and Joint Board</b>  <b>October 27 (Mon) / Section-----Joint Board Oct. 28 (Tues)</b>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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STATE OF WISCONSIN  
MARRIAGE & FAMILY THERAPY, PROFESSIONAL COUNSELING  
AND SOCIAL WORK EXAMINING BOARD

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IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE  
PROCEEDINGS BEFORE THE : MARRIAGE & FAMILY THERAPY  
MARRIAGE & FAMILY THERAPY, : PROFESSIONAL COUNSELING AND  
PROFESSIONAL COUNSELING AND : SOCIAL WORK EXAMINING BOARD  
SOCIAL WORK EXAMINING BOARD : ADOPTING RULES  
: (CLEARINGHOUSE RULE 13-009)

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PROPOSED ORDER

The Marriage & Family Therapy, Professional Counseling and Social Work Examining Board proposes an order to repeal and recreate MPSW 10.01(6) and MPSW 14.01 relating to education.

Analysis prepared by the Department of Safety and Professional Services.

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ANALYSIS

**Statutes interpreted:** §§ 457.12, 457.13, 457.14, 457.15, 457.16, and 457.22, Wis. Stats.

**Statutory authority:** §§ 15.08(5)(b) and 457.03 (1), Wis. Stats.

**Explanation of agency authority:**

The examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession. The examining board shall promulgate rules establishing minimum standards for educational programs that must be completed for certification or licensure.

**Related statutes or rules:** §§ 457.12, 457.13, 457.14, 457.15, 457.16, and 457.22, Wis. Stats.

**Plain language analysis:**

Section 1 repeals and recreates a definition of supervision. Supervision is a means of transmitting skills, knowledge, and attitudes. Supervision allows for monitoring the quality of services offered by the supervisee to enhance the quality of skills and services provided by the counselor-in-training. It provides structure for monitoring the professional services provided by the counselor-in-training.

Section 2 repeals and recreates MPSW 14.01 relating to the criteria necessary for an academic program to be equivalent to a master's degree in professional counseling or rehabilitation counseling. Currently at least 42 credit hours are required and this rule would increase the number of hours required in the program to be comparable to the majority of states, including our neighboring states.

The coursework is to be in a field closely related to professional counseling or rehabilitation counseling. The course work must total at least 48 semester hours or 72 quarter hours of academic credit including the following:

- 3 semester hours or 4 quarter hours of a supervised practicum with minimum of 100 hours of practicum experience including at least 40 hours of face-to-face client contact.
- 6 semester hours or 4 quarter hours in a supervised internship of a minimum of 600 hours of internship experience including at least 240 hours of face-to-face client contact.
- 3 semester hours or 4 quarter hours in counseling theory or counseling approaches coursework which includes a variety of theoretical models.
- 3 semester hours or 4 quarter hours in each of the following topic areas:
  - Human growth and development
  - Social and cultural foundations
  - The helping relationship
  - Group dynamics processing and counseling
  - Lifestyle and career development
  - Appraisal of individuals
  - Research and evaluation
  - Professional counseling orientation
- 3 semester or 4 quarter hours in one of the following:
  - If the academic program's emphasis is in mental health, coursework addressing the foundations of mental health counseling.
  - If the academic program's emphasis is in rehabilitation counseling, coursework addressing foundations of clinical rehabilitation counseling.
- 3 semester or 4 quarter hours in one of the following:
  - If the academic program's emphasis is in mental health, coursework with an emphasis in clinical mental health counseling diagnosis and treatment planning.
  - If the academic program's emphasis is in rehabilitation counseling, coursework with an emphasis in rehabilitation counseling diagnosis and treatment planning
- 3 semester hours or 4 quarter hours in each of the following:
  - Crisis and trauma counseling
  - Abnormal behavior and psychopathology
  - Addictions counseling
  - Family, partnership and couples counseling

These new requirements are in line with the standards of the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and the Council on Rehabilitation Education (CORE).

Section 3. An effective date of September 1, 2018 will provide the time necessary for the education programs to make adjustments in their course offerings and curricula. In addition, it will provide notice of the new requirements to students pursuing their master's degrees.

**Summary of, and comparison with, existing or proposed federal regulation:**

None

**Comparison with rules in adjacent states:**

**Illinois:** Illinois requires a master's or doctoral degree with a minimum of 48 semester hours or 72 quarter hours with a minimum of 3 semester hours in each of the following areas: Human growth and development; Counseling theory; Counseling techniques; Group dynamics, processing and counseling; Appraisal of individuals; Research and evaluation; Professional, legal and ethical responsibilities relating to professional counseling; Social and cultural foundations; Lifestyle and career development; Practicum/internship; Psychopathology and maladaptive behavior; Substance abuse; and Family dynamics. The program shall include a one year residence defined as 24 semester hours. All master's degrees and doctoral programs in professional counseling or rehabilitation counseling that are accredited by CACREP, CORE and doctoral programs in psychology approved by the American Psychological Association and the Council for the National Registry of Health Service Providers are approved programs.

**Iowa:** Iowa requires a master's degree with a minimum of 60 credit hours or equivalent quarter hours or a doctoral degree in counseling with emphasis in mental health counseling from a mental health counseling program accredited by CACREP. Graduates from non-CACREP accredited mental health counseling programs shall provide an equivalency evaluation of their educational credentials by the Center for Credentialing and Education, Inc.

**Michigan:** Michigan requires a master's degree of not less than 48 semester hours or 72 quarter hours, including a 600 clock hour internship, in a program which meets CACREP standards.

**Minnesota:** Minnesota requires a master's or doctoral degree of not less than 48 semester hours or 72 quarter hours and a supervised field experience of not fewer than 700 hours that is counseling in nature. The degree program must be from a counseling program recognized by CACREP or from an institution of higher education that is accredited by a regional accrediting organization recognized by the Council for Higher Education Accreditation. Specific academic course content must include the following subject areas: (1) The helping relationship, including counseling theory and practice; (2)

human growth and development; (3) lifestyle and career development; (4) group dynamics, processes, counseling and consulting; (5) assessment and appraisal; (6) social and cultural foundations, including multicultural issues; (7) principles of etiology, treatment planning, and prevention of mental and emotional disorders and dysfunctional behavior; (8) family counseling and therapy; (9) research and evaluation; and (10) professional counseling orientation and ethics.

**Summary of factual data and analytical methodologies:**

The Professional Counselors Section of the Marriage & Family Therapy, Professional Counseling and Social Work Examining Board reviewed the standards of the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and the Council on Rehabilitation Education (CORE), researched the requirements of other states and convened a task force of educators in the areas of mental health counseling and rehabilitation counseling.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:**

This rule addresses criteria for determining whether a program is equivalent to a master's degree in professional counseling and will not have an effect on small business. The requirements in the proposed rule are comparable to our neighboring states.

This rule was posted for public comment on the economic impact of the proposed rule, including how this proposed rule may affect businesses, local government units and individuals, for a period of 14 days. No comments were received relating to the economic impact of the rule.

**Fiscal Estimate and Economic Impact Analysis:**

The Fiscal Estimate and Economic Impact Analysis is attached.

**Effect on small business:**

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at Tom.Engels@wisconsin.gov, or by calling (608) 266-8608.

**Agency contact person:**

Sharon Henes, Paralegal, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

**Place where comments are to be submitted and deadline for submission:**

Comments may be submitted to Sharon.Henes@wisconsin.gov, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received at or before the public hearing to be held on February 26, 2013 to be included in the record of rule-making proceedings.

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TEXT OF RULE

SECTION 1. MPSW 10.01(6) is repealed and recreated to read:

**MPSW 10.01(6)** “Supervision” is a means of transmitting the skills, knowledge, and attitudes of a particular profession to the next generation of that profession. The supervisory relationship is evaluative, extends over time, and enhances the professional functioning of the developing professional. The supervisor shall monitor the quality of services offered by the supervisee with the purpose of enhancing the quality of skills and services provided by the counselor-in-training. Furthermore, the supervisor shall monitor and provide clinical oversight of the professional services rendered by the counselor-in-training to ensure ethical delivery of services and protection of public health and welfare.

SECTION 2. MPSW 14.01 is repealed and recreated to read:

**MPSW 14.01 Academic program equivalent to a master’s degree in professional counseling.** An academic program is the equivalent of a master’s degree in professional counseling or rehabilitation counseling from an approved institution if the completed program meets the following criteria:

- (1) The course work was completed at an institution which was accredited by its regional accrediting association at the time the applicant graduated from the program, and was part of a program of studies leading to a master’s degree or doctoral degree in a field closely related to professional counseling or rehabilitation counseling.
- (2) All course work reflected on the applicant’s official transcript totals at least 60 semester hours or 90 quarter hours of academic credit. The course work included successful completion of all of the following:
  - (a) At least 3 semester hours or 4 quarter hours academic credit in a supervised practicum counseling experience that provides documented proof of a minimum of 100 hours of supervised practicum experience with at least 40 hours of face-to-face client contact. The practicum experience includes evaluation of the student’s counseling performance throughout the practicum and one hour per week of individual or triadic supervision throughout the practicum by a program faculty member, an approved student supervisor, or a site supervisor. The practicum experience further includes an average of 1½ hours per week of group supervision that is provided on a regular schedule throughout the practicum by a program faculty member or a student supervisor.

(b) At least 6 semester hours or 8 quarter hours academic credit in a supervised internship counseling experience that provides documented proof of a minimum of 600 hours of supervised internship experience with at least 240 hours of face-to-face client contact. The internship experience includes evaluation of the student's counseling performance throughout the internship and one hour per week of individual or triadic supervision throughout the internship performed by the onsite or field supervisor.

(c) At least 3 semester hours or 4 quarter hours academic credit in a counseling theory or counseling approaches course that provides documented evidence that the student has been exposed to a variety of theoretical models that are consistent with current research and practice in the field. Courses covering only a single or specific counseling theory will not be sufficient for meeting this educational criterion.

(d) At least 3 semester hours or 4 quarter hours of academic credit in each of the following topic areas:

1. 'Human growth and development.' Studies that provide a broad understanding of the nature and needs of individuals at all developmental levels; normal and abnormal human behavior; personality theory; theories of individual and family development and transitions; theories for facilitating optimal development and wellness across the life span; and learning theory within appropriate cultural contexts. Courses that focus on only one lifespan developmental level will not count in fulfilling this criterion.

2. 'Social and cultural foundations.' Studies that provide a broad understanding of societal changes and trends; human roles; societal subgroups, social mores and interaction patterns; counselors' roles in developing cultural self-awareness; promoting cultural social justice, advocacy and conflict resolution, and other culturally supported behaviors that promote optimal wellness and growth of the human spirit, mind, or body; counselors' roles in eliminating biases, prejudices, and processes of intentional and unintentional oppression and discrimination; and differing lifestyles.

3. 'Helping relationship.' Studies that provide a broad understanding and practical application of helping processes, basic and advanced helping skills; consultation theories and their applications; client and helper self-understanding and self-development; and facilitation of client or consultee changes. An applicant's official transcript must reflect successful completion of a course addressing counseling process, skills, and intervention techniques.

4. 'Group dynamics processing and counseling.' Studies that provide a broad understanding of group development, dynamics, and group counseling theories; group leadership styles; basic and advanced group counseling methods and skills; and other group approaches.

5. 'Lifestyle and career development.' Studies that provide a broad understanding of career development theories; occupational and educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; career development program planning and resources; and effectiveness evaluation.

6. 'Assessment and testing.' Studies that provide a broad understanding of group and individual educational and psychometric theories and approaches to appraisal; data and information gathering methods, validity and reliability; psychometric statistics; factors influencing appraisals; social and cultural factors related to the assessment; and

evaluation of individuals, groups and specific populations and use of appraisals to enhance helping processes.

7. 'Research and evaluation.' Studies that provide a broad understanding of types of research; basic statistics; research report development; research implementation; program evaluation; needs assessment; publication of research information; and ethical and legal considerations.

8. 'Professional counseling orientation.' Studies that provide a broad understanding of professional counselor roles and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ethical and legal standards; professional preparation standards; and professional credentialing. The American Counseling Association (ACA) or the Commission on Rehabilitation Counselor Certification (CRCC) must have been the primary professional identity organization discussed and the ACA Code of Ethics or CRCC Code of Professional Ethics for Rehabilitation counselors must have been used as the primary professional conduct guide and prominently identified as such in the orientation course syllabus.

(e) At least 3 semester hours or 4 quarter hours in one of the following:

1. 'Foundations of clinical mental health counseling.' If the academic program has an emphasis in mental health counseling, coursework addressing the history and development of clinical mental health counseling, theories and models related to clinical mental health counseling, principles of clinical mental health counseling, including prevention, intervention, consultation, education, and advocacy, and networks that promote mental health and wellness.

2. 'Foundations of clinical rehabilitation counseling.' If the academic program has an emphasis in rehabilitation counseling, coursework addressing the history and development of rehabilitation counseling, theories and models related to rehabilitation counseling, social science theory that addresses psychosocial aspects of disability, principles of rehabilitation including prevention, intervention, wellness, consultation, education, and advocacy.

(f) At least 3 semester hours or 4 quarter hours in one of the follow:

1. 'Clinical mental health counseling diagnosis and treatment planning.' If the academic program has an emphasis in clinical mental health counseling, coursework addressing the diagnostic process, including differential diagnosis and the use of diagnostic classification systems such as the Diagnostic and Statistical Manual of Mental Disorders (DSM) and/or the International Classification of Diseases (ICD); training on administration of intake interview, mental status evaluation, biopsychosocial history, mental health history, and psychological assessment for treatment planning and caseload management; and techniques and interventions related to a broad range of mental health issues.

2. 'Rehabilitation counseling diagnosis and treatment planning.' If the academic program has an emphasis in rehabilitation counseling, coursework addressing diagnostic interviews, mental status examinations, symptom inventories, psychoeducational and personality assessments, biopsychosocial histories, assessments for treatment planning; career and work-related assessments including job-analysis, work site modification, transferrable skills analysis, and job readiness; strategies to advocate for clients with disabilities and rehabilitation counseling.

(g) At least 3 semester hours or 4 quarter hours in each of the following:

1. 'Crisis and trauma counseling.' Studies that include counseling approaches that effectively address crises and trauma, the impact of trauma and crisis and potential neurobiological responses; skills and techniques for assessing and intervening in specific crisis or trauma situations including suicide assessment and intervention.
2. 'Abnormal behavior and psychopathology.' Studies that include concepts of psychopathology and introduces methods of assessment and diagnosis for children, adolescents and adults with major mental disorders; and personality disorders, multiple perspectives of emotional and psychological distress, disturbance and behavior; skills to use the DSM diagnostic system while including acknowledgement of client strengths and resilience and the social and cultural context.
3. 'Addictions counseling.' Studies that provide an overview of addiction, the process of addiction, treatment and recovery approaches, relapse prevention, developmental issues related to addiction; treatment and prevention planning in regard to addiction.
4. 'Family, partnership, and couples counseling.' Studies that provide information and skills relevant to conducting partner or marital and family counseling services within a multicultural society with emphasis given to systemic theory and philosophy; dynamics of family interaction and the initial skills in assessment and treatment of dysfunctional partner, marital, family and systems or ecosystems relationships.

SECTION 3. EFFECTIVE DATE. This rule shall take effect on September 1, 2018.

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(END OF TEXT OF RULE)  
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This Proposed Order of the Marriage & Family Therapy, Professional Counselors and Social Work Examining Board is approved for submission to the Governor and Legislature.

Dated \_\_\_\_\_

Agency \_\_\_\_\_

Member of the Board  
Marriage & Family Therapy, Professional  
Counselors and Social Work Examining Board

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Dan Williams</b>		2) Date When Request Submitted:  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
3) Name of Board, Committee, Council, Sections:  <b>MPSW Joint Board – Professional Counselor Section</b>			
4) Meeting Date:  <b>12/2/13</b>	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Draft of MPSW 8, 14, 19 relating to continuing education – Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  <div style="background-color: yellow; height: 20px; width: 100%;"></div>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

## MPSW 19.01 Definitions

### MPSW 19.02 Continuing education requirements

- (1) Unless granted a postponement or waiver of the continuing education requirement under s. 19.04, every licensed marriage and family therapist, professional counselor, social worker, advanced practice social worker, independent social worker and clinical social worker is required to complete at least 30 continuing education credit hours in approved continuing education programs during each 2 year credential period.
- (2) A minimum of 4 continuing education credit hours, of the required 30 continuing education credit hours, shall be in the area of professional ethics and boundaries for the specific profession in which the credential is held.
- (3) During the time between receiving the initial credential and commencement of a full 2 year period, a new credential holder is not required to meet continuing education requirements for the first renewal of the credential.
- (4) Continuing education credit hours may apply only to the 2 year credential period in which the credit hours are acquired, unless either of the following applies:
  - (a) Continuing education hours required as a consequence of a disciplinary proceeding may not be counted towards the fulfillment of generally applicable continuing education requirements.
  - (b) If the licensee fails to meet the continuing education requirement during a 2 year credential period, any additional continuing education hours obtained on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period in which they are earned.

### MPSW 19.03 Continuing education programs.

- (1) The following educational programs are approved as continuing education programs under this chapter:
  - (a) Any continuing education program approved, sponsored, provided or authorized by:
    1. American Association for Marriage and Family Therapy (AAMFT);
    2. Wisconsin Association of Marriage and Family Therapy (WAMFT);
    3. National Rehabilitation Counselor Association (NRCA)
    4. American Rehabilitation Counselor Association (ARCA)
    5. Wisconsin Rehabilitation Counselor Association (WRCA)
    6. National Board for Certified Counselors (NBCC)
    7. American Counselor Association (ACA)
    8. Wisconsin Counselor Association (WCA)
    9. National Board for Certified Counselors (NBCC)
    10. Commission on Rehabilitation Counselor Certification (CBCC)
    11. Association of Social Work Boards (ASWB)
    12. National Association of Social Work (NASW) or affiliated chapters.
  - (b) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).

- (c) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (d) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (e) Any educational programs, recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.
- (f) Any course or continuing education program offered by an accredited college or university that is related to the practice of marriage and family therapy, professional counseling or social work.
- (g) A presenter of professional material at any of the following:
  1. Seminars, workshops, programs or institutions.
  2. University, college or vocational technical adult education courses.
  3. Educational sessions at state and national conferences.
  4. Educational telephone network (ETN) courses

Presenters may receive 2 continuing education credit hours per hour of continuing education or 20 continuing education credit hours for a semester education course. No additional continuing education credit hours will be granted for subsequent presentations of the same material.

- (h) Authorship of a published textbook or professional resource book. Authors of a book may receive 20 continuing education credit hours.
- (i) Authorship of a published chapter in a textbook or professional resource book or a professional journal article. Authors of chapters or articles may receive 8 continuing education credit hours.
- (j) Development of alternative or electronic media, computer software, videotapes or audiotapes. Developers of these materials may receive 8 continuing education credit hours.
- (k) Public and private agencies that provide in-house training and development programs that is related to the practice of marriage and family therapy, professional counseling or social work. Only 15 of the required 30 continuing education credit hours may be met through in-house training and development programs.

#### MPSW 19.04 Postponement, Waiver and Exemption.

- (1) A credential holder may apply to the section for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability or other ground constituting extreme hardship. This section shall consider each application individually on its merits and the section may grant a postponement, partial waiver or total waiver as deemed appropriate in the circumstances.
- (2) The section may grant an exemption from the requirements of this chapter to a credential holder who certifies to the section that the credential holder has permanently retired and no longer uses the title “marriage and family therapist”, “licensed professional counselor”, “social worker”, “advanced practice social worker”, “independent social worker” or “clinical social

worker” and no longer practices marriage and family therapy, professional counseling or social work. The credential holder’s status will change to non-practicing.

(3) A credential holder who has been granted an exemption due to retirement may not return to the active practice or use the title without submitting evidence satisfactory to the section that the credential holder has completed at least 30 continuing education credit hours for each of the biennia during which the credential holder was granted an exemption.

#### MPSW 19.05 Record retention and audits.

(1) A credential holder shall retain for a minimum period of 4 years and shall make available to the board or its agent upon request, documentation of publication or certificates of attendance issued by the program sponsor for all continuing education programs for which the credential holder claims credit for purposes of renewal of the credential. The certificate shall include the name of credential holder, date, provider name, hours and title of course.

(2) The section may conduct audits or investigations, including random audits, to determine compliance by credential holders with this chapter.