



PROFESSIONAL COUNSELOR SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Room 121B, 1400 East Washington Avenue, Madison

Contact: Dan Williams (608) 266-2112

December 21, 2015

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the MPSW Joint Board may be present.

AGENDA

8:30 A.M.

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. **Adoption of the Agenda (1-3)**
- B. **Approval of the Minutes**
 - 1) August 11, 2015 (4-6)
 - 2) October 21, 2015 (7-8)
- C. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Allison Gordon – 7/1/2018
 - b. Melissa Gendreau – 7/1/2017 (*appointed, not yet confirmed*)
 - c. Charles Lindsey – 7/1/ 2016
 - d. PC Public Member – **Vacancy**
 - 3) Elections and Liaison Appointments (9-10)
- D. **Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) MPSW 10, 11, 12, 14 Relating to Licensure, Education, Exam, and Supervised Practice (11-16)
 - 2) Update on Legislation and Pending or Possible Rulemaking Projects
- E. **American Association of State Counseling Boards (AASCB) Letter – Discussion and Consideration (17-19)**
- F. **Professional Counselor Section Webpage Format – Discussion and Consideration (20)**
- G. Informational Items

H. Discussion and Consideration of Items Received After Preparation of the Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Matters
- 6) Legislation and Administrative Rule Matters
- 7) Liaison Reports
- 8) Informational Items
- 9) Disciplinary Matters
- 10) Presentations of Petitions for Summary Suspension
- 11) Presentation of Proposed Stipulations, Final Decisions and Orders
- 12) Presentation of Proposed Decisions
- 13) Petitions for Re-Hearing
- 14) Petitions for Assessments
- 15) Petitions to Vacate Orders
- 16) Petitions for Designation of Hearing Examiner
- 17) Requests for Disciplinary Proceeding Presentations
- 18) Petitions
- 19) Appearances from Requests Received or Renewed
- 20) Speaking Engagement(s), Travel, or Public Relation Request(s)

I. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. **Deliberation of Division of Legal Services and Compliance (DLSC) Matters**

- 1) Administrative Warnings
 - a. 15 CPC 018 (C.F.G.) **(21-22)**
 - b. 15 CPC 026 (L.R.H.) **(23-24)**
 - c. 15 CPC 028 (J.L.O.) **(25-26)**
- 2) Proposed Stipulations, Final Decision and Orders
 - a. 14 CPC 013 (S.C.D.) **(27-32)**
 - b. 14 CPC 039 (D.J.M.) **(33-44)**
- 3) Case Closings

K. **Deliberation of Credentialing Matters**

- 1) Courtney Quast – Application Review **(45-57)**

L. **Application Review(s)**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Division of Legal Services and Compliance (DLSC) Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Order

- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Petitions for Extension of Time
- 12) Proposed Interim Orders
- 13) Petitions for Assessments and Evaluations
- 14) Petitions to Vacate Orders
- 15) Remedial Education Cases
- 16) Motions
- 17) Petitions for Re-Hearing
- 18) Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

The next scheduled meeting is April 18, 2016.

**PROFESSIONAL COUNSELORS SECTION
MEETING MINUTES
August 11, 2015**

PRESENT: Allison Gordon, Charles Lindsey, Leslie Mirkin

STAFF: Dan Williams – Executive Director, Nilajah Madison-Head – Bureau Assistant, Sharon Henes – Rules Coordinator, and other DSPS Staff

CALL TO ORDER

Allison Gordon called the meeting to order at 9:08 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 15, 2015

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to approve the April 15, 2015 minutes as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Scope Amending MPSW 14.01 Relating to Internship

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to approve the Scope Statement amending MPSW 14.01 relating to internship for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

60 Credit Program Review Requests

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to authorize the Chair final approval of the education pre-approval grid for posting on the DSPS website. Motion carried unanimously.

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to delegate authority to the Educations and Examinations Liaison to address all issues related to education and examinations. Motion carried unanimously.

Mount Mary University Notification

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to acknowledge receipt of the Mount Mary University Notification. Motion carried unanimously.

CLOSED SESSION

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Allison Gordon read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Allison Gordon – yes; Charles Lindsey – yes; and Leslie Mirkin – yes. Motion carried unanimously.

The Section convened into Closed Session at 11:10 a.m.

RECONVENE TO OPEN SESSION

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 3:36 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to affirm all motions made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

APPEARANCE – Katherine Elgin

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to accept the withdrawal of the Licensed Professional Counselor application of Katherine Elgin. Motion carried unanimously.

Sarah Gavin – Education and Supervised Hours Review

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to table the Licensed Professional Counselor application of Sarah Gavin. Motion carried unanimously.

ORDER FIXING COSTS

Deanne Weiler (ORDER0003366)(DHA case number SPS-14-0009)(DLSC case number 13 CPC 010)

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Deanne Weiler, Respondent (ORDER0003366)(DHA case number SPS-14-0009)(DLSC case number 13 CPC 010). Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warning

15 CPC 001– D.M.M.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to issue an Administrative Warning in the matter of DLSC case number 15 CPC 001 (D.M.M.). Motion carried unanimously.

Proposed Stipulations, Final Decision and Order

13 CPC 014 – S.M.A.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to delegate decision making authority to Mike Berndt, Chief Legal Counsel, in the matter of disciplinary proceedings against Sufian M. Assad, DLSC case number 13 CPC 014. Motion carried unanimously.

14 CPC 004 – D.N.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Debra Noskoviak, DLSC case number 14 CPC 004. Motion carried unanimously.

14 CPC 007 – J.T.K.

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against James T. Kirsch, DLSC case number 14 CPC 007. Motion carried unanimously.

Case Closings

14 CPC 027

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to close DLSC case number 14 CPC 027 for Insufficient Evidence (IE). Motion carried unanimously.

Monitoring

James L. Harrison, III, CSAC, LPC – Requesting Full Licensure

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to grant the request of James L. Harrison, III, CSAC, LPC for full licensure. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:37 p.m.

**PROFESSIONAL COUNSELORS SECTION
VIRTUAL TELECONFERENCE MEETING MINUTES
OCTOBER 21, 2015**

PRESENT: Melissa Gendreau (*via GoToMeeting*), Allison Gordon (*via GoToMeeting*), Charles Lindsey (*via GoToMeeting*)

STAFF: Dan Williams – Executive Director, Nilajah Hardin– Bureau Assistant, and other DSPS Staff

CALL TO ORDER

Allison Gordon called the meeting to order at 1:07 p.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to approve the agenda as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Allison Gordon read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Melissa Gendreau – yes; Allison Gordon – yes; Charles Lindsey – yes. Motion carried unanimously.

The Section convened into Closed Session at 1:09 p.m.

RECONVENE TO OPEN SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 1:19 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulation(s), Final Decision(s) and Order(s)

14 CPC 001 and 14 CPC 028 – M.R.C.

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Mitchell R. Cohen, DLSC case numbers 14 CPC 001 and 14 CPC 028. Motion carried unanimously.

15 CPC 013 – R.L.S.

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Ricky L. Schade, DLSC case number 15 CPC 013. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:21 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nilajah Hardin, Bureau Assistant		2) Date When Request Submitted: 10/20/15 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Professional Counselor Section			
4) Meeting Date: 11/30/15	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters_Elections/Liaison Appointments – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Leslie Mirkin has resigned from the Professional Counselor Section. The Section should consider holding elections for a Secretary and appoint Liaisons as needed.			
11) Authorization			
<i>Nilajah D. Hardin</i>		10/20/15	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

April 2015

2015 ELECTION RESULTS	
Chair	Allison Gordon
Vice Chair	Charles Lindsey
Secretary	Leslie Mirkin

2015 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Leslie Mirkin , Allison Gordon , Charles Lindsey
DLSC Monitoring and Professional Assistance Procedure (PAP) Liaison(s)	Allison Gordon
Education and Examination Liaison	Charles Lindsey
Screening Panel	Allison Gordon (Alternative: Charles Lindsey)
Legislative Liaison	

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 9 December 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Professional Counselor Sections			
4) Meeting Date: 21 December 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. MPSW 10, 11, 12, 14 Relating to Licensure, Education, Exam, and Supervised Practice 2. Update on Legislation and Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>21 December 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

ITEMS to Discuss:

Face-to-face definition.

Face-to-face means in person or real time video conferencing where all parties can communicate by simultaneous two-way video and audio transmissions.

Further development of MPSW 12.02(2)(f) required by statute.

An individual, other than an individual specified in pars. (a) to (d), who is approved in advance by the professional counselor section.

TEXT OF RULE

SECTION 1 MPSW 11.01 is repealed and recreated to read:

MPSW 11.01 Application for licensure as a professional counselor. An applicant for a professional counselor license shall submit all of the following:

- (1) An application with the required fee under s. 440.05(1), Stats.
- (2) A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with one of the following approved degrees:
 - (a) A master's or doctoral degree in professional counseling.
 - (b) A degree from a program which is accredited by the Commission for Accreditation of Counseling and Related Educational Programs (CACREP) or the Council on Rehabilitation Education (CORE) at the time the applicant graduated.
 - (c) A program which is equivalent to a master's or doctoral degree in professional counseling by meeting the requirements in MPSW 14.01 or 14.02.
 - (d) A degree awarded by a foreign institution of higher learning which has been determined by an organization approved by the section to be equivalent to a degree from a program approved under par. (a) to (c). If the applicant's education was not received in English, the applicant must demonstrate proficiency in English on an approved test of English as a foreign language.
- (3) Verification the applicant has completed one of the following:
 - (a) After receiving a master's degree in professional counseling or its equivalent, engaged in the equivalent of at least 3,000 hours of professional counseling practice, including at least 1,000 hours of face-to-face client contact, while holding a valid professional counselor training license and supervised by a person qualified to supervise under MPSW 12.02.
 - (b) Either during or after the doctorate degree program in professional counseling or its equivalent, engaged in the equivalent of at least 1,000 hours of full-time professional counseling practice supervised by a person qualified to supervise under MPSW 12.02.
- (4) Verification of a passing score on one of the following:
 - (a) National Counselor Examination (NCE)
 - (b) National Clinical Mental Health Counseling Examination (NCMHCE)
 - (c) Certified Rehabilitation Counselor (CRC) examination.

- (d) Another examination approved by the section.
- (5) Verification of a passing score on the Wisconsin statutes and rules examination.
- (6) If the applicant has an arrest or conviction record, documentation necessary for the section to determine whether the circumstances substantially relate to professional counseling, subject to ss. 111.321, 111.322 and 111.335, Stats.

SECTION 2. MPSW 11.02 is repealed.

SECTION 3. MPSW 11.035 is repealed and recreated to read:

MPSW 11.035 Temporary license. (1) The professional counselor section may issue a temporary license to practice professional counseling to an individual who does all of the following:

- (a) Submits application and pays the fee specified in s. 440.05(6).
 - (b) Satisfies the requirements under subs. MPSW 11.01(2) and (3)
 - (c) Submitted an application to take the next available examination under subs. MPSW 11.01(4).
- (2) A temporary license is valid for a period not to exceed 9 months and may be renewed once.

SECTION 4. MPSW 11.04(intro) is amended to read:

MPSW 11.04 Reciprocal license. The professional counselor section shall grant a license as a professional counselor ~~under s. 457.12~~ to an applicant who pays the fee required by s. 440.05(2), Stats. and provides evidence of all of the following ~~to the section~~:

- (1) The applicant has a current credential as a professional counselor or the substantial equivalent in good standing in another state or territory of the United States.

SECTION 5. MPSW 11.04 (2) is amended to read:

MPSW 11.04 (2) The requirements for ~~the grant of~~ obtaining the credential in the other state or territory of the United States are substantially equivalent to the requirements ~~for the grant of a license~~ under s. 457.12.

SECTION 6. MPSW 11.04 (3), (4) and (5) are repealed and recreated to read:

- (3) Does not have a license, registration or certificate revoke, suspended, limited or subject to any other discipline in any other jurisdiction warranting denial.
- (4) Does not have an arrest or conviction record which substantially relate to the practice of professional counseling, subject to ss. 111.321, 111.322 and 111.335, Stats.
- (4) A passing score on the Wisconsin statutes and rules examination.

SECTION 7. MPSW 12.01 is repealed and recreated to read:

MPSW 12.01 Supervised practice requirement. (1) Except as provided in sub. (4), an applicant for licensure as a professional counselor under s. 457.12, Stats., shall complete a period of supervised practice while holding a valid professional counselor training license before being eligible for licensure. Supervision may be exercised by a person other than an employment

supervisor. The supervisor may exercise discretion as to the frequency, duration, and intensity of the supervision sessions to meet an average of one hour of supervision per week during the supervised practice period. The supervision session shall be conducted in a manner to enable both parties to be visually connected in order to interact with each other.

- (2) The applicant shall complete one of the following supervised practice requirements:
 - (a) After receiving a master's degree in professional counseling or its equivalent, engaged in the equivalent of at least 3,000 hours of professional counseling practice, including at least 1,000 hours of face-to-face client contact, while holding a valid professional counselor training license and supervised by a person qualified to supervise under MPSW 12.02.
 - (b) Either during or after the doctorate degree program in professional counseling or its equivalent, engaged in the equivalent of at least 1,000 hours of full-time professional counseling practice supervised by a person qualified to supervise under MPSW 12.02. Any supervised practice outside of the doctorate degree program shall be done while holding a valid professional counselor training license.
- (3) A person with a training license must be supervised.
- (4) An applicant who has completed any portion of his or her supervised professional counseling practice in another state shall be given credit for those hours obtained without a professional counselor training license provided the hours meet the requirements of this chapter.

SECTION 7. MPSW 12.02 is repealed and recreated to read:

MPSW 12.02 Supervised practice. (1) GENERAL. An applicant for licensure as a professional counselor shall complete, after receiving the required master's or doctorate degree, 3,000 hours of supervised professional counseling practice, including at least 1,000 hours of face-to-face client contact, while holding a valid professional counseling training license before being eligible for licensure.

- (2) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the professional counselors section that the applicant's supervisor met all qualifications. Supervision of the supervised practice of professional counseling may be exercised by any of the following:
 - (a) An individual licensed as a professional counselor who has received a doctorate degree in professional counseling.
 - (b) An individual licensed as a professional counselor who has engaged in the equivalent of 5 years of full-time professional counseling.
 - (c) A psychiatrist
 - (d) A psychologist licensed under ch. 455, Stats.
 - (e) A person employed by the division of vocational rehabilitation as a vocational rehabilitation supervisor, who is licensed as a professional counselor or who has engaged in the equivalent of 5 years of full-time professional counseling.
 - (f) An individual, other than an individual specified in pars. (a) to (d), who is approved in advance by the professional counselor section.
- (3) SUPERVISOR RESPONSIBILITIES. The supervisor's responsibilities include all of the following:
 - (a) Exercise discretion as to the frequency, duration, and intensity of the supervision session to meet an average of one hour of supervision per week during the supervised practice period.

- (b) Permit a supervisee to engage in only professional counseling services the supervisor can competently perform.
 - (c) Be available or make appropriate provision for emergency consultation and intervention.
 - (d) Be legally and ethically responsible for the supervised activities of the supervisee.
 - (e) Be able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.
 - (f) To terminate the supervised relationship.
- (4) GROUP SUPERVISION REQUIREMENTS. Supervision in group sessions, shall meet all of the following:
- (a) The group shall consist of no more than 6 persons for every 1 person providing supervision.
 - (b) Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision, but may not credit any time which is primarily social activity with the group or supervisor as part of a supervision session.
 - (c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.

SECTION 7. MPSW 12.03 and 12.04 are repealed.

SECTION 8. MPSW 12.02 is repealed and recreated.

MPSW 14.02 Academic program equivalent to a doctorate in professional counseling. An academic program is the equivalent of a doctoral degree in professional counseling from an approved institution if the completed program meets the following criteria:

- (1) The course work was completed at an institution which was accredited by its regional accrediting association at the time the applicant graduated from the program, and was part of a program of studies leading to a doctoral degree in a field closely related to professional counseling.
- (2) The doctoral program consists of a minimum of 4 academic years of graduate-level preparation defined as 8 semesters or 12 quarters with a minimum of 96 semester credits or 144 quarter credits of graduate-level credits required of all students in the program.
- (3) Doctoral students are required to participate in a supervised doctoral-level practicum of a minimum of 100 hours in counseling, of which 40 hours must be in direct service with clients. The nature of the doctoral-level practicum experience is to be determined in consultation with program faculty and/or a doctoral committee. During the doctoral student's practicum, supervision by student supervisors is not permissible.
- (4) Doctoral students are required to complete doctoral-level counseling internships that total a minimum of 600 hours. The 600 hours may include supervised experiences in clinical practice, research, and teaching. The internship includes most of the activities of a regularly employed professional in the setting. The 600 hours may be allocated at the discretion of the doctoral advisor and the student on the basis of experience and training.

(5) During internships, the student must receive weekly individual and/or triadic supervision, usually performed by a supervisor with a doctorate in professional counseling or a related profession. Group supervision is provided on a regular schedule with other students throughout the internship and is usually performed by a program faculty member.

SECTION 9. MPSW 14.04 is repealed.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board - Professional Counselor Section			
4) Meeting Date: 11/30/15	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? AASCB letter – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: See attached letter for discussion.			
1) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			



August 17, 2015

Dan Williams
Wisconsin Dept. of Regulation Licensing
PO Box 8935
Madison, WI 53708

Dear Dan:

The American Association of State Counseling Boards, an organization composed of State Boards from across the country, has been grappling with the problem of licensure portability for a number of years. This letter comes to you in the form of an initiative supported by AASCB that we believe will further the portability process.

The issue of portability of licensure continues to be a huge dilemma for most licensure boards and for licensed counselors across the United States and its territories. Because of the process by which licensure was gained, state boards have a patchwork of statutes and rules that often preclude the possibility of licensed counselors in one state having the mobility to improve their lives through a job change to another state, of following a spouse whose work requires a transfer to another state, or of providing distance counseling to a client who has moved to another venue and desires to continue an already established counseling relationship. Licensure Board members at the annual AASCB conferences over the last several years always name the issue of portability as one of the top problems they face in dealing with public protection.

A significant focus of AASCB over the last several years has been that of identifying where statute and rules agree rather than that of looking at where they disagree. All states require a Master's degree in counseling; in some cases a degree in a related field is also accepted. This degree must come from an accredited university or, in some cases, an accredited program. The majority of states now require a 60-hour graduate degree. An examination that tests knowledge (either the NCE, the NCMHCE, or both) are used by the majority of states. The average number of experiential hours required for licensure hovers around 3000.

Analysis of all of these issues for a newly-minted graduate of a counseling master's program and/or for an individual who has just completed accruing experiential hours requires a licensure board, whose mandate is the protection of the public, to be vigilant in making sure that all requirements have been appropriately met.

However, what about the practitioner who has received a license in one jurisdiction, has successfully worked in an agency or a private practice setting for a number of years, and who may or may not have fulfilled every single idiosyncratic requirement that a state to which the counselor wishes to move may have? Is there a way to establish a more respectful relationship with other state boards?

AASCB proposes the following:

A fully-licensed counselor, who is licensed at the highest level of licensure available in his or her state, and who is in good standing with his or her licensure board, with no disciplinary record, and who has been in active practice for a minimum of five years post-receipt of licensure, and who has taken and passed the NCE or the NCMHCE, shall be eligible for licensure in a state to which he or she is establishing residence. The state to which the licensed counselor is moving may require a jurisprudence examination based on the rules and statutes of said state. An applicant who meets these criteria will be accepted for licensure without further review of education, supervision and experiential hours.

AASCB is aware of the recent proposal endorsed by ACES, NBCC and AMHCA that suggests allowing portability of license after two years of practice. AASCB appreciates ongoing efforts from these and other organizations in striving toward portability. Given the number of states already implementing this five-year proposal, AASCB continues to encourage this proposal. It is our understanding that eight states and the District of Columbia currently have five year rules or policies. Other states have the policy under advisement. AASCB's proposal honors the reality of experience as a way to level the differences in state licenses that have plagued the portability issue. A counselor who has been licensed, based on the statutes and rules valid in his or her state, and who has actively practiced for a minimum of five years, has been tempered by experience. Given our mandate as regulators to protect the public, at this time we will stand by the five-year proposal.

AASCB is open to research supporting a shorter time period if the research indicates no difference in disciplinary issues with those licensees who have less experience.

Portability of licensure is a need that the profession must deal with now. Taking this step would protect the public and add to the strategies through which licensed professional counselors across the country may provide the critical services for which they are trained, while at the same time creating a network of reciprocal relationships across the country. AASCB respectfully requests that the members and directors of your state board carefully consider this direction.

Please place this correspondence on the agenda of your state board's next meeting for discussion. Should you wish to patch in a conference call during the board meeting concerning the initiative, please contact the Managing Director of AASCB, Deneen Pennington, at (918) 994-4413, to discuss this process.

If AASCB can answer any questions or be of service in any way, please let us know. We hope to see you at the annual conference in Tampa in 2016.

With best regards,

AASCB Executive Committee

Karen Enegess, MA, LMHC, President
Susan Hammonds-White, EdD, LPC/MHSP, Past-President
Susan Meyerle, PhD, President-elect
Mary Guth, MS, LPC-MH, LMFT, Treasurer
Erik Oosteninck, MA, LMHC Secretary
Mary Alice Olsan, Executive Directors Representative

CC: David Kaplan

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board - Professional Counselor Section			
4) Meeting Date: 11/30/15	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? PC web page format – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Request by Charles Lindsey for the Section to discuss the PC web page on the DSPS website.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			