



**STATE OF WISCONSIN**  
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**BOARD OF NURSING**  
**ROOM 121A, 1400 E. WASHINGTON AVENUE, MADISON WI**  
**CONTACT: DAN WILLIAMS (608) 266-2112**  
**JUNE 13, 2013**

*Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.*

**BOARD OF NURSING MEETING**

**8:00 A.M**

**CALL TO ORDER – ROLL CALL**

- A. **Adoption of Agenda (1-4)**
- B. **8:00 A.M. – Public Hearing** – The Board of Nursing is holding an informational public hearing, pursuant to s. 227.16(6), Stats., to solicit public comments on N1 before preparing a proposed rule in draft form, relating to nursing program approval. **(5-6)**
- C. **Approval of Board of Nursing Minutes of May 9, 2013 (7-18)**
- D. **Administrative Matters – Discussion and Consideration**
  - 1) Status Update as to BON Newsletter
  - 2) Staff Updates - Member Roster
- E. **Legislative/Administrative Rule Matters - Discussion and Consideration (19-20)**
  - 1) N1 Relating to School Approval **(21-68)**
  - 2) N2 & N3 Relating to Licensure **(69-88)**
  - 3) N7 Relating to Rules of Conduct **(89-90)**
  - 4) Future Rule-Making Projects **(91-92)**
  - 5) Nurse Practice Act
  - 6) Executive Order 61 **(93-96)**

- F. Discussion and Consideration of Items **Received After** Preparation of the Agenda:
- 1) Introductions, Announcements and Recognition
  - 2) Presentations of Petition(s) for Summary Suspension
  - 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
  - 4) Presentation of Proposed Final Decision and Order(s)
  - 5) Informational Item(s)
  - 6) DLSC Matters
  - 7) Status of Statute and Administrative Rule Matters
  - 8) Education and Examination Matters
  - 9) Credentialing Matters
  - 10) Practice Questions/Issues
  - 11) Legislation/Administrative Rule Matters
  - 12) Liaison Report(s)
  - 13) Speaking Engagement(s), Travel, or Public Relation Request(s)
- G. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**

H. **Deliberation of Proposed Final Decision and Orders**

- 1) Joan Swope, R.N. (12 NUR 086) **(107-118)**
- 2) Alicyn M. Bartsch, R.N. (12 NUR 122) **(119-124)**
- 3) Susan A. Petri, R.N. (12 NUR 530) **(125-136)**
- 4) Danny R. Berndt, R.N. (12 NUR 560) **(137-142)**
- 5) Mary J. Cain, R.N. (12 NUR 600) **(143-150)**
- 6) Pamela J. Moore, L.P.N. (13 NUR 054) **(151-164)**
- 7) Kathleen D. Ahlstedt, R.N. (13 NUR 068) **(165-176)**
- 8) Sherri A. Scofield, R.N. (13 NUR 181) **(177-188)**

I. **Reconsideration of Licensure**

- 1) Lisa A. Schipp – 13 NUR 211 **(189-226)**

J. **Division of Legal Services and Compliance**

- 1) Case Status Report **(227-236)**

K. Consulting with Legal Counsel

- L. Deliberation of Items **Received After** Preparation of the Agenda:
- 1) Application Issues and/or Reviews
  - 2) Professional Assistance Procedure (PAP)
  - 3) Monitoring Matters
  - 4) Administrative Warnings
  - 5) Review of Administrative Warning
  - 6) Proposed Stipulations, Final Decisions and Orders
  - 7) Proposed Final Decisions and Orders
  - 8) Orders Fixing Costs/Matters Related to Costs
  - 9) Petitions for Summary Suspension
  - 10) Petitions for Re-hearings
  - 11) Complaints and Case closings
  - 12) Examination Issues
  - 13) Credential Issues
  - 14) Appearances from Requests Received or Renewed
  - 15) Motions

**RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

- M. **Educational Approval Board (EAB) Inquiry – Discussion and Consideration (97-100)**
- N. **Discussion of Board Meeting Process (Time Allocation, Agenda Items)**
- O. **Discussion and Consideration of Board Strategic Planning and its Mission, Vision, and Values**
- 1) Board Seal **(101-106)**

**ADJOURNMENT**

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STATE OF WISCONSIN  
BOARD OF NURSING

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IN THE MATTER OF RULE-MAKING :  
PROCEEDINGS BEFORE THE : NOTICE OF INFORMATIONAL  
BOARD OF NURSING : PUBLIC HEARING

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NOTICE IS HEREBY GIVEN the Board of Nursing will hold an informational public hearing, pursuant to s. 227.16(6), Stats., at the time and place indicated below to solicit public comments on N 1 before preparing a proposed rule in draft form, relating to nursing program approval.

**Hearing Date, Time and Location**

**Date:** June 13, 2013  
**Time:** 8:00 a.m.  
**Location:** 1400 East Washington Avenue  
Room 121A  
Madison, Wisconsin

**APPEARANCES AT THE HEARING:**

Interested persons are invited to present information at the hearing. Persons appearing may make an oral presentation but are urged to submit facts, opinions and argument in writing as well. Facts, opinions and argument may also be submitted in writing without a personal appearance.

**Place where comments are to be submitted and deadline for submission:**

Comments may be submitted to Sharon Henes, Paralegal, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received at or before the public hearing.

**Agency contact person:**

Sharon Henes, Paralegal, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

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**BOARD OF NURSING  
MEETING MINUTES  
MAY 9, 2013**

**PRESENT:** Rachelle Lancaster, Julie Ellis, Maria Joseph, Lillian Nolan, Carol Ott, Gretchen Lowe, Julia Nelson, Jeffrey Miller

**STAFF:** Dan Williams, Executive Director; Matthew Niehaus, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Julia Nelson, Chair, called the meeting to order at 8:00 a.m. A quorum of eight (8) members was present.

**ADOPTION OF AGENDA**

**Amendments to the Agenda**

- Item “U” (closed session) **ADD** the agenda item titled “U.12: Beverly E. Wolfgram, R.N., A.P.N.P. (10 NUR 290, 11 NUR 274, 11 NUR 603)”
- Item “U” (closed session) **ADD** the agenda item titled “U.13: Carrie L. Voss, R.N., A.P.N.P. (12 NUR 245)”

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to adopt the agenda as amended. Motion carried unanimously.

**REPORT OF EDUCATION AND LICENSURE COMMITTEE**

**BOARD MOTION:** Carol Ott moved for the adoption of the Education and Licensure Committee’s recommendations. The Board adopts by unanimous consent.

**Bryant of Stratton College Response to Report of Board of Nursing Site Survey Conducted on 10-25-2013**

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Julie Ellis, to place Bryant and Stratton College on probationary status. The submitted evidence referencing the response to the Wisconsin Board of Nursing site visit of 10-25-2012, submitted April 5, 2013 does not meet the criteria as described in N1.06(1)(b)3. The Board requests a report by November 1, 2013 to address these concerns. Motion carried unanimously.

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to have an item on the June agenda to discuss the composition of site visit teams. One of the three nurse educators on the Board is willing to go on the next site visits. Motion carried unanimously.

### **REPORT OF PRACTICE COMMITTEE**

**BOARD MOTION:** Julie Ellis moved for the adoption of the Practice Committee's recommendations. The Board adopts by unanimous consent.

#### **Scope of Practice Decision Tree**

**COMMITTEE MOTION:** Jeffrey Miller moved, seconded by Maria Joseph, to accept the Scope of Practice Decision tree with the removal of the reference to Position Papers, practice FAQ's, and employer standards as well as the reference to "Policies and procedures must be in place to support the activity prior to performance." Motion carried unanimously.

#### **R.N. FAQ 1, 2, 4, and 5**

**COMMITTEE MOTION:** Lillian Nolan moved, seconded by Jeffrey Miller, to pull R.N. FAQ #2 from the website. Motion carried unanimously.

**COMMITTEE MOTION:** Jeffrey Miller moved, seconded by Lillian Nolan, to eliminate R.N. FAQ #4 and R.N. FAQ #5 from the website. Motion carried unanimously.

**COMMITTEE MOTION:** Lillian Nolan moved, seconded by Maria Joseph, to pull R.N. FAQ #1 and refer the topic to the Education and Licensure Committee for inclusion on the website with a description on levels of nursing, if appropriate. Motion carried unanimously.

*Maria Joseph left the meeting at 10:02 a.m.*

### **APPROVAL OF MINUTES OF APRIL 11, 2013**

**MOTION:** Lillian Nolan moved, seconded by Carol Ott, to approve the minutes of April 11, 2013 as published. Motion carried unanimously.

### **ADMINISTRATIVE MATTERS**

**MOTION:** Rachelle Lancaster moved, seconded by Julie Ellis, that DSPS staff create a snapshot list of public orders for the prior month with directions on how to link to those orders for placement on the Nursing Forward website. Motion carried unanimously.

## **LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**MOTION:** Rachelle Lancaster moved, seconded by Lillian Nolan, to delegate authority to the Credentialing Liaison to make application decisions for Army health care specialists for qualification to sit for the NCLEX examination. The liaison will coordinate with the department regarding Air Force and Navy health care specialists applications regarding requirements. All Air Force and Navy health care specialists applications will be brought before the full Board for consideration if all other requirements are met. Motion carried unanimously.

**MOTION:** Julie Ellis moved, seconded by Gretchen Lowe, to place review of Executive Order 61 on the June Board of Nursing agenda. Motion carried unanimously.

### **APNP CERTIFICATION**

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, to designate Julie Ellis as the Board's representative to write and send a letter to WNA regarding the need for continued certification as a CNS in advanced diabetes management in order to maintain an APNP certificate. Motion carried unanimously.

### **NCSBN ANNUAL MEETING**

**MOTION:** Rachelle Lancaster moved, seconded by Julie Ellis, that Dr. Carol Ott will contact Nancy Specter from NCSBN to request more Board members be permitted to attend the NCSBN annual meeting. Motion carried unanimously.

### **BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)**

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, that GoTo Meeting Audio and Video be muted prior to the roll call and when the Board goes to recess and resumed when the Board returns to Open Session. Motion carried unanimously.

**MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to discontinue recording of Education and Licensure committee meetings. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Carol Ott moved, seconded by Jeffrey Miller, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Julia Nelson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Julia Nelson -yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Julie Ellis-yes; Lillian Nolan-yes; Jeffrey Miller-yes; and Carol Ott-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:48 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:32 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Jeffrey Miller moved, seconded by Rachelle Lancaster, to affirm all motions made in closed session. Motion carried unanimously.

### **MONITORING**

#### **Christine R. Bohl, L.P.N. – Requesting Reinstatement of License**

**MOTION:** Jeffrey Miller moved, seconded by Lillian Nolan, to deny Christine R. Bohl's request for reinstatement of license. **REASON FOR DENIAL:** Lack of AA/NA reporting, lack of work-reports, information of record. Motion carried unanimously.

#### **Elizabeth Forward, R.N. – Requesting Modification of Order**

**MOTION:** Julie Ellis moved, seconded by Lillian Nolan, to grant Elizabeth Forward's request for termination of therapy. The Board denies Elizabeth Forward's request for reduction in the frequency of drug and alcohol screens. **REASON FOR DENIAL:** No therapist recommendation for termination of drug screens. Motion carried unanimously.

#### **Angela Leonard, R.N. – Requesting Modification of Order**

**MOTION:** Rachelle Lancaster moved, seconded by Gretchen Lowe, to deny Angela Leonard's request for removal of the limitation requiring direct supervision. **REASON FOR DENIAL:** The Order requires direct supervision, which is necessary for the duration of the Order. Motion carried unanimously.

#### **Mary E. Lichtenwalner, R.N. – Requesting Reinstatement of License**

**MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to grant Mary E. Lichtenwalner's request for reinstatement of license. Motion carried unanimously.

**Cheryl Miller, R.N. – Requesting Modification of Order**

**MOTION:** Jeffrey Miller moved, seconded by Carol Ott, to grant Cheryl Miller’s request for reduction in the frequency of AA/NA meetings. The Board denies Cheryl Miller’s request for termination of therapy. **REASON FOR DENIAL:** Lack of recommendation from therapist. Motion carried unanimously.

**Kathleen Preston, L.P.N. – Requesting Modification of Order**

**MOTION:** Lillian Nolan moved, seconded by Gretchen Lowe, to grant Kathleen Preston’s request for termination of therapy and a reduction in the frequency of drug screens to twenty-eight (28) per year with one (1) annual hair test. Motion carried unanimously.

**Ann E. Stanton, R.N. – Requesting Modification of Order**

**MOTION:** Rachelle Lancaster moved, seconded by Jeffrey Miller, to deny Ann E. Stanton’s request for reduction of drug screens or access to controlled substances. **REASON FOR DENIAL:** Failure to comply with Board Order regarding screening. Motion carried unanimously.

**Lisa M. Wickline, R.N. – Requesting Modification of Order**

**MOTION:** Julie Ellis moved, seconded by Gretchen Lowe, to grant Lisa A. Wickline’s request for termination of work site limitations. The Board denies Lisa A. Wickline’s request for decrease or termination of drug and alcohol screens or reinstatement of full licensure. **REASON FOR DENIAL:** Lack of time under Board Order and information of record. Motion carried unanimously.

**ADMINISTRATIVE WARNINGS**

**MOTION:** Rachelle Lancaster moved, seconded by Jeffrey Miller, to issue administrative warnings in the matter of case number 12 NUR 498 and 12 NUR 593. Motion carried unanimously.

**PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** Julie Ellis moved, seconded by Jeffrey Miller, to adopt the Findings of Fact, Conclusions of Law, and Order in the disciplinary proceedings against Rita A. Jenkins, R.N. (12 NUR 075), Joseph P. Scallon, R.N. (12 NUR 214), Alaina D. Lynch, R.N. (12 NUR 226), Joy Y. Miller, R.N. (12 NUR 469), Angela M. Branum, R.N. (13 NUR 003), Patricia A. Pokallus, R.N. (13 NUR 060), Amy L. Wojtusik, R.N. (13 NUR 076), Laurie J. Allison, L.P.N. (13 NUR 033), Beverly E. Wolfgram, R.N., A.P.N.P. (10 NUR 290, 11 NUR 274, & 11 NUR 603), and Carrie L. Voss, R.N., A.P.N.P. (12 NUR 245). Motion carried unanimously.

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to adopt the Findings of Fact, Conclusions of Law, and Order in the disciplinary proceedings against Connie M. Fox, L.P.N. (12 NUR 271). The Board recognizes that the license expired on April 30, 2013, however the Respondent retains the right to renew the credential. Therefore, the Board accepts the surrender. Motion carried unanimously.

**MOTION:** Jeffrey Miller moved, seconded by Gretchen Lowe, to adopt the Findings of Fact, Conclusions of Law, and Order in the disciplinary proceedings against Bradley T. Sivak, Jr., L.P.N. (12 NUR 505). The Board recognizes that Respondent has timely applied to renew his license, paid the fee, and is considered to hold an active license by the Department of Safety and Professional Services. Motion carried unanimously.

**MOTION:** Jeffrey Miller moved, seconded by Lillian Nolan, to adopt the Findings of Fact, Conclusions of Law, and Order in the disciplinary proceedings against Mark R. Fortman, R.N. (13 NUR 016). The Board refers the case materials in the matter of 13 NUR 016 to the Nursing Home Administrator Examining Board and DHS. Motion carried unanimously.

**PROPOSED STIPULATIONS, FINAL DECISION AND ORDER IN THE MATTER OF  
DISCIPLINARY PROCEEDINGS AGAINST DIANE ZAKOPYKO, R.N., DHA SPS-12-0076,  
DLSC 11 NUR 370**

**MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, and vary the Order to remove the current recommended limitations on reapplication and insert language to allow the Board to impose appropriate limitations at the time of any reapplication in the disciplinary proceedings against Diane Zakopyko, R.N. (11 NUR 370). Motion carried unanimously.

**MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to designate the Board Chair to approve the variance. Motion carried unanimously.

**ORDER FIXING COSTS**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to issue an Order Fixing Costs in the matter of Jennifer Carlson, R.N., Lisa Friedman, R.N., and Nicole Wilburn, L.P.N. Motion carried unanimously.

**CASE CLOSINGS**

**MOTION:** Jeffrey Miller moved, seconded by Julie Ellis, to close the case #12 NUR 573 for Prosecutorial Discretion (P7). Motion carried unanimously.

**MOTION:** Jeffrey Miller moved, seconded by Julie Ellis, to close the case #12 NUR 619 for Compliance Gained (P2). Motion carried unanimously.

**MOTION:** Carol Ott moved, seconded by Lillian Nolan, to close the case #12 NUR 419 for Insufficient Evidence (IE). Motion carried unanimously.

**MOTION:** Julie Ellis moved, seconded by Carol Ott, to close the case #13 NUR 090 for Insufficient Evidence (IE). Motion carried unanimously.

**MOTION:** Julie Ellis moved, seconded by Rachelle Lancaster, to close the case #12 NUR 612 for Insufficient Evidence (IE). Motion carried unanimously.

### **CREDENTIALING MATTERS**

**MOTION:** Carol Ott moved, seconded by Jeffrey Miller, to delegate to the Credentialing paralegal, with reasonable discretion, credentialing decisions on applications where the applicant has had three OWIs from at least five years before the date of application, with adequate evidence of treatment. Motion carried unanimously.

**MOTION:** Carol Ott moved, seconded by Jeffrey Miller, to delegate credentialing decisions on applications with two OWIs to the Credentialing paralegal with reasonable discretion. Motion carried unanimously.

**MOTION:** Carol Ott moved, seconded by Jeffrey Miller, to delegate authority to the Credentialing Liaison to address all issues related to credentialing matters with the exception of denials during the application process. Motion carried unanimously.

### **Jennifer Dixon – R.N. Endorsement**

**MOTION:** Julie Ellis moved, seconded by Gretchen Lowe, to deny Jennifer Dixon's application for licensure by endorsement. **REASON FOR DENIAL:** The evidence provided fails to establish that Applicant is currently competent, as per Wis. Stats. Section 441.06(1). Motion carried unanimously.

### **Brian Holzhauser – R.N. Examination**

**MOTION:** Julie Ellis moved, seconded by Rachelle Lancaster, to deny Brian Holzhauser's request to sit for the R.N. Examination. **REASON FOR DENIAL:** Convictions substantially related to the practice of nursing. Motion carried unanimously.

### **Ashley Lukens – R.N. Endorsement**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Ashley Lukens' application for licensure once all other conditions are met. Motion carried unanimously.

**David Spannagel – R.N. Endorsement**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant David Spannagel’s application for licensure once all other conditions are met. Motion carried unanimously.

**Lisa Olsen – L.P.N. Endorsement**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Lisa Olsen’s application for licensure once all other conditions are met. Motion carried unanimously.

**Nicole Reder – L.P.N. Endorsement**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Nicole Reder’s application for licensure once all other conditions are met. Motion carried unanimously.

**Deborah Rohrwasser, R.N. Re-Registration**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Deborah Rohrwasser’s application for licensure once all other conditions are met. Motion carried unanimously.

**Beau Ruehlow – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Beau Ruehlow’s request to sit for the R.N. Examination. Motion carried unanimously.

**Corleen Larson– R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Corleen Larson’s request to sit for the R.N. Examination. Motion carried unanimously.

**Dana Deyoung– R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Dana Deyoung’s request to sit for the R.N. Examination. Motion carried unanimously.

**Dawn Quaderer– R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Dawn Quaderer’s request to sit for the R.N. Examination. Motion carried unanimously.

**Jennifer Dillman – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Jennifer Dillman’s request to sit for the R.N. Examination. Motion carried unanimously.

**Jessica Wians – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Jessica Wians’ request to sit for the R.N. Examination. Motion carried unanimously.

**Julien Lee – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Julien Lee’s request to sit for the R.N. Examination. Motion carried unanimously.

**Keyosha Moore – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Keyosha Moore’s request to sit for the R.N. Examination. Motion carried unanimously.

**Lindsey Brandenburg – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Lindsey Brandenburg’s request to sit for the R.N. Examination. Motion carried unanimously.

**Lori Krizan – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Lori Krizan’s request to sit for the R.N. Examination. Motion carried unanimously.

**Shondel Diegel – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Shondel Diegel’s request to sit for the R.N. Examination. Motion carried unanimously.

**Tiffany Gray – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Tiffany Gray’s request to sit for the R.N. Examination. Motion carried unanimously.

**MOTION:** Lillian Nolan moved, seconded by Carol Ott, to adopt the following statement:

The Board recognizes that the following applicants for licensure were inadvertently allowed by DSPS to sit for the NCLEX examination prior to the full Board’s consideration of whether each applicant’s conviction was substantially related to the practice of nursing. Motion carried unanimously.

The Board now considers each applicant’s conviction and makes the following motions:

**Amber Parr – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Amber Parr’s request to sit for the R.N. Examination. Motion carried unanimously.

**Jeffrey Leitz – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Jeffrey Leitz’ request to sit for the R.N. Examination. Motion carried unanimously.

**Jessica Piencikowski – R.N. Examination**

**MOTION:** Jeffrey Miller moved, seconded by Lillian Nolan, to issue an intent to deny the application for licensure in the matter of Jessica Piencikowski unless within 45 days the Applicant provides the Board with an AODA assessment which indicates no current substance abuse from a Board-Approved Masters-prepared counselor or psychologist who specializes in substance abuse evaluation. Motion carried unanimously.

**Jessie Watermolen – R.N. Examination**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to grant Jessie Watermolen’s request to sit for the R.N. Examination. Motion carried unanimously.

**Mark Keller – L.P.N. Examination**

**MOTION:** Julie Ellis moved, seconded by Jeffrey Miller, to deny the application for licensure in the matter of Mark Keller. **REASON FOR DENIAL:** Convictions substantially related to the practice of nursing. Motion carried unanimously.

**Nicole Baker – Review of Intent to Deny for R.N. Examination**

**MOTION:** Lillian Nolan moved, seconded by Carol Ott, that, after consideration of the additional materials submitted pursuant to the intent to deny, the Board grants Nicole Baker's request to sit for the R.N. Examination. Motion carried unanimously.

**Shawn Siebold – Review of Intent to Deny for R.N. Examination**

**MOTION:** Lillian Nolan moved, seconded by Carol Ott, that, after consideration of the additional materials submitted pursuant to the intent to deny, the Board grants Shawn Siebold's request to sit for the R.N. Examination. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:10 p.m.

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## Chapter N 1

### PROGRAM APPROVAL FOR SCHOOLS OF NURSING

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| <p>N 1.01 Authority and intent.</p> <p>N 1.02 Definitions.</p> <p>N 1.03 Board approval of new nursing programs.</p> <p>N 1.04 Continuation of approval of schools based on accreditation by a board recognized nursing accreditation agency.</p> <p>N 1.05 Continuation of approval of schools based on compliance with board standards.</p> | <p>N 1.06 Standards for school approval or continuing approval.</p> <p>N 1.07 Changes requiring approval of the board.</p> <p>N 1.08 Closure of approved school.</p> <p>N 1.09 Exceptions.</p> |
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**Note:** Chapter N 1 as it existed on January 31, 1983 was repealed and a new chapter N 1 was created effective January 1, 1983.

**N 1.01 Authority and intent. (1)** The rules in this chapter are adopted pursuant to authority of ss. 15.08 (5) (b) and 227.11, Stats.

**(2)** The intent of the board of nursing in adopting rules in this chapter is to reduce duplication that has existed between the board and national accreditation processes for nursing schools, to clarify requirements, and to develop efficient timelines for the nursing school approval process.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. (2), Register, August, 1989, No. 404, eff. 9-1-89; correction in (1) made under s. 13.93 (2m) (b) 7., Stats., Register, August, 1989, No. 404; correction in (1) made under s. 13.93 (2m) (b) 7., Stats., Register, October, 2000, No. 538.

**N 1.02 Definitions. (1)** "Approval" means that status of the school upon graduation of the first class after standards have been met.

**(2)** "Authorization to admit" means permission to admit the first class of nursing students and conduct a nursing program of professional or practical nursing prior to graduation of the first class.

**(3)** "Board" means the state of Wisconsin board of nursing.

**(4)** "Educational administrator" means the registered nurse faculty member whose primary responsibility is to administer the educational program in nursing regardless of any title assigned by the governing institution.

**(5)** "Faculty" means registered nurses meeting standards and employed by the governing institution for the purpose of administration, teaching, evaluation, guidance and research in nursing.

**(6)** "Governing institution" means the body, agency or institution which has authority to conduct a school of nursing that meets the standards under s. N 1.06.

**(7)** "Practical nursing program" means a school of nursing organized and administered by a vocational, technical and adult education system or an independent school at a post secondary level which awards the graduate a diploma in practical nursing upon meeting requirements of the school.

**(8)** "Probationary status" means the status assigned to a school upon a finding that any board imposed requirement related to standards under s. N 1.06 has not been met, for the purpose of affording the school an opportunity to meet the requirements of the board before approval is withdrawn.

**(9)** "Professional nursing program" means the following types of school of nursing programs only:

(a) "Associate degree program" which is offered through a school of nursing organized and administered by a technical college or institute, a college or university which awards the graduate an associate degree in nursing upon meeting the requirements of the institution. This includes associate degree progression programs for the licensed trained practical nurse.

(b) "Baccalaureate degree program" which is offered through a school of nursing organized and administered by a senior college

or university that awards the graduate a baccalaureate degree in nursing upon meeting the requirements of the institution. This includes articulation programs for associate degree- and diploma-registered nurses.

(c) "Diploma program" which is offered in a school of nursing organized and administered by a hospital or independent school that awards the graduate a diploma upon meeting the requirements of the school.

**(10)** "Regionally accredited" means that a college or university or other educational institution conforms with the standards of education prescribed by a regional accrediting commission recognized by the U.S. commissioner of education.

**(11)** "School" means school for professional nurses or school for practical nurses.

**(12)** "Standards" means those measures or indicators of acceptability as defined in s. N 1.06.

**(13)** "Survey" means a planned visit by a board representative to a school, an institution or agency for the purpose of conferring with administrative, instructional and service personnel; visiting educational and service facilities; and, reviewing and evaluating program plans, activities, records and reports.

**(14)** "Transcript" means a legible and official copy of the student's original record which bears the seal of the institution or a notarization and the signature of the registrar or educational administrator.

**(15)** "Withdraw approval" means removal by the board of authorization to admit or removal of approval of a nursing program following a board imposed probationary status during which board standards continue to be unmet.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; r. and recr. (1), r. (5) and (7), renum. (2) to (4), (8), (10) and (11) to be (3) to (5), (7), (13) and (14), cr. (2), (8), (10) to (12) and (15), am. (6) and (9) (intro.), Register, July, 1989, No. 403, eff. 8-1-89.

#### N 1.03 Board approval of new nursing programs.

**(1) NEW NURSING PROGRAMS.** All new nursing programs not previously approved or granted authorization to admit by the board as of July 1, 1988 are required to be approved by the board under the procedures prescribed in this section.

**Note:** The effective date of September 1, 1989, rather than the July 1, 1988 date in this subsection controls approval standards for new nursing programs.

**(2) AUTHORIZATION TO PLAN A PROGRAM.** An institution planning to establish and conduct a program in professional or practical nursing shall:

(a) Provide for nursing expertise to develop the written proposal.

(b) File an application and submit to the board a written program proposal in accordance with the board's procedures for proposed programs at least 12 months prior to the anticipated opening date.

**Note:** A copy of the application for proposed programs may be obtained from the Bureau of Health Service Professions, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(c) Identify in the written proposal the administrative and organizational structure of the governing institution and its relation-

ship to the nursing program, the type of program, curriculum plan, instructional methods, projected use of clinical facilities and resources, and plan for employment of faculty.

(d) The board shall notify the governing institution of the action taken on the application and written proposal.

**(3) AUTHORIZATION TO ADMIT STUDENTS.** (a) The board shall authorize admissions of the first class of nursing students if it is satisfied that board standards under s. N 1.06 will be met based on submission of evidence of the following:

1. Appointment of an educational administrator who meets standards under s. N 1.06 (4) (a) or (b).
2. A statement of philosophy, purpose, objectives, conceptual framework and description of courses developed by faculty.
3. Evidence that faculty meet standards under s. N 1.06 (4) (c) or (d); and
4. Evidence that clinical facilities have been selected according to standards under s. N 1.06 (3) (e).

(b) Authorization to admit succeeding classes shall be withdrawn if new faculty and clinical facilities do not meet standards.

**(4) APPROVAL.** (a) A school shall be eligible for approval upon graduation of its first class. The board shall base its decision to grant approval on the following evidence: Self-evaluation report of the total curriculum and program completed by the school within 6 months of graduation of the first graduating class, addressing compliance with standards under s. N 1.06, the success rate of graduates on the national council licensure examination, survey report by the board representative, and other facts relating to compliance with board standards.

(b) A certificate of approval shall be issued to an approved school.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. (1), (2) (b) and (c), cr. (2) (d), r. and recr. (3), r. (4) and (5), renum. (6) to be (4) and am. Register, August, 1989, No. 404, eff. 9-1-89.

**N 1.04 Continuation of approval of schools based on accreditation by a board recognized nursing accreditation agency.** (1) Schools which have received accreditation from a board recognized nursing accreditation agency shall file evidence of initial accreditation with the board, and thereafter shall file notice of any change in school accreditation status.

(2) The board shall continue to grant approval to schools filing evidence of accreditation under sub. (1).

(3) Schools holding approval based on sub. (2) shall be responsible for complying with standards under s. N 1.06.

(4) If the board finds that standards under s. N 1.06 are not being met, it may place a school on probationary status. The following situations are cause for review by the board to determine if standards are being met:

- (a) Complaints relating to violations of standards under s. N 1.06 which the board has verified;
- (b) A success rate by the school's graduates on the national council licensure examination of less than the national percent passing on an annual basis over a 2-year period;
- (c) Withdrawal or change of school accreditation status by a board recognized nursing accreditation agency or a general academic accreditation agency;
- (d) Failure to report and obtain board approval of changes that require approval of the board under s. N 1.07;
- (e) Providing false or misleading information to students or the public concerning the nursing program; or
- (f) Violation of any of the rules under this chapter.

(5) The board may withdraw approval for a school to conduct a nursing program if it finds that standards continue to be unmet following a board imposed probationary status.

(6) The board shall make available recommendations to assist a school to reestablish approval under s. N 1.06.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. Register, July, 1989, No. 403, eff. 8-1-89.

**N 1.05 Continuation of approval of schools based on compliance with board standards.** (1) Schools that do not hold accreditation from a board recognized nursing accreditation agency shall be responsible for meeting standards prescribed in s. N 1.06.

(2) Schools in sub. (1) shall file self-evaluation reports and other documents as the board may require including documents submitted to or by nursing accreditation agencies, and shall be evaluated by the board or its representatives.

(3) If the board finds that standards under s. N 1.06 are not being met, it may place a school on probationary status. The following situations are cause for review by the board to determine if standards are being met:

- (a) Complaints relating to violations of standards under s. N 1.06 which the board has verified;
- (b) A success rate by the school's graduates on the national council licensure examination of less than the national percent passing on an annual basis over a 2-year period;
- (c) Denial of school accreditation by a board-recognized nursing accreditation agency or a general academic accreditation agency;
- (d) Failure to report and obtain board approval of changes that require approval of the board under s. N 1.07;
- (e) Providing false or misleading information to students or the public concerning the nursing program; or
- (f) Violation of any of the rules of this chapter.

(4) The board may withdraw approval for a school to conduct a nursing program if it finds that standards continue to be unmet following a board imposed probationary status.

(5) The board shall make available recommendations to assist a school to reestablish approval under s. N 1.06.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; r. and recr. Register, July, 1989, No. 403, eff. 8-1-89.

**N 1.06 Standards for school approval or continuing approval.** Except as provided in s. N 1.04, professional or practical nursing schools seeking approval or continuing approval shall provide evidence of meeting the following standards as prescribed in s. N 1.03 or 1.05:

**(1) ORGANIZATION AND ADMINISTRATION OF THE PROGRAM.** To be eligible for approval by the board, a program must have the following:

(a) *Governing institution.* The governing institution shall assume legal responsibility for the overall conduct of the program.

1. The governing institution shall designate an educational administrator, establish administrative policies, and provide sufficient financial support, resources and facilities for the operation of the program.

2. The governing institution shall provide an organizational chart and written plan which describes the relationship of the nursing program to the governing institution and the organization of the nursing program.

3. The governing institution shall submit evidence of being regionally accredited.

(b) *Administrative policies.* 1. There shall be written administrative policies which are in accord with those of the governing institution.

2. There shall be written contracts between the school and institutions which offer associated academic study, clinical facilities and agencies for related services.

3. The educational administrator shall have authority and responsibility for the development, implementation and evaluation of the program.

4. There shall be provisions for a system of records and reports essential to the operation of the nursing program.

5. There shall be written personnel policies for the faculty which include position expectations and faculty rights and responsibilities.

**(2) CURRICULUM.** The curriculum shall be based on a stated purpose, philosophy, conceptual framework, and program objectives expressed in terms of required student competencies. Clinical and theoretical learning experiences shall be consistent with the stated program objectives. Curricular content shall reflect current nursing practice and encompass health needs throughout the life span.

(a) *Professional nursing curriculum.* All professional nursing programs shall include correlated theory and clinical experience in at least the following areas. This shall not prohibit a flexible curriculum that would provide appropriate integration of the various subject areas:

1. 'Area of general education'. The curriculum in the area of general education shall include:

- a. Scientific knowledge basic to nursing practice which includes principles from the biological and physical sciences.
- b. Human and cultural knowledge which includes currently accepted concepts and principles from the social and behavioral sciences and are basic to understanding motivation and behavior.

2. 'Area of nursing education'. The curriculum in the area of nursing education shall include theory and selected experiences designed to enable students to provide nursing care which shall promote, maintain, and restore physical and mental health of the individual throughout the life span. Upon completion of the program, the graduate shall be able to:

- a. Use the nursing process to plan and provide nursing care.
- b. Apply knowledge derived from the scientific, human and cultural areas to meet health needs.
- c. Individualize nursing care during preventive, maintenance, restorative and terminal phases.
- d. Promote positive health practices.
- e. Understand the roles and relationship of nurses to other health care providers.
- f. Plan for health services with individuals, families, communities and health care providers.
- g. Practice professional nursing according to the legal standards of ch. N 6.
- h. Function as a responsible, accountable nursing professional.
- i. Identify the need for continued competency.
- j. Recognize the impact of historical trends in nursing.

(b) *Practical nursing curriculum.* All practical nursing programs shall include correlated theory and clinical experience in at least the areas specified in subs. 1. to 3. This shall not prohibit a flexible curriculum that provides appropriate integration of the various subject areas:

1. 'Area of health, growth and development.'
  - a. General aspects of human structure and body function.
  - b. General aspects of health, signs of physical and emotional health and normal development, effects of emotional climate upon the health, attitudes and behavior of individuals and the family as a social unit.
2. 'Area of personal and vocational relationships.'
  - a. Basic principles of human relationships.
  - b. Legal and ethical responsibilities in nursing.
3. 'Area of nursing education'. The curriculum shall provide content with experiences in meeting basic nursing needs of the

individual throughout the life span. Upon completion of the program, the graduate shall be able to:

- a. Identify basic needs of a patient.
- b. Employ common nursing measures to meet basic needs of patients.
- c. Observe and report relevant data regarding a patient's health status.
- d. Use communication techniques to assist patients to achieve identified goals.
- e. Establish positive relationships with patients and other health team members.
- f. Practice practical nursing according to the legal standards of ch. N 6.
- g. Identify the need for continued competency.

**(3) INSTRUCTION.** Instruction shall be based on written objectives which give direction to planning student experiences.

(a) A variety of teaching methods shall be used to facilitate student learning.

(b) Criteria based on written objectives shall be used in the evaluation of student learning.

(c) Clinical laboratory learning experiences shall be supervised by nursing faculty meeting standards under sub. (4).

(d) There shall be written contracts with an adequate number of clinical facilities and resources to meet the program objectives.

(e) Standards used in the selection of clinical facilities shall include the following:

1. Identification that the clinical experience to be gained from the clinical facility is consistent with the nursing program objectives;

2. Willingness on the part of the clinical facility and nursing program to cooperate in promoting the nursing program clinical objectives as demonstrated in a formal written agreement between administrations; and

3. Identification by the school that the practice of the registered nurse and the licensed practical nurse at the clinical facility is within the legal scope of practice under s. 441.001 (3) and (4), Stats.

(f) Evidence of meeting standards shall be documented on forms provided by the board and kept on file in the school of nursing office. The forms shall be made available to the board upon request.

**Note:** A copy of the form may be obtained from the Bureau of Health Service Professions P.O. Box 8935, Madison, Wisconsin 53708-8935.

**(4) FACULTY.** The faculty shall be adequate in number and academic and professional qualifications to develop, implement and evaluate the program in nursing in relation to its stated purpose, philosophy, objectives, and conceptual framework, number and size of classes admitted annually, and the clinical facilities used in the program. A faculty member appointed prior to the effective date of these rules shall be considered to meet standards under par. (a), (b), (c) or (d) unless a change in appointment occurs. Faculty members appointed on or after July 1, 1988 shall have the following qualifications for approval:

**Note:** The effective date of September 1, 1989, rather than the July 1, 1988 date in this subsection controls faculty qualifications.

(a) The educational administrator of a professional nursing education program shall hold a current license to practice as a registered nurse in Wisconsin, have a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, 3 years of experience in nursing education within the last 10 years, and hold a master's degree with a major in nursing.

(b) The educational administrator of a practical nursing education program shall hold a current license to practice as a registered nurse in Wisconsin, have a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, 3 years of experience in nursing education within the last 10 years, and hold a master's degree with a major in nursing or a related field.

(c) A nurse faculty member who teaches nursing courses in a professional nursing program shall hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, be employed in nursing within the last 5 years and hold a master's degree with a major in nursing.

(d) A nurse faculty member who teaches nursing courses in a practical nursing program shall hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, be employed in nursing within the last five years and hold a baccalaureate degree with a major in nursing.

(e) The ratio of students to faculty in the clinical area shall allow for meeting clinical course objectives and safe patient care.

(f) The educational administrator of the nursing education program shall be responsible for ensuring that individual faculty members are academically and professionally qualified, and that faculty staff is adequate to carry out program objectives.

(g) Evidence of meeting faculty standards shall be on file in the school of nursing office and available to the board upon request.

(h) An educational administrator who desires to hire a nurse faculty member who does not fit the specific requirements of this chapter shall apply to the board under s. N 1.09.

**(5) EVALUATION.** There shall be systematic and periodic evaluation of the total program.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. (intro.), renum.

(1) to (3) to be (2) to (4) and am. (2) (intro.), (a) (intro.), 1. a., 2. a. and d. through g., (b) (intro.), 1. b., 3. f., (3) (c) and (d), (e) 3., (4), cr. (1) and (5), Register, August, 1989, No. 404, eff. 9-1-89; correction in (3) (e) 3. made under s. 13.93 (2m) (b) 7., Stats., Register June 2006 No. 606.

### **N 1.07 Changes requiring approval of the board.**

Schools approved under this chapter shall notify the board of any of the following changes which require approval of the board:

**(1)** Plan for voluntary or involuntary closure of the school;

**(2)** Changes that alter the program's compliance with ch. N 1 in the areas of organization and administration, curriculum, instruction, or faculty; or

**(3)** Change in ownership.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. Register, August, 1989, No. 404, eff. 9-1-89.

**N 1.08 Closure of approved school.** Upon voluntary or involuntary closure of a school, the school shall:

**(1)** Make provisions for students to complete their nursing education;

**(2)** Assure continuing access to transcripts by former students and graduates for a minimum of 50 years; and

**(3)** Surrender the certificate of approval to the board.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83; am. Register, August, 1989, No. 404, eff. 9-1-89.

**N 1.09 Exceptions.** Requests for exceptions to the rules under this chapter may be considered by the board.

**History:** Cr. Register, January, 1983, No. 325, eff. 2-1-83.

| Topic                        | Wisconsin   | NCSBN Model Rule   | Illinois   | Iowa   | Michigan  | Minnesota  |
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| <b>Authority</b>             | Approves the following nursing programs:<br><ul style="list-style-type: none"> <li>○ Associate degree</li> <li>○ Baccalaureate degree (including articulation programs)</li> <li>○ Diploma program</li> </ul> (Note statutes provide for approval of all programs)  | Prelicensure programs  |  | Approves:<br><ul style="list-style-type: none"> <li>○ Diploma (PN)</li> <li>○ Associate degree</li> <li>○ Baccalaureate degree</li> <li>○ Master’s degree in nursing</li> <li>○ Master’s degree for advanced practice nursing</li> <li>○ Doctoral degree with a major in nursing</li> <li>○ Doctorate in nursing practice</li> </ul>   | Prelicensure programs   |  |
| <b>Nursing Accreditation</b> | Not Required<br><br>Schools which have received accreditation from a board recognized nursing accreditation agency shall file evidence of initial accreditation with the board, and thereafter shall file notice of any change in accreditation status.<br>Schools that do not hold accreditation from a board recognized nursing accreditation agency shall be responsible for meeting standards.  | Required by Jan. 1, 2020   | Not Required<br><br>The Division has determined that nurse programs approved through the National League for Nursing Accrediting Commission or the Commission on Collegiate Accreditation meet the requirements, except for those programs whose curriculums do not include a concurrent theory and clinical practice education component as required.   | Not Required   | Not Required<br><br>A self-study report prepared for accreditation or re-accreditation by a nationally recognized accrediting agency of nursing education programs may be submitted in place of the self-study report prepared for the board. The schedule for submission of self-study reports for accredited programs shall follow the schedule of the nationally recognized accrediting agency.  | Required by 2016   |
| <b>1<sup>st</sup> Step</b>   | Authorization to Plan<br>At least 12 months prior to the anticipated opening date of the program, submit a written proposal including:<br><ul style="list-style-type: none"> <li>○ The administrative and organizational structure of the governing institution and its relationship to the nursing program</li> <li>○ The type of program</li> <li>○ The curriculum plan</li> <li>○ The instructional methods</li> <li>○ The projected use of clinical facilities and resources</li> <li>○ The plan for employment of faculty</li> </ul> | Phase 1 – Application<br>The proposed program shall provide the following information to the BON:<br><ul style="list-style-type: none"> <li>○ Results of a needs assessment, including identification of potential and available students and employment opportunities for program graduates</li> <li>○ Identify sufficient financial and other resources</li> <li>○ Governing institution approval and support</li> <li>○ Community support</li> <li>○ Type of educational program proposed</li> <li>○ Evidence of institution meeting state requirements and regional or national</li> </ul> | Establish a new nursing program, change the level of educational preparation of the program or establish an extension of an existing program shall:<br><ul style="list-style-type: none"> <li>○ Submit a letter of intent to the Division</li> <li>○ Provide a feasibility study to the Division including:               <ul style="list-style-type: none"> <li>● Need for program in community</li> <li>● Need for graduates of the proposed program</li> <li>● Availability of students</li> <li>● Impact on existing nursing programs in a 50 mile radius of the proposed program</li> <li>● PN programs: Potential for</li> </ul> </li> </ul> | Application<br>The controlling institution shall submit an application that includes the following:<br><ul style="list-style-type: none"> <li>○ Name &amp; address of the controlling institution and accreditation status of the controlling institution.</li> <li>○ Statement explaining how the institution meets the definition of “located in Iowa”</li> <li>○ Statement of intent to establish a nursing program, including the academic and licensure levels of the program and the primary method of instruction.</li> <li>○ The establishment of an advisory committee</li> </ul> | Initial Approval<br>The sponsoring agency shall submit all of the following:<br><ul style="list-style-type: none"> <li>○ A letter of intent to initiate a program of nursing program</li> <li>○ Evidence that the mission of the sponsoring agency is consistent with provision of a program to prepare students for the practice of nursing</li> <li>○ Evidence that the sponsoring agency will provide funding and other support for the program</li> <li>○ If the sponsoring agency is an institution requiring approval of the Mich Dept. of Career Development to conduct a nursing education program or to confer a particular degree or</li> </ul> | Phase I – Intent<br>Must submit a letter of intent. Documentation in the letter of intent must:<br><ul style="list-style-type: none"> <li>○ Letter must be submitted 12 months prior to the intended start date of the program</li> <li>○ Include the name, address, and current accreditation of the governing body.</li> <li>○ Provide rationale for establishing the nursing education program</li> <li>○ Present a timetable for development and implantation of the nursing program</li> <li>○ Provide evidence of adequate financial support and resources</li> <li>○ Document availability of adequate academic facilities</li> </ul> |

| Topic | Wisconsin | NCSBN Model Rule  | Illinois  | Iowa  | Michigan   | Minnesota   |
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|       |           | <p>accreditation by an accredited agency recognized by the US Dept. of Education</p> <ul style="list-style-type: none"> <li>○ Evidence of the nursing program actively seeking accreditation from a US Dept. of Education recognized national nursing accrediting agency</li> <li>○ Clinical opportunities and availability of resources.</li> <li>○ Availability of qualified faculty and program director.</li> <li>○ A proposed time line for initiating and expanding the program.</li> </ul> | <p>qualified faculty, including the CV of potential faculty members</p> <ul style="list-style-type: none"> <li>● RN programs: The CV of identifiable faculty, including the CV of any potential faculty members that will teach in the program.</li> <li>● Adequacy of clinical practicum and academic resources</li> <li>● Financial commitment to support the initial and continuing program</li> <li>● Community support of the scope and philosophy of the program</li> <li>● Authorization by the appropriate IL education agency</li> <li>● Timetable for development of the program and the intended date of the first class beginning.</li> <li>○ Identify a qualified nurse administrator and provide CV</li> <li>○ Submit a curriculum proposal including: <ul style="list-style-type: none"> <li>● Program philosophy and objectives</li> <li>● Plan of organization that is logical &amp; internally consistent</li> <li>● Proposed plans of study, including requisite &amp; elective courses with rationale</li> <li>● Course outlines or syllabi for all nursing courses</li> <li>● Student handbook</li> <li>● Faculty qualifications</li> <li>● Instructional approaches to be employed</li> </ul> </li> </ul> | <p>composed of representatives of the community and nurses. Minutes of advisory committee meetings shall be kept on file.</p> <ul style="list-style-type: none"> <li>○ Completion of needs assessment including: <ul style="list-style-type: none"> <li>● Present &amp; future needs for the program in the state including availability of students and need for entry-level nurses</li> <li>● Potential effect on existing nursing programs.</li> <li>● Availability of qualified head of the program &amp; faculty</li> <li>● Source and description of clinical resources for the program.</li> <li>● Evidence of potential students and anticipated enrollment.</li> <li>● Adequate academic facilities and staff to support nursing program.</li> <li>● Tentative time schedule for planning and implementing the program and intended date for entry of the first class.</li> </ul> </li> </ul> <p>The board shall approve or deny the program application to establish a nursing program.</p> | <p>certification upon graduates of the program, a copy of that Dept.'s approval</p> <ul style="list-style-type: none"> <li>○ Evidence of the availability of sufficient cooperating agencies to provide clinical experiences</li> <li>○ Proposed number of students to become enrolled in the program annually.</li> <li>○ Proposed first date of admission of students to the nursing sequence of the program.</li> <li>○ Plans to recruit and employ a qualified director for the program and other faculty members sufficiently in advance of admitting students to assure consistency in the planning &amp; implementation of the curriculum. If already appointed, provide names and qualifications.</li> </ul> <p>Site visit to the program by the nurse consultant of the board in advance of considering initial approval.</p> | <ul style="list-style-type: none"> <li>○ Include impact of the proposed nursing education program on other nursing programs in the area</li> <li>○ Provide documentation of authorization by the designated review board for that educational institution to develop and implement a program</li> </ul> <p>Until a controlling body has received initial approval to conduct a program, representatives of the body shall use the term "proposed" in all references to the nursing program.</p> |

| Topic                                       | Wisconsin | NCSBN Model Rule | Illinois  | Iowa   | Michigan | Minnesota |
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|   |           |                  | <ul style="list-style-type: none"> <li>• Evaluation plans for progress, faculty and students</li> <li>• Facilities and utilization plan</li> <li>• Budget plan</li> <li>○ Coordinate with Division for a site visit to be conducted prior to program approval.</li> </ul> |  |          |           |
| 1 <sup>st</sup> Step (2 <sup>nd</sup> part) |           |                  |   | <p>Program Proposal within one year of application including:</p> <ul style="list-style-type: none"> <li>○ Evidence of employment of the head of the program, including the qualifications, at least six months prior to the beginning of the first nursing course.</li> <li>○ Program philosophy, objectives and outcomes that reflect the proposed level of education</li> <li>○ Organizational chart of the educational institution documenting the relationship of the nursing program within the institution.</li> <li>○ Curriculum plan that meets the criteria</li> <li>○ Letter of intent from clinical facilities securing clinical opportunities and documentation of the facility, type, size, number of beds and type of patients.</li> <li>○ Evidence of provision of qualified faculty. Faculty shall be employed by the controlling institution prior to the beginning of teaching assignments. Faculty shall meet qualifications.</li> <li>○ Updated time schedule.</li> <li>○ Proposed five year budget for the nursing education program.</li> </ul> |          |           |

| Topic                      | Wisconsin   | NCSBN Model Rule   | Illinois | Iowa  | Michigan  | Minnesota   |
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| <b>2<sup>nd</sup> Step</b> | <p>Authorization to Admit Students<br/>Shall grant upon proof of the following:</p> <ul style="list-style-type: none"> <li>○ Appointment of an educational administrator who: <ul style="list-style-type: none"> <li>● Holds a current license to practice as an RN in Wisconsin</li> <li>● Has a minimum of 2 years full-time or equivalent direct care experience as a practicing nurse</li> <li>● Has 3 years of experience in nursing education in the last 10 years</li> <li>● Holds a master’s degree with a major in nursing for a professional nursing program</li> <li>● Holds a master’s degree with a major in nursing or a related field for a practical nursing program</li> </ul> </li> <li>○ A statement of philosophy, purpose, objectives, conceptual framework, and description of courses developed by faculty</li> <li>○ Evidence that each faculty member meets the following standards: <ul style="list-style-type: none"> <li>● Holds a current license to practice as a registered nurse in Wisconsin</li> <li>● Has at least 2 years of full-time or equivalent direct care experience as a practicing nurse</li> <li>● Be employed in nursing within the last five years</li> <li>● Holds a master’s degree with a major in nursing for courses in professional nursing</li> <li>● Holds a baccalaureate</li> </ul> </li> </ul> | <p>Phase II – Approval to Admit Students<br/>The proposed program shall provide the BON with verification of the following:</p> <ul style="list-style-type: none"> <li>○ Employment of a director and faculty to develop program</li> <li>○ Over view of total curriculum: <ul style="list-style-type: none"> <li>● Content</li> <li>● Schedule (course sequence)</li> <li>● Course descriptions</li> <li>● Contracts for clinical sites</li> <li>● Program evaluation plan</li> <li>● Course syllabi for 1<sup>st</sup> year and plan for next years</li> </ul> </li> <li>○ Establishment of student policies for admission, progression, retention and graduation</li> </ul> <p>When all components and processes are completed and in place, the BON shall authorize the program to admit students.</p> |          | <p>Interim approval<br/>May be granted to the program based on the program proposal and a site visit.<br/>The controlling institution shall publish the interim approval status.<br/>A Program progress report shall be submitted 3 weeks prior to each regularly scheduled board meeting until full approval is granted. The report shall include:</p> <ul style="list-style-type: none"> <li>○ Updated information in all areas identified in the initial proposal.</li> <li>○ Current number of admissions and enrollments</li> <li>○ Current number of qualified faculty</li> <li>○ Course descriptions</li> <li>○ Detailed course syllabi submitted 6 months prior to offering course</li> <li>○ Changes requiring board notification and approval.</li> </ul> <p>Interim approval continues until the board conducts a review of program materials, completes a site visit and grants approval to the program following graduation of the first class and submission of NCLEX or advanced practice certification results.</p> | <p>Initial Approval<br/>Following initial approval and before initiating the nursing sequence, the program shall submit a self-study report which is approved by the board. The report shall set forth evidence of plans for compliance with the education requirements.<br/>Annually the program director shall submit a progress report during the period of initial approval including:</p> <ul style="list-style-type: none"> <li>○ Admission, progression and retention of students.</li> <li>○ Student achievement on the required licensure examination.</li> <li>○ Program evaluation.</li> <li>○ Program changes.</li> </ul> | <p>Phase II – Program Development</p> <ul style="list-style-type: none"> <li>○ The director of the proposed program must submit an application for approval documenting compliance with education standards and criteria specified in this chapter.</li> <li>○ Board members must conduct a site visit when the application demonstrates compliance with nursing education standards and criteria specified.</li> <li>○ Board site visitors submit a recommendation to the board to grant initial approval or deny initial approval.</li> <li>○ The institution must not conduct nursing coursework until the board approves the recommendation for initial approval. This restriction does not prevent the controlling body from conducting nonnursing courses or from providing continuing education to nursing personnel.</li> </ul> <p>After receiving initial approval, the director must submit all required board annual reports including all reports and communication regarding candidacy for national nursing education accreditation.</p> |

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|                 | <p>degree with a major in nursing for courses in practical nursing</p> <ul style="list-style-type: none"> <li>○ Evidence that clinical facilities have been selected according to the following standards: <ul style="list-style-type: none"> <li>● Identification that the clinical experience to be gained from the clinical facility is consistent with the nursing program objectives</li> <li>● A formal written agreement between the clinical facility and the nursing program demonstrating willingness to cooperate in promoting the nursing program clinical objectives.</li> <li>● Identification by the school that the practice of the registered nurse and the licensed practical nurse at the clinical facility is within the legal scope of practice as defined in 441.11(3) and (4), Wis. Stats.</li> </ul> </li> </ul> |   |  |  |   |   |
| <b>Approval</b> | <p>Approval</p> <p>After the graduation of the 1<sup>st</sup> graduating class, the Board bases its decision on:</p> <ul style="list-style-type: none"> <li>○ Self Evaluation Report on compliance of N 1.06 standards</li> <li>○ Survey Report</li> <li>○ NCLEX Scores</li> </ul>   | <p>Phase III – Full Approval</p> <p>BON shall approve upon:</p> <ul style="list-style-type: none"> <li>○ Completion of BON program survey visits concurrent with graduation of 1<sup>st</sup> class or eligibility for NCLEX</li> <li>○ Submission of program’s ongoing systematic evaluation plan</li> <li>○ Satisfactory completion of survey report that verifies that the program is in compliance with nursing education standards</li> <li>○ The BON may request periodic reports from the new program regarding initial program operations before granting approval</li> </ul> | <p>Denial of Approval</p> <p>If the Division, in the course of reviewing an application for approval of a nursing program, determines that an applicant program has failed to comply with the application criteria or procedures or receives information that indicates that the applicant program will not be able to comply with the conditions, the Division may deny the application for approval.</p> | <p>Approval</p> <p>The board shall provide the program with the schedule and criteria for approval or reapproval.</p> <p>The program shall provide to the board the nursing education program report and requested materials addressing all aspects of the program outlined in rules 2.6(152) to 2.15(152) and documenting how the criteria for approval are met.</p> <p>Documentation may include current information submitted by the program to other approval and accrediting entities.</p> <p>A site visit shall be made:</p> <ul style="list-style-type: none"> <li>○ To grant full approval to</li> </ul> | <p>Full Approval</p> <p>May apply for full approval of the program after graduation of the 2<sup>nd</sup> class, but shall apply not later than graduation of the 4<sup>th</sup> class. (One class shall be counted for each 12 month period). The following requirements are established for full approval of a program:</p> <ul style="list-style-type: none"> <li>○ Make application to the board in the form of a letter.</li> <li>○ Submit a self-study report setting forth evidence of compliance with the educational requirements</li> <li>○ A site visit to the program and a report of the site visit provided to the board and</li> </ul> | <p>Phase III – Continuing Approval</p> <p>The board must survey initially approved nursing programs and continue approval for the program if the program is in compliance with board rules, including:</p> <ul style="list-style-type: none"> <li>○ Meet the minimum first-time licensure examination success rate.</li> <li>○ Acquire national nursing education accreditation.</li> </ul> |

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|                             |           |                  |          | <p>program with interim approval.</p> <ul style="list-style-type: none"> <li>○ With the purpose of determining if the program continues to meet the criteria for approval.</li> <li>○ If there is any time evidence that the program does not meet the criteria for approval.</li> </ul> <p>The board shall provide to the head of the program a report addressing any recommendations as a result from the site visit and nursing education program report with an opportunity to respond.</p> <p>Full approval may be granted or continued, within any time frame determined by the board, up to six years. Provisional approval may be granted.</p>   | <p>sponsoring agency.</p> <p>If approval is denied, the sponsoring agency may request a hearing.</p> |           |
| <b>Provisional Approval</b> |           |                  |          | <p>Provisional approval may be granted to a program if the board determines that the program does not meet the criteria for approval:</p> <ol style="list-style-type: none"> <li>1. At any time during the progression of the program.</li> <li>2. During the full approval procedure of the program.</li> </ol> <p>At the time of provisional approval, the board:</p> <ol style="list-style-type: none"> <li>1. Shall meet with representatives of the program and controlling institution to determine the length of provisional approval, set conditions for approval, and identify outcomes. The program shall notify students of provisional approval.</li> <li>2. May require progress reports and a site visit.</li> </ol> |  |           |

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|                           |  |  |   | 3. Shall meet with representatives of the program and controlling institution prior to the expiration of the program's provisional approval to determine if outcomes are met.<br>4. Shall deny or withdraw approval if the board determines that the program failed to meet the conditions for full approval. |   |   |
| <b>Continued Approval</b> | <p>Accredited Programs<br/>           Program shall submit evidence of initial nursing accreditation with the board and file a change in accreditation status. The board shall continue to grant approval to schools filing evidence of accreditation status. Schools shall be responsible for complying with standards under N 1.06</p> <p>Non-accredited Programs<br/>           Schools shall file self-evaluation reports. Schools shall be responsible for meeting with N 1.06 standards.</p> | <p>Every ___ years approved nursing education programs will be evaluated for continuing approval.<br/>           The BON may accept all or partial evidence prepared by a program to meet national nursing accreditation requirements.<br/>           The BON shall review and analyze information including:</p> <ul style="list-style-type: none"> <li>○ Periodic survey visits and reports</li> <li>○ Evidence of national nursing accreditation</li> <li>○ National nursing accreditation visits, reports and other pertinent documents</li> <li>○ Results of ongoing program evaluation</li> <li>○ Other sources of evidence of achievement of program outcomes including:               <ul style="list-style-type: none"> <li>● Student retention, attrition and on-time program completion rates</li> <li>● Sufficient/adequate type and number of faculty, faculty competence and faculty retention/turnover</li> <li>● Adequate lab and clinical learning experiences</li> <li>● NCLEX pass rates which</li> </ul> </li> </ul> | <p>Continued Approval</p> <ul style="list-style-type: none"> <li>○ Submit annual evaluation reports to the Division. The reports shall contain information regarding curriculum, faculty and students and other information deemed appropriate by the Division</li> <li>○ Full routine site visits may be conducted</li> <li>○ Pass rate of graduates on NCLEX shall be 75% for a school to remain in good standing.</li> </ul> |   | <p>Continued Approval<br/>           Every 4 years the sponsoring agency shall submit a report to the Board (the report alternates between a self-study report with an abbreviated report so that a self-study report is submitted every 8 years for non-accredited programs and at least every 10 years for accredited programs). A self-study report prepared for accreditation purposes may be submitted in place of the report prepared for the board. The submission for accredited programs shall follow the schedule of the nationally recognized accrediting agency and shall be submitted to the board within 1 month following receipt from accrediting agency's decision on accreditation.</p> | <p>Continued Approval<br/>           Per Minn. Statutes, the board must survey all nursing programs to determine if the board will continue approval. For approval to be continued, a nursing program must be in compliance with all board rules and must:</p> <ol style="list-style-type: none"> <li>1. Follow the accreditation cycle and process for initial or continuation of the national nursing education accrediting agency.</li> <li>2. Allow board members and board staff to accompany surveyors on the accrediting site visit if the board chooses to conduct joint visits.</li> <li>3. Submit national nursing accrediting agency self-study to the board.</li> <li>4. Submit a copy of all communication between the program and the national nursing accrediting agency.</li> <li>5. Submit required annual board reports.</li> </ol> <p>The must act to continue approval if the program:</p> <ul style="list-style-type: none"> <li>○ Receives initial or continuing</li> </ul> |

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|                                    |  | <p>are at least ___% for one year</p> <ul style="list-style-type: none"> <li>• Trend data/action planning related to NCLEX performance</li> <li>• Trend data/action planning related to employer and graduate satisfaction</li> <li>• Performance improvement initiatives related to program outcomes</li> <li>• Program complaints/grievance review and resolution.</li> </ul> <p>Continuing approval will be granted upon verification that the program is in compliance with the BON rules.</p> <p>The BON may grant conditional approval when it determines that a program is not full meeting approval standards.<br/>If the BON determines that an approved program is not meeting the criteria, the program shall be given a reasonable period of time to submit an action plan and to correct the identified program deficiencies.</p> |  |      |   | <p>national nursing education</p> <ul style="list-style-type: none"> <li>○ Is in compliance with all other board rules and statutes.</li> </ul>  |
| <b>Withdrawal of full approval</b> | <p>If the board finds that standards are not being met, it may place a school on probation.</p> <p>The board may withdraw approval for a school to conduct a nursing program if it finds that standards continue to be unmet following a board imposed probationary status.</p> <p>The board shall make available recommendations to assist a school to reestablish approval</p> | <p>Withdrawal of Approval<br/>The BON shall withdraw approval if, after proper notice and opportunity, it determines that:<br/>Program fails to meet the standards of the rules and<br/>Program fails to correct the identified deficiencies within the time specified.</p> <p>After January 1, 2020, a program that has not received national nursing accreditation by a US</p>   | <ul style="list-style-type: none"> <li>• A nursing program having an annual pass rate of less than 75% of first time examinees for one year will receive a written warning of noncompliance from the Division.</li> <li>• A nursing education program having an annual pass rate of less than 75% for 2 consecutive years will receive a site visit for evaluation and recommendation by the Division and will be placed on</li> </ul> |      | <p>Withdrawal of Approval<br/>The board shall offer consultation for guidance in correcting nursing education program deficiencies identified by the board.</p> <p>A program which within a reasonable length of time, fails to meet standards shall be removed from the list of approved programs. An institution conducting a program which is removed from the approved list</p> | <p>The Board must survey the program for compliance with one or more applicable rules if</p> <ul style="list-style-type: none"> <li>○ Requirements for approval are changed or added</li> <li>○ Reason to believe there is a lack of compliance with rules</li> <li>○ Reason to believe program personnel are submitting false or misleading information or engaging in fraudulent practices to obtain or maintain approval.</li> <li>○ If success rates are 75% or</li> </ul> |

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|       |           | <p>Department of Education recognized agency shall upon request be granted a one year extension to comply with the requirement.</p> <p>A program denied approval or given less than full approval may appeal that decision. All such actions shall be in accordance with due process rights.</p> <p>Approval may be reinstated if the program submits evidence of compliance with nursing education standards within the specified time frame.</p> | <p>probation for program revision.</p> <ul style="list-style-type: none"> <li>• The nursing education program will have 2 years to demonstrate evidence of implementing strategies to correct deficiencies and bring the pass rate in line with the 75% criteria.</li> <li>• If 2 years after implementing the strategies, the annual pass rate is less than 75%, the program will be reevaluated. The program will be allowed to continue to operate on a probationary status or will be disapproved and removed from the approved list.</li> </ul> <p>Revocation of Approval<br/>Grounds for disapproval are:</p> <ul style="list-style-type: none"> <li>○ Violation of any provision of the Act</li> <li>○ Fraud or dishonesty in applying for approval of a nursing program</li> <li>○ Failure to continue to meet criteria of an approved nursing education program</li> <li>○ Failure to comply with recommendations made by the Division as a result of a site visit</li> </ul> <p>Upon notification of the Division's proposed action, the nursing education program may:</p> <ol style="list-style-type: none"> <li>1. Submit a written response</li> <li>2. Request a hearing before the Board.</li> </ol> |      | <p>shall be granted an opportunity for a hearing.</p> | <p>less for any three consecutive calendar years.</p> <p>After the survey the Board notifies the director that compliance with the rules has been determined or allegations of lack of compliance with rules. If lack of compliance the notice must inform the director that either a:</p> <ul style="list-style-type: none"> <li>○ conference will be held with a board review panel or</li> <li>○ contested case hearing will be held.</li> </ul> <p>If a board review panel conference is held and the review panel finds that are allegations are:</p> <ol style="list-style-type: none"> <li>1. Untrue, then the board dismisses</li> <li>2. True and representatives of the program consent, the panel shall submit a report to the board</li> <li>3. True but representatives do not consent to report, then a contested case must be initiated.</li> </ol> <p>Board actions include:</p> <ul style="list-style-type: none"> <li>○ Compliance with all rules</li> <li>○ Reprimand without changing approval status if the program gains compliance</li> <li>○ Revoke approval</li> <li>○ Issue a Correction Order specifying the date by which the deficiencies must be corrected.</li> </ul> <p>If not corrected than a board review panel or contested care hearing may be held to determine if the deficiency was</p> |

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|  |   |                  |  |  |  | <p>corrected prior to the expiration of the Order.</p> <p>If the deficiency was not corrected prior to expiration of the correction order, the board shall either remove the program from the list of approved programs or deny approval to an applicant.</p> <p>Denial or Withdrawal</p> <ol style="list-style-type: none"> <li>1. The board shall deny initial approval if it determines that a new nursing education program will be unable to meet the standards of nursing education.</li> <li>2. The board shall withdraw approval if it determines that a nursing education program: <ol style="list-style-type: none"> <li>a. Fails substantially to meet the standards for nursing education or</li> <li>b. Fails to correct the identified deficiencies within the time specified.</li> </ol> </li> <li>3. If a nursing program is removed from the approved list, the governing body must provide for the completion of the program for students currently enrolled by placing the students in an approved program.</li> <li>4. The board may reinstate approval if the program submits evidence of compliance with nursing education standards within the specified time frame set by the board.</li> </ol> |
| <b>Changes requiring notification or</b> | Changes requiring Approval<br>The following changes require approval: |                  | Major Curriculum Revision<br>Programs desiring to make a major curricular revision (i.e. | Changes requiring Notification & Approval<br>Submit proposed changes for | Major Program Changes<br>Shall be submitted to the board and approved prior to |   |

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| approval       | <ul style="list-style-type: none"> <li>○ Plan for voluntary or involuntary closure of the school</li> <li>○ Changes that alter the program's compliance in the areas of organization and administration, curriculum, instruction or faculty</li> <li>○ Change in ownership</li> </ul> |                  | <p>addition or deletion of content, a substantive change in philosophy or conceptual framework or length of program) shall:</p> <ol style="list-style-type: none"> <li>1. Submit a letter of intent to the Division; and</li> <li>2. Submit a copy of the proposed changes and new material to the Division at least one term prior to implementation for Board recommendation and Division approval.</li> </ol> <p>Minor Curricular Revision Programs desiring to make curricular revisions involving reorganization of current course content but not constituting a major curriculum revision shall submit the proposed changes to the Division in their annual report.</p> <p>If the name of the program is changed or the institution in which the program is located or with which it is affiliated changes its name, the program shall notify the Division within 30 days after the name change. If the Division is not notified within the 30 days, the program's approval may be withdrawn.</p> | <p>approval when the outcome will:</p> <ul style="list-style-type: none"> <li>○ Lengthen or shorten the course of study</li> <li>○ Add or delete academic credit in a course required for graduation</li> <li>○ Add or delete a course required for graduation</li> <li>○ Alter graduation requirements</li> <li>○ Reduce the human, physical or learning resources provided by the controlling institution to meet program needs</li> <li>○ Substantively alter the philosophy/mission of the program</li> <li>○ Revise the predominant method of instruction or delivery, including transition from on-site to self-study or distance learning.</li> <li>○ Entail delivery of a cooperative program of study with an institution that does not provide a degree in nursing</li> <li>○ Increase the number of student admissions by 20% or more</li> </ul> <p>Special Reports<br/>Notify the Board of the following:</p> <ul style="list-style-type: none"> <li>○ Change of controlling institution</li> <li>○ Changes in administrative personnel in the program or controlling institution</li> <li>○ Opening of a new site or campus</li> </ul> | <p>implementing. The type of approval, initial or full, under which a program is conducted, shall not be altered when the board approves major program changes. All the following shall be submitted:</p> <ul style="list-style-type: none"> <li>○ A comparative description of the current and proposed program or portion of the program which is proposed for change</li> <li>○ Rationale for the change</li> <li>○ Plans to evaluate the effect of the change</li> <li>○ Any supporting documents.</li> </ul> <p>If approval is denied, the sponsoring agency may request a hearing.</p> |   |
| Annual Reports | Schools shall file self-evaluation reports and other documents as the board may require including documents submitted to or by  |                  |  | The head of the program shall submit an annual report that includes:<br>1. Progress toward  | Every 4 years the sponsoring agency shall submit a report to the Board (the report alternates between a self-study report with   | The program director must submit the following annual reports on:<br>1. Advanced standing |

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|                         | nursing accreditation agencies, and shall be evaluated by the board or its representatives.   |  |          | <p>achievement of goals identified by the program for the previous academic year.</p> <ol style="list-style-type: none"> <li>2. Qualifications and major responsibilities of the head of the program and each faculty member.</li> <li>3. Policies for admission, progression and graduation of students.</li> <li>4. Policies for student health and welfare.</li> <li>5. Current enrollment by class/cohort.</li> <li>6. Number of admissions and graduations per year for the past five years.</li> <li>7. Passing percentages of graduates on NCLEX for the past five years.</li> <li>8. Employment data for graduates.</li> <li>9. Curriculum plan.</li> <li>10. Descriptions of resources, clinical facilities, preceptorship experiences and contractual arrangements.</li> <li>11. Copy of audited fiscal reports, including a statement of income and expenditures.</li> <li>12. Goals for the current academic year.</li> <li>13. Catalog of the controlling institution or program.</li> </ol> | <p>an abbreviated report so that a self-study report is submitted every 8 years for non-accredited programs and at least every 10 years for accredited programs). A self-study report prepared for accreditation purposes may be submitted in place of the report prepared for the board. The submission for accredited programs shall follow the schedule of the nationally recognized accrediting agency and shall be submitted to the board within 1 month following receipt from accrediting agency's decision on accreditation.</p> | <ol style="list-style-type: none"> <li>2. Workers' compensation coverage</li> <li>3. Affirmation of compliance with program approval rules including licensure status of faculty and clinical requirements</li> <li>4. Minimum nursing education program data set recognized by the board</li> </ol> |
| <b>Board Evaluation</b> | <p>The following situations are cause for review by the board to determine if standards are being met:</p> <ul style="list-style-type: none"> <li>o Complaints relating to violations of standards under N 1.06 which the Board has verified</li> </ul> | <p>Initial and continuing approval is the model used for determining compliance with the program standards.</p> <p>National nursing accreditation shall be required by January 1, 2020 and evidence of</p> |          |   | <p>The board may evaluate a program of nursing education when any of the following occurs:</p> <ul style="list-style-type: none"> <li>o A request for initiating a program of nursing education is submitted.</li> <li>o A request for full approval of</li> </ul>   |  |

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|                           | <ul style="list-style-type: none"> <li>○ A success rate by the school’s graduates on the NCLEX of less than the national percent passing on an annual basis over a two year period</li> <li>○ Withdrawal or change of school accreditation status by a Board recognized accreditation agency or a general academic accreditation agency</li> <li>○ Failure to report and obtain approval of changes that require approval of the Board under N 1.07</li> <li>○ Providing false or misleading information to students or the public concerning the nursing program</li> <li>○ Violation of any of the rules under this chapter</li> </ul> | <p>compliance with the accreditation standards may be used for evaluating continuing approval. Nursing programs must submit to the Board copies of accreditation related correspondence with the national nursing accrediting agency within 30 days of receipt. The Board shall identify the required correspondence that the programs must submit.</p>  |  |  | <p>a program is submitted.</p> <ul style="list-style-type: none"> <li>○ A request for approval of a major program change is submitted.</li> <li>○ The failure rate of NCLEX reaches or exceeds 25% for any 1 year of compiled statistics or reaches or exceeds 15% for any 2 or 3 years of compiled annual statistics. A program of nursing education shall report compiled annual data on NCLEX pass rates to the board at the meeting following the end of the first quarter of the calendar year.</li> <li>○ Complaints regarding the conduct of the program are received and it is necessary to validate the complaints.</li> </ul> <p>Evaluation processes may include any combination of the following:</p> <ul style="list-style-type: none"> <li>○ A self-study report</li> <li>○ A site visit.</li> <li>○ A progress report.</li> <li>○ A follow-up study of graduates and employers.</li> </ul> |   |
| <b>Closure of program</b> | <p>Closure of School<br/>Upon voluntary or involuntary closure of a school, the school shall:</p> <ol style="list-style-type: none"> <li>1. Make provisions for students to complete their nursing education;</li> <li>2. Assure continuing access to transcripts by former students and graduates for a minimum of 50 years; and</li> <li>3. Surrender the certificate of approval to the board.</li> </ol>   | <p>Closure of Program<br/>Provisions shall be made for maintenance of the standards for nursing education during the transition to closure.</p> <p>Withdrawal of Approval<br/>The program shall submit:</p> <ol style="list-style-type: none"> <li>1. An acceptable plan for students to complete a BON approved program</li> <li>2. confirmation in writing that the plan has been fully implemented and</li> <li>3. Arrangements for the secure</li> </ol> | <p>Discontinuance of a Nursing Program</p> <ol style="list-style-type: none"> <li>1. Prior to termination of a nursing program, the program shall: <ol style="list-style-type: none"> <li>a. Notify the Division of intent.</li> <li>b. Continue to meet the requirements until the official date of termination of the program.</li> <li>c. Notify the Division of the date on which the last student will graduate and the program terminates</li> </ol> </li> </ol> | <p>Closure of Program<br/>Prior to closure, the controlling institution shall submit a written plan for approval which shall include:</p> <ul style="list-style-type: none"> <li>○ Reasons for closure</li> <li>○ Date of closure</li> <li>○ Provision for the graduation of enrolled students</li> <li>○ Retention of adequate numbers of qualified faculty</li> <li>○ Retention of approved curriculum</li> <li>○ Maintenance of educational resources and student services</li> </ul> | <p>Program Termination</p> <ol style="list-style-type: none"> <li>1. The Board shall be informed if a date is established for termination of the program of nursing education.</li> <li>2. The board shall be informed regarding the system of retention of student records which are needed for endorsement purposes and proof of scholastic achievement. The board shall retain this information in the closed program files so that graduates may be given the source of information upon</li> </ol>   | <p>Voluntary Closure<br/>The director must:</p> <ol style="list-style-type: none"> <li>1. Give notice to the Board of the planned closing date within 15 days of a decision to voluntarily close the program;</li> <li>2. Submit a written plan for terminating the nursing program with the notice of closure.</li> <li>3. Ensure that the nursing program is maintained, including the nursing faculty, until the last student is transferred or completes the program;</li> <li>4. Maintain standards for</li> </ol> |

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|  |   | <p>storage and access to academic records and transcripts.</p> <p>Voluntary Closure<br/>The program shall submit:</p> <ol style="list-style-type: none"> <li>Reason for the closing of the program and date of intended closure</li> <li>An acceptable plan for students to complete a BON approved program and</li> <li>Arrangements for the secure storage and access to academic records and transcripts.</li> </ol> | <ol style="list-style-type: none"> <li>Upon closure, the institution shall notify the Division of the location of student and graduate records storage.</li> <li>Assume responsibility for assisting students to continue their education in the event they have not graduated.</li> </ol> | <p>Provision for student and graduate transcripts<br/>When program closes prior to the graduation of enrolled students who are actively taking nursing course, the plan shall be submitted to the board at least 12 months prior to closure.</p> <p>Prior to closure the controlling institution shall notify the board regarding the location and maintenance of student and graduate transcripts and records.</p> <p>Voluntary<br/>Program shall continue to meet the criteria for board approval until all enrolled students have graduated or the board has approved a plan for closure prior to graduation of the students. Board may require progress reports during the closure process</p> <p>Withdrawal of Approval<br/>The controlling institution shall implement the time frame established by the board for transfer of enrolled students to an approved program and report to the board the date of transfer for each student by name. Program closure shall occur when the last student has transferred. The board may require progress reports during the closure process.</p> | <p>request.</p> <ol style="list-style-type: none"> <li>The board shall be informed if admissions to the program of nursing education are to be reduced or interrupted.</li> </ol>  | <p>nursing education during the transition to closure.</p> <ol style="list-style-type: none"> <li>Provide placement for students who have not completed the program.</li> <li>Notify the board of closure within 15 days after the actual date of closure.</li> </ol> <p>The director must identify arrangements for the secure storage and access to academic records and transcripts for the next 50 years in the event that the program closes or the approval of the program is revoked. This includes providing the name of the educational institution, hospital or other organization that will be responsible for furnishing copies of the students' academic records to graduates for that period of time.</p> |
| <b>Organization &amp; Admin. Standards</b> | <p>Governing institution shall assume legal responsibility of the program.</p> <p>Governing institution:</p> <ol style="list-style-type: none"> <li>Shall designate an educational</li> </ol> | <p>The input of stakeholders shall be considered in developing and evaluating the purpose and outcomes of the program. The purpose and outcomes of the nursing program shall be:</p>  | <p>Organization &amp; Administration</p> <ol style="list-style-type: none"> <li>An institution responsible for conducting a nursing education program shall be authorized by the appropriate agency of the state of Illinois</li> </ol>  | <p>Organization and Administration</p> <ol style="list-style-type: none"> <li>Authorization for conducting a program is granted by Iowa Secretary of State.</li> <li>The authority and administrative responsibility</li> </ol>  | <p>General Program Standards<br/>Programs shall meet all the following requirements:</p> <ol style="list-style-type: none"> <li>Comply with the curriculum requirements established by the board and with other</li> </ol> | <p>All nursing programs shall meet the standards:</p> <ol style="list-style-type: none"> <li>The controlling body and program have administrative and resource capacity resulting in effective delivery</li> </ol>  |

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|       | <p>administrator, establish administrative policies, and provide sufficient financial support, resources and facilities for the operation of the program.</p> <p>2. Shall provide an organizational chart and written plan which describes the relationship of the nursing program to the governing institution and the organization of the nursing program.</p> <p>3. The governing institution shall submit evidence of being regionally accredited.</p> <p>Administrative policies</p> <p>1. There shall be written administrative policies which are in accord with those of the governing institution.</p> <p>2. There shall be written contracts between the school and institutions which offer associated academic study, clinical facilities and agencies for related services.</p> <p>3. The educational administrator shall have authority and responsibility for the development, implementation and evaluation of the program.</p> <p>4. There shall be provisions for a system for records and reports essential to the operation of the nursing program.</p> <p>5. There shall be written personnel policies for the faculty which include position expectations and faculty rights and responsibilities.</p> | <ul style="list-style-type: none"> <li>○ Consistent with the Nurse Practice Act and Admin. Rules and other relevant statutes.</li> <li>○ Consistent with accepted standards of nursing practice appropriate for graduates of the type of nursing program offered.</li> </ul> <p>The fiscal, human, physical, clinical and technical learning resources shall be adequate to support program processes, security and outcomes.</p> <p>Program information communicated by the nursing programs shall be accurate, complete, consistent and readily available.</p> <p>The organization &amp; administration of the nursing education program shall be consistent with the law governing the practice of nursing. The program shall be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the US Department of Education.</p> <p>The nursing program shall provide evidence of current accreditation by an national nursing accrediting agency recognized by the United States Department of education by January 1, 2020</p> | <p>(Illinois Board of Higher Education, State Board of Education, Illinois Community College Board)</p> <p>2. The relationship of the nursing program to other units within the sponsoring institution shall be clearly delineated with organizational charts on file with the Division.</p> <p>3. Nursing education programs shall have clearly defined lines of authority, responsibility and communication.</p> <p>4. Student input into determination of academic policies and procedures, curriculum planning and evaluation of faculty effectiveness shall be assured as evidenced by information such as student membership on policy and evaluation committee's policy statements and evaluation procedures.</p> <p>5. Nursing education program policies and procedures shall be in written form, congruent with those of the sponsoring institution and reviewed by members of the program on a regular schedule.</p> <p>6. The philosophy, purpose and objectives of the nursing education program shall be stated in writing and shall be consistent with the sponsoring institution and current social, nursing and education trends and rules.</p> <p>Adequate financial support for the nursing education program,</p> | <p>of the program shall be vested in the head of the program, who is responsible to the controlling institution.</p> <p>3. The organizational chart shall clearly indicate the lines of authority and communication within the program and with the central administration, other units within the controlling institution, cooperating agencies and advisory committees.</p> <p>4. The controlling institution shall allocate adequate funds to carry out the purpose of the program. The head of the program shall prepare the budget with the assistance of the faculty.</p> <p>5. Ethical practices and standards, including those for recruitment and advertising, shall be consistent with those of the controlling institution and shall be made available to students and prospective students.</p> <p>6. Written contractual agreements shall exist between the program and the clinical facilities and shall include:</p> <ul style="list-style-type: none"> <li>a. Identification of responsibilities related to patient or client services.</li> <li>b. Faculty control, selection and guidance of student learning experiences.</li> <li>c. Provision for termination of the agreement.</li> <li>d. Provision for annual review</li> <li>e. Documentation that the facility is in good standing</li> </ul> | <p>requirements.</p> <p>2. Contribute to the safe practice of nursing by including the standards of practice, nursing behaviors and other skills and knowledge in the curriculum to prepare persons for the practice of nursing.</p> <p>3. Prepare students to meet the requirements for eligibility to take the NCLEX.</p> | <p>of the nursing program and achievement of identified outcomes.</p> <p>2. The purpose and outcomes of the nursing program must be consistent with the Nurse Practice Act, other relevant statutes and board rules.</p> <p>3. The purpose and outcomes of the nursing program must be consistent with evidence-informed standards of nursing practice appropriate for graduates of the type of nursing program offered.</p> <p>4. The input of stakeholders shall be considered in developing and evaluating the purpose and outcomes of the nursing program.</p> <p>The controlling body must:</p> <ol style="list-style-type: none"> <li>1. Be a Minnesota public or private postsecondary educational institution that is accredited by a regional or national accrediting association for postsecondary institutions recognized by the US Dept. of Education; and</li> <li>2. Provide adequate fiscal, human, physical, clinical, and technical learning resources to support program processes, security and outcomes.</li> </ol> <p>The nursing program must:</p> <ol style="list-style-type: none"> <li>1. Be an integral part of a governing academic institution;</li> <li>2. Implement a comprehensive, systematic plan for ongoing evaluation that is based on</li> </ol> |

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|       |           |                  | <p>faculty and other necessary personnel, equipment, supplies and services shall be in evidence in the program budget.</p> <p>Articles of Affiliation</p> <ol style="list-style-type: none"> <li>1. The nursing education program shall have Articles of Affiliation between the nursing education program and each clinical facility that define the rights and responsibilities of each part, including agreements on the role and authority of the governing bodies of both the clinical site and the nursing education program.</li> <li>2. If portions of the required clinical or theoretical curriculum are offered at different geographical sites or by distance learning, the curriculum must be planned, supervised, administered and evaluated in concert with appropriate faculty committees, department chairmen and administrative officers for the parent school.</li> </ol> <p>There shall be adequate facilities for the nursing program for both academic and clinical experiences for students.</p> <p>There shall be access to learning resource facilities, including library and multi-media technology, that are reasonably sufficient for the curriculum and the number of students enrolled in the nursing education programs.</p> | <p>with its regulatory agency.</p> <p>Accrediting and approving agencies</p> <ul style="list-style-type: none"> <li>o The controlling institution or program shall be accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.</li> <li>o When the program is located at a community college, the controlling institution shall be approved by the Iowa department of education.</li> <li>o When the program is offered under the auspices of the US armed forces, it shall be accredited by the US Department of the Army.</li> </ul> <p>The faculty shall develop a philosophy or mission statement and program outcomes that shall be:</p> <ul style="list-style-type: none"> <li>o Consistent with the philosophy or mission of the controlling institution.</li> <li>o Reflective of faculty beliefs about nursing, education and professional standards</li> <li>o A guide in the development, implementation and evaluation of the program.</li> <li>o Available to students and prospective students.</li> </ul> <p>Controlling institution is responsible for provision of resources adequate to meet program needs.</p> <ol style="list-style-type: none"> <li>1. Human resources shall include the following: heard of program; faculty; secretarial and other support</li> </ol> |          | <p>program outcomes and stakeholder input regarding competence and safety. The ongoing evaluation plan must provide for continuous improvement;</p> <ol style="list-style-type: none"> <li>3. Provide a curriculum to enable the student to develop the competence necessary for the level, scope, and standards of nursing practice consistent with the type of licensure;</li> </ol> <p>The nursing program must ensure associate degree professional nursing programs provide advanced standing and transition experiences for qualified licensed practical nurses.</p> |

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|                                     |   |   | <p>Cooperating agencies shall be identified to the Division and shall be suitable to meet the objectives of the program.</p> <p>Addition or deletion of cooperating agencies shall be reported in writing to the Division on the program annual report.</p> <p>The nursing program's policies and procedures shall not violate constitutional rights and shall be written and available to faculty and students.</p>   | <p>and staff services to ensure appropriate use of faculty time and expertise.</p> <ol style="list-style-type: none"> <li>2. Physical resources may include the following: classrooms, conference rooms, laboratories, offices, equipment and student facilities.</li> <li>3. Learning resources shall include the following: library, print media and computer-mediated resources.</li> <li>4. Financial resources shall be adequate to support and carry out the mission of the controlling institution.</li> </ol>  |  |  |
| <b>Curriculum General Standards</b> | <p>Curriculum</p> <p>The curriculum shall be based on a stated purpose, philosophy, conceptual framework, and program objectives expressed in terms of required student competencies. Clinical and theoretical learning experiences shall be consistent with the state program objectives. Curricular content shall reflect current nursing practice and encompass health needs throughout the life span.</p> | <p>The curriculum shall provide diverse didactic and clinical learning experiences consistent with program outcomes.</p> <p>The curriculum shall enable the student to develop the nursing knowledge, skills and abilities necessary for the level, scope and standards of competent nursing practice expected at the level of licensure. Curriculum will be revised as necessary to maintain a program that reflects advances in health care and its delivery.</p> <p>The curriculum shall include:</p> <ol style="list-style-type: none"> <li>1. Experiences that promote the development and subsequent demonstration of evidence-based clinical judgment, skill in clinical management, and the professional commitment to collaborate in continuously improving the quality and safety of the healthcare system for patients.</li> </ol> | <p>Curriculum</p> <ol style="list-style-type: none"> <li>1. The curriculum shall be based upon the state program purpose, philosophy and outcomes.</li> <li>2. Levels of progression in relation to the stated program outcomes shall be established.</li> <li>3. Coordinated clinical and theoretical learning experiences shall be consistent with the program outcomes.</li> <li>4. Curricular content shall reflect contemporary nursing practice encompassing major health needs of all age groups.</li> <li>5. The entire curriculum shall be based on sound nursing, education and instructional principles.</li> <li>6. The curriculum shall be evaluated by faculty with student input, according to a stated plan.</li> <li>7. The program shall be approved by the appropriate</li> </ol> | <p>Curriculum</p> <p>The curriculum of a program shall:</p> <ul style="list-style-type: none"> <li>o Reflect the philosophy/mission and program outcomes supported by the nursing faculty.</li> <li>o Identify program outcomes and define how learning experiences support outcomes.</li> <li>o Reflect current standards of nursing practice and education.</li> <li>o Be consistent with laws governing the practice of nursing.</li> <li>o Ensure sufficient preparation for the safe and effective practice of nursing.</li> <li>o Include learning experiences and strategies that meet program outcomes.</li> </ul> <p>When offered within a college or university:</p> <ul style="list-style-type: none"> <li>o Be comparable in quality and requirements to other degree</li> </ul> | <p>Curriculum requirements generally:</p> <ul style="list-style-type: none"> <li>o A statement of philosophy shall be established which is consistent with the philosophy of the sponsoring agency and which is implemented in the program of nursing education.</li> <li>o There shall be course, level, and terminal objectives to serve as a guide in the development, implementation and evaluation of the curriculum. The objectives shall be reviewed periodically and revised as necessary.</li> <li>o The stated conceptual framework for the curriculum shall reflect the philosophy of the educational program and shall be identifiable in the objectives of the program of nursing education.</li> <li>o Learning experiences and methods of instruction shall be selected to fulfill the stated objectives of each nursing</li> </ul> | <p>The curriculum must provide diverse learning activities, including learning activities in clinical settings, that are consistent with program outcomes.</p> |

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|       |           | <p>2. Evidence-based learning experiences and methods of instruction, including distance education methods, consistent with the written curriculum plan.</p> <p>3. Coursework including:</p> <ul style="list-style-type: none"> <li>○ Content in the biological, physical, social and behavioral sciences to provide a foundation for safe and effective nursing practice.</li> <li>○ Content regarding professional responsibilities, legal and ethical issues, history and trends in nursing and health care.</li> <li>○ Didactic content and supervised clinical experience in the prevention of illness and the promotion, restoration and maintenance of health in patients across the lifespan and from diverse cultural, ethnic, social and economic backgrounds. Patient experiences will occur in a variety of clinical settings and will include: <ul style="list-style-type: none"> <li>● Integrating patient safety principles throughout the didactic and clinical coursework</li> <li>● Implementing evidence-based practice to integrate best research with clinical expertise and patient values for optimal care, including skills to identify and apply best practices to nursing care.</li> <li>● Providing patient-centered, culturally competent care that recognizes that the patient or designee is the</li> </ul> </li> </ul> | <p>educational agency.</p> | <p>programs within the college or university.</p> <ul style="list-style-type: none"> <li>○ Be planned in accordance with the college or university calendar.</li> <li>○ Assign credit hours for learning experiences that are consistent with the college or university pattern.</li> </ul> <p>Prelicensure Programs<br/>The curriculum of a program leading to eligibility for initial licensure as a licensed practical nurse or registered nurse shall include:</p> <ol style="list-style-type: none"> <li>1. Content that is consistent with the practice of nursing.</li> <li>2. Content in medical, surgical, gerontological, mental health, and nursing of childbearing families and children that reflects current nursing practice and that encompasses health needs throughout the life span.</li> <li>3. Opportunities to participate in the nursing process and to develop competencies in direct patient care, problem-solving methodologies, clinical judgment, communication and the use of current equipment and technology.</li> <li>4. Content in nursing history and trends, including professional, legal and ethical aspects.</li> <li>5. Supporting content from the natural and social sciences.</li> </ol> | <p>course.</p> <ul style="list-style-type: none"> <li>○ Related clinical experiences and clinical lab hours shall be provided concurrently with, or immediately after, the theoretical presentation of the course content.</li> <li>○ Evaluation methods and tools to be used for measuring student achievement shall be determined by the faculty in keeping with the assessment methods of the sponsoring agency. These methods and tools shall be known to the students in the program.</li> <li>○ The director and faculty shall evaluate all aspects of the curriculum on a systematic basis. Records of the results of the evaluation shall be maintained for board review, if requested.</li> </ul> <p>The curriculum shall be organized, developed, implemented, controlled, and evaluated on a regularly scheduled basis by the director and the faculty within the framework of the philosophy, purposes and objectives of the sponsoring agency and those approved by the board. The curriculum objectives shall identify the behavioral expectations of the graduate of the program and shall be used for the following purposes:</p> <ol style="list-style-type: none"> <li>1. Developing, organizing, implementing and evaluating the curriculum.</li> <li>2. Identifying objectives for levels of progression and course and program</li> </ol> |           |

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|       |           | <p>source of control and full partner in providing coordinated care by:</p> <ol style="list-style-type: none"> <li>a) Respecting patient differences, values, preferences and expressed needs</li> <li>b) Involving patients/designees in decision-making and care management</li> <li>c) Coordinating and managing patient care across settings</li> <li>d) Explaining appropriate and accessible interventions to patients and populations that may positively affect their ability to achieve healthy lifestyles.</li> </ol> <ul style="list-style-type: none"> <li>• Collaborating with interprofessional teams to foster open communication, mutual respect, and shared decision-making in order to achieve quality patient care.</li> <li>• Participating in quality improvement processes to monitor patient care outcomes, identify possibility of hazards and errors, and collaborate in the development and testing of changes that improve the quality and safety of health care systems</li> <li>• Using information technology to communicate, mitigate errors and support decision-making.</li> </ul> |          |      | <p>completion.</p> <ol style="list-style-type: none"> <li>3. Providing to the student an organized pattern to follow in which the sequence of learning is from the simple to the complex and from the known to the unknown, with each learning experience built on previously learned information of nursing and related scientific knowledge.</li> <li>4. Organizing the courses so as to approximate, as closely as possible, the schedules of the sponsoring agency.</li> <li>5. Distributing the courses throughout the curriculum so that an unreasonable overload does not exist.</li> </ol> <p>The statement of the conceptual framework or rationale for the program shall be the basis for the organization of the nursing content of the curriculum.</p> <p>The course content and other learning experiences shall promote student growth in all of the following areas:</p> <ol style="list-style-type: none"> <li>1. The understanding of the roles and responsibilities of the members of the nursing profession.</li> <li>2. The application of the principles of nursing and the sciences which are basic to nursing practice in the development of plans of care for the patient or client.</li> <li>3. The provision of direct and indirect nursing care.</li> <li>4. The understanding of effective human relations and demonstrating the</li> </ol> |           |

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|                                       |   |                  |  |   | <p>ability to use these principles in nursing situations.</p> <ol style="list-style-type: none"> <li>5. The recognition of physical, psychosocial, and spiritual needs of diverse patient/client populations in the provision of nursing care.</li> <li>6. The understanding of health, including the manifestations of disease and the initiation, organization, and application of the principles underlying the nursing care provided.</li> <li>7. Developing skills and abilities in the administration of all aspects of nursing care, including all of the following:               <ol style="list-style-type: none"> <li>a. Communications</li> <li>b. Problem solving</li> <li>c. Understanding legal and professional responsibilities.</li> <li>d. The working relationships with other health care providers.</li> </ol> </li> <li>8. Understanding and protecting the rights of patients or clients.</li> </ol> |           |
| <p><b>Curriculum RN Standards</b></p> | <p>Professional Nursing<br/>All professional nursing programs shall include correlated theory and clinical experience in at least the following areas. This shall not prohibit a flexible curriculum that would provide appropriate integration of the various subject areas:</p> <ol style="list-style-type: none"> <li>1. "Area of general education" shall include:               <ol style="list-style-type: none"> <li>a. Scientific knowledge basic to</li> </ol> </li> </ol> |                  | <p>Curriculum for professional nursing programs shall:</p> <ol style="list-style-type: none"> <li>1. Include, at a minimum, concepts in anatomy, physiology, chemistry, physics, microbiology, sociology, psychology, communications, growth and development, interpersonal relationships, group dynamics, cultural diversity, pharmacology and the administration of medication,</li> </ol> | <p>The curriculum of a program leading to a degree in professional nursing shall:</p> <ol style="list-style-type: none"> <li>1. Be consistent with the legal implications within the scope of practice of a registered nurse.</li> <li>2. Focus on attaining, maintain and regaining health and safety for individuals and groups by utilizing the principles of leadership, management, nursing</li> </ol> | <p>The director and faculty of a program of nursing education leading to licensure as a RN shall comply with all of the following provisions:</p> <ol style="list-style-type: none"> <li>1. Select courses and assure teaching concepts for basic content in the biological, physical, behavioral and other courses supportive of the nursing major which shall assist the student to improve abilities in all of the following</li> </ol>   |           |

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|       | <p>nursing practice including principles from the biological and physical sciences.</p> <p>b. Human and cultural knowledge basic to understanding motivation and behavior including currently accepted concepts and principles form the social and behavioral sciences.</p> <p>2. “Area of nursing education” shall include theory and selected experiences designed to enable students to provide nursing care that promotes, maintains, and restores the physical and mental health of the individual throughout the life span.</p> <p>Upon completion of the program, the graduate shall be able to:</p> <ol style="list-style-type: none"> <li>1. Use the nursing process to plan and provide nursing care.</li> <li>2. Apply knowledge derived from the scientific, human and cultural areas to meet health needs.</li> <li>3. Individualize nursing care during preventative, maintenance, restorative, and terminal phases.</li> <li>4. Promote positive health practices.</li> <li>5. Understand the roles and relationship of nurses to other health care providers.</li> <li>6. Plan for health services with individuals, families, communities and health care providers.</li> <li>7. Practice professional nursing according to the legal standards of N 6.</li> </ol> |                  | <p>nutrition and diet therapy, patho-physiology, ethics, nursing history, trends and theories, professional and legal aspects of nursing, leadership and management in nursing, and teaching-learning theory.</p> <ol style="list-style-type: none"> <li>2. Not preclude a flexible curriculum that would provide appropriate integration of the nursing subject matters.</li> <li>3. Provide theoretical and clinical instruction in all areas of nursing practice in the promotion, prevention, restoration and maintenance of health in individuals and groups across the life span and in a variety of clinical settings.</li> <li>4. Incorporate the nursing process as an integral part of the curriculum.</li> <li>5. Prepare the student to assume beginning level professional nursing positions.</li> <li>6. Be at least 2 academic years in length.</li> </ol> <p>The curriculum may include a Nursing Student Internship/Cooperative Education Course that meets the following minimum requirements:</p> <ol style="list-style-type: none"> <li>1. The course must be available with the nursing major and identified on the transcript.</li> <li>2. Faculty must meet approved nursing education program qualifications and hold faculty status with the educational unit.</li> <li>3. Clinical content must be</li> </ol> | <p>informatics and client education.</p> <ol style="list-style-type: none"> <li>3. Provide learning experiences in medical, surgical, mental health and gerontological nursing.</li> <li>4. Provide content in nursing of childbearing families and children that is supported by one or more of the following: clinical instruction, lab/simulation, or observation experiences adequate to meet program outcomes.</li> <li>5. Provide content in nursing research when the program leads to a baccalaureate, master’s or doctoral degree.</li> <li>6. Provide learning experiences in community health nursing when the program leads to a baccalaureate, master’s or doctoral degree.</li> </ol> <p>Postlicensure programs for registered nurses who do not hold a baccalaureate degree in nursing.</p> <ol style="list-style-type: none"> <li>1. The curriculum of a program that leads to a baccalaureate degree in nursing shall include learning experiences in nursing that will enable the student to achieve competencies comparable to outcomes of the prelicensure baccalaureate education, including content in nursing research and learning experiences in community health nursing.</li> <li>2. The curriculum of a program that leads to a master’s degree in nursing shall include content and learning</li> </ol> | <p>areas:</p> <ol style="list-style-type: none"> <li>a. Communication</li> <li>b. Interviewing</li> <li>c. Problem solving</li> <li>d. Interpersonal relationships.</li> <li>e. Using scientific principles in providing individualized nursing care to the patient or client. Such courses shall have credits conferred consistent with the policies of the sponsoring agency. Provide courses and clinical experiences in care of all age groups and sexes in medical, surgical, pediatric, geriatric, obstetrical and psychiatric nursing. Opportunities for learning experiences in community aspects of nursing shall be made available. The elements of the nursing process shall be emphasized in all nursing courses. Conical laboratory and clinical experience hours shall be sufficient to in number to meet the courses and program objectives.</li> </ol> <ol style="list-style-type: none"> <li>2. Assure that courses include content relating to all the following: <ol style="list-style-type: none"> <li>a. The legal scope of practice of a registered nurse</li> <li>b. The standards of conduct for members of the nursing profession.</li> <li>c. Historical perspectives of nursing and current legal-ethical issues.</li> <li>d. Licensure requirements.</li> </ol> </li> </ol> |           |

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|   | <p>8. Function as a responsible, accountable nursing professional.</p> <p>9. Identify the need for continued competency.</p> <p>10. Recognize the impact of historical trends in nursing.</p> |                  | <p>coordinated with theoretical content.</p> <p>4. Clinical experience must be under direct supervision of qualified faculty as set forth or with a registered nurse preceptor. The nurse preceptor shall be approved by the program and shall work under the direction of a nurse faculty member.</p> <p>5. Students shall not be permitted to practice beyond educational preparation or without faculty supervision.</p> <p>6. The course shall be based on program purpose, philosophy, objectives and framework.</p> <p>7. Course evaluation shall be based on program purpose, philosophy, objectives and framework.</p> <p>8. Course evaluation shall be consistent with the plan for program. Evaluation.</p> <p>9. Articles of affiliation shall clearly delineate student, educational institution and health care agency roles and responsibilities.</p> | <p>experiences in nursing that will enable the student to achieve competencies comparable to outcomes of the prelicensure baccalaureate education and master's education, including content in nursing research and learning experiences in community health nursing.</p>  |          |           |
| <p><b>Curriculum Graduate Level Standards</b></p> |   |                  |   | <p>Master's, post-master's and doctoral programs for registered nurses who hold a baccalaureate degree in nursing.</p> <p>1. The curriculum of a program leading to a master's or doctoral degree in nursing shall include in-depth study of:</p> <ul style="list-style-type: none"> <li>a. Nursing science, which includes content, practicum experiences and research;</li> <li>b. Advanced role areas in</li> </ul> |          |           |

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|                                       |  |                  |   | <p>nursing.</p> <p>2. The curriculum of a program leading to a master's degree or post-master's certificate in a nursing clinical specialty area, eligibility to apply for certification in the specialty area by a national professional nursing organization approved by the board, and registration as an advanced registered nurse practitioner shall:</p> <p>a. Be consistent with the legal implications within the scope of practice of the advanced registered nurse practitioner.</p> <p>b. Include advanced learning experiences in a specialty area of nursing.</p>  |   |           |
| <p><b>Curriculum PN Standards</b></p> | <p>Practical Nursing<br/>All practical nursing programs shall include correlated theory and clinical experience in at least the areas specified. This shall not prohibit a flexible curriculum that provides appropriate integration of the various subject areas:</p> <p>1. "Area of health, growth and development" includes:</p> <p>a. General aspects of human structure and body function.</p> <p>b. General aspects of health, signs of physical and emotional health and normal development, effects of emotional climate upon the health, attitudes and behavior of individuals and the family as a social unit.</p> <p>2. "Area of personal and vocational relationships"</p> |                  | <p>Curriculum for the PN programs shall:</p> <p>1. Include, at a minimum, basic concepts of anatomy, physiology, chemistry, microbiology, physics, communications, growth and development, interpersonal relationships, psychology, sociology, cultural diversity, pharmacology, nutrition and diet therapy, and vocational, legal and ethical aspects of nursing.</p> <p>2. Not preclude a flexible curriculum that would provide appropriate integration of the nursing subject areas.</p> <p>3. Provide basic theoretical and clinical instruction in all areas of nursing practice in the promotion, prevention, restoration and maintenance of health in individuals and</p> | <p>Programs leading to a diploma in practical nursing shall be:</p> <p>1. Be consistent with the legal implications within the scope of practice of a licensed practical nurse.</p> <p>2. Focus on supportive or restorative care provided under the supervision of a registered nurse or physician.</p> <p>3. Provide learning experiences in medical, surgical and gerontological nursing.</p> <p>4. Provide content in nursing of childbearing families and children and mental health that is supported by one or more of the following: clinical instruction, lab/simulation or observation experiences adequate to meet program outcomes.</p> | <p>The director and faculty of a program of nursing education leading to licensure as a PN shall comply with all of the following provisions:</p> <p>1. Select courses and assure teaching concepts on which the theory and practice of practical nursing is based. The basic principles of the natural and applied sciences which are fundamental to the theory and practice of practical nursing and which are applied in the planning and implementation of nursing care shall be included.</p> <p>2. Provide courses and clinical experiences in the care of all age groups and both sexes in medical, surgical, pediatric, obstetrical, and geriatric nursing and provide supervised practice in the</p> |           |

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|                              | <p>includes:</p> <ol style="list-style-type: none"> <li>a. Basic principles of human relationships.</li> <li>b. Legal and ethical responsibilities in nursing.</li> </ol> <p>3. "Area of nursing education:" shall provide content with experiences in meeting basic nursing needs of the individual throughout the life span.</p> <p>Upon completion of the program, the graduate shall be able to:</p> <ol style="list-style-type: none"> <li>1. Identify basic needs of a patient.</li> <li>2. Employ common nursing measures to meet basic needs of patients.</li> <li>3. Observe and report relevant data regarding a patient's health status.</li> <li>4. Use communication techniques to assist patients to achieve identified goals.</li> <li>5. Establish positive relationships with patients and other health team members.</li> <li>6. Practice practical nursing according to the legal standards of ch. N 6. Identify the need for continued competency.</li> </ol> |  | <p>groups across the life span and in a variety of clinical settings.</p> <ol style="list-style-type: none"> <li>4. Incorporate the nursing process as an integral part of the curriculum.</li> <li>5. Prepare the student to assume entry level practical nursing positions to assist clients with normal and common health problems through use of basic nursing skills.</li> <li>6. Be at least one academic year in length</li> <li>7. If a military program, consist of a minimum of 36-40 weeks of theory and clinical instruction incorporating the curriculum outlined.</li> </ol> |      | <p>administration of medications, exclusive of intravenous medications. Clinical laboratory and clinical experience hours shall be sufficient to meet the objectives of the curriculum.</p> <p>3. Assure that courses include content relating to all the following:</p> <ol style="list-style-type: none"> <li>a. The legal scope of practice of a practical nurse</li> <li>b. The standards of conduct for members of the nursing profession, and in particular, a licensed practical nurse.</li> <li>c. Historical perspectives of nursing and current legal-ethical issues.</li> <li>d. Licensure requirements</li> </ol> |           |
| <b>Instruction Standards</b> | <p>Instruction shall be based on written objectives which give direction to planning student experiences.</p> <p>A variety of teaching methods are used to facilitate student learning.</p> <p>Criteria based on written objectives are used in the</p>   | <p>Delivery of instruction by distance education methods must be consistent with the program curriculum plan and enable students to meet the goals, competencies and outcomes of the educational program and standards of the BON.</p> |  |      |   |           |

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|                           | <p>evaluation of student learning.</p> <p>Clinical laboratory learning experiences are supervised by nursing faculty meeting standards under N 1.06(4).</p> <p>There shall be written contracts with an adequate number of clinical facilities and resources to meet the program objectives.</p>  |  |  |  |   |           |
| <b>Clinical Standards</b> | <p>Clinical Standards Standards used in the selection of clinical facilities include:</p> <p>The clinical experience gained from each clinical facility is consistent with the nursing program objectives.</p> <p>Formal written agreements between each clinical facility and nursing program demonstrate willingness to cooperate in promoting the nursing program clinical objectives.</p> <p>The practice of the registered nurse and the licensed practical nurse at each clinical facility is within the legal scope of practice under s. <a href="#">441.001 (3)</a> and <a href="#">(4)</a>, Stats.</p> <p>Evidence of meeting standards shall be documented on forms provided by the Board and kept on file in the school of nursing office. Forms shall be made available by request.</p> | <p>Faculty supervised clinical practice shall include development of skills in direct patient care; making clinical judgments; care and management of both individuals and groups of patients across the lifespan; and delegation to and supervision of, as appropriate to level of education, other health care providers.</p> <ol style="list-style-type: none"> <li>1. The program shall provide clinical hours comparable to those provided by an approved program of equivalent size and program type or, in the case of no equivalent program, clinical hours scaled relative to an approved program.</li> <li>2. Clinical experiences shall be supervised by qualified faculty.</li> <li>3. All student clinical experiences, including those with preceptors, shall be directed by nursing faculty.</li> <li>4. Measurement of students' competencies shall focus on the students' demonstration of care in a variety of clinical situations and care settings.</li> <li>5. BON determines the approval process when clinical</li> </ol> | <p>Clinical experience must be under direct supervision of qualified faculty as set forth or with a registered nurse preceptor. The nurse preceptor shall be approved by the parent institution and shall work under the direction of a nurse faculty member.</p> <p>The ratio of students to faculty in the clinical area shall be appropriate to the clinical learning experience:</p> <ol style="list-style-type: none"> <li>1. When under direct supervision of the faculty, the ration shall not exceed 10 to 1.</li> <li>2. When a registered nurse preceptor is used, the ration of students to faculty member shall not exceed 12 to 1.</li> </ol> <p>The faculty of the nursing education program and the staff of cooperating agencies used as sites for additional theory and clinical experience shall work together for quality for patient care.</p> | <p>The nursing program shall notify students and prospective students that nursing courses with a clinical component may not be taken by a person:</p> <ul style="list-style-type: none"> <li>o Who has been denied licensure by the board.</li> <li>o Whose license is currently suspended, surrendered or revoked in any U.S. jurisdiction.</li> <li>o Whose license or registration is currently suspended, surrendered or revoked in another country due to disciplinary action.</li> </ul> <p>In a prelicensure program, a ratio of one faculty member to a maximum of 8 students in practice situations involving clinical instruction.</p> <p>The clinical facilities shall provide learning experiences that meet curriculum objectives and outcomes.</p> <p>The program shall provide information to the board about clinical facilities used for learning experiences.</p> <p>The clinical facilities shall be</p> | <p>All cooperating agencies selected for clinical and laboratory experiences shall have standards of nursing care which demonstrate concern for the patient or client and evidence the skillful application of all measures of safe nursing practice.</p> <p>All cooperating agencies shall have a current license, if required, for their operation and adhere to the local zoning ordinances governing their operation.</p> <p>Each resource selected to provide clinical experience shall indicate a willingness to cooperate in the curriculum by providing a letter of intent, a written agreement or a formal contract. Each resource shall provide experiences of a quality and quantity which will enable the student to meet the objectives established for the clinical experience.</p> |           |

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|                                |   | experiences cross state/jurisdiction borders, and nursing education programs shall comply with the process.  |   | accredited/approved by the appropriate agencies and shall have evidence of good standing by their regulatory body.<br><br>There shall be evidence that student experiences are coordinated when more than one program uses the same facility.   |   |   |
| <b>Administrator Standards</b> | <p>The educational administrator of the professional nursing education program shall:</p> <ol style="list-style-type: none"> <li>hold a current license to practice as a registered nurse in Wisconsin,</li> <li>has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse,</li> <li>has 3 years of experience in nursing education within the last 10 years, and</li> <li>holds a master's degree with a major in nursing.</li> </ol> <p>The educational administrator of the practical nursing education program shall:</p> <ol style="list-style-type: none"> <li>hold a current license to practice as a registered nurse in Wisconsin,</li> <li>has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse,</li> <li>has 3 years of experience in nursing education within the last 10 years, and</li> <li>holds a master's degree with a major in nursing or a related field.</li> </ol> | <p>The nursing program administrator shall be a professionally and academically qualified RN with institutional authority and administrative responsibility for the program.</p> <p>Administrator qualifications for a program preparing for RN licensure shall include:</p> <ol style="list-style-type: none"> <li>Current, active RN license or privilege to practice that is not encumbered and meets requirements in the jurisdiction where the program is approved.</li> <li>A doctoral degree in nursing; or a graduate degree in nursing and a doctoral degree.</li> <li>Educational preparation or experience in teaching and knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation.</li> <li>A current knowledge of registered nursing practice.</li> </ol> <p>Administrator qualifications for a program preparing for LPN licensure shall include:</p> <ol style="list-style-type: none"> <li>Current, active RN license or privilege to practice that is not encumbered and meets requirements in the</li> </ol> | <p>PN Program Nursing Administrator</p> <ol style="list-style-type: none"> <li>The institution responsible for conducting the nursing program and the nurse administrator of the nursing education program shall be responsible for ensuring that the individual faculty members are academically and professionally qualified.</li> <li>Nursing education programs shall be administered by the nurse administrator of the nursing education program.</li> <li>The nurse administrator and faculty of a nursing education program shall be currently licensed as registered professional nurses in Illinois.</li> <li>The nurse administrator of a PN program shall have at least: <ol style="list-style-type: none"> <li>2 years experience in clinical nursing practice</li> <li>2 years experience as an instructor in a nursing education program.</li> <li>A master's degree or higher with a major in nursing.</li> </ol> </li> <li>The nurse administrator of a RN program shall have at least: <ol style="list-style-type: none"> <li>2 years experience in clinical nursing practice</li> <li>2 years experience as an</li> </ol> </li> </ol> | <p>The head of the program shall be licensed as a registered nurse in Iowa or pursuant to the nurse licensure compact, two years of experience in clinical nursing, two years of experience in nursing education and academic qualifications:</p> <ul style="list-style-type: none"> <li>A master's or doctoral degree with a major in nursing at either level at the time of hire.</li> <li>If a program offers a baccalaureate or higher degree in nursing, shall have doctoral degree.</li> </ul> <p>The head of a program may petition the board for a waiver of the requirements. Following a review of the circumstances and efforts by the program to meet the requirements, the board may issue a waiver for a specified period of time and indicate conditions that must be met.</p> | <p>The director of the program shall comply with the following requirements as applicable:</p> <ul style="list-style-type: none"> <li>Hold current licenses to practice as registered nurses in Michigan.</li> </ul> <p>For registered nurse programs:</p> <ul style="list-style-type: none"> <li>The director of the nursing program shall hold a minimum of a master's degree with a major in nursing.</li> </ul> <p>For practical nursing programs:</p> <ul style="list-style-type: none"> <li>The program director shall hold a minimum of a baccalaureate degree in nursing science.</li> </ul> <p><i>(The director employed before May 4, 1989 are exempt from these standards)</i></p> | <p>The nursing program administrator shall be a professionally and academically qualified RN with institutional authority and administrative responsibility for the program.</p> <p>The program must ensure the director:</p> <ol style="list-style-type: none"> <li>Is academically and experientially qualified to accomplish the mission, goals and expected student and faculty outcomes.</li> <li>Has a graduate degree in nursing from a regionally or nationally accredited college or university recognized by the US Dept. of Education or by a comparable organization if the graduate degree is from an educational institution from a foreign country.</li> <li>Has a current unencumbered Minn. RN license and current registration.</li> <li>Is vested with the administrative authority to accomplish the mission, goals and expected program outcomes.</li> <li>Provides effective leadership to the program in achieving its mission, goals, and expected program outcomes.</li> </ol> |

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|                          |  | <p>jurisdiction where the program is approved.</p> <ol style="list-style-type: none"> <li>2. A minimum of a graduate degree in nursing or bachelor's degree in nursing with a graduate degree.</li> <li>3. Educational preparation or experience in teaching and knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation.</li> <li>4. A current knowledge at the practical level.</li> </ol> | <p>instructor in an RN or higher nursing education program.</p> <ol style="list-style-type: none"> <li>c. A master's degree or higher with a major in nursing.</li> </ol> <p>Nurse administrators shall be responsible for:</p> <ol style="list-style-type: none"> <li>1. Administration of the nursing education program.</li> <li>2. Liaison with other units of the sponsoring institution.</li> <li>3. Preparation and administration of the budget.</li> <li>4. Facilitation of faculty development and performance review.</li> <li>5. Facilitation and coordination of activities related to academic policies, personnel policies, curriculum, resource facilities and services, and program evaluation.</li> <li>6. Notification of the Division of program changes.</li> </ol> |  |  | <ol style="list-style-type: none"> <li>6. Is given adequate time and resources to fulfill the roles and responsibilities.</li> <li>7. Communicates information about the program that is accurate, complete, consistent, and readily available.</li> <li>8. Informs the board within 30 days of a change in the director, the name of the program, the name of the controlling body, the address of the program at each site where the program is offered, the addition or termination of a site of the program, the address of the controlling body, or control of the program. Changes in control of the program include sharing control with another body, deleting a body from sharing control, transferring control in whole or in part to another body, or merging programs formerly controlled by other bodies.</li> </ol> |
| <b>Faculty Standards</b> | <p>The faculty shall be adequate in number and academic and professional to develop, implement and evaluate the program in nursing in relation to its stated purpose, philosophy, objectives and conceptual framework, number and size of classes admitted annually, and the clinical facilities used in the program.</p> <p>A nurse faculty member who teaches nursing courses in a professional nursing program shall:</p> <ol style="list-style-type: none"> <li>1. hold a current license to practice as a registered nurse</li> </ol> | <p>Faculty shall participate in program planning, implementation, evaluation and continuous improvement.</p> <p>Professionally, academically and clinically qualified nurse faculty shall be sufficient in number and expertise to accomplish program outcomes and quality improvement.</p> <p>There shall be sufficient number of qualified faculty to meet the outcomes and purposes of the nursing education program.</p> <p>Faculty supervising clinical</p>   | <p>Nurse faculty in a PN program shall have:</p> <ol style="list-style-type: none"> <li>1. At least 2 years experience in clinical nursing practice</li> <li>2. A baccalaureate degree or higher with a major in nursing.</li> </ol> <p>Nurse faculty in a PN program shall have:</p> <ol style="list-style-type: none"> <li>1. At least 2 years experience in clinical nursing practice</li> <li>2. A master's degree or higher with a major in nursing.</li> </ol> <p>Faculty shall be responsible for:</p> <ol style="list-style-type: none"> <li>1. Development, implementation</li> </ol>   | <p>Faculty Qualifications</p> <p>Current licensure as a registered nurse in Iowa or pursuant to the nurse licensure compact; two years of experience in clinical nursing.</p> <p>Academic qualifications:</p> <ol style="list-style-type: none"> <li>1. Shall have at least a baccalaureate degree with a major in nursing or an applicable field at the time of hire. This person shall make annual progress toward the attainment of a masters or doctoral degree with a major in nursing or an applicable field. (Applicable fields include education, </li></ol> | <p>The faculty who provide the nursing sequence shall comply with the following requirements as applicable:</p> <ul style="list-style-type: none"> <li>o Hold current licenses to practice as registered nurses in Michigan.</li> </ul> <p>For registered nurse programs:</p> <ul style="list-style-type: none"> <li>o Every member of the nursing faculty providing didactic instruction shall hold a minimum of a master's degree, the majority of which shall hold a master's degree with a major in nursing. If the master's degree is not in</li> </ul> | <p>Faculty must participate in program planning, implementation, evaluation and continuous improvement.</p> <p>Professionally, academically and clinically qualified nurse faculty must be sufficient in number and expertise to accomplish program outcomes and quality improvement.</p> <p>The program shall ensure general principles for faculty include:</p> <ol style="list-style-type: none"> <li>1. Academic preparation for the areas in which they teach.</li> <li>2. Experiential preparation in the area they teach.</li> </ol>   |

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|       | <p>in Wisconsin,</p> <ol style="list-style-type: none"> <li>2. have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, were employed in nursing within the last five years, and</li> <li>3. hold a master's degree with a major in nursing.</li> </ol> <p>A nurse faculty member who teaches nursing courses in a practical nursing program shall:</p> <ol style="list-style-type: none"> <li>1. hold a current license to practice as a registered nurse in Wisconsin,</li> <li>2. have at least 2 years of full-time or equivalent direct care experience as a practicing nurse,</li> <li>3. were employed in nursing within the last five years, and</li> <li>4. hold a baccalaureate degree with a major in nursing.</li> </ol> <p>The ratio of students to faculty in the clinical areas shall allow for meeting clinical course objectives and safe patient care.</p> <p>The educational administrator of the nursing program shall be responsible for ensuring that individual faculty members are academically and professionally qualified and that faculty staff is adequate to carry out program objectives.</p> <p>Evidence of meeting faculty standards shall be on file in the school of nursing office and available to the board upon request.</p> | <p>experiences shall hold a current active RN license or privilege to practice that is not encumbered and meet requirements in the jurisdiction where the clinical practicum is conducted.</p> <p>Qualifications for nursing faculty who teach in a program leading to licensure as an LPN should:</p> <ol style="list-style-type: none"> <li>1. hold an active RN license or privilege to practice that is not encumbered,</li> <li>2. be academically and experientially qualified with a minimum of a graduate degree in nursing or bachelor's degree in nursing with a graduate degree.</li> </ol> <p>Qualifications for nursing faculty who teach in a program leading to licensure as an RN should:</p> <ol style="list-style-type: none"> <li>1. hold an active RN license or privilege to practice that is not encumbered,</li> <li>2. be academically and experientially qualified with a minimum of a graduate degree in nursing.</li> </ol> <p>Interprofessional faculty teaching non-clinical nursing courses shall have advanced preparation appropriate for the content being taught.</p> | <p>and evaluation of the purpose, philosophy and objectives of the nursing education program.</p> <ol style="list-style-type: none"> <li>2. Design, implementation and evaluation of curriculum for the nursing education program.</li> <li>3. Participation in academic advising of students.</li> <li>4. Development and evaluation of student policies</li> <li>5. Evaluation of student performance in meeting the objectives of the program.</li> </ol> <p>Faculty shall participate in:</p> <ol style="list-style-type: none"> <li>1. Selection, promotion and tenure activities.</li> <li>2. Academic activities of the institution</li> <li>3. Professional and health related community activities.</li> <li>4. Self-development activities for professional and personal growth.</li> <li>5. Research and other scholarly activities for which qualified</li> <li>6. Activities that maintain educational and clinical expertise in areas of teaching.</li> </ol> | <p>counseling, psychology, sociology, health education, health administration and public health)</p> <ol style="list-style-type: none"> <li>2. A faculty member in a practical nursing program or at the first level of an associate degree nursing program with a ladder concept shall have a baccalaureate or higher degree in nursing or an applicable field.</li> <li>3. A registered nurse hired to teach in a master's program shall hold a master's or doctoral degree with a major in nursing. A registered nurse teaching in a clinical specialty area shall hold a master's degree with a major in nursing, advanced level certification by a national professional nursing organization approved by the board in the clinical specialty area in which the individual teaches and current registration as an advanced registered nurse practitioner according to the laws of the states in which the individual teaches. Faculty preparation at the doctoral or terminal degree level shall be consistent with the mission of the program.</li> <li>4. A faculty member hired only to teach in the clinical setting shall be exempt from 1 and 2 if the faculty member is closely supervised to ensure proper integration of didactic content into the clinical setting. A faculty member</li> </ol> | <p>nursing, the faculty member shall hold a minimum of a baccalaureate degree in nursing science.</p> <ul style="list-style-type: none"> <li>o Every member for the nursing faculty who provides instruction in the clinical lab or cooperating agencies shall hold a minimum of a baccalaureate degree in nursing science.</li> </ul> <p>For practical nursing programs:</p> <ul style="list-style-type: none"> <li>o Every member of the nursing faculty shall hold a minimum of a baccalaureate degree in nursing science.</li> </ul> <p><i>(The director and any faculty employed before May 4, 1989 are exempt from these standards)</i></p> <p>Nursing faculty shall be sufficient in number to prepare students to achieve the objectives of the program. The maximum ratio of students to faculty in clinical areas involving direct care of patients shall be not more than 10 students to 1 faculty member.</p> | <ol style="list-style-type: none"> <li>3. Sufficiently in number to support the program outcomes.</li> <li>4. Provision of opportunities for ongoing development in the science of education.</li> <li>5. Nursing faculty have a major in nursing at the baccalaureate or graduate level and unencumbered licensure as a RN with current registration in Minnesota.</li> <li>6. Nonnursing faculty are sufficient in number, utilization and credentials to meet program goals and outcomes.</li> </ol> <p>Practical nursing program faculty have a baccalaureate or graduate degree in nursing from a regionally or nationally accredited college or university recognized by the US Dept. of Education or by a comparable organization if the baccalaureate or graduate level degree is from a foreign country.</p> <p>Professional nursing program faculty have a graduate degree for full-time faculty and the majority of part-time faculty hold a graduate degree from a regionally or nationally accredited college or university recognized by the US Dept. of Education or by a comparable organization if the baccalaureate or graduate level degree is from a foreign country.</p> <p>Responsibilities of nursing faculty include:</p> <ul style="list-style-type: none"> <li>o Developing, implementing,</li> </ul> |

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|                           |  |                  |   | <p>hired to teach only in the clinical setting shall have a baccalaureate degree in nursing or an applicable field or shall make annual progress toward the attainment of such a degree.</p> <p>Faculty members shall:</p> <ol style="list-style-type: none"> <li>1. Develop, implement and evaluate the purpose, philosophy/mission and outcomes of the program.</li> <li>2. Design, implement, evaluate and revise the curriculum.</li> <li>3. Provide students with written policies.</li> <li>4. Participate in academic advisement and guidance of students.</li> <li>5. Provide for admission, progression and graduation of students.</li> <li>6. Provide for student evaluation, self-evaluation and peer evaluation of teaching effectiveness.</li> <li>7. Participate in activities to ensure competency in areas of responsibility.</li> </ol> |   | <p>evaluating and updating the purpose, philosophy, objectives and organizational framework for the nursing education program.</p> <ul style="list-style-type: none"> <li>○ Designing, implementing and evaluating the curriculum using a written plan.</li> <li>○ Developing, evaluating and revising student admission, progression, retention and graduation policies within the policies of the governing body.</li> <li>○ Participating in academic advising and guidance of students.</li> <li>○ Planning and providing theoretical, clinical and simulated clinical learning activities that reflect an understanding of the philosophy, objectives and curriculum of the nursing education program.</li> <li>○ Evaluating student achievement of curricular objectives and outcomes related to nursing knowledge and practice.</li> </ul> |
| <b>Faculty Exceptions</b> | An educational administrator who desires to hire a nurse faculty member who does not fit the specific requirements of this chapter shall apply to the board. |                  | <p>Faculty Variances (RN Programs)</p> <p>Variances for faculty with a graduate degree in a field other than nursing may be granted by the Division based on the following:</p> <ol style="list-style-type: none"> <li>1. The individual has a bachelor's degree in nursing</li> <li>2. The individual has at least 2 years of experience in clinical nursing practice</li> <li>3. The individual has a degree in a field that directly relates to the course he or she will</li> </ol> |   | Any exceptions for full-time or part-time nursing faculty shall be based on the faculty member's progress toward meeting the requirements of these rules during each year for which the exception is requested. A maximum of 5 yearly exceptions shall be granted to any 1 full-time or part-time faculty member. |   |

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|                          |           |  | <p>be teaching.</p> <p>4. A least 80% of the school's undergraduate nursing faculty holds a master's degree in nursing.</p> <p>Variances for faculty without a graduate degree will be granted based on the following:</p> <ol style="list-style-type: none"> <li>1. The faculty member is within one year of completion of the master's in nursing or the faculty member has completed a master's in another area or is enrolled in a doctoral degree in nursing program and has completed all coursework, except for a dissertation/final project.</li> <li>2. The faculty member is continuously enrolled in the graduate degree in nursing program.</li> <li>3. A plan exists for the timely completion of the graduate degree in nursing program</li> <li>4. At least 80% of the school's undergraduate nursing faculty holds a master's degree in nursing.</li> </ol> <p>A school that has received a variance must notify the Board of any changes related to that faculty member, including notification that the faculty member has received the graduate degree.</p> |  |   |  |
| <b>Student Standards</b> |           | <p>Students shall participate in program planning, implementation, evaluation and continuous improvement.</p> <p>The program shall provide</p> | <p>Permanent student records that summarize admissions, credentials, grades and other records of performance shall be maintained by the program.</p>   | <p>Programs shall provide for the development, implementation and communication of the following student policies:</p> <ol style="list-style-type: none"> <li>1. Admission/enrollment (Licensure if applicable)</li> </ol> | <p>Requirements for admission, progression and graduation shall be established and shall be made known and available in written form to prospective and current students.</p> | <p>Students must participate in program planning, implementation, evaluation and continuous improvement.</p> |

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|       |           | <p>students the opportunity to acquire and demonstrate the knowledge, skills and abilities required for safe and effective nursing practice, in theory and clinical experience, through faculty supervision.</p> <p>The program shall hold students accountable for professional behavior, including honesty and integrity, while in their program of study.</p> <p>All policies relevant to applicants and students shall be readily available in writing.</p> <p>Students shall meet health standards and criminal background check requirements.</p> |          | <ol style="list-style-type: none"> <li>2. Transfer or readmission</li> <li>3. Withdrawal</li> <li>4. Progression</li> <li>5. Grading system</li> <li>6. Suspension or dismissal</li> <li>7. Graduation</li> <li>8. Health</li> <li>9. Counseling</li> <li>10. Grievance Procedure</li> </ol> <p>Information about the program and controlling institution shall be published at least every two years:</p> <ol style="list-style-type: none"> <li>1. Philosophy/mission</li> <li>2. General description of program</li> <li>3. Curriculum plan</li> <li>4. Course descriptions</li> <li>5. Resources</li> <li>6. Faculty</li> <li>7. Tuition, fees and refunds</li> <li>8. Ethical practices, including recruitment &amp; advertising.</li> <li>9. Official dates.</li> </ol> <p>Policies for student and graduate records maintenance:</p> <ul style="list-style-type: none"> <li>• Final transcript shall include: <ol style="list-style-type: none"> <li>1. Legal name of student</li> <li>2. Dates of admission</li> <li>3. Completion of program &amp; graduation</li> <li>4. Courses accepted for transfer</li> <li>5. Evidence of authenticity.</li> <li>6. The final official transcript shall be maintained permanently.</li> </ol> </li> <li>• Summative performance statement shall relate the performance of the student at the time of graduation to the program outcomes and shall be maintained for three years.</li> </ul> | <p>A system for permanent maintenance of records shall be established and shall include all of the following:</p> <ol style="list-style-type: none"> <li>1. Course outlines.</li> <li>2. Minutes of faculty and committee meetings.</li> <li>3. Student files, which shall be maintained in the nursing offices for each student.</li> <li>4. Student and graduate transcripts, which shall be retained for each student and graduate by the sponsoring agency in perpetuity and which shall evidence achievement and when accomplished, program completion.</li> </ol> | <p>Ensure students:</p> <ol style="list-style-type: none"> <li>1. Have learning activities with faculty oversight to acquire and demonstrate competence in clinical settings with patients across the life span and with patients throughout the whole wellness, acute and chronic illness continuum;</li> <li>2. Have diverse learning activities including clinical simulations to acquire and demonstrate competence. The faculty must have oversight over the learning activities.</li> <li>3. Provide input into the development, implementation and evaluation of the program.</li> </ol> |

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|       |           |                  |          | <p>The program shall initiate criminal history and child and dependent adult abuse record checks of students and prospective students to ensure a student's ability to complete the clinical education component of the program.</p> <p>The program shall:</p> <ol style="list-style-type: none"> <li>1. Notify all students and prospective students of the program's written policy and procedure concerning criminal history and child and dependent adult abuse record checks.</li> <li>2. Conduct record checks on all students: <ol style="list-style-type: none"> <li>a. Applying to program</li> <li>b. Returning to the clinical education component of the nursing program. Time frames between record checks may be determined by the program.</li> <li>c. Anytime during the student's enrollment in the nursing program pursuant to the program's policy and procedure.</li> </ol> </li> <li>3. Request that the dept. of public safety perform a criminal history check and that the dept. of human services perform child and dependent adult abuse record checks.</li> <li>4. Follow the guidelines and standards set forth by the dept. of human services in conducting record checks and in determining a student's ability to complete the clinical education component</li> </ol> |          |           |

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|                             |   |   |   | of a nursing program based on the record checks.   |          |  |
| <b>Evaluation Standards</b> | There shall be systematic and periodic evaluation of the total program. | The nursing program shall implement a comprehensive, systematic plan for ongoing evaluation that is based on program outcomes and incorporates continuous improvement.  |   | A written plan shall outline the evaluation process for all aspects of the program and shall identify the methodology, tools, responsible parties and time frame. Evidence of implementation shall reflect achievement of program outcomes.  |          | The nursing program must perform periodic comprehensive self-evaluation for quality improvement. |
| <b>Preceptorship</b>        |   | <p>Clinical preceptors shall demonstrate competencies related to the area of assigned clinical teaching responsibilities and will serve as role models and educators for students.</p> <p>Clinical preceptors may be used to enhance faculty-directed clinical experiences.</p> <p>Clinical preceptors shall have an unencumbered license to practice as a nurse at or above the level for which the student is being prepared, in the jurisdiction where they are precepting students.</p> | <p>A program of licensed professional nursing that uses the personnel of a clinical facility as preceptors to instruct the clinical experience must:</p> <ol style="list-style-type: none"> <li>1. Require each preceptor to have demonstrated competencies with patient populations to which the student is assigned.</li> <li>2. Require each preceptor to be approved by the faculty of the program of nursing.</li> <li>3. Require the faculty of the program to provide to each preceptor an orientation concerning the roles and responsibilities of students, faculty and preceptors.</li> <li>4. Require the faculty of the program to develop written competencies/outcomes and provide a copy of these to each preceptor before the preceptor begins instruction of the students.</li> <li>5. Designate a member of the faculty to serve as a liaison between the preceptor and each student who participates in the clinical experience.</li> <li>6. Require that each preceptor be present in the clinical facility or at the location of point of</li> </ol> | <p>A preceptor shall be selected by the nursing program in collaboration with a clinical facility to provide supportive learning experiences consistent with program outcomes.</p> <p>The qualifications of a preceptor shall be appropriate to support the philosophy/mission and outcomes of the program:</p> <ul style="list-style-type: none"> <li>o The preceptor shall be employed by or maintain a current written agreement with the clinical facility in which a preceptorship experiences occurs.</li> <li>o The preceptor shall be currently licensed as a registered nurse or licensed practical nurse according to the laws of the state in which the preceptor practices.</li> <li>o The preceptor shall function according to written policies for selection, evaluation and reappointment developed by the program. Written qualifications shall address educational preparation, experience and clinical competence.</li> <li>o The program shall be responsible for informing the</li> </ul> |          |  |

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|  |           |                  | <p>care and available to the students at all times when the student provides nursing care or services to patients/clients.</p> <p>7. Require that each preceptor have a current registered professional nurse license in the state where the student is practicing.</p>   | <p>preceptor of the responsibilities of the preceptor, faculty and students. The program shall retain ultimate responsibility for student learning and evaluation.</p> <p>The program shall inform the board of preceptorship learning experiences.</p> <ul style="list-style-type: none"> <li>○ Written preceptorship agreements shall be reviewed annually by the program.</li> <li>○ The board may conduct a site visit to settings in which preceptorship experiences occur.</li> <li>○ The rationale for the ratio of students to preceptors shall be documented by the program.</li> </ul> <p>An individual who is not a registered nurse or a licensed practical nurse may serve as a preceptor when appropriate to the philosophy/mission and outcomes of the program.</p> |          |           |
| <p><b>Out of State Programs Clinical Placement</b></p> |           |                  | <p>Out of State Programs Seeking Student Nurse clinical Placement in Illinois</p> <ol style="list-style-type: none"> <li>1. Out of state nursing education programs offering clinical experiences in Illinois are expected to maintain the standards for approved nursing education programs set forth in this rule.</li> <li>2. Programs desiring to seek approval for student nurse clinical placement in Illinois shall submit the following documents:</li> </ol> |  |          |           |

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|       |           |                  | <ul style="list-style-type: none"> <li>a. Evidence of approval/accreditation by the Board of Nursing or other appropriate approval bodies in the state in which the institution is located.</li> <li>b. A letter requesting approval to provide the clinical offering that indicates the timeframe during which the clinical experience will be conducted, the clinical agencies and the clinical units to be utilized.</li> <li>c. A course syllabus for the clinical experiences to be offered that specifies the related objectives of the offering.</li> <li>d. A copy of the executed contractual agreement between the academic institution and the clinical facility.</li> <li>e. A faculty qualification and/or preceptor form for individuals providing instruction in Illinois.</li> </ul> <p>3. Faculty</p> <ul style="list-style-type: none"> <li>a. The institution responsible for conducting the nursing program and the administrator of nursing education program shall be responsible for ensuring that the individual faculty members are academically and professionally qualified.</li> <li>b. Nurse faculty of a practical nursing program shall have:</li> </ul> |      |          |           |

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|       |           |                  | <ul style="list-style-type: none"> <li>1) At least 2 years experience in clinical nursing practice</li> <li>2) A baccalaureate degree or higher with a major in nursing.</li> <li>c. The faculty shall be currently licensed as registered professional nurses in Illinois.</li> <li>d. Clinical experiences must be under direct supervision of qualified faculty or with a registered nurse preceptor. The nurse preceptor shall be approved by the parent institution and shall work under the direction of a nurse faculty member.</li> <li>e. The ratio of students to faculty in the clinical area shall be appropriate to the clinical learning experience. <ul style="list-style-type: none"> <li>1) When under direct supervision of the faculty, the ratio shall not exceed 10 to 1.</li> <li>2) When a registered nurse preceptor is used, the ratio of students to faculty member shall not exceed 12 to 1.</li> </ul> </li> <li>4. Approval for clinical offerings by out of state nursing programs shall be approved for a period of 2 years. A program representative may request renewal of the approval every 2 years. In order to renew, the program shall</li> </ul> |      |          |           |

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|  |           |   | <p>submit a written report that provides updated and current data as required by this subsection.</p> <p>5. A written report of current clinical offerings and current data shall be submitted to the Division annually. Faculty qualification and preceptor forms shall be submitted when instructors are added or changed.</p> <p>6. Failure to comply with the requirements set forth shall result in the immediate withdrawal of approval of the clinical experience offering.</p> |      |          |  |
| <p><b>Exemptions for Innovative Approach</b></p> |           | <p><b>Innovative Approach</b><br/> A nursing education program may apply to implement an innovative approach by complying with the provisions of this section. Nursing education programs approved to implement innovative approaches shall continue to provide quality nursing education that prepares graduates to practice safely, competently and ethically within the scope of practice as defined in the Nurse Practice Act.</p> <p><b>Purpose:</b></p> <ul style="list-style-type: none"> <li>○ Foster innovative models of nursing education to address the changing needs in health care.</li> <li>○ Assure that innovative approaches are conducted in a manner consistent with the board’s role of protecting the public.</li> <li>○ Ensure that innovative approaches conform to the</li> </ul> |  |      |          | <p><b>Innovative Approach</b><br/> The purpose of applying for exemption from certain rules:</p> <ul style="list-style-type: none"> <li>○ Foster innovative models of nursing education to address the changing needs in health care.</li> <li>○ Ensure that innovative approaches are conducted in a manner consistent with the board’s role of protecting the public.</li> <li>○ Ensure that innovative approaches conform to the quality outcome standards and core education criteria established by the board.</li> </ul> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>○ Hold full board approval without conditions.</li> <li>○ Have no substantiated complaints in the past 2 years.</li> <li>○ Have no rule violations in the past 2 years.</li> </ul> <p><b>Application:</b></p> |

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|       |           | <p>quality outcome standards and core education criteria established by the board.</p> <p>Eligibility:</p> <ul style="list-style-type: none"> <li>○ Hold full board approval without conditions.</li> <li>○ Have no substantiated complaints in the past 2 years.</li> <li>○ Have no rule violations in the past 2 years.</li> </ul> <p>Application:</p> <p>The following information (no longer than &lt;&gt; pages with a 1 page executive summary) shall be provided to the BON at least &lt;&gt; days prior to a BON meeting.</p> <ol style="list-style-type: none"> <li>1. Identifying information (name of nursing program, address, responsible party and contact information).</li> <li>2. Brief description of het current program, including accreditation and BON approval status.</li> <li>3. Length of time for which the exemption is requested.</li> <li>4. Description of the innovative approach, including objectives.</li> <li>5. Brief explanation of why the program wants to implement an innovative approach at this time.</li> <li>6. Rationale with available evidence supporting the innovative approach.</li> <li>7. Identification of resources that support the proposed innovative approach.</li> <li>8. Expected impact the innovative approach will have on the program,</li> </ol> |          |      |          | <ol style="list-style-type: none"> <li>1. Information must be provided to the board at least 30 calendar days prior to a board meeting.</li> <li>2. Identifying information, including name of nursing program, address, responsible party and contact information.</li> <li>3. Brief description of het current program, including accreditation and board approval status.</li> <li>4. Length of time for which the exemption is requested.</li> <li>5. Description of the innovative approach, including objectives.</li> <li>6. Brief explanation of why the program wants to implement an innovative approach at this time.</li> <li>7. Explanation of how the proposed innovation differs from approaches in the current program</li> <li>8. Rationale with available evidence supporting the innovative approach.</li> <li>9. Identification of resources that support eh proposed innovative approach.</li> <li>10. Expected impact the innovative approach will have on the program, including administration, students, faculty and other program resources.</li> <li>11. Plan for implementation, including timeline and the impact on current students.</li> <li>12. Plan for evaluation of the proposed innovation, including measurable criteria and outcomes,</li> </ol> |

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|       |           | <p>including administration, students, faculty and other program resources.</p> <ol style="list-style-type: none"> <li>9. Plan for implementation, including timeline and the impact on current students.</li> <li>10. Plan for evaluation of the proposed innovation, including measurable criteria and outcomes, method of evaluation and frequency of evaluation.</li> <li>11. Additional application information as requested by the BON.</li> </ol> <p>Standards for approval:</p> <ol style="list-style-type: none"> <li>1. Eligible and met application criteria.</li> <li>2. The innovative approach will not compromise the quality of education or safe practice of students.</li> <li>3. Resources are sufficient to support the innovative approach.</li> <li>4. Rationale with available evidence supports the implementation of the innovative approach.</li> <li>5. Implementation plan is reasonable to achieve the desired outcomes of the innovative approach.</li> <li>6. The timeline provides for a sufficient period to implement and evaluate the innovative approach.</li> <li>7. The plan for periodic evaluation is comprehensive and supported by appropriate methodology.</li> </ol> <p>Review of Application and BON Action</p> |          |      |          | <p>method of evaluation and frequency of evaluation.</p> <ol style="list-style-type: none"> <li>13. Additional application information as requested by the board.</li> </ol> <p>Standards for approval:</p> <ol style="list-style-type: none"> <li>1. Eligible and met application criteria.</li> <li>2. The innovative approach will not compromise the quality of education or safe practice of students.</li> <li>3. Resources are sufficient to support the innovative approach.</li> <li>4. Rationale with available evidence supports the implementation of the innovative approach.</li> <li>5. The implementation plan is reasonable to achieve the desired outcomes of the innovative approach.</li> <li>6. The timeline provides for a sufficient period to implement and evaluate the innovative approach.</li> <li>7. The plan for periodic evaluation is comprehensive and supported by appropriate methodology.</li> </ol> |

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|       |           | <ol style="list-style-type: none"> <li>1. Annually the BON may establish the number of innovative approach applications it will accept, based on available BON resources.</li> <li>2. The BON shall evaluate all applications to determine if they meet the eligibility criteria and the standards.</li> <li>3. The BON shall inform the education program of the approval process timeline with &lt; &gt; days of the receipt of the application.</li> <li>4. If the application meets the standards, the BON may:               <ol style="list-style-type: none"> <li>a. Approve the application or</li> <li>b. Approve the application with modifications as agreed between the BON and the nursing education program.</li> </ol> </li> <li>5. If the submitted application does not meet the criteria and standards, the BON may deny approval or request addition information.</li> <li>6. The Bon may rescind the approval or require the program to make modifications if:               <ol style="list-style-type: none"> <li>a. The BON receives substantiated evidence indicating adverse impact or</li> <li>b. The nursing program fails to implement the innovative approach as presented and approved.</li> </ol> </li> </ol> <p>Periodic Evaluation</p> <ol style="list-style-type: none"> <li>1. The education program shall submit progress reports</li> </ol> |          |      |          |           |

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|                   |   | <p>conforming to the evaluation plan annually or as requested by the BON.</p> <ol style="list-style-type: none"> <li>2. The final evaluation report shall conform to the evaluation plan, detailing and analyzing the outcomes data.</li> <li>3. If any report indicates that students were adversely impacted by the innovation, the nursing program shall provide documentation of corrective measures and their effectiveness.</li> <li>4. Nursing education program maintains eligibility criteria.</li> </ol> <p>Requesting Continuation of Innovative Approach</p> <ol style="list-style-type: none"> <li>1. If the innovative approach has achieved the desired outcomes and the final evaluation has been submitted, the program may request that the innovative approach be continued.</li> <li>2. Request for the innovative approach to become an ongoing part of the education program must be submitted &lt; &gt; days prior to a regularly scheduled BON meeting.</li> <li>3. The Bon may grant the request to continue approval if the innovative approach has achieved desired outcomes, has not compromised public protection and is consistent with core nursing education criteria.</li> </ol> |          |      |          |           |
| <b>Exceptions</b> | Requests for exceptions to the rules under this chapter may be considered by the board. |   |          |      |          |           |

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| <p><b>NCLEX</b></p> | <p>The board shall base its decision to grant approval on the following evidence:<br/>3. the success rate of graduates on the NCLEX.</p> <p>The following situations are cause for review by the board to determine if standards are being met:<br/>2. A success rate by the school's graduates on the NCLEX of less than the national percent passing on an annual basis over a 2 year period.</p> | <p>The BON shall review and analyze various sources of information regarding program performance, including:<br/>Other source of evidence regarding achievement of program outcomes:<br/>5. NCLEX pass rates which are at least &lt; &gt;% for one year of graduates taking the examination for the first time.<br/>6. Trend data/action planning related to NCLEX performance.</p> | <p>A pass rate of 75% of first time examinees will be required for a school to remain in good standing.</p> <ul style="list-style-type: none"> <li>• A nursing program having an annual pass rate of less than 75% of first time examinees for one year will receive a written warning of noncompliance from the Division.</li> <li>• A nursing education program having an annual pass rate of less than 75% for 2 consecutive years will receive a site visit for evaluation and recommendation by the Division and will be placed on probation for program revision.</li> </ul> <p>The nursing education program will have 2 years to demonstrate evidence of implementing strategies to correct</p> <p>If, 2 years after implementing the strategies to correct deficiencies in the program, the annual pass rate is less than 75%, the program will be reevaluated. The program will be allowed to continue to operate on a probationary status or will be disapproved and removed from the list of approved programs.</p> | <p>The program shall notify the board when the program or district NCLEX is lower than 95 percent of the national passing percentage for two consecutive calendar years. The NCLEX passing percentage shall be based on all 1<sup>st</sup> time applicants for RN or PN licensure in any jurisdiction who take the exam within 6 months of graduation. Upon notification by the program, the board shall implement the following process:</p> <ol style="list-style-type: none"> <li>1. The program shall submit to the board within 6 months an institutional plan for assessment and improvement of NCLEX results, including outcomes and time lines. The plan shall address administration, faculty, students, curriculum, resources, policies and the nursing advisory committee.</li> <li>2. The program shall submit annual progress reports to the board as long as the NCLEX passing percentage remains below 95 % of the national passing percentage.</li> <li>3. The program shall provide a brief description including outcomes of all institutional plans submitted to the board in the nursing education program report during the reapproval process, if applicable.</li> </ol> |          | <p>The nursing program must maintain minimum standard of the licensure examination of greater than 75% for candidates from the program who, during any January 1 through December 31 period, wrote the licensing examination for the first time.</p> <p>If the success rates are 75% or less for candidates from the program who, during any calendar year, wrote the licensing examination for the first time, the board must take one of the following actions and publish the actions, including a report to the accrediting agency:</p> <ol style="list-style-type: none"> <li>1. Require a plan of corrective action: If success rates are 75% or less for one calendar year, the board shall require the director to identify factors that are potentially affecting the low success rate on the licensure examination. The director shall submit a plan of corrective action by a specified date. The plan of action must be on a board-supplied form and include the signature of the director and another institutional administrative academic representative. If in the following year the success rate is above 75%, no action by the board is required.</li> <li>2. Survey for corrective action: If success rates are 75% or less for any two consecutive calendar years, the board shall notify the director of an on-site survey to identify additional factors affecting the</li> </ol> |

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|       |           |                  |          |      |          | <p>low success rate and review progress on the plan for corrective action submitted the previous year. The survey must include the director, faculty, students and an institutional administrative academic representative of the institution. The director shall submit a revised plan of corrective action by a specified date. The plan of corrective action must be on a board-supplied form and include the signature of the director and another institutional administrative academic representative. If in the following year the success rate is above 75%, no action is required by the board.</p> <p>3. Survey for compliance with board rules: If success rates are 75% or less for any three consecutive calendar years, the board shall require the director and another institutional administrative academic representative to meet with a committee of board members and board staff for an on-site survey for compliance with all applicable rules and for the implementation of the plan for corrective action submitted the previous year. <i>(NOTE: see section on withdrawal of approval regarding action after compliance survey)</i></p> |

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## Chapter N 2

### LICENSURE BY EXAMINATION

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| <p>N 2.01 Authority and intent.<br/>         N 2.02 Definitions.<br/>         N 2.03 Qualifications for examination.<br/>         N 2.04 Application procedure for R.N. and L.P.N. applicants.</p> | <p>N 2.05 Licensure examination.<br/>         N 2.06 Temporary permits.<br/>         N 2.07 Examining councils.</p> |
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**Note:** Chapter N 4 as it existed on July 31, 1981 was repealed and a new chapter N 4 was created effective August 1, 1981. Chapter N 4 as it existed on March 31, 1984 was repealed and a new chapter N 2 was created effective April 1, 1984.

**N 2.01 Authority and intent. (1)** This chapter is adopted pursuant to authority of ss. 15.08, 227.11 and 441.01 (3), Stats.

**(2)** The intent of the board of nursing in adopting rules in this chapter is to specify the requirements and procedures for obtaining a license by examination as a registered nurse or a licensed practical nurse, to outline the board's policies and procedures on exam administration, to set forth qualifications and procedures for obtaining a temporary permit, and to provide rules governing the board's examining councils.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (2), Register, May, 1990, No. 413, eff. 5-1-90; correction in (1) made under s. 13.93 (2m) (b) 7., Stats., Register, May, 1990, No. 413, eff. 6-1-90.

**N 2.02 Definitions.** As used in this chapter:

**(1)** "Board" means board of nursing.

**(2)** "Board-approved school" means an institution located in the United States, a U.S. territory, or a province of Canada which has a school, college, program or department of nursing which meets standards of the board or holds accreditation by a board-recognized nursing accreditation agency.

**(3)** "Bureau" means the bureau of health service professions within the department of safety and professional services.

**Note:** The bureau is located at Room 174, 1400 East Washington Avenue, Madison, Wisconsin.

**(4)** "Direct supervision" means immediate availability to continually coordinate, direct and inspect at first hand the practice of another.

**(5)** "L.P.N." means licensed practical nurse.

**(5m)** "NCLEX" means national council licensure examination.

**(6)** "R.N." means registered nurse.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; renum. (1), (2), (4) to (6) to be (2), (1), (5), (6) and (4) and am. (2), (4) and (5) am. (3), Register, May, 1990, No. 413, eff. 6-1-90; CR 01-049: am. (2), cr. (5m), Register October 2001 No. 550, eff. 11-1-01; correction in (3) made under s. 13.92 (4) (b) 6., Stats., Register November 2011 No. 671.

**N 2.03 Qualifications for examination. (1)** REGISTERED NURSE APPLICANTS. An applicant is eligible for the examination for registered nurses if the applicant:

(a) Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335, Stats.;

(b) Has graduated from high school or its equivalent; and,

(c) Has graduated from a board-approved school of professional nursing.

**(2)** LICENSED PRACTICAL NURSE APPLICANTS. An applicant is eligible for the examination for practical nurses if the applicant:

(a) Does not have an arrest or conviction record subject to ss. 111.321, 111.322 and 111.335, Stats.;

(b) Has completed 2 years of high school or its equivalent;

(c) Has graduated from a board-approved school of practical nursing.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (1) (b) to (d) and (2) (b) and (c), Register, May, 1990, No. 413, eff. 6-1-90; CR 01-049: am. (1) (c)

and (2) (c), r. (1) (d) and (2) (d), Register October 2001 No. 550, eff. 11-1-01; CR 05-121: am. (1) (c) and (2) (c) Register June 2006 No. 606, eff. 7-1-06.

**N 2.04 Application procedure for R.N. and L.P.N. applicants. (1)** Each applicant shall file with the bureau a completed, notarized application on forms provided by the bureau. The application shall include the signature of the applicant.

**(2)** Schools of professional nursing and schools of practical nursing other than board-approved schools shall forward, directly to the bureau, official transcripts of nursing education for applicants who were graduated from the school. The bureau may accept certified credentials directly from the commission on graduates of foreign nursing schools attesting to receipt of the original transcript or documentation of the applicant's nursing education directly from the school of nursing.

**(3)** Certification of graduation from a board-approved school shall be completed by the educational administrator of the nursing education program or other person designated by the educational administrator. The certification of graduation shall be filed with the bureau prior to the determination of eligibility. An applicant who is unable to submit educational certification from a foreign country shall request that the board make a determination of educational qualifications.

**(4)** All statements and documents written in a foreign language shall be accompanied by notarized translations. The cost of the translation shall be paid by the applicant.

**(6)** An applicant who has graduated from a school of professional nursing or a school of practical nursing other than a board-approved school shall submit a valid certificate issued by the commission on graduates of foreign nursing schools.

**(7)** An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the circumstances of the licensed activity.

**(8)** An applicant who is unable to submit the educational credentials required by this section may submit an explanation of his or her inability to submit required credentials together with other evidence of education. The board shall determine whether the applicant's explanation and other evidence are sufficient.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (3), (5) and (6), cr. (8), Register, May, 1990, No. 413, eff. 6-1-90; am. (2), Register, June, 1993, No. 450, eff. 7-1-93; am. (1) (intro.) and (3), r. (1) (c), Register, December, 1993, No. 456, eff. 1-1-94; CR 01-049: renum. (1) (intro) and (1) (a) to be (1) and am., r. (1) (b) and (5), am. (2) and (6), Register October 2001 No. 550, eff. 11-1-01; CR 05-121: am. (2) and (6) Register June 2006 No. 606, eff. 7-1-06.

**N 2.05 Licensure examination. (1)** DEFINITION. In this section, "NCLEX" means national council licensure examination.

**(2)** ADMINISTRATION. (a) The examination accepted by the board is the NCLEX.

(b) NCLEX shall be administered at least twice yearly for both R.N. and L.P.N. applicants.

(c) The board shall notify the applicant of eligibility for admission to the examination. The applicant shall contact the examination provider and schedule the examination date and time within

one year from the time the notice of eligibility is received and pay the fee specified in s. 440.05 (1), Stats. The applicant must reapply if an examination is not taken within one year.

(d) Specific instructions shall be provided at the beginning of the examination.

(e) An applicant who violates examination security or national examination administration rules may be denied licensure by the board. Violations include, but are not limited to, answering questions after time allotted for the examination has expired, or bringing notes or exam aids for use during the exam.

**(3) NURSING BEHAVIORS TESTED.** (a) Nursing behaviors tested are the basic principles of the practice of professional nursing or the practice of practical nursing.

(b) The test plan identifying nursing behaviors on which the NCLEX is based shall be furnished to schools or individuals on request.

**(4) PASSING SCORES.** (a) *Registered nurse licensure.* The passing score on the NCLEX for registered nurse licensure is set by the board in advance of the examination. An applicant obtaining a passing score on the NCLEX may be eligible for licensure as a registered nurse.

(b) *Licensed practical nurse licensure.* The passing score on the NCLEX for practical nurse licensure is set by the board in advance of the examination. An applicant obtaining a passing score on the NCLEX may be eligible for licensure as a licensed practical nurse.

**(5) RESULTS.** (a) The board shall send written notification of results to applicants.

(b) An unsuccessful applicant may request to review or challenge, or both, his or her examination results. The request must be received by the bureau within 30 days of the postmark on the mailing of results.

(c) The cost of a review or challenge, or both, of results shall be paid by the applicant, as established by the national council and s. SPS 4.05.

**(6) FAILURE AND REEXAMINATION.** An applicant who fails to earn a passing score on the examination for licensure may be scheduled for reexamination.

**Note:** A list of all current examination fees may be obtained at no charge from the Office of Examinations, Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, WI 53708.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (4) (b), Register, May, 1990, No. 413, eff. 6-1-90; am. (2) (a), (b), (5) (b) and (c), r. and recr. (2) (c), renum. (6) (a) to be (6) and am., r. (6) (b), Register, December, 1993, No. 456, eff. 1-1-94; am. (6), Register, June, 1994, No. 462, eff. 7-1-94; correction in (5) (e) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671.

**N 2.06 Temporary permits. (1) ELIGIBILITY.** (a) An applicant for R.N. licensure or L.P.N. licensure who has graduated from a board-approved school of professional or practical nursing, and who has paid the fee specified in s. 440.05 (6), Stats., may be eligible for a temporary permit to practice. To maintain eligibility, an applicant shall schedule and take the examination prior to the expiration date of the temporary permit. Exceptions may be granted in hardship cases, if an affidavit is filed with the board identifying the hardship. Except as provided in par. (b), an applicant for a temporary permit shall schedule and take the examination prior to the expiration date of the temporary permit.

(b) An applicant for a temporary permit who is unable to take or complete a scheduled examination prior to the expiration of the temporary permit because of an unforeseen hardship, including but not limited to illness of the applicant, the illness or death of a family member of the applicant, an accident or a natural disaster, may renew the temporary permit for 3 months if the applicant files an affidavit with the board identifying the reason that the applicant was unable to take or complete the scheduled examination.

**(2) SUPERVISION REQUIRED.** The holder of a temporary permit shall not practice beyond the scope of the license the holder is

seeking to obtain. The holder is required to practice under the direct supervision of an R.N.

**(3) TITLE.** (a) *Registered nurse applicants.* Only an applicant for R.N. licensure who holds a valid permit under this section or s. N 3.05 (4) (a) may use the title “graduate nurse” or the letters “G.N.”

(b) *Licensed practical nurse applicants.* Only an applicant for L.P.N. licensure who holds a valid permit under this section or s. N 3.05 (4) (b) may use the title “graduate practical nurse” or the letters “G.P.N.”

**(4) DURATION.** The duration of temporary permits granted by the board is for a period of 3 months or until the holder receives failing examination results, whichever is shorter. The permit of a candidate who is unsuccessful on the examination is void upon receipt of the examination results by the holder and shall be returned by the holder to the board immediately. Failure to return the permit promptly shall, without further notice or process, result in a board order to revoke the permit.

**(5) DENIAL.** A temporary permit may be denied any applicant for any of the reasons in sub. (6) for which the board may revoke a temporary permit or for the misrepresentation of being a registered nurse or graduate nurse, or a licensed practical nurse or graduate practical nurse.

**(6) REVOCATION.** A temporary permit may, after notice and hearing, be revoked by the board for any of the following reasons:

(a) Violation of any of the rules of conduct for registered nurses or licensed practical nurses set forth in ch. N 7.

(b) Failure to pay the required fees under s. 440.05 (6), Stats.

(c) Provision of fraudulent information on an application for licensure.

**(7) INELIGIBILITY FOR TEMPORARY PERMITS.** An applicant who fails a licensing examination in any state may apply for admission to another examination in Wisconsin, but shall not be eligible for any temporary permit.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (1), (2) and (6) (a), Register, May, 1990, No. 413, eff. 6-1-90; am. (1), (4) (a) and (d), Register, December, 1993, No. 456, eff. 1-1-94; renum. (1) to be (1) (a) and am., cr. (1) (b), Register, June, 1995, No. 474, eff. 7-1-95; CR 05-121: am. (1) (b), renum. (4) (a) to be (4), r. (4) (b) to (d) Register June 2006 No. 606, eff. 7-1-06.

**N 2.07 Examining councils. (1) DUTIES.** The duties of the examining councils on registered nurses and licensed practical nurses include the review of test items for the R.N. or L.P.N. licensing exams on behalf of the board, and assistance in exam monitoring.

**(2) QUALIFICATIONS.** (a) *R.N. council.* Qualifications for appointment to the R.N. council are a current Wisconsin license to practice professional nursing and experience in nursing practice or nursing education within 3 years immediately preceding the appointment.

(b) *L.P.N. council.* Qualifications for appointment to the L.P.N. council are:

1. Registered nurse members of the council shall have a current Wisconsin license to practice professional nursing and experience as a supervisor of L.P.N.s in practice or as an educator of practical nursing students within 3 years immediately preceding the appointment.

2. L.P.N. members of the council shall have a current Wisconsin license to practice practical nursing and experience in practical nursing within 3 years immediately preceding the appointment.

**(3) COMPOSITION.** (a) *R.N. council.* The R.N. council shall consist of 4 members, including one R.N. member of the board, and representatives from both nursing practice and nursing education.

(b) *L.P.N. council.* The L.P.N. council shall consist of 5 members, including one L.P.N. member of the board, 2 L.P.N. members at large, one R.N. member who supervises L.P.N. practice and one R.N. member who instructs practical nursing students.

**(4) APPOINTMENT PROCEDURES.** (a) The board shall send to nursing related organizations, schools and others a call for nominations for open council appointments prior to the expiration of a term.

(b) Nominations for council appointments shall be filed with the bureau. Consent of the person nominated shall be included. Self-nominations are allowed.

(c) The board shall appoint a nominee from those submitted.

**(5) TERM OF APPOINTMENT.** (a) *R.N. council.* The board shall appoint members to the R.N. council for staggered 4-year terms.

(b) *L.P.N. council.* The board shall appoint members to the L.P.N. council for staggered 3-year terms.

(c) *Changes in qualifications.* A member of either council whose qualifications change after appointment by the board may continue serving the term of appointment if approved by the board.

**(6) TERMINATION OF COUNCIL MEMBERS.** The board may terminate the appointment of a council member prior to the expiration of the term under sub. (5) if it finds the member is not satisfactorily carrying out any of the duties under sub. (1), or if the member is found to have violated exam security provisions or rules of the board.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (1), Register, December, 1993, No. 456, eff. 1-1-94.

REGISTERED NURSES

|   | <b>Wisconsin</b>   | <b>NCSBN Model Rule</b>  | <b>Illinois</b>  | <b>Iowa</b>   | <b>Michigan</b>   | <b>Minnesota</b>  |
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| <b>Examination Eligibility Requirements</b> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Does not have an arrest or conviction record</li> <li>○ Graduated from high school or equivalent</li> <li>○ Graduated from an accredited School of Nursing that is either: <ul style="list-style-type: none"> <li>● In-state and approved by the Board</li> <li>● Out-of-state with general and professional educational qualifications comparable to those in Wisconsin at the time of graduation</li> </ul> </li> </ul> | <p>Applicants for licensure by examination must provide the following information:</p> <ul style="list-style-type: none"> <li>○ Documentation of graduation from a nursing program (official transcript)</li> <li>○ Identification of any state, territory or country in which the applicant holds a professional license or credential, if applicable. Required information includes: (1) the number and status of the license or credential, (2) the original state or country of licensure or credentialing.</li> <li>○ Current employer if employed in health care</li> <li>○ Previous employer in health care, if any, if current employment is less than 12 months.</li> <li>○ The date and jurisdiction the applicant previously applied for a license in another jurisdiction and either was denied a</li> </ul> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Has not violated the provisions of this Act concerning the grounds for disciplinary action. The Dept shall take into consideration any felony conviction, but such a conviction shall not operate as an absolute bar to licensure.</li> <li>○ Submits criminal history records check</li> <li>○ Has graduated from professional nursing education program approved by the Dept. or has been granted a certificate of completion of pre-licensure requirements from another US jurisdiction</li> </ul> <p>If the applicant has completed the nursing program in less than the usual length of time through advanced standing or transfer of credits from one</p> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Graduated from an accredited high school or the equivalent</li> <li>○ Graduated from an approved nursing program</li> </ul> <p>If the applicant has a criminal conviction history or a record of prior disciplinary action, regardless of jurisdiction, the applicant must receive Board approval upon review of the conviction/ disciplinary action.</p> <p>If the applicant for examination is educated and licensed in another country, the Board requires submittal of transcripts and proof of graduation validated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) and a passing score on the Test of English as a Foreign Language (TOEFL).</p> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Completed a nursing education program acceptable to the Board. Acceptable programs include: <ul style="list-style-type: none"> <li>● A program in Michigan that is approved by the Board</li> <li>● A program located in another state or territory of the US that is substantially equivalent to the program requirements in Michigan</li> <li>● A program located outside of the US that is in compliance with the requirements for a certificate from the Commission on Graduates of Foreign Nursing Schools (CGFNS). <ul style="list-style-type: none"> <li>➤ If the applicant is a graduate of a nurse education program located</li> </ul> </li> </ul> </li> </ul> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Graduated from or is eligible to graduate from a professional nursing program approved by the Board, another United States nursing board, or a Canadian province <ul style="list-style-type: none"> <li>● Any deficit in nursing education identified through credentials evaluation must be made up through coursework or clinical instruction prior to admission to the examination</li> </ul> </li> <li>○ Has not engaged in conduct warranting disciplinary action</li> </ul> <p>If an applicant graduated from a nursing program in a country other than the United States or Canada, then the applicant must submit verification of the following:</p> <ul style="list-style-type: none"> <li>○ Graduation from a nursing program equivalent to the education required in the</li> </ul> |

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|  |           | <p>license, or withdrew the application or allowed the application to expire.</p> <ul style="list-style-type: none"> <li>○ Detailed explanation and supporting documentation for each affirmative answer to questions regarding the applicant's background.</li> <li>○ Submission of state and federal criminal background checks completed within the last &lt;&gt; months.</li> </ul> <p>Internationally educated applicants shall submit the same materials and additionally, education credentials shall be reviewed by a credential review agency to verify the comparability of the international nursing education program to nursing education programs in this jurisdiction.</p> | <p>institution to another, the director of nursing education shall include an explanation in the certification.</p> <p>If the applicant has been licensed in another jurisdiction, the applicant must submit verification of licensure status from the jurisdiction of original licensure, the current state of licensure, and any other jurisdiction in which the applicant has been directly practicing within the last 5 years directly from the US jurisdiction, if applicable.</p> <p>If the applicant is a graduate of a nursing program outside of Illinois (including other states, territories, and countries), the applicant must have their nursing education credentials evaluated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) or the Educational Records Evaluation Service (ERES)</p> |      | <p>outside of the United States, has passed the NCLEX exam, and has maintained an active license, with no disciplinary sanctions in this country for at least 5 years preceding the application for a Michigan license, then the applicant shall be exempt from completing the reqs. for a certificate from CGFNS.</p> <ul style="list-style-type: none"> <li>• A program in Canada that is approved by a province of Canada and is taught in English. (Must hold a license to practice nursing in Canada that is active and has not been sanctioned.)</li> </ul> | <p>same type of nursing education program in the US as determined by a credentials evaluation service.</p> <ul style="list-style-type: none"> <li>○ Successful completion of coursework to resolve identified nursing education deficiencies.</li> <li>○ Successful passage of examinations acceptable to the Board that test written and spoken English (unless program was conducted in English)</li> </ul> <p>An applicant for licensure from Canada whose examination score does not meet the Minnesota score requirement or who did not take an examination acceptable to the Board must successfully take the current examination for licensure. The applicant must meet all requirements of the test service of the National Council of State Boards of Nursing. The applicant must submit:</p> <ul style="list-style-type: none"> <li>○ The application for licensure by examination</li> </ul> |

|                    | Wisconsin  | NCSBN Model Rule                                     | Illinois  | Iowa   | Michigan                                 | Minnesota  |
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|                    |  |  | <p>If an applicant has graduated from a nursing program outside of Illinois (including other states, territories, and countries), and does not speak English as a first language, then the applicant shall submit certification of a passing score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS)</p> <p>If the applicant has received practical nursing education in the military service, then the applicant must submit the official transcripts by an official of the military</p> |  |  | <ul style="list-style-type: none"> <li>○ Confirmation of program completion</li> <li>○ If applicable, a verification of licensure from the Canadian province of original licensure and a verification of licensure from the Canadian province in which the applicant was most recently employed (if different from original).</li> </ul> |
| <b>Examination</b> | The examination accepted by the Board is the NCLEX. An applicant obtaining a passing score on the NCLEX may be eligible for licensure as a registered nurse. An applicant who fails to earn a passing score on the examination may be scheduled for reexamination. | Applicants must take and pass the NCLEX examination. | The examination accepted by the Board is the NCLEX. An applicant that has not passed the exam within 3 years after filing the application will be denied. The applicant must enroll in and complete an approved practical nursing program prior to submitting an additional application for   | The examination accepted by the Board is the NCLEX. Passed the NCLEX or the State Board Test Pool Examination. An applicant who has graduated from an approved nursing program and has failed the NCLEX is eligible to take the NCLEX an indefinite number of times. | The Board approves and adopts the NCLEX. | The examination accepted by the Board is the NCLEX. An applicant who wishes to retake an examination must notify the Board and the applicant must again respond to questions that relate to the grounds for disciplinary action.   |

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|                                 |  |   | examination.  |   |   |   |
| <b>Licensure by Endorsement</b> | <p>An RN holding a license in another state, U.S. territory or province of Canada, or an RN who has held a current license in a state which as adopted the nurse licensure compact within the 5 years prior to application, <i>who has graduated from a Board approved school of nursing</i> may become licensed in Wisconsin provided the applicant meets the following:</p> <ol style="list-style-type: none"> <li>Does not have an arrest or conviction record</li> <li>Has passed the NCLEX for RNs or the state board test pool examination for registered nurses or other examination approved by the Board.</li> <li>Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, or provinces in which the applicant has held a license.</li> </ol> | <p>An applicant for licensure by endorsement shall submit the following:</p> <ul style="list-style-type: none"> <li>Verification of licensure by examination by the state of original licensure including information from that state's BON regarding graduation or eligibility for graduation from a nursing education program for the level of license sought, date of original licensure, and current licensure status in the jurisdiction.</li> <li>Verification of the date of the applicant's licensure, licensure status or privilege with the state of most recent employment, if different from the state or original licensure.</li> <li>Evidence of having passed the licensure examination required by this jurisdiction at the time the applicant was initially licensed in another jurisdiction.</li> </ul> | <p>An applicant for licensure by endorsement who is a registered professional nurse licensed by examination in another state or territory of the United States or a foreign country, jurisdiction, territory, or province must do the following:</p> <ul style="list-style-type: none"> <li>Have graduated from a professional nursing education program approved by the Dept.</li> <li>Pass an examination recognized by the Division, upon recommendation of the Board (ie NCLEX for professional nurses, or State Board Test Pool Examination for professional nurses or practical nurses)</li> <li>Submit verification of licensure status from the jurisdiction of original licensure, the current state of licensure, and any other jurisdiction in which the applicant has been directly practicing within the last 5 years</li> </ul> | <p>A license possessed by an applicant from a state which has not adopted the nurse licensure compact shall be recognized by the Board under conditions specified which indicate that the licensee meets all the qualifications for licensure. If a foreign license is recognized, the Board may issue a license by endorsement without an examination being required. The applicant shall submit application materials including the following:</p> <ul style="list-style-type: none"> <li>Verification of original licensure.</li> <li>Nursing program transcripts</li> <li>Fingerprint packet for criminal history background checks</li> <li>Evidence that Iowa is the primary state of residence if the applicant is changing primary state of residence</li> </ul> <p>If previously disciplined by a licensing authority in</p> | <p>An RN applicant for licensure by endorsement shall establish that he or she has:</p> <ul style="list-style-type: none"> <li>Completed a RN program acceptable to the Board (see section above regarding reqs for examination for programs acceptable to the Board) or that he or she meets all of the following requirements: <ul style="list-style-type: none"> <li>Was first licensed in another state before the date of the rule</li> <li>Is a graduate of a nurse education program that is located outside the United States</li> <li>Is a graduate of a nurse education program which is not less than 60 weeks in duration and which includes courses in both theory and clinical practice for RN applicants</li> </ul> </li> <li>Has completed the</li> </ul> | <p>To be licensed to practice nursing in Minnesota by endorsement, an applicant must submit proof that the applicant is licensed in another jurisdiction and has passed an examination acceptable to the Board. Proof of licensure must be obtained from the jurisdiction in which the applicant wrote an acceptable examination, the jurisdiction in which the applicant was first licensed, the jurisdiction in which the applicant was first licensed if different from the jurisdiction in which the applicant was first licensed. The applicant must also do the following:</p> <ul style="list-style-type: none"> <li>Respond to questions on the application that relate to grounds for disciplinary action.</li> <li>Provide proof of graduation from an approved nursing program <ul style="list-style-type: none"> <li>Proof of graduation from an approved nursing program may be waived if the</li> </ul> </li> </ul> |

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|  | <p>4. Has not been terminated from any employment related to nursing in another state for reasons of negligence or incompetence.</p> <p>5. Is licensed in another state, U.S. territory or province of Canada, the requirements of for licensure of which are substantially equivalent to the requirements for licensure in this state at the time of original licensure.</p> <p>A RN holding a license in another state or U.S. territory or province of Canada <i>who has not graduated from a Board-approved school</i> of professional nursing may become licensed in Wisconsin provided the applicant meets all of the following:</p> <p>1. Has graduated from a school of professional nursing in this country or the country of original licensure.</p> | <ul style="list-style-type: none"> <li>o Evidence of continued competence.</li> <li>o Identification of any state, territory or country in which the applicant holds a professional license or credential, if applicable. Required information includes: (1) the number and status of the license or credential, (2) the original state or country of licensure or credentialing.</li> <li>o Current employer if employed in health care</li> <li>o Previous employer in health care, if any, if current employment is less than 12 months.</li> <li>o The date and jurisdiction the applicant previously applied for a license in another jurisdiction and either was denied a license, or withdrew the application or allowed the application to expire.</li> <li>o Detailed explanation and supporting</li> </ul> | <p>directly from the US jurisdiction, if applicable.</p> <ul style="list-style-type: none"> <li>o Submit to the criminal history records check.</li> </ul> <p>If the applicant has completed the nursing program in less than the usual length of time through advanced standing or transfer of credits from one institution to another, the director of nursing education shall include an explanation in the certification.</p> <p>If the applicant has completed a nonapproved program that is a correspondence course or a program of nursing that does not require coordinated or concurrent theory and clinical practice, the Division may grant a license to an applicant who has received an advanced degree in nursing from an approved program with concurrent theory and clinical practice or who is currently licensed in another</p> | <p>another state, the applicant must indicate the jurisdiction of the action(s)</p> <p>If educated and licensed in another country, the applicant must direct CGFNS to validate the official nursing transcript and licensure/ registration in the original country and apply for the full education course-by-course report of the CGFNS Credentials Evaluation Service (CES).</p> <p>Iowa Administrative Code 655—3.6 allows a nurse licensed in another country who is not eligible for endorsement to practice nursing in Iowa for a fixed period of time under certain conditions. Conditions are specified in code.</p> <p>A license possessed by an applicant and issued by a state which has adopted the nurse licensure compact shall be recognized pursuant to the provisions of that section.</p> | <p>core curriculum for registered nurse applicants.</p> <ul style="list-style-type: none"> <li>o Was first licensed in another state pursuant to an examination with an score deemed acceptable by the Board (acceptable scores outlined in code)</li> </ul> | <p>applicant has been licensed by another jurisdiction based on requirements equivalent to the qualifications required in Minnesota at the time of the applicant’s original licensure</p> <p>An applicant who has not engaged in acceptable nursing practice within the two years application for licensure must comply with the following:</p> <ul style="list-style-type: none"> <li>o Report number of months since last date of acceptable nursing practice</li> <li>o Submit verification of acceptable nursing practice</li> <li>o Participate in and report in acceptable continuing education. RNs must complete one contact hour of acceptable CE for each month that the applicant was not engaged in acceptable practice. A maximum of 60 hours.</li> </ul> |

|  | Wisconsin  | NCSBN Model Rule  | Illinois  | Iowa   | Michigan | Minnesota  |
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|  | <p>2. If originally licensed in a foreign country, has passed the licensure examination in the country of original licensure.</p> <p>3. Has passed the NCLEX for RNs or the state board test pool examination for RNs or other examination approved by the Board.</p> <p>4. Verifies at least 2 years of full-time or equivalent practice as a RN within the last 5 years.</p> <p>5. Verifies competency in English language.</p> <p>6. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, or provinces in which the applicant has held a license.</p> <p>7. Has not been terminated from any employment related to nursing in another state for reasons of negligence or</p> | <p>documentation for each affirmative answer to questions regarding the applicant's background.</p> <ul style="list-style-type: none"> <li>○ Submission of state and federal criminal background checks completed within the last &lt;&gt; months.</li> </ul> | <p>state and has been actively practicing in clinical nursing for a minimum of 2 years.</p> <p>If the applicant is a graduate of a nursing program outside of Illinois (including other states, territories, and countries), the applicant must have their nursing education credentials evaluated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) or the Educational Records Evaluation Service (ERES).</p> <p>If an applicant has graduated from a nursing program outside of Illinois (including other states, territories, and countries), and does not speak English as a first language, then the applicant shall submit certification of a passing score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System</p> | <p>For purposes of licensure pursuant to the nurse licensure compact, the compact administrator may refuse to accept a change in the qualifications for licensure as a registered nurse or as a licensed practical or vocational nurse by a licensing authoring in another state which substantially modifies that state's qualifications for licensure in effect on July 1, 2000.</p> |          | <ul style="list-style-type: none"> <li>○ If the applicant has not engaged in acceptable nursing practice for more than five years, the applicant must successfully complete a refresher course that meets Board criteria</li> </ul> <p>A license to practice professional nursing issued by Iowa, North Dakota, South Dakota, or Wisconsin to a resident in that state must be recognized by the Board as authorizing a licensure privilege to practice professional or practical nursing in Minnesota, if:</p> <ul style="list-style-type: none"> <li>○ The licensure standards in the state licensed are substantially the same as Minnesota licensure standards</li> <li>○ The border state has not taken adverse action against the nurse license</li> <li>○ The nurse is not participating in an alternative or diversion program</li> <li>○ The nurse has not been refused a license to practice nursing in</li> </ul> |

|  | <b>Wisconsin</b>  | <b>NCSBN Model Rule</b> | <b>Illinois</b>   | <b>Iowa</b> | <b>Michigan</b> | <b>Minnesota</b>   |
|--|---|-------------------------|---|-------------|-----------------|--|
|  | <p>incompetence.</p> <p>8. Is licensed in another state, U.S. territory or province of Canada, the requirements of for licensure of which are substantially equivalent to the requirements for licensure in this state at the time of original licensure.</p> <p>6. Does not have an arrest or conviction record.</p> |                         | <p>(IELTS)</p> <p>Deficiencies in nursing theory and/or clinical practice may be removed by taking the required courses in an approved nursing education program.</p> |             |                 | <p>Minnesota</p> <p>An applicant for licensure from Canada who passed an examination acceptable to the Board shall submit an application for licensure by endorsement.</p> |

LICENSED PRACTICAL NURSES

|   | <b>Wisconsin</b>   | <b>NCSBN Model Rule</b>  | <b>Illinois</b>  | <b>Iowa</b>   | <b>Michigan</b>  | <b>Minnesota</b>   |
|---|--|--|--|---|--|--|
| <b>Examination Eligibility Requirements</b> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Is 18 years of age or older</li> <li>○ Does not have an arrest or conviction record</li> <li>○ Has completed 2 years of high school or its equivalent</li> <li>○ Has graduated from an accredited school for licensed practical nurses approved by the Board</li> </ul> | <p>Applicants for licensure by examination must provide the following information:</p> <ul style="list-style-type: none"> <li>○ Documentation of graduation from a nursing program (official transcript)</li> <li>○ Identification of any state, territory or country in which the applicant holds a professional license or credential, if applicable. Required information includes: (1) the number and status of the license or credential, (2) the original state or country of licensure or credentialing.</li> <li>○ Current employer if employed in health care</li> <li>○ Previous employer in health care, if any, if current employment is less than 12 months.</li> <li>○ The date and jurisdiction the applicant previously applied for a license in another jurisdiction and either was denied a</li> </ul> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Has not violated the provisions of this Act concerning the grounds for disciplinary action. The Dept shall take into consideration any felony conviction, but such a conviction shall not operate as an absolute bar to licensure.</li> <li>○ Submits a criminal history records check</li> <li>○ Has graduated from practical nursing education program approved by the Department or has been granted a certificate of completion of pre-licensure requirements from another United States jurisdiction</li> </ul> <p>If the applicant has been licensed in another jurisdiction, the applicant must submit verification of licensure status from the jurisdiction of original licensure, the current state of licensure, and any other</p> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Graduated from an accredited high school or the equivalent</li> <li>○ Graduated from an approved nursing program</li> </ul> <p>If the applicant has a criminal conviction history or a record of prior disciplinary action, regardless of jurisdiction, the applicant must receive Board approval upon review of the conviction/ disciplinary action.</p> <p>If the applicant for examination is educated and licensed in another country, the Board requires submittal of transcripts and proof of graduation validated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) and a passing score on the Test of English as a Foreign Language (TOEFL).</p> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Completed a nursing education program acceptable to the Board. Acceptable programs include: <ul style="list-style-type: none"> <li>• A program in Michigan that is approved by the Board</li> <li>• A program located in another state or territory of the US that is substantially equivalent to the program requirements in Michigan</li> </ul> </li> </ul> | <p>An applicant is eligible for examination if the applicant:</p> <ul style="list-style-type: none"> <li>○ Graduated from or is eligible to graduate from a practical nursing program approved by the Board, another United States nursing board, or a Canadian province <ul style="list-style-type: none"> <li>• Any deficit in nursing education identified through credentials evaluation must be made up through coursework or clinical instruction prior to admission to the examination</li> </ul> </li> <li>○ Has not engaged in conduct warranting disciplinary action</li> </ul> <p>If an applicant graduated from a nursing program in a country other than the United States or Canada, then the applicant must submit verification of the following:</p> <ul style="list-style-type: none"> <li>○ Graduation from a nursing program equivalent to the education required in the</li> </ul> |

|  | Wisconsin | NCSBN Model Rule   | Illinois   | Iowa | Michigan | Minnesota  |
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|  |           | <p>license, or withdrew the application or allowed the application to expire.</p> <ul style="list-style-type: none"> <li>○ Detailed explanation and supporting documentation for each affirmative answer to questions regarding the applicant's background.</li> <li>○ Submission of state and federal criminal background checks completed within the last &lt; &gt; months.</li> </ul> <p>Internationally educated applicants shall submit the same materials and additionally, education credentials shall be reviewed by a credential review agency to verify the comparability of the international nursing education program to nursing education programs in this jurisdiction.</p> | <p>jurisdiction in which the applicant has been directly practicing within the last 5 years directly from the US jurisdiction, if applicable.</p> <p>If the applicant is a graduate of a nursing program outside of Illinois (including other states, territories, and countries), the applicant must have their nursing education credentials evaluated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) or the Educational Records Evaluation Service (ERES)</p> <p>If an applicant has graduated from a nursing program outside of Illinois (including other states, territories, and countries), and does not speak English as a first language, then the applicant shall submit certification of a passing score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS)</p> |      |          | <p>same type of nursing education program in the US as determined by a credentials evaluation service.</p> <ul style="list-style-type: none"> <li>○ Successful completion of coursework to resolve identified nursing education deficiencies.</li> <li>○ Successful passage of examinations acceptable to the Board that test written and spoken English (unless program was conducted in English)</li> </ul> <p>An applicant for licensure from Canada whose examination score does not meet the Minnesota score requirement or who did not take an examination acceptable to the Board must successfully take the current examination for licensure. The applicant must meet all requirements of the test service of the National Council of State Boards of Nursing. The applicant must submit:</p> <ul style="list-style-type: none"> <li>○ The application for licensure by examination</li> <li>○ Confirmation of</li> </ul> |

|                                 | Wisconsin  | NCSBN Model Rule  | Illinois   | Iowa   | Michigan  | Minnesota  |
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|                                 |  |   | If the applicant has received practical nursing education in the military service, then the applicant must submit the official transcripts by an official of the military  |  |   | <ul style="list-style-type: none"> <li>o program completion</li> <li>o If applicable, a verification of licensure from the Canadian province of original licensure and a verification of licensure from the Canadian province in which the applicant was most recently employed (if different from original).</li> </ul> |
| <b>Examination</b>              | The examination accepted by the Board is the NCLEX. An applicant obtaining a passing score on the NCLEX may be eligible for licensure as a licensed practical nurse. An applicant who fails to earn a passing score on the examination may be scheduled for reexamination. | Applicants must take and pass the NCLEX examination.  | The examination accepted by the Board is the NCLEX. An applicant that has not passed the exam within 3 years after filing the application will be denied. The applicant must enroll in and complete an approved practical nursing program prior to submitting an additional application for examination. | The examination accepted by the Board is the NCLEX. Passed the NCLEX or the State Board Test Pool Examination. An applicant who has graduated from an approved nursing program and has failed the NCLEX is eligible to take the NCLEX an indefinite number of times. | The Board approves and adopts the NCLEX.  | The examination accepted by the Board is the NCLEX. An applicant who wishes to retake an examination must notify the Board and the applicant must again respond to questions that relate to the grounds for disciplinary action.   |
| <b>Licensure by Endorsement</b> | An LPN holding a license in another state, U.S. territory or province of Canada, or an LPN who has held a current license in a state which has adopted the nurse licensure compact within the 5 years prior to application, <i>who has graduated from a Board</i>          | An applicant for licensure by endorsement shall submit the following: <ul style="list-style-type: none"> <li>o Verification of licensure by examination by the state of original licensure including information from that state's BON regarding</li> </ul> | An applicant for licensure by endorsement who is a licensed practical nurse licensed by examination in another state or territory of the United States or a foreign country, jurisdiction, territory, or province must do the following:   | A license possessed by an applicant from a state which has not adopted the nurse licensure compact shall be recognized by the Board under conditions specified which indicate that the licensee meets all the qualifications for licensure. If a foreign license is  | An LPN applying for licensure by endorsement shall meet the following requirements: <ul style="list-style-type: none"> <li>o Graduated from a nursing education program acceptable to the Board (see the reqs. for exam above for programs acceptable to</li> </ul> | To be licensed to practice nursing in Minnesota by endorsement, an applicant must submit proof that the applicant is licensed in another jurisdiction and has passed an examination acceptable to the Board. Proof of licensure must be obtained from the  |

|  | Wisconsin   | NCSBN Model Rule  | Illinois   | Iowa  | Michigan  | Minnesota   |
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|  | <p><i>approved school</i> of practical nursing may become licensed in Wisconsin provided the applicant meets the following:</p> <ol style="list-style-type: none"> <li>Does not have an arrest or conviction record</li> <li>Has passed the NCLEX for LPNs or the state board test pool examination for registered nurses or other examination approved by the Board.</li> <li>Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, or provinces in which the applicant has held a license.</li> <li>Has not been terminated from any employment related to nursing in another state for reasons of negligence or incompetence.</li> <li>Is licensed in another state, U.S. territory or province of Canada, the requirements of for licensure of which are</li> </ol> | <p>graduation or eligibility for graduation from a nursing education program for the level of license sought, date of original licensure, and current licensure status in the jurisdiction.</p> <ul style="list-style-type: none"> <li>Verification of the date of the applicant's licensure, licensure status or privilege with the state of most recent employment, if different from the state or original licensure.</li> <li>Evidence of having passed the licensure examination required by this jurisdiction at the time the applicant was initially licensed in another jurisdiction.</li> <li>Evidence of continued competence.</li> <li>Identification of any state, territory or country in which the applicant holds a professional license or credential, if applicable. Required information includes: (1) the number and status of the license or</li> </ul> | <ul style="list-style-type: none"> <li>Have graduated from a practical nursing education program approved by the Dept.</li> <li>Submit verification of licensure status from the jurisdiction of original licensure, the current state of licensure, and any other jurisdiction in which the applicant has been directly practicing within the last 5 years directly from the US jurisdiction, if applicable.</li> <li>Pass an examination recognized by the Division, upon recommendation of the Board (ie NCLEX for practical nurses, or State Board Test Pool Examination for practical nurses).</li> <li>Submit to the criminal history records check.</li> <li>If the applicant is a graduate of a nursing program outside of Illinois (including other states, territories, and countries), the applicant must have their nursing education credentials</li> </ul> | <p>recognized, the Board may issue a license by endorsement without an examination being required. The applicant shall submit application materials including the following:</p> <ul style="list-style-type: none"> <li>Verification of original licensure.</li> <li>Nursing program transcripts</li> <li>Fingerprint packet for criminal history background checks</li> <li>Evidence that Iowa is the primary state of residence if the applicant is changing primary state of residence</li> </ul> <p>If previously disciplined by a licensing authority in another state, the applicant must indicate the jurisdiction of the action(s)</p> <p>If educated and licensed in another country, the applicant must direct CGFNS to validate the official nursing transcript and licensure/ registration in the original country and apply for the full education</p> | <p>the Board).</p> <ul style="list-style-type: none"> <li>Was first licensed in another state pursuant to an examination with an score deemed acceptable by the Board (acceptable scores outlined in code)</li> </ul> | <p>jurisdiction in which the applicant wrote an acceptable examination, the jurisdiction in which the applicant was first licensed, the jurisdiction in which the applicant was first licensed if different from the jurisdiction in which the applicant was first licensed. The applicant must also submit:</p> <ul style="list-style-type: none"> <li>Respond to questions on the application that relate to grounds for disciplinary action.</li> <li>Proof of graduation from an approved nursing program <ul style="list-style-type: none"> <li>Proof of graduation from an approved nursing program may be waived if either (1) the applicant has been licensed by another jurisdiction based on requirements equivalent to the qualifications required in Minnesota at the time of the applicant's original licensure, or (2) the applicant for LPN licensure has</li> </ul> </li> </ul> |

|  | Wisconsin  | NCSBN Model Rule   | Illinois   | Iowa   | Michigan | Minnesota   |
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|  | <p>substantially equivalent to the requirements for licensure in this state at the time of original licensure.</p> <p>An LPN holding a license in another state or U.S. territory or province of Canada <i>who has not graduated from a Board-approved school of professional nursing</i> may become licensed in Wisconsin provided the applicant meets all of the following:</p> <ol style="list-style-type: none"> <li>Has graduated from a school of professional nursing in this country or the country of original licensure.</li> <li>If originally licensed in a foreign country, has passed the licensure examination in the country of original licensure.</li> <li>Has passed the NCLEX for LPNs or the state board test pool examination for LPNs or other examination approved by the Board.</li> <li>Verifies at least 2 years</li> </ol> | <p>credential, (2) the original state or country of licensure or credentialing.</p> <ul style="list-style-type: none"> <li>Current employer if employed in health care</li> <li>Previous employer in health care, if any, if current employment is less than 12 months.</li> <li>The date and jurisdiction the applicant previously applied for a license in another jurisdiction and either was denied a license, or withdrew the application or allowed the application to expire.</li> <li>Detailed explanation and supporting documentation for each affirmative answer to questions regarding the applicant's background.</li> <li>Submission of state and federal criminal background checks completed within the last &lt;&gt; months.</li> </ul> | <p>evaluated by the Commission on Graduates of Foreign Nursing Schools (CGFNS) or the Educational Records Evaluation Service (ERES)</p> <ul style="list-style-type: none"> <li>If an applicant has graduated from a nursing program outside of Illinois (including other states, territories, and countries), and does not speak English as a first language, then the applicant shall submit certification of a passing score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS)</li> <li>If the applicant has received practical nursing education in the military service, then the applicant must submit the official transcripts by an official of the military</li> </ul> | <p>course-by-course report of the CGFNS Credentials Evaluation Service (CES).</p> <p>Iowa Administrative Code 655—3.6 allows a nurse licensed in another country who is not eligible for endorsement to practice nursing in Iowa for a fixed period of time under certain conditions. Conditions are specified in code.</p> <p>A license possessed by an applicant and issued by a state which has adopted the nurse licensure compact shall be recognized pursuant to the provisions of that section.</p> <p>For purposes of licensure pursuant to the nurse licensure compact, the compact administrator may refuse to accept a change in the qualifications for licensure as a registered nurse or as a licensed practical or vocational nurse by a licensing authority in another state which substantially modifies that state's qualifications for</p> |          | <p>been licensed by another jurisdiction and passed an acceptable examination and has had at least 4,000 clock hours of employment as an LPN in the last five years prior to application for licensure in Minnesota</p> <p>An applicant who has not engaged in acceptable nursing practice within the two years application for licensure must comply with the following:</p> <ul style="list-style-type: none"> <li>Report number of months since last date of acceptable nursing practice</li> <li>Submit verification of acceptable nursing practice</li> <li>Participate in and report in acceptable continuing education. LPNs must complete one contact hour for every two months that the applicant was not engaged in acceptable nursing</li> </ul> |

|  | Wisconsin  | NCSBN Model Rule | Illinois | Iowa  | Michigan | Minnesota   |
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|  | <p>of full-time or equivalent practice as a LPN within the last 5 years.</p> <p>5. Verifies competency in English language.</p> <p>6. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, or provinces in which the applicant has held a license.</p> <p>7. Has not been terminated from any employment related to nursing in another state for reasons of negligence or incompetence.</p> <p>8. Is licensed in another state, U.S. territory or province of Canada, the requirements of for licensure of which are substantially equivalent to the requirements for licensure in this state at the time of original licensure.</p> <p>9. Does not have an arrest or conviction record</p> |                  |          | <p>licensure in effect on July 1, 2000.</p> |          | <p>practice. A maximum of 30 hours.</p> <ul style="list-style-type: none"> <li>○ If the applicant has not engaged in acceptable nursing practice for more than five years, the applicant must successfully complete a refresher course that meets Board criteria</li> </ul> <p>A license to practice professional nursing issued by Iowa, North Dakota, South Dakota, or Wisconsin to a resident in that state must be recognized by the Board as authorizing a licensure privilege to practice professional or practical nursing in Minnesota, if:</p> <ul style="list-style-type: none"> <li>○ The licensure standards in the state licensed are substantially the same as Minnesota licensure standards</li> <li>○ The border state has not taken adverse action against the nurse license</li> <li>○ The nurse is not participating in an alternative or diversion program</li> <li>○ The nurse has not been</li> </ul> |

|  | <b>Wisconsin</b> | <b>NCSBN Model Rule</b> | <b>Illinois</b> | <b>Iowa</b> | <b>Michigan</b> | <b>Minnesota</b>  |
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|  |                  |                         |                 |             |                 | <p>refused a license to practice nursing in Minnesota</p> <p>An applicant for licensure from Canada who passed an examination acceptable to the Board shall submit an application for licensure by endorsement.</p> |

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## Chapter N 3

### LICENSURE BY ENDORSEMENT

N 3.01 Authority and intent.  
 N 3.02 Definitions.  
 N 3.03 Qualifications for endorsement.

N 3.04 Application procedure for R.N. and L.P.N. applicants.  
 N 3.05 Temporary permits.

**Note:** Chapter N 5 as it existed on July 31, 1981 was repealed and a new chapter N 5 was created effective August 1, 1981. Chapter N 5 as it existed on March 31, 1984 was repealed and a new chapter N 3 was created effective April 1, 1984.

**N 3.01 Authority and intent. (1)** This chapter is adopted pursuant to authority of ss. 15.08, 227.11, 441.01 (3), Stats.

**(2)** The intent of the board of nursing in creating this chapter is to specify the requirements and procedures for obtaining a license by endorsement as a registered nurse and for obtaining a license by endorsement as a licensed practical nurse.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (2), Register, May, 1990, No. 413, eff. 6-1-90; correction in (1) made under s. 13.93 (2m) (b) 7., Stats., Register, May, 1990, No. 413.

**N 3.02 Definitions.** As used in this chapter:

**(1)** “Board–approved school” means an institution which has a school, college, program or department of nursing which meets standards of the board or holds accreditation by a board–recognized nursing accreditation agency.

**(2)** “Board” means board of nursing.

**(3)** “Bureau” means bureau of health service professions within the department of safety and professional services.

**(4)** “L.P.N.” means licensed practical nurse.

**(4m)** “NCLEX” means national council licensure examination.

**(5)** “R.N.” means registered nurse.

**(6)** “Direct supervision” means immediate availability to continually coordinate, direct and inspect at first hand the practice of another.

**Note:** The bureau is located at Room 174, 1400 East Washington Avenue, Madison, Wisconsin.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (1), (3), (4) and (6), Register, May, 1990, No. 413, eff. 6-1-90; CR 01-049: cr. (4m), Register October 2001 No. 550, eff. 11-1-01; correction in (3) made under s. 13.92 (4) (b) 6., Stats., Register February 2012 No. 674.

**N 3.03 Qualifications for endorsement. (1)** REGISTERED NURSE APPLICANT. (a) A registered nurse holding a license in another state, U.S. territory or province of Canada, or a registered nurse who has held a current license in a state which has adopted the nurse licensure compact within the 5 years prior to application, who has graduated from a board approved school of professional nursing may become licensed in Wisconsin provided the applicant meets all of the following:

1. Subject to ss. 111.321, 111.322 and 111.335, Stats., does not have an arrest or conviction record.

2. Has passed the national council licensure examination for registered nurses or the state board test pool examination for registered nurses or other examination approved by the board.

3. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories or provinces in which the applicant has held a license.

4. Has not been terminated from any employment related to nursing in another state for reasons of negligence or incompetence.

5. Is licensed in another state, U.S. territory or province, the requirements for licensure of which are substantially equivalent

to the requirements for licensure in this state at the time of original licensure.

(b) A registered nurse holding a license in another state or U.S. territory or province of Canada who has not graduated from a board–approved school of professional nursing may become licensed in Wisconsin provided the applicant meets all of the following:

1. Has graduated from a school of professional nursing in this country or the country of original licensure.

2. If originally licensed in a foreign country, has passed the licensure examination in the country of original licensure.

3. Has passed the national council licensure examination for registered nurses or the state board test pool examination for registered nurses or other examination approved by the board.

4. Verifies at least 2 years of full–time or equivalent practice as a registered nurse within the last 5 years.

5. Verifies competency in the English language.

6. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, provinces or countries in which the applicant has held a license.

7. Has not been terminated from any employment related to nursing in another state, territory, province or country for reasons of negligence or incompetence.

8. If originally licensed in another state, U.S. territory or province, proves that the requirements for licensure in that state, territory or province were substantially equivalent to the requirements for licensure in this state at the time of original licensure.

9. Subject to ss. 111.321, 111.322 and 111.335, Stats., does not have an arrest or conviction record.

**(2) LICENSED PRACTICAL NURSE APPLICANTS.** (a) A practical nurse holding a license in another state, U.S. territory or province of Canada, or a licensed practical nurse who has held a current license in another state which has adopted the nurse licensure compact within the 5 years prior to application, who has graduated from a board–approved school of practical nursing may become licensed in Wisconsin provided the applicant meets all of the following:

1. Subject to ss. 111.321, 111.322 and 111.335, Stats., does not have an arrest or conviction record.

2. Has passed the national council licensure examination for practical nurses or the state board test pool examination for practical nurses or other examination approved by the board.

3. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories or provinces in which the applicant has held a license.

4. Has not been terminated from any employment related to nursing in another state for reasons of negligence or incompetence.

5. Is licensed in another state, U.S. territory or province, the requirements for licensure of which are substantially equivalent to the requirements for licensure in this state at the time of original licensure.

(b) A practical nurse holding a license in another state or U.S. territory or province of Canada who has not graduated from a board-approved school of practical nursing may become licensed in Wisconsin provided the applicant meets all of the following:

1. Has graduated from a school of practical nursing in this country or the country of original licensure.
2. If originally licensed in a foreign country, has passed the licensure examination in the country of original licensure.
3. Has passed the national council licensure examination for practical nurses or the state board test pool examination for practical nurses or other examination approved by the board.
4. Verifies at least 2 years of full-time or equivalent practice as a practical nurse within the last 5 years.
5. Verifies competency in the English language.
6. Has a license against which no disciplinary action, that the Board deems to warrant a denial, has been taken in any of the states, territories, provinces or countries in which the applicant has held a license.
7. Has not been terminated from any employment related to nursing in another state, territory, province or country for reasons of negligence or incompetence.
8. If originally licensed in another state, U.S. territory or province, proves that the requirements for licensure in that state, territory or province were substantially equivalent to the requirements for licensure in this state at the time of original licensure.
9. Subject to ss. 111.321, 111.322 and 111.335, Stats., does not have an arrest or conviction record.

**Note:** A list of methods by which English competency may be demonstrated is available at the board office located at P.O. Box 8935, 1400 East Washington Avenue, Madison, Wisconsin 53708.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (1) (intro.), r. (1) (b) and (2) (b), renum. (1) (c) to (f) and (2) (c) to (f) to be (1) (b) to (e) and (2) (b) to (e) and am. (1) (b) and (c) (intro.), and (2) (b) and (c) (intro.), cr. (1) (c) 1. to 6. and (2) (c) 1. to 6., Register, May, 1990, No. 413, 6-1-90; CR 01-049: r. and recr., Register October 2001 No. 550, eff. 11-1-01; Reprinted to correct printing error in (2) (a) 2., (b) 1. to 4., Register November 2001 No. 551; CR 12-004: am. (1) (a) 3., (b) 6., (2) (a) 3., (b) 6. Register July 2012 No. 679, eff. 8-1-12.

**N 3.04 Application procedure for R.N. and L.P.N. applicants.** (1) Each applicant shall file a completed, signed and notarized application on forms provided by the bureau, along with the fee specified under s. 440.05 (1), Stats. The application shall include all of the following:

- (a) A statement of graduation forwarded directly from the applicant's school of nursing indicating date applicant completed the nursing program.
- (b) Verification of license forwarded from the state, territory or province in which the original license by examination was issued.
- (c) If originally licensed in a foreign country, verification of having passed the licensure examination in the country of original licensure.
- (d) Notarized translations of all statements and documents written in a foreign language. The cost of the translation shall be paid by the applicant.

(1m) An applicant for a license by endorsement who has not been employed in a position that requires a nursing license within 5 years of application may apply to the board for a limited license to enable the applicant to complete a nursing refresher course approved by the board. Upon successful completion of an approved nursing refresher course, the license holder may petition the board for full licensure.

(2) Applicants who have a pending criminal charge or have been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest, conviction or other offense are substantially related to the circumstances of the licensed activity.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (2) and (6), Register, May, 1990, No. 413, eff. 6-1-90; CR 01-049: am. (1) (intro.), r. (1) (a) and (b),

(5) and (6), renum. (2), (3), (4) and (7) to be (1) (a), (b), (d) and (2) and am., cr. (1) (c), Register October 2001 No. 550, eff. 11-1-01; CR 05-121: cr. (1m) Register June 2006 No. 606, eff. 7-1-06.

**N 3.05 Temporary permits. (1) DEFINITIONS.** In this section:

- (a) "G.N." means graduate nurse.
- (b) "G.P.N." means graduate practical nurse.

(2) An R.N. or L.P.N. licensed in any state, U.S. territory, or province of Canada may be granted a temporary permit from the board upon receipt of a completed application, demonstrating that the applicant has met the requirements of s. N 3.03 (1) or (2), the fee specified in s. 440.05 (2), Stats., and the permit fee specified in s. 440.05 (6), Stats.

(3) SUPERVISION REQUIRED. A G.N. or G.P.N. not licensed in another jurisdiction who holds a valid permit under this section shall practice under the direct supervision of a registered nurse.

(4) TITLE. (a) Only an applicant for R.N. licensure who holds a valid permit under this section or s. N 2.06 (3) (a) shall be permitted to use the title "graduate nurse" or the letters "G.N."

(b) Only an applicant for L.P.N. licensure who holds a valid permit under this section or s. N 2.06 (3) (b) shall be permitted to use the title "graduate practical nurse" or the letters "G.P.N."

(c) An applicant licensed as an R.N. in another jurisdiction who holds a valid permit under this section may use the title "registered nurse" or the letters "R.N." and may practice without supervision of an R.N.

(d) An applicant licensed as an L.P.N. in another jurisdiction who holds a valid permit under this section may use the title "licensed practical nurse" or the letters "L.P.N." and shall be supervised according to the standards of practice for L.P.N.s under s. N 6.04.

(5) DURATION. (a) The duration of temporary permits granted by the board is for a period of 3 months. The permit of a candidate who is unsuccessful on the examination in another state is void upon receipt of the examination results by the holder and shall be returned to the board immediately. Failure to return the permit promptly shall, without further notice or process, result in a board order to revoke the permit.

(b) A temporary permit may be renewed once for a period of 3 months. A permit may not be renewed for graduates not registered or licensed in another jurisdiction unless exam results have not yet been issued.

(c) A second renewal for a 3-month period may be granted in hardship cases, provided an affidavit is filed with the board identifying the hardship. "Hardship cases", as used in this paragraph, includes the inability to take or complete a scheduled examination because of illness, family illness or death, accident or natural disaster or the awaiting of verification of licensure from another state.

(d) Practice under temporary permits, including renewals under pars. (b) and (c) may not exceed 12 months total duration.

(6) DENIAL. A temporary permit may be denied any applicant for any of the grounds for which the board may revoke a temporary permit, or for the misrepresentation of being an R.N., G.N., L.P.N. or G.P.N. without holding a valid temporary permit under this section.

(7) REVOCATION. A temporary permit may, after hearing, be revoked for any of the following reasons:

- (a) Violation of any of the rules of conduct for registered nurses and licensed practical nurses set forth in ch. N 7,
- (b) Failure to pay the required fees under s. 440.05 (6), Stats., and

(c) Provision of fraudulent information on an application for licensure.

**History:** Cr. Register, March, 1984, No. 339, eff. 4-1-84; am. (2), (3), (4) (d) and (7) (a), Register, May, 1990, No. 413, eff. 6-1-90; CR 01-049: renum. (2) (a) to be (2) and am., r. (2) (b) and (c), Register October 2001 No. 550, eff. 11-1-01.

## Chapter N 7

### RULES OF CONDUCT

N 7.01 Authority and intent.  
N 7.02 Definitions.

N 7.03 Negligence, abuse of alcohol or other drugs or mental incompetency.  
N 7.04 Misconduct or unprofessional conduct.

**Note:** Chapters N 7 and 11 as they existed on September 30, 1985 were repealed and a new Chapter N 7 was created effective October 1, 1985.

**N 7.01 Authority and intent.** (1) The rules in this chapter are adopted pursuant to authority of ss. 15.08 and 227.11, Stats., and interpret s. 441.07, Stats.

(2) The intent of the board of nursing in adopting this chapter is to specify grounds for limiting, suspending, revoking or denying renewal of a license or for reprimanding a licensee.

**History:** Cr. Register, September, 1985, No. 357, eff. 10-1-85; am. (2), Register, May, 1990, No. 413, eff. 6-1-90; correction in (1) under s. 13.93 (2m) (b) 7., Stats., Register, May, 1990, No. 413.

**N 7.02 Definitions.** As used in this chapter:

(1) “Board” means board of nursing.

(2) “Drug” has the meaning contained in s. 450.06, Stats.

(3) “License” means a license of a registered nurse, licensed practical nurse or nurse–midwife.

(4) “Licensee” means a person licensed as a registered nurse, licensed practical nurse under s. 441.10, Stats., or nurse–midwife.

(5) “Patient” means any person receiving nursing care for which the nurse is compensated.

**Note:** The board office is located at 1400 East Washington Avenue, Madison, Wisconsin. The board’s mailing address is P.O. Box 8935, Madison, Wisconsin 53708–8935.

**History:** Cr. Register, September, 1985, No. 357, eff. 10-1-85.

**N 7.03 Negligence, abuse of alcohol or other drugs or mental incompetency.** (1) As used in s. 441.07 (1) (c), Stats., “negligence” means a substantial departure from the standard of care ordinarily exercised by a competent licensee. “Negligence” includes but is not limited to the following conduct:

(a) Violating any of the standards of practice set forth in ch. N 6;

(b) An act or omission demonstrating a failure to maintain competency in practice and methods of nursing care;

(c) Failing to observe the conditions, signs and symptoms of a patient, record them, or report significant changes to the appropriate person;

(d) Failing to execute a medical order unless the order is inappropriate and the licensee reports the inappropriate order to a nursing supervisor or other appropriate person;

(e) Executing an order which the licensee knew or should have known would harm or present the likelihood of harm to a patient;

(f) Failing to report to a nursing supervisor or appropriate person the existence of a medical or nursing order which the licensee knew or should have known would harm or present the likelihood of harm to a patient; or,

(g) Offering or performing services as a licensed practical nurse or registered nurse for which the licensee is not qualified by education, training or experience.

(2) “Abuse of alcohol or other drugs” is the use of alcohol or any drug to an extent that such use impairs the ability of the licensee to safely or reliably practice.

(3) “Mental incompetency” is evidenced by conduct which reflects an impaired ability of the licensee to safely or reliably per-

form duties. “Mental incompetency” also includes, but is not limited to, adjudication of incompetence by a court of law.

**History:** Cr. Register, September, 1985, No. 357, eff. 10-1-85; am. (1) (intro.), (d) to (g), (2) and (3), Register, May, 1990, No. 413, eff. 6-1-90.

**N 7.04 Misconduct or unprofessional conduct.** As used in s. 441.07 (1) (d), Stats., “misconduct or unprofessional conduct” means any practice or behavior which violates the minimum standards of the profession necessary for the protection of the health, safety, or welfare of a patient or the public. “Misconduct or unprofessional conduct” includes, but is not limited to, the following:

(1) Violating, or aiding and abetting a violation of any law substantially related to the practice of professional or practical nursing. A certified copy of a judgment of conviction is prima facie evidence of a violation;

(2) Administering, supplying or obtaining any drug other than in the course of legitimate practice or as otherwise prohibited by law;

(3) Failing to report to the board or to institutional supervisory personnel any violation of the rules of this chapter by a licensee. This provision does not require a nurse to report treatment information which would fall within the nurse–patient privilege set forth in s. 905.04 (1) (b), Stats.;

(4) Abusing a patient by any single or repeated act of force, violence, harassment, deprivation, neglect, or mental pressure which reasonably could cause physical pain or injury, or mental anguish or fear;

(5) Practicing beyond the scope of practice permitted by law;

(6) Falsifying or inappropriately altering patient records;

(7) Having disciplinary action through final board adjudication taken against one’s license in another jurisdiction;

(8) Impersonating another licensee;

(9) Failing or refusing to render nursing services to a patient because of the patient’s race, color, sex, age, beliefs, national origin or handicap;

(10) Revealing to other personnel not engaged in the care of the patient or to members of the public information which concerns a patient’s medical condition unless release of the information is authorized by the patient or required or authorized by law. This provision shall not be construed to prevent a licensee from cooperating with the board or the department of safety and professional services in the investigation of complaints;

(11) Engaging in inappropriate sexual contact, exposure, gratification, or other sexual behavior with or in the presence of a patient. For the purposes of this subsection, an adult receiving psychiatric nursing services shall continue to be a patient for one year after the termination of professional services. If the person receiving psychiatric nursing services is a minor, the person shall continue to be a patient for the purposes of this subsection for one year after termination of services, or for one year after the patient reaches the age of majority, whichever is longer;

(12) Obtaining or attempting to obtain anything of value from a patient without the patient’s consent;

**(13)** Obtaining or attempting to obtain any compensation by fraud, misrepresentation, deceit or undue influence in the course of nursing practice;

**(13m)** Violating any provision of s. 441.16, Stats., or ch. N 8.

**(14)** Violating any term, provision or condition of any order of the board; or,

**(15)** Violating any rule of the board.

**History:** Cr. Register, September, 1985, No. 357, eff. 10-1-85; am. (3), (7), (8) and (10), Register, May, 1990, No. 413, eff. 6-1-90; am. (11), Register, October, 1992, No. 442, eff. 11-1-92; cr. (13m), Register, February, 1995, No. 470, eff. 3-1-95; correction in (10) made under s. 13.92 (4) (b) 6., Stats., Register February 2012 No. 674.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |   |   |  |
|--|---|---|--|
| <b>1) Name and Title of Person Submitting the Request:</b><br><br><b>Sharon Henes<br/>Paralegal</b>  |   | <b>2) Date When Request Submitted:</b><br><i>30 May 2013</i>  |  |
|  |   | Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul> |  |
| <b>3) Name of Board, Committee, Council, Sections:</b><br>Board of Nursing   |   |   |  |
| <b>4) Meeting Date:</b><br><br><b>13 June 2013</b>   | <b>5) Attachments:</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No   | <b>6) How should the item be titled on the agenda page?</b><br><b>Discussion and Consideration of future rule making projects</b>   |  |
| <b>7) Place Item in:</b><br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both   | <b>8) Is an appearance before the Board being scheduled? If yes, who is appearing?</b><br><input type="checkbox"/> Yes by _____ (name)<br><br><input type="checkbox"/> No | <b>9) Name of Case Advisor(s), if required:</b>   |  |
| <b>10) Describe the issue and action that should be addressed:</b>   |   |   |  |
| <b>11) Authorization</b>   |   |   |  |
| <i>Sharon Henes</i>  |   | <i>30 May 2013</i>  |  |
| Signature of person making this request  |   | Date  |  |
| Supervisor (if required)   |   | Date  |  |
| Bureau Director signature (indicates approval to add post agenda deadline item to agenda)  |   | Date  |  |
| <b>Directions for including supporting documents:</b><br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director.<br>3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |   |   |  |

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |  |   |  |
|--|--|---|--|
| 1) Name and Title of Person Submitting the Request:<br>Matthew C. Niehaus, Bureau Assistant<br>On Behalf of Dan Williams, Executive Director   |  | 2) Date When Request Submitted:<br><b>6/7/2013</b><br>Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul> |  |
| 3) Name of Board, Committee, Council, Sections:<br>Board of Nursing  |  |   |  |
| 4) Meeting Date:<br><b>6/13/2013</b>   | 5) Attachments:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No  | 6) How should the item be titled on the agenda page?<br><br><b>Executive Order 61</b>   |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both  | 8) Is an appearance before the Board being scheduled? If yes, who is appearing?<br><input type="checkbox"/> Yes by<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:<br><br>N/A   |  |
| 10) Describe the issue and action that should be addressed:<br><br><b>DSPS staff will appear to discuss the Executive Order 61 directive.</b>  |  |   |  |
| 11) Authorization  |  |   |  |
| Signature of person making this request  |  | Date  |  |
| Supervisor (if required)   |  | Date  |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)   |  | Date  |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director.<br>3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting. |  |   |  |



**EXECUTIVE ORDER # 61**

**Relating to Job Creation and Small Business Expansion**

**WHEREAS**, creating jobs and growing our state's economy is dependent on a vibrant small business sector; and

**WHEREAS**, small businesses have generated 64% of net new jobs over the past fifteen years and employ over half of all private sector employees; and

**WHEREAS**, according to recent U.S. Census data, 86% of Wisconsin business employ fewer than 20 workers, and 74% have ten workers or less; and

**WHEREAS**, small businesses spend 80% more per worker than large employers to comply with government regulations and, according to a recent National Federation of Independent Business survey of Wisconsin employers, 91% said it was impossible to know about, comply with, and understand all of government's regulations; and

**WHEREAS**, according to the U.S. Small Business Administration, complying with government regulations costs small businesses \$10,585 per worker, which discourages investment and hiring by small businesses; and

**WHEREAS**, government regulations are regularly cited as one of the top three concerns for small business growth, according to NFIB's Small Business Optimism Index; and

**WHEREAS**, 2011 Wisconsin Act 46 strengthened Wisconsin's Small Business Regulatory Review Board (Board) empowering small business owners and giving them the ability to judge the economic impact of government regulation; and

**WHEREAS**, 2011 Wisconsin Act 46 requires state agencies to submit any rule with an economic impact to the Board for review and allows the Board to suggest changes to the agency that will improve compliance and reduce the rule's burden on small businesses; and

**WHEREAS**, pursuant to Wis. Stat. § 227.30, the Board has the authority to review rules and guidelines of any agency to determine whether any of those rules or guidelines place an unnecessary burden on the ability of small businesses to conduct their affairs; and

**WHEREAS**, state agencies and the Board should not only be reviewing new rules but collaborating to reform existing rules that hinder job creation and small business expansion and that this effort would help further the state's goal of creating 250,000 jobs by 2015.

**NOW THEREFORE, I, SCOTT WALKER**, Governor of the State of Wisconsin, by the authority vested in me by the Constitution and laws of this State, specifically Wis. Stat. § 227.10(2m), do hereby:

1. Require all state agencies to review 2011 Wisconsin Act 46 to ensure they are in compliance, ready to assist small business owners, and properly submitting any proposed rules with an economic impact to the Board;
2. Require all state agencies to cooperate with the Board to identify existing rules hindering job creation and small business growth;

3. Require all state agencies to work with the Board to recommend changes to these rules that will both reduce their burden on job creators while continuing to comply with the intent of the statutes that created them;
4. Require all state agencies to work with the Board to identify strategies that will increase compliance with existing rules;
5. Request that the Board engage small business owners and their representative organizations to gather input on any rules hindering job growth;
6. Request that the Board provide a report and analysis of these rules, in a manner similar to Wis. Stat. § 227.30(1), to the Governor's Office of Regulatory Compliance and the agency with the authority to amend the rules, which details the rules they have identified for modification.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done in the City of Eau Claire this twenty-second day of February, in the year two thousand twelve.

  
SCOTT WALKER  
Governor

By the Governor:

  
DOUGLAS LA FOLLETTE  
Secretary of State

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |  |   |  |
|--|--|---|--|
| 1) Name and Title of Person Submitting the Request:<br><br><b>Dan Williams (per Carol Ott)</b>   |  | 2) Date When Request Submitted:<br><b>6/7/13</b><br>Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul> |  |
| 3) Name of Board, Committee, Council, Sections:<br><br><b>WI Board of Nursing</b>  |  |   |  |
| 4) Meeting Date:<br><br><b>6/13/12</b>   | 5) Attachments:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No  | 6) How should the item be titled on the agenda page?<br><br><b>Educational Approval Board (EAB) inquiry – Discussion and Consideration</b>  |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both  | 8) Is an appearance before the Board being scheduled? If yes, who is appearing?<br><br><input type="checkbox"/> Yes by<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:<br><br>N/A   |  |
| 10) Describe the issue and action that should be addressed:<br><br><p><b>On June 3<sup>rd</sup>, David Dies of the EAB made an inquiry to DSPS relative to contacts he had been receiving from schools approved by the EAB. Those schools were contending to the EAB that the WI Board of Nursing had made a change requiring that the EAB approved schools now must acquire WI Board of Nursing approval for the on-line programs such as the RN - BSN or ADN - BSN. The schools were inquiring of the EAB as to whether they should be halting enrollment and/or shutting down their nursing programs. As a result of the conversation, DSPS agreed to assist Mr. Dies by sending out notification to the EAB schools of the current statutes and codes relevant to this topic, as well as notification to the schools that the Board is currently in the process of re-writing the rules and that schools should be aware of any changes that are made in the future. The schools were notified that a public informational hearing on N1 was occurring on 6/13 should the schools wish to provide input to the Board as to N1.</b></p> |  |   |  |

**From:** Williams, Dan - DSPS  
**Sent:** Tuesday, June 04, 2013 12:50 PM  
**To:** Williams, Dan - DSPS  
**Cc:** 'Dies, David'; Koschnick, Katherine E - DSPS  
**Subject:** WI Board of Nursing notification

This email has been Bcc: to compliance officers at EAB-approved institutions who offer a nursing program. Please note in the message below that an informational hearing will be occurring before the WI Board of Nursing on 6/13/13.

Hello,

Please be aware that the WI Board of Nursing has removed a position statement from 2006 related to approval of Nursing programs in the state of Wisconsin. This position statement stated the following:

*The Wisconsin Board of Nursing regulates schools that have **physical** campuses in Wisconsin, and relies on the state board of nursing in the home state to regulate and approve schools of nursing based in their states. Wisconsin-based and out-of-state schools may deliver courses and clinical instruction across state lines.*

The Board is taking a closer look at Wis. Stat. 441.12 and N1 during the process of re-writing their administrative rules governing nursing program approval. **Schools that have been operating in accordance with the position statement above (particularly online articulation programs) should note that no action will be taken to prohibit them from continuing to operate during this transitional period.**

Please be advised that rules are currently being re-written that will affect approval procedures, including a modified definition of which schools require approval. **An informational hearing on these rules will be held June 13, 2013 at 8:00 AM at the Department of Safety and Professional Services.** In addition, please check the DSPS website for the most recent published document in the rule-making process [[www.dsps.wi.gov](http://www.dsps.wi.gov) → *Rules and Regulations tab* → *Rulemaking tab* → *Active Rulemaking Projects link*]. An additional public hearing will be held when the Board has a preliminary draft of the rule language.

#### **441.12 Administration; nonaccredited schools.**

- (1) The board shall enforce this chapter and cause the prosecution of persons violating it.
- (2) No person shall operate in this state a school for professional nurses or a school for practical nurses unless the same shall be accredited by the board. No solicitation shall be made in this state of the sale of, or registration in, a course by correspondence or conducted without the state for practical nurses unless all written material used in such solicitation plainly states in type as large as any other type on the material that the course is not accredited in this state for training of practical nurses.

#### **N 1.02 Definitions**

- (9) "Professional nursing program" means the following types of school of nursing programs only:

(a) "Associate degree program" which is offered through a school of nursing organized and administered by a technical college or institute, a college or university which awards the graduate an associate degree in nursing upon meeting the requirements of the institution. This includes associate degree progression programs for the licensed trained practical nurse.

(b) "Baccalaureate degree program" which is offered through a school of nursing organized and administered by a senior college or university that awards the graduate a baccalaureate degree in nursing upon meeting the requirements of the institution. This includes articulation programs for associate degree- and diploma-registered nurses.

Please note that many postsecondary institutions are required to gain approval from the Educational Approval Board. Please visit the EAB website for more information ([www.eab.state.wi.us](http://www.eab.state.wi.us)).

| SchoolName   | FirstName | LastName      | Title   | Email                              |                     |
|--|-----------|---------------|---|------------------------------------|---------------------|
| American Public University System (Online)                 | Melissa   | Thompson      | Director, State Regulatory Relations                    | mthompson@apus.edu                 |                     |
| American Sentinel University (Online)                      | Pamela    | Edwards       | Director, Compliance                                    | Pamela.Edwards@americasentinel.edu |                     |
| Argosy University (Online)                                 | Mitchell  | Gilbert       | Assistant VP of State Licensing                         | mgilbert@edmc.edu                  |                     |
| Aurora University - George Williams College                | Kate      | Herrick       | Interim Dean  | kherrick@gwc.aurora.edu            |                     |
| Bryant & Stratton College                                  | Peter     | Pavone        | State Director Wisconsin Colleges                       | pjpavone@BryantStratton.edu        |                     |
| Capella University (Online)                                | Alba      | Romero        | Regulatory Specialist                                   | alba.romero@capella.edu            |                     |
| Chamberlain College of Nursing (Online)                    | Elizabeth | Jendral       | Government Relations Manager-Licensing                  | ejendral@chamberlain.edu           |                     |
| Colorado Technical University (Online)                     | Valerie   | Mendelsohn    | VP Regulatory Operations                                | vmendelsohn@careered.com           |                     |
| Excelsior College (Online)                                 | Paul      | Shiffman      | Assistant V.P. for Strategic and Governmental Relations | pshiffman@excelsior.edu            |                     |
| Franklin University (Online)                               | Pamela    | Shay          | VP of Accreditation and Institutional Effectiveness     | pamela.shay@franklin.edu           |                     |
| Georgetown University (Online)                             | Lauren C. | Hlava         | Assistant Director of Online Program Operations         | lch38@georgetown.edu               | Masters Degree Only |
| Graceland University (Online)                              | Paul      | Binnicker     | Dir., Center for Graduate and Cont. Studies             | binnicke@graceland.edu             |                     |
| Grand Canyon University (Online)                           | Carol     | Bratt, J.D.   | Executive Director, Academic Compliance and Regulation  | Carol.Bratt@gcu.edu                |                     |
| Harrison College (Online)                                  | Mark      | Chyba         | Accreditation Specialist                                | Mark.Chyba@harrison.edu            |                     |
| Herzing University   | William   | Getter        | Vice President of Academic Affairs                      | getterw@herzing.edu                |                     |
| Kaplan University  | Jean      | Janes         | Executive Director, State Regulatory Affairs            | jjanes@kaplan.edu                  |                     |
| Liberty University (Online)                                | Steven    | Clark         | Compliance Analyst for State Approvals                  | sclark2@liberty.edu                |                     |
| National American University (Online)                      | Jason     | Warr          | System Vice President for Academic Admin.               | jwarr@national.edu                 |                     |
| Norwich University (Online)                                | Nicholas  | Cooper        | Regulatory Compliance Specialist                        | ncooper1@norwich.edu               | Masters Degree Only |
| Rasmussen College  | Kristin   | Melby         | Director of Licensure                                   | kristin.melby@rasmussen.edu        |                     |
| Regis University (Online)                                  | Denis     | Murray        | Assistant to the Dean                                   | stateauthorization@regis.edu       |                     |
| Saint Joseph's College of Maine (Online)                   | Janlee    | Crawford      | Special Projects Coordinator, Grad. & Prof. Studies     | jcrawford@sjcme.edu                |                     |
| South University (Online)                                  | Mitchell  | Gilbert, Jr.  | Senior Director of State Licensing                      | mgilbert@edmc.edu                  |                     |
| Stevens-Henager College & Independence University (Online) | Susie     | Reed          | Vice President of Compliance                            | Susie.reed@collegeamerica.edu      |                     |
| University of Phoenix                                      | Austin    | Rhodes        | Associate Director of Regulatory Affairs                | austin.rhodes@phoenix.edu          |                     |
| University of St. Francis (Online)                         | Janine M. | Hicks         | Director, Office of Institutional Effectiveness         | jhicks@stfrancis.edu               |                     |
| Walden University (Online)                                 | John A.   | Sabatini, Jr. | Divisional Vice President                               | john.sabatini@laureate.net         | Masters Degree Only |
| Western Governors University (Online)                      | Philip    | Schmidt       | Associate Provost for Accreditation and Compliance      | pschmidt@wgu.edu                   |                     |

Note: Online means the school does not have a physical campus in the state of Wisconsin.

*Wisconsin  
Board  
of Nursing*











