



BOARD OF NURSING
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
CONTACT: DAN WILLIAMS (608) 266-2112
February 13, 2014

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

8:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. **Adoption of the Agenda (1-6)**
- B. **8:00 a.m. Public Hearing – N2, N3, Relating to Licensure (7-22)**
 - 1) Review and Respond to Clearinghouse Report and Public Hearing Comments
- C. **8:05 a.m. Public Hearing – N1 Relating to School Approval (23-40)**
 - 1) Review and Respond to Clearinghouse Report and Public Hearing Comments
- D. **Approval of the Board of Nursing Minutes of January 9, 2013 (41-52)**
- E. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) **Appearance – Jeannette Lytle DLSC Delegated Authority (53-54)**
- F. **Education Matters – Discussion and Consideration**
 - 1) Fourth Quarter 2013 NCLEX Pass Rate- Discussion and Consideration **(55-62)**
 - 2) School Survey Update
- G. **Legislative / Administrative Rule Matters- Discussion and Consideration**
 - 1) Status and Timelines of Pending and Possible Rule Projects
- H. **Speaking Engagement(s), Travel, or Public Relations Request(s)**
 - 1) 2014 Operations and Information Technology Conference – Chicago, Illinois – May 13-14, 2014 **(63-64)**
- I. Informational Items

J. Discussion and Consideration of Items Received After Preparation of the Agenda:

- 1) Introductions, Announcements, and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Final Decision and Order(s)
- 5) Informational Item(s)
- 6) DLSC Matters
- 7) Status of Statute and Administrative Rule Matters
- 8) Education and Examination Matters
- 9) Credentialing Matters
- 10) Practice Questions
- 11) Legislation / Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Speaking Engagement(s), Travel, or Public Relations Request(s)
- 14) Consulting with Legal Counsel

K. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

L. Deliberation of DLSC Matters

- 1) **Monitoring matters including but not limited to; Modifications, Reinstatements, and consideration of Board Order violations (65-256)**
 - a. **APPEARANCE – Sherry Ward, R.N. (69-86)**
 - b. Wendy Aguirre, R.N.– Requesting Full Licensure **(87-95)**
 - c. Melissa Carson, L.P.N. – Requesting Full Licensure **(96-107)**
 - d. David Cross, R.N. – Requesting Reduction in Screenings **(108-122)**
 - e. Robert Kennison, R.N. – Requesting Full Licensure **(123-133)**
 - f. Larisa Klein, R.N. – Requesting Full Licensure **(134-157)**
 - g. Amanda Koepel, R.N. – Requesting Termination of Direct Supervision **(158-190)**
 - h. Mary Jo Trunnell, R.N. – Requesting Full Licensure **(191-211)**
 - i. Iphra Wigely, L.P.N. – Consideration of Non-compliance with Board Order **(212-219)**

- j. **Completion of Nursing Refresher Course**
 - i. Julie Jankowski – Requesting Full Licensure **(220-224)**
 - ii. Patricia Kenny-Bradley – Requesting Full Licensure **(225-229)**
 - iii. Sandra McLatchie – Requesting Full Licensure **(230-236)**
 - iv. Deborah Modder – Requesting Full Licensure **(237-241)**
 - v. Margaret Stoiber – Requesting Full Licensure **(242-246)**
 - vi. Kerri Walthers – Requesting Full Licensure **(247-250)**
 - vii. Carrie Sterner – Requesting Full Licensure **(251-256)**

- 2) **Reconsideration of Denial**
 - a. Tara A. Gardner 14NUR005 **(257-322)**

- 3) **Proposed Stipulations, Final Decisions and Orders**
 - a. Lisa M. Johnson 12NUR480 **(323-336)**
 - b. Rosanne M. Larson 12NUR567 **(337-344)**
 - c. Lizzy Y. Lapido 12NUR594 **(345-352)**
 - d. Deborah S. Bresser 13NUR102 **(353-360)**
 - e. David M. Knack 13NUR280 **(361-368)**
 - f. Joseph P. Slusar 13NUR369 **(369-374)**
 - g. Thomas B. Farrar 13NUR420 **(375-380)**
 - h. Brunhilda C. Tumnde 13NUR427 **(381-386)**
 - i. Robert B. Watts 13NUR440 **(387-392)**
 - j. Angelica M. Rowin-Fox 13NUR463 **(393-400)**
 - k. Erin L. Pool 13NUR483 **(401-408)**
 - l. Barbara A. Kloss 13NUR566 **(409-416)**
 - m. Keeley M. Allen 13NUR572 **(417-422)**
 - n. Christine M. Bertin 13NUR600 **(423-430)**
 - o. Melissa L. Northwood 13NUR633 **(431-438)**
 - p. Dale Uhr 13NUR634 **(439-442)**
 - q. Lisa J. Warner 13NUR651 **(443-448)**
 - r. Allyson K. Rossi 13NUR475 **(449-460)**

4) Administrative Warnings

- a. J.E.S. 12NUR488 **(461-462)**
- b. K.M.K. 13NUR328 **(463-464)**
- c. K.M.K. 13NUR367 **(465-466)**
- d. R.M.C. 13NUR508 **(467-468)**
- e. K.M.K. 13NUR563 **(469-470)**
- f. C.A.F. 13NUR622 **(471-472)**

5) Case Status report (473-482)

6) Case Closures

M. Proposed Final Decisions

- 1) Smokowicz Salceda, Cheryl, RN (DHA#SPS-12-0079)(DLSC#10NUR239) **(483-520)**
- 2) Harris, Vicki, RN (DHA#SPS-13-0044) (DLSC#12NUR300) **(521-530)**
- 3) Harris, Coretta, RN (DHA#SPS-13-0045) (DLSC#13NUR002) **(531-538)**

N. Order Fixing Costs

- 1) Joan W. Cummings, R.N. – ORDER0002528 **(539-546)**
- 2) Michelle J. Eagle, R.N. - ORDER0002529 **(547-554)**
- 3) Sherrel Owens, L.P.N., ORDER0002492 **(555-562)**
- 4) Beverly A. Servais, L.P.N., ORDER0002402 **(563-572)**
- 5) Kay S. White, L.P.N., ORDER0002403 **(573-580)**
- 6) Diane T. Zakopyko, R.N., ORDER0002470 **(581-590)**

O. Deliberation of Credentialing Matters

- 1) Julie Anderson – Civil Suit Review **(591-618)**
- 2) Linda Bremberger – Disciplinary Action Review **(619-686)**
- 3) Marcella Forman – Disciplinary Action Review **(687-702)**
- 4) Carrie West – Application Review **(703-720)**

- P. Deliberation of Items Received After Preparation of the Agenda
- 1) Professional Assistance Procedure (PAP)
 - 2) Monitoring Matters
 - 3) Administrative Warnings
 - 4) Review of Administrative Warning
 - 5) Proposed Stipulations, Final Decisions and Orders
 - 6) Proposed Final Decisions and Orders
 - 7) Orders Fixing Costs/Matters Related to Costs
 - 8) Petitions for Summary Suspension
 - 9) Petitions for Re-hearings
 - 10) Complaints
 - 11) Examination Issues
 - 12) Credential Issues
 - 13) Appearances from Requests Received or Renewed
 - 14) Motions
 - 15) Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION
Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

P. **Board Meeting Process (Time Allocation, Agenda Items) - Discussion and Consideration**

Q. **Board Strategic Planning and its Mission, Vision, and Values - Discussion and Consideration**

- 1) Newsletter

ADJOURNMENT

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: <i>3 February 2014</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 13 February 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Public Hearing on Clearinghouse Rule 14-002 amending N 2, 3 relating to nurse licensure and examining councils. Review and respond to Clearinghouse Report and Public Hearing comments	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Hold Public Hearing at 8:05 a.m. Discuss any public hearing comments. Review, discuss and respond to any Clearinghouse comments.			
11) Authorization			
<i>Sharon Henes</i>		<i>3 February 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN
BOARD OF NURSING

IN THE MATTER OF RULE-MAKING :
PROCEEDINGS BEFORE THE : NOTICE OF PUBLIC HEARING
BOARD OF NURSING :

NOTICE IS HEREBY GIVEN that pursuant to authority vested in the Board of Nursing in §15.08(5)(b) and 441.01(3), Wis. Stats., and interpreting §441.04, 441.05, 441.06, 441.08 and 441.10, Wis. Stats., the Board of Nursing will hold a public hearing at the time and place indicated below to consider an order to repeal and recreate chapters N 2 and 3 relating to nurse licensure and examining councils.

Hearing Date, Time and Location

Date: February 13, 2014
Time: 8:05 a.m.
Location: 1400 East Washington Avenue
Room 121A
Madison, Wisconsin

APPEARANCES AT THE HEARING:

Interested persons are invited to present information at the hearing. Persons appearing may make an oral presentation but are urged to submit facts, opinions and argument in writing as well. Facts, opinions and argument may also be submitted in writing without a personal appearance by mail addressed to the Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708. Written comments must be received at or before the public hearing to be included in the record of rule-making proceedings.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted: §§ 441.04, 441.05, 441.06, 441.08 and 441.10, Wis. Stats.

Statutory authority: §§ 15.08(5)(b) and 441.01(3), Wis. Stats.

Explanation of agency authority:

The board shall promulgate rules for its own guidance and for the guidance of the profession and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the profession.

Specifically, the board may also establish rules to prevent unauthorized persons from practicing professional nursing. It shall approve all rules for the administration of ch. 441, Wis. Stats.

Related statute or rule: §§ 441.04, 441.05, 441.06, 441.08 and 441.10, Wis. Stats.

Plain language analysis:

This proposed rule updates the licensure process.

Section 1 repeals and recreates ch. N 2. The first subsection is licensure by examination. The qualifications for professional nurse licensure are graduating from a high school or equivalent, does not have an arrest or conviction record related to the practice of nursing, graduated from a school of nursing and passes the NCLEX exam. The qualifications for practical nurse licensure are 2 years of high school, does not have an arrest or conviction record related to the practice of nursing, graduated from a school of nursing and passes the NCLEX exam. The application procedure is submitting an application, paying the fee, submitting proof of graduation, passing the NCLEX, and submitting all relevant information relating to criminal charges, convictions of crimes or any acts which would constitute unprofessional conduct. If the nurse is a graduate from a U.S. territory or outside the United States, the education credentials need to be evaluated by the Commission on Graduates of Foreign Nursing Schools.

The second subsection is licensure by endorsement. An applicant holding a current license from a compact state shall submit a completed application, pay the fee, declare Wisconsin as the primary state, and submit all relevant information relating to criminal charges, convictions of crimes, any acts which would constitute unprofessional conduct or discipline taken by another state. An applicant holding a current license from another U.S. state, territory or Canada shall submit evidence of initial licensure including graduation from an approved nursing school and passage of the NCLEX or evidence of educational qualifications and licensure examination. In addition, a applicant shall submit a completed application, pay the fee, verification from the state of initial licensure and current licensure, documentation of employment history, and submitting all relevant information relating to criminal charges, convictions of crimes, any acts which would constitute unprofessional conduct or discipline taken by another state. An applicant who does not have current nursing education or been employed in a position that requires a nursing license may apply for a limited license to complete a nurse refresher course.

The third subsection is temporary permits. A nurse who has graduated from an approved or comparable school may apply for a temporary permit upon submission of a completed application, payment of fee and verification of graduation from a nursing school. A graduate nurse may use the title of G.N. for graduate nurse or G.P.N. for graduate practical nurse. The holder of a temporary permit may only work under direct supervision unless the person holds a nursing license in another state. The temporary permit is valid for a period of three months or the receipt of results indicating failing the NCLEX. A temporary permit may be renewed once and may be renewed subsequently

on the basis of hardship. A temporary permit may be denied or revoked for providing false information on the application, misrepresentation of title without a valid permit or for unprofessional conduct.

Section 2 repeals and recreates chapter N 3. The examining councils serve the Board in an advisory capacity. The section states the appointment process and composition of the two nursing examining councils.

Summary of, and comparison with, existing or proposed federal regulation: None

Comparison with rules in adjacent states:

Illinois: In Illinois an applicant is eligible for nurse licensure by examination if the applicant completes an application, pays the fee, submits to a criminal background check and graduates from an approved school. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools. A nurse is eligible for licensure if the applicant completes an application, pays the fee, submits to a criminal background check, graduates from an approved school, submits verification of licensure status from the jurisdiction of original licensure, the current state of licensure and all states the applicant has directly practiced in within the last 5 years. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools.

Iowa: In Iowa an applicant is eligible for nurse licensure by examination if the applicant graduated from high school or the equivalent, completes an application, pays the fee, graduated from an approved program and passes NCLEX. If the person has a criminal conviction history or prior disciplinary action, the applicant must receive Board approval. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools. A nurse from a compact state shall submit a completed application, pay the fee, declare Iowa as the primary state. A nurse is eligible for licensure by endorsement from a non-compact state if the applicant completes an application, pays a fee, has verification of original licensure and nursing program transcripts and submits a criminal background check. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools. If the person has a criminal conviction history or prior disciplinary action, the applicant must receive Board approval.

Michigan: In Michigan an applicant is eligible for nurse licensure by examination if the applicant completed an application, pays the fees, completed approved nursing education program and passes NCLEX. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools. A nurse is eligible for licensure by endorsement if the applicant completes an application, pays the fee, graduated from an approved school of nursing and was first licensed in another state pursuant to passage of NCLEX.

Minnesota: In Minnesota a nurse is eligible for licensure by examination if the applicant completes an application, pays the fee, graduated from an approved school and passes NCLEX. If educated outside of the United States, the education is to be evaluated by the Commission on Graduates of Foreign Nursing Schools. A nurse is eligible for licensure by endorsement if the applicant completes an application, pays the fee, shows verification of licensure in another jurisdiction, has passed an examination acceptable to the board and answers questions related to any prior disciplinary actions. If the applicant has not engaged in acceptable nursing practice within the 2 years of application, the applicant must complete one contact hour of continuing education for each month that the applicant was not engaged in acceptable practice for a maximum of 60 hours and if the person has not practiced for more than 5 years, the applicant must complete a nurse refresher course. Minnesota does issue privilege to practice nursing in Minnesota licenses to border state applicants upon meeting certain requirements.

Summary of factual data and analytical methodologies:

The Board reviewed the National Council of State Board of Nursing's model rules and the licensing requirements in our neighboring states.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The rule was posted for economic comments for a period of 14 days and none were received. This rule is related to an individual's eligibility for licensure and does not effect small business.

Fiscal Estimate and Economic Impact Analysis:

The Fiscal Estimate and Economic Impact Analysis is attached.

Initial Regulatory Flexibility Analysis or Summary:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats.

Agency contact person:

Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received at or before the public

hearing to be held on February 13, 2014 to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. Chapter N 2 is repealed and recreated to read:

**Chapter N 2
LICENSURE**

N 2.01 **Authority.** This chapter is adopted pursuant to authority of ss. 15.08, 227.11, and 441.01(3).

N 2.02 **Definitions.** As used in this chapter.

- (1) "Board" means board of nursing.
- (2) "Board approved school" means any of the following:
 - (a) A school in Wisconsin which has been approved by the board or the board has granted authorization to admit students under ch. N 1.
 - (b) A school which participates in the electronic application process.
- (3) "Certificate of Approval" means the school of nursing approves the applicant to take the NCLEX prior to receiving a diploma in practical nursing or professional nursing.
- (4) "Certificate of Completion" means the applicant has completed the portion of the program equivalent to a diploma in practical nursing or professional nursing.
- (5) "Comparable school" means any of the following:
 - (a) A school holding nursing accreditation by a board-recognized nursing accreditation organization.
 - (b) A school located in the United States approved by the board of nursing for that jurisdiction.
 - (c) A school located in a U.S. territory or a province of Canada which approved by the board of nursing for that jurisdiction and meets the standards of the Wisconsin board of nursing.
- (6) "Department" means the department of safety and professional services.
- (7) "Direct supervision" means immediate availability to coordinate, direct and inspect the practice of another.
- (8) "LPN" means licensed practical nurse.
- (9) "NCLEX" means national council licensure examination
- (10) "RN" means registered nurse.

**SUBCHAPTER I
LICENSURE BY EXAMINATION**

N 2.10 **Qualifications for licensure.** (1) REGISTERED NURSE APPLICANTS. An applicant is eligible for licensure if the applicant:

- (a) Graduated from a high school or its equivalent;

(b) Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335.

(c) Graduated from any of the following:

1. A board-approved school of professional nursing.
2. A comparable school of professional nursing.

or submits evidence of general and professional educational qualifications comparable to those required in this state at the time of graduation.

(d) Passes the NCLEX.

(2) LICENSED PRACTICAL NURSE APPLICANTS. An applicant is eligible for licensure if the applicant:

(a) Completed two years of high school or its equivalent;

(b) Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335.

(c) Graduated from any of the following:

1. A board-approved school of practical nursing.
2. A comparable school of practical nursing.

or submits evidence of general and professional educational qualifications comparable to those required in this state at the time of graduation.

(d) Passes the NCLEX.

N 2.11 Application procedure for applicants from board approved schools. (1) Each applicant shall complete and submit an application by the electronic application process or on forms provided by the department and pay the fee.

(2) The educational administrator or designee for a school of professional nursing or practical nursing shall submit any of the following:

(a) Via the electronic application process a verification that the person has graduated or received a certificate of completion.

(b) A certification of graduation or completion to the department.

(3) NCLEX.

(a) The board shall notify the applicant of eligibility for admission to the examination once it receives verification of any of the following:

1. Certificate of approval.
2. Graduation.
3. Certificate of completion.

(b) The applicant shall contact the examination provider to schedule the examination date and time within one year from the time the notice of eligibility is received.

(c) The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the examination.

(4) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.

(5) An applicant who has committed any act, which would be subject to discipline under N 7, shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.

N 2.12 Application procedure for applicants from comparable schools. (1) Each applicant shall complete and submit an application on forms provided by the department. (2) The school of professional nursing or practical nursing shall forward directly to the department, official transcripts of nursing education for applicants who graduated from the school. If the applicant graduated from a school of professional nursing or practical nursing from a U.S. territory or outside the United States, the applicant shall submit any of the following:

(a) For a professional nursing applicant, a valid certificate issued by the commission on graduates of foreign nursing schools or another board approved entity which evaluates education.

(b) For a practical nursing applicant, a credential evaluation service academic report and demonstration of passing a board accepted language proficiency exam.

(3) NCLEX.

(a) The board shall notify the applicant of eligibility for admission to the examination once it receives verification of any of the following:

1. Certificate of approval.
2. Graduation.

(b) The board shall notify the applicant of eligibility for admission to the examination. The applicant shall contact the examination provider to schedule the examination date and time within one year from the time the notice of eligibility is received.

(c) The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the examination.

(4) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.

(5) An applicant who has committed any act, which would be subject to discipline under N 7, shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.

SUBCHAPTER II LICENSURE BY ENDORSEMENT

N 2.20 Endorsement of an applicant from a nurse licensure compact state. A current license from a state which has adopted the nurse licensure compact is considered to have met educational and other qualifications comparable to those required in this state.

(1) The applicant shall file a completed application, declare Wisconsin as the primary state of residence, and pay the applicable fee.

- (2) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board with all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relates to the practice of nursing.
- (3) An applicant who has committed any act, which would be subject to discipline under N 7, shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.
- (4) An applicant who has a nursing license encumbered by adverse action shall provide the board with all related information necessary to determine whether the Board deems the action taken to warrant a denial in Wisconsin. Any license issued to an applicant with an encumbered nursing license elsewhere shall be a single state license to practice in the state of Wisconsin.

N 2.21 Endorsement of an applicant from another U.S. state, territory or Canada.

- (1) (a) A license from another U.S. state, territory or Canada is considered to have met educational and other qualifications comparable to those required in this state provided the requirements of the initial license included all of the following:
 1. Graduated from a school approved by the board in the jurisdiction of initial licensure or had education the board in the jurisdiction of initial licensure deemed to be comparable to a school that board approves.
 2. Passed the NCLEX.
- (b) An applicant, whose initial license from another U.S. state, territory or Canada does not meet the requirements in par. (a), shall submit all of the following to determine whether the qualifications are comparable:
 1. Evidence of educational qualifications.
 2. Evidence of passing the NCLEX or other nursing licensure examination.
- (2) An applicant shall submit a completed application and pay the applicable fee. The application shall include the following:
 - (a) Verification of licensure from the state, territory or province in which the original license by examination was issued and the state, territory or province in which the current, active license was issued.
 - (b) Documentation of employment history.
 - (c) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board with all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.
 - (d) An applicant who has a license encumbered by adverse action shall provide the board will all related information necessary to determine whether the Board deems the action taken to warrant a denial in Wisconsin.
 - (e) An applicant who has been terminated from any employment related to nursing shall provide the board with all related information necessary to determine current competency.
 - (f) An applicant who has committed any act, which would be subject to discipline under N 7, shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.

(3) An applicant who does not have current nursing education or been employed in a position that requires a nursing license within the last five years may apply to the board for a limited license to enable the applicant to complete a nursing refresher course approved by the board. Upon successful completion of an approved nursing refresher course, the license holder may petition the board for full licensure.

SUBCHAPTER III TEMPORARY PERMITS

N 2.30 **Definitions.** In this subchapter:

- (1) “G.N.” means graduate nurse.
- (2) “G.P.N.” means graduate practical nurse.

N 2.31 **Application.** A nurse who has graduated from a board approved school or comparable school or granted a certificate of completion by a board approved school may be granted a temporary permit. An applicant shall submit a completed application and pay the applicable fee. The application shall include any of the following:

- (1) Verification from a board approved school via the electronic application process that the applicant has graduated or received a certificate of completion.
- (2) A certification of graduation or completion from a board approved school.
- (3) An official transcript of nursing education submitted by the school of professional nursing or practical nursing directly to the department.

N 2.32 **Title.** (1) A registered nurse applicant for licensure by exam who is granted a temporary permit may use the title “graduate nurse” or the letters “G.N.”
(2) A practical nurse applicant for licensure by exam who is granted a temporary permit may use the title “graduate practical nurse” or the letters “G.P.N.”
(3) A registered nurse or practical nurse for licensure by endorsement who is granted a temporary permit may use the title “registered nurse” or “licensed practical nurse.”

N 2.33 **Supervision.** (1) The holder of a temporary permit shall practice only under the direct supervision of registered nurse.
(2) A holder of a temporary permit who is currently licensed as a registered nurse or practical nurse in another jurisdiction is not required to practice under direct supervision.

N 2.34 **Duration.** The temporary permit is valid for a period of three months or until the holder receives notification of failing the NCLEX, whichever is shorter. Practice under temporary permits, including renewals under s. 2.35 may not exceed 6 months total duration.

N 2.35 **Renewal.** (1) A temporary permit for a registered nurse or practical nurse may be renewed once by completing an application, completing a nursing workforce survey and payment of applicable fees.
(2) Subsequent renewals may be granted in hardship cases including illness, family illness or death, accident, natural disaster or delay of verification from another state. The

board shall consider each application for renewal under this subsection individually on its merits, and the board may grant a renewal as deemed appropriate.

N 2.36 Denial or Revocation. A temporary permit may be denied or revoked for the following:

- (1) Providing fraudulent information on an application for licensure.
- (2) Misrepresentation of being an R.N., G.N., L.P.N. or G.P.N. without holding a valid temporary permit.
- (3) Violation of any of the rules of conduct set forth in ch. N 7.

SECTION 2. Chapter N 3 is repealed and recreated to read:

Chapter N 3 EXAMINING COUNCILS

N 3.01 Duties. The duties of the examining councils on registered nurses and licensed practical nurses serve the board of nursing in an advisory capacity.

N 3.02 Appointment. (1) The board shall send to nursing related organizations, schools and others a call for nominations for open council appointments prior to the expiration of a term.

(2) Nominations for council appointments shall be filed with the department. Consent of the person nominated shall be included. Self-nominations are allowed.

(3) The board shall appoint a nominee from those submitted.

N 3.03 Registered nurses council. (1) **COMPOSITION.** The registered nurse council shall consist of four registered nurses. (2) **QUALIFICATIONS.** Qualifications for appointment to the registered nurse council are a current Wisconsin license to practice professional nursing and experience in nursing practice or nursing education within three years immediately preceding the appointment.

N 3.04 Practical nurses council. (1) **COMPOSITION.** The practical nurses council shall consist of one registered nurse, three licensed practical nurses and one registered nurse who is a faculty member of an approved school for practical nurses. No member may be a member of the examining council on registered nurses.

(2) **QUALIFICATIONS.** The qualifications for appointment to the practical nurses council is as follows:

(a) The two registered nurse members of the council shall have a current Wisconsin license to practice professional nursing. One registered nurse member shall have experience as a supervisor of practical nurses within three years immediately preceding the appointment. One registered nurse member shall be a faculty member of an approved school for practical nurses.

(b) The practical nurses members of the council shall have a current Wisconsin license to practice as a licensed practical nurse and experience in practical nursing within three years immediately preceding the appointment.

N 3.05 Termination of council members. The Board may terminate the appointment of a council member prior to the expiration of the term if it finds the member is not satisfactorily carrying out any of the duties or if the member is found to have violated rules of the board.

Section 3. **EFFECTIVE DATE.** The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

COPIES OF RULE

Copies of this proposed rule are available upon request to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, P.O. Box 8366, Madison, Wisconsin 53708, or by email at Sharon.Henes@wisconsin.gov.

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

1. Type of Estimate and Analysis

Original Updated Corrected

2. Administrative Rule Chapter, Title and Number

N 2, 3

3. Subject

Nurse Licensure

4. Fund Sources Affected

GPR FED PRO PRS SEG SEG-S

5. Chapter 20, Stats. Appropriations Affected

20.165(1)(g)

6. Fiscal Effect of Implementing the Rule

No Fiscal Effect Increase Existing Revenues Increase Costs
 Indeterminate Decrease Existing Revenues Could Absorb Within Agency's Budget
 Decrease Cost

7. The Rule Will Impact the Following (Check All That Apply)

State's Economy Specific Businesses/Sectors
 Local Government Units Public Utility Rate Payers
 Small Businesses (if checked, complete Attachment A)

8. Would Implementation and Compliance Costs Be Greater Than \$20 million?

Yes No

9. Policy Problem Addressed by the Rule

This rule updates and creates clarity regarding the process of obtaining a nurse license. There has not been a review of these chapters since 1984.

10. Summary of the businesses, business sectors, associations representing business, local governmental units, and individuals that may be affected by the proposed rule that were contacted for comments.

This rule was posted for economic comments for a period of 14 days and no comments were received.

11. Identify the local governmental units that participated in the development of this EIA.

None.

12. Summary of Rule's Economic and Fiscal Impact on Specific Businesses, Business Sectors, Public Utility Rate Payers, Local Governmental Units and the State's Economy as a Whole (Include Implementation and Compliance Costs Expected to be Incurred)

None.

13. Benefits of Implementing the Rule and Alternative(s) to Implementing the Rule

The benefit is to create clarity and bring the process in line with current technologies.

14. Long Range Implications of Implementing the Rule

The long range implication is an updated licensure procedure.

15. Compare With Approaches Being Used by Federal Government

None

16. Compare With Approaches Being Used by Neighboring States (Illinois, Iowa, Michigan and Minnesota)

Our neighboring states require graduation from an approved school and passage of the NCLEX. Both Illinois and Iowa require fingerprint criminal background checks. All of the neighboring states require a person educated outside of the U.S. to have their education evaluated by the Commission on Graduates of Foreign Nursing Schools. The endorsement requirements of our neighboring states include verification of licensure in the other jurisdiction(s) and consideration of past disciplinary actions. Illinois and Iowa require fingerprint criminal background checks. Minnesota requires nursing practice within 2 years of the application.

ADMINISTRATIVE RULES
Fiscal Estimate & Economic Impact Analysis

17. Contact Name

Sharon Henes

18. Contact Phone Number

(608) 261-2377

This document can be made available in alternate formats to individuals with disabilities upon request.

ADMINISTRATIVE RULES
Fiscal Estimate & Economic Impact Analysis

ATTACHMENT A

1. Summary of Rule's Economic and Fiscal Impact on Small Businesses (Separately for each Small Business Sector, Include Implementation and Compliance Costs Expected to be Incurred)

2. Summary of the data sources used to measure the Rule's impact on Small Businesses

3. Did the agency consider the following methods to reduce the impact of the Rule on Small Businesses?

- Less Stringent Compliance or Reporting Requirements
 - Less Stringent Schedules or Deadlines for Compliance or Reporting
 - Consolidation or Simplification of Reporting Requirements
 - Establishment of performance standards in lieu of Design or Operational Standards
 - Exemption of Small Businesses from some or all requirements
 - Other, describe:
-

4. Describe the methods incorporated into the Rule that will reduce its impact on Small Businesses

5. Describe the Rule's Enforcement Provisions

6. Did the Agency prepare a Cost Benefit Analysis (if Yes, attach to form)

- Yes No
-

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: <i>3 February 2014</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 13 February 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Public Hearing on Clearinghouse Rule 14-004 amending N 1 relating to school approval. Review and respond to Clearinghouse Report and Public Hearing comments	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Hold Public Hearing at 8:00 a.m. Discuss any public hearing comments. Review, discuss and respond to any Clearinghouse comments.			
11) Authorization			
<i>Sharon Henes</i>		<i>3 February 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN
BOARD OF NURSING

IN THE MATTER OF RULE-MAKING :
PROCEEDINGS BEFORE THE : NOTICE OF PUBLIC HEARING
BOARD OF NURSING :

NOTICE IS HEREBY GIVEN that pursuant to authority vested in the Board of Nursing in §15.08(5)(b) and 441.01(3), Wis. Stats., and interpreting §441.01(3) and (4) and 441.12, Wis. Stats., the Board of Nursing will hold a public hearing at the time and place indicated below to consider an order to repeal and recreate chapter N 1 relating to school approval.

Hearing Date, Time and Location

Date: February 13, 2014
Time: 8:00 a.m.
Location: 1400 East Washington Avenue
Room 121A
Madison, Wisconsin

APPEARANCES AT THE HEARING:

Interested persons are invited to present information at the hearing. Persons appearing may make an oral presentation but are urged to submit facts, opinions and argument in writing as well. Facts, opinions and argument may also be submitted in writing without a personal appearance by mail addressed to the Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708. Written comments must be received at or before the public hearing to be included in the record of rule-making proceedings.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted: §§ 441.01(3) and (4) and 441.12, Wis. Stats.

Statutory authority: §§ 15.08(5)(b) and 441.01(3), Wis. Stats.

Explanation of agency authority:

The board shall promulgate rules for its own guidance and for the guidance of the profession to which it pertains.

Specifically, the board may establish minimum standards for schools for professional nurses and schools for licensed practical nurses, including all related clinical units and facilities, and make and provide periodic surveys and consultations to such schools. It may also establish rules to prevent unauthorized persons from practicing professional nursing. It shall approve all rules for the administration of chapter 441, Wis. Stats.

Related statute or rule: §§ 441.01(3) and (4) and 441.12, Wis. Stats

Plain language analysis:

The proposed rule repeals and recreates the nursing school approval process chapter. The chapter has not been updated since 1989 and the school approval process has evolved since that time.

There are three stages to the approval process. The first stage is the authorization to plan a school of nursing. The institution will provide to the board the name and address of the controlling institution, accreditation status, statement of intent including the academic and licensure levels; evidence of the availability of clinical facilities, plan to recruit an educational administrator and faculty and the proposed timeline. The board will review the application and make a decision within two months of the completed application. The second stage is the authorization to admit students. The school of nursing will provide to the board verification of employment of an educational administrator, evidence of faculty, the school's philosophy and objectives, an overview of the curriculum, verification of student policies, the ability for the students to acquire clinical skills and an updated timeline. The board will review the materials and make a decision with two months. The last stage is approval of the school of nursing. A school may apply for approval upon graduation of the first class, but no later than graduation of the third class (class is defined as a 12 month period). The board may conduct a site survey. The decision on the application will occur within two months of the completed site survey or the completed application whichever is later. The board may grant approval, conditional approval or deny approval. If the board grants conditional approval, the board will state the basis and the school of nursing may not admit any new students into the school until the board meets the standard and receives full approval. If the school of nursing is denied approval, the school will receive a notice of denial and will take steps to close the school. The school may request a hearing and the closure of the school may be postponed during the appeals process.

Out of state schools operating in the state of Wisconsin will be approved and continual to be approved if the school is approved by the board of the state where the school is located and the school has approved nursing accreditation.

A school of nursing must receive national nursing accreditation within 3 years of school approval and all schools which already have approval as of July 1, 2014 must have accreditation by July 1, 2017. Failure to maintain nursing accreditation will result in loss of school approval.

School of nursing standards include:

- The institution shall have legal responsibility for overall conduct of the school of nursing.
- The educational administrator will have a license or privilege to practice nursing in Wisconsin, a graduate degree with a major in nursing, knowledge of learning principles for adult education or 2 years experience as an instructor in a nursing education program within the last 5 years and current knowledge of nursing practice.
- Faculty will have a license or privilege to practice nursing in Wisconsin. Professional nursing faculty members will have a graduate degree with a major in nursing; practical nursing faculty members will have a baccalaureate degree with a major in nursing.
- If a school of nursing is unable to have faculty whom meeting the standards, the school may apply to the board for a faculty exception.
- Curriculum will enable to student to develop the knowledge, skills and abilities necessary for competent nursing practice expected at the level of licensure. It will be revised as necessary to reflect advances in health care and its delivery.
- There will be clinical learning experiences in a variety of clinical or simulated settings.
- Preceptors will be approved by the faculty of the school of nursing and have clear roles and responsibilities. The preceptors will have an unencumbered license or privilege to practice in Wisconsin.
- The school of nursing will implement a plan for ongoing evaluation.

The national council licensure exam (NCLEX) pass rate standards for the school is one of the following

- A minimum of 80% of first time test takers within 6 months of graduation
- A minimum of 80% of all students taking the NCLEX and a plan to meet the first time test taker standard.

Failure to meet the standard will result in a warning letter and school of nursing to submit an institutional plan for improvement of the NCLEX pass rate. The school of nursing will submit progress reports until the standard is met.

A school of nursing will submit annual self-evaluation reports, all documents submitted to or received from nursing accreditation agencies and notify the board if there is a change in accreditation status. Failure to maintain nursing accreditation will result in loss of school approval. The board may review the school of nursing to determine whether the standards are being met in the following situations:

- Change in accreditation status
- Nursing accreditation reports indicate accreditation standards are not being met
- Complaints received regarding the school
- Failure to meet NCLEX pass rate standard for more than 2 consecutive years
- Violation of any rules under this chapter.

The review of the school may include a site survey, self-study report or a progress report. If standards are not being met, the school of nursing shall submit a plan and progress

reports as requested. The board may withdraw board approval if the school continues to not meet standards.

Closure of a school of nursing involves providing a placement for students and indicating where the academic records and transcripts will be stored and how access to those records will be maintained.

Nurse refresher courses are designed for nurses who have been out of practice for more than five years. The course will contain theory, skills labs and clinical experience. The board will review nurse the curriculum for inclusion on a listing of approved courses. The student who participates in a non-approved course may submit curriculum for approval.

Summary of, and comparison with, existing or proposed federal regulation: None

Comparison with rules in adjacent states:

Illinois: Illinois program approval process includes: a letter of intent, a feasibility study, hiring of a nurse administrator, submission of a curriculum proposal, and a site survey. Continued approval is based upon annual evaluation reports, full routine site visits and maintaining a NCLEX pass rate of 75% of first time test takers. Major and minor curricular changes are reported to the board. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications (allows for variances to faculty standards) and student standards.

Iowa: Iowa program approval process includes: first step involves an application with information regarding the controlling institution and needs assessment; second step involves verification of employment of the head of program, submission of program's philosophy and objectives, curriculum plan, letter of intent from clinical facilities, evidence of provision of faculty, proposed budget and timeframe for implementation; next step is interim approval based upon program proposal and site visit; final approval is upon graduation of first class and NCLEX pass rate results. Provisional approval may be granted to program until standards are met. Change of controlling institution and changes in administrative personnel in the program. The program shall submit annual reports. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications, student standards and evaluation of the program. NCLEX pass rate standard is a minimum of 95% of the national passing percentage based upon first time test takers within 6 months of graduation.

Michigan: Michigan program approval process includes: the first step requires submission of a letter of intent, evidence of funding and other support, copy of Michigan Department of Career Development approval (if necessary), evidence of availability of

clinical experiences, proposed number of students, proposed first date of admission, plans for recruiting director of the program and faculty and a site visit; initial approval involves a self-student report and annual progress reports; full approval is after the graduation of the 2nd class, but no later than graduation of the 4th class (a class for each 12 month period) and requires submission of a self-study report and a site visit. Every 4 years the school shall submit a self-study report and accredited schools shall follow the schedule of the accrediting agency. Program changes shall be submitted to the board. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications (allows for variances to faculty standards), student standards, and evaluation of the program. NCLEX pass rate standard is 75% of first time test takers

Minnesota: Minnesota program approval process includes: Phase I requires letter of intent including institution information, timetable for development and implementation, documentation of availability of academic facilities, impact on nursing programs in the area; Phase II involves a site visit and documentation of compliance with educational standards in order to be granted initial approval; Phase III is full approval and continual approval based upon meeting the minimum first time NCLEX success rate and acquiring national nursing education accreditation. Minnesota requires surveys of all schools on a periodic basis to maintain approval. NCLEX pass rate standard is 75% of first time test takers. All schools must be accredited by 2016. Annual reports shall be submitted to the Board. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, clinical standards, nurse administrator and faculty qualifications, student standards, and evaluation of the program. The curriculum standard is the program must provide diverse learning activities that are consistent with program outcomes. Minnesota has an approval process for schools applying for innovative approaches which may require exemption from certain rules.

Summary of factual data and analytical methodologies:

The Board considered the National Council of State Boards of Nursing’s model practice rules and the rules and processes of our neighboring states.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The rule was posted for 14 days for economic impact comments and none were received.

Fiscal Estimate and Economic Impact Analysis:

The Fiscal Estimate and Economic Impact Analysis is attached.

Initial Regulatory Flexibility Analysis or Summary:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats.

Agency contact person:

Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, Wisconsin 53708; telephone 608-261-2377; email at Sharon.Henes@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Sharon.Henes@wisconsin.gov. Comments must be received at or before the public hearing to be held on February 13, 2014 to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. Chapter N 1 is repealed and recreated to read:

N 1.01 Authority and Intent. (1) The rules in this chapter are adopted pursuant to authority of ss. 15.08(5)(b) and 441.01(3), Wis. Stats.

(2) The intent of the board of nursing in adopting rules in this chapter is to clarify requirements, develop efficient timelines for the nursing school approval process and to reduce duplication that exists between the board and national nursing accreditation processes for nursing schools.

N 1.02 Definitions. In this chapter:

(1) “Annual NCLEX pass rate” means the NCLEX pass rates for those who took the NCLEX between January 1st and December 31st.

(2) “Certificate of completion” means a student has completed the portion of the program equivalent to a diploma in practical nursing or professional nursing.

(3) “Class” means a graduating class for each 12 month period

(4) “Institution” means the college, university or governing body which has the authority to conduct a school of nursing.

(5) “National nursing accreditation” means the school of nursing conforms to the standards of a board approved nursing accreditation agency.

(6) “NCLEX” means national council licensure examination.

(7) “Out of state school” means a school operating in Wisconsin with a physical location outside of Wisconsin.

- (8) “Regional accreditation” means that institution conforms to the standards of education prescribed by a regional accrediting commission recognized by the U.S. department of education.
- (9) “School of Nursing” means a school for professional nurses or practical nurses.
- (10) “School of practical nursing” means a school preparing students for practical nurse licensure.
- (11) “School of professional nursing” means a school preparing students for registered nurse licensure. This includes schools granting certificate of completion for practical nurse licensure or professional nurse licensure.

N 1.03 Authorization to plan a school of nursing. (1) An institution planning to establish and conduct a school of nursing for professional or practical nursing shall file with the board an application including all of the following:

- (a) Name and address of the controlling institution and evidence of the accreditation status of the controlling institution.
 - (b) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
 - (c) Evidence of the availability of sufficient clinical facilities and resources.
 - (d) Plans to recruit and employ a qualified educational administrator and qualified faculty.
 - (f) A proposed time line for planning and implementing the program and intended date of entry for the first class.
- (2) The board shall make a decision on the application within two months of the receipt of the completed application and notify the controlling institution of the action taken.

N 1.04 Authorization to admit students. (1) The school of nursing shall file with the board an application including all of the following:

- (a) Verification of employment of an educational administrator.
- (b) Evidence of provision of faculty meeting the qualifications in s. N 1.08(3).
- (c) The school of nursing’s philosophy and objectives.
- (d) An overview of curriculum including:
 1. Content.
 2. Course sequence.
 3. Course descriptions.
 4. Program evaluation plan.
 5. Course syllabi for 1st year and plan for subsequent years.
- (e) Verification of the establishment of student policies for admission, progression, retention and graduation.
- (f) Verification of the students’ ability to acquire clinical skills by providing all of the following:
 1. Letter of intent or contracts from clinical facilities securing clinical opportunities and documentation of the facility, type, size, number of beds and type of patients.
 2. Documentation of simulation equipment and experiences.

- (g) An updated time line for implementing the program and intended date for entry of the first class.
- (2) The board shall make a decision on the application within two months of the receipt of the completed application.
- (3) Withdrawal of authorization may occur for failure to meet N 1.08 standards.

N 1.05 Approval of school of nursing. (1) A school of nursing may apply for approval of the school of nursing upon graduation on the 1st class or eligibility for NCLEX, but may not apply later than graduation of the 3rd class. The school of nursing shall submit all of the following:

- (a) A self-evaluation report setting forth evidence of compliance with the standards in s. N 1.08.
 - (b) The school of nursing's ongoing systematic evaluation plan, including an evaluation of the NCLEX success rate.
- (2) The board may conduct a site survey of the school of nursing. A determination to conduct a site survey shall occur within 2 months of receipt of completed application for approval.
- (3) The board shall make a decision on the application within two months of the completed site survey or receipt of the completed application, whichever is later. The board shall approve the school based on verification that the school of nursing is in compliance with nursing education standards in N 1.08.
- (4) The board may grant conditional approval. The notice of conditional approval shall contain a short statement in plain language of the basis, specifying the standard upon which the conditional approval is based. A school of nursing that receives a conditional approval may not admit new students to the school of nursing until the school of nursing receives full approval. The school of nursing may apply for full approval in three months.
- (5) If the board denies the school of nursing approval, the notice of denial shall contain a short statement in plain language of the basis for denial, specifying the standard upon which the denial is based. The school of nursing shall do all of the following:
- (a) The controlling institution shall implement the time frame established by the board for transfer of enrolled students to an approved school of nursing and report to the board the date of transfer for each student by name.
 - (b) Arrange for the secure storage and access to academic records and transcripts for the next 50 years. Provide the board with the name and address of the educational institution or other organization that will be responsible for secure storage and access to academic records and transcripts for 50 years.
 - (c) School closure shall occur when the last student has transferred.
 - (d) The board may require progress reports during the closure process.
- (6) The school of nursing denied approval or given a conditional approval may request a hearing within 30 calendar days after the mailing of a notice. The school of nursing may be granted a stay of the school closure during the appeal process.

N 1.06 Approval of out of state school of nursing. (1) APPROVAL. An out of state school of nursing shall be approved if all of the following requirements are met:

- (a) The school is approved by the board of the state the school is located.

- (b) The school is accredited by a nursing accreditation body approved by the Wisconsin board.
- (2) CONTINUED APPROVAL. An out of state school shall maintain approval as long as school of nursing meets the requirements in s. 1.06(1)(a) and (b).

N 1.07 Accreditation. (1) A school of nursing shall receive national nursing accreditation by a board recognized nursing accreditation agency within three years of school approval. Schools of nursing which have received board approval prior to July 1, 2014 shall receive national nursing accreditation by a board recognized nursing accreditation agency by July 1, 2017.

- (2) Schools of professional nursing that grant a certificate of completion shall hold accreditation at the level of the complete degree at which a diploma is conferred.
- (3) Failure to maintain national nursing accreditation shall result in withdrawal of school approval.

N 1.08 Standards (1) ORGANIZATION AND ADMINISTRATION. The institution shall assume legal responsibility for overall conduct of the school of nursing.

- (a) The institution shall designate an educational administrator, establish administrative policies and provide fiscal, human, physical, clinical and technical learning resources adequate to support school processes, security and outcomes.
 - (b) The institution shall maintain regional accreditation.
 - (c) There shall be written administrative policies which are in accord with the institution.
 - (d) There shall be written contracts between the school of nursing and institutions which offer associated academic study, clinical facilities and agencies for related services.
- (2) EDUCATIONAL ADMINISTRATOR. (a) The qualifications for the educational administrator are all of the following:
1. Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.
 2. A graduate degree with a major in nursing.
 3. Knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation and either educational preparation or two years experience as an instructor in a nursing education program within the last five years.
 4. Current knowledge of nursing practice.
- (b) The institution shall notify the Board within 48 hours of the termination, resignation or retirement of an educational administrator and designate the interim educational administrator within five business days. The institution may request board approval of an interim educational administrator who does not meet the qualifications in paragraph (a). The interim educational administrator may serve no longer than 6 months. The institution may request an extension of time based upon hardship.
- (3) FACULTY. The school of nursing shall have evidence of the faculty meeting standards on file in the school of nursing office and available upon request to the board.
- (a) *Qualifications for professional nursing faculty.* The qualifications for the faculty of a school of professional nursing are all of the following:

1. Hold a current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.
 2. A graduate degree with a major in nursing. Interprofessional faculty teaching non-clinical nursing courses shall have advanced preparation appropriate for the content being taught.
- (b) *Qualifications for practical nursing faculty.* The qualifications for the faculty of a school of practical nursing are all of the following:
1. Hold a current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.
 2. A baccalaureate degree with a major in nursing.
- (c) *Faculty Exceptions.* An educational administrator may apply to the board for exceptions to faculty requirements. A school of nursing that is granted a faculty exception for a faculty member shall provide the faculty member with a supervisor who meets the qualifications in par. (a) or (b). A minimum of fifty percent of faculty must meet the faculty qualifications.
1. ‘Standard exception.’ A standard exception may be renewed upon showing proof of progress and continued active enrollment each year. The standard exception is for a person who has a baccalaureate degree in nursing and is actively enrolled in one of the following:
 - a. A master’s program with a major in nursing.
 - b. A bachelor’s in nursing to doctorate program in nursing.
 - c. A doctorate program in nursing.
 2. ‘Emergency exception.’ A person with a baccalaureate degree in nursing may be employed for a short term, unanticipated emergency situation including medical leave. The emergency exception is for a term no longer than one semester and may not be renewed.
 3. ‘Non nursing masters degree exception.’ Each school of professional nursing is allowed to apply for one exception of the graduate degree qualifications provided the person meets all of the following:
 - a. A bachelor’s degree in nursing.
 - b. A graduate degree related to the topic of the course the person is teaching.
 - c. Nursing experience in the area of teaching assignment.
 - d. Unique combination of knowledge, experience and skills that will best serve the school of nursing, faculty and students in a specific content area.
- (4) **CURRICULUM.** The curriculum shall enable the student to develop the nursing knowledge, skills and abilities necessary for the level, scope and standards of competent nursing practice expected at the level of licensure. All curriculum shall be developed by a faculty member with a graduate degree. Curriculum shall be revised as necessary to maintain a program that reflects advances in health care and its delivery. The curriculum shall include the following:
- (a) Evidence-based learning experiences and methods of instruction consistent with the written curriculum plan. The methods of instruction may include distance education methods.
 - (b) Diverse didactic and clinical learning experiences consistent with program outcomes.
 - (c) Coursework shall include:

1. Content in the biological, physical, social and behavioral sciences to provide a foundation for safe and effective nursing practice.
 2. Content regarding professional responsibilities, legal and ethical issues, history and trends in nursing and health care.
 3. Didactic content and supervised clinical experiences in the prevention of illness and the promotion, restoration and maintenance of health in patients across the lifespan and from diverse cultural, ethnic, social and economic backgrounds.
- (5) CLINICAL LEARNING EXPERIENCES. (a) Patient experiences shall occur in a variety of clinical or simulated settings and shall include:
1. Integrating patient safety principles throughout the didactic and clinical coursework.
 2. Implementing evidence-based practice to integrate best research with clinical expertise and patient values for optimal care, including skills to identify and apply best practices to nursing care.
 3. Providing patient-centered culturally competent care that recognizes that the patient or designee is the source of control and full partner in providing coordinated care by the following:
 - a. Respecting patient differences, values, preferences and expressed needs.
 - b. Involving patients or designees in decision-making and care management.
 - c. Coordinating and managing patient care across settings.
 - d. Explaining appropriate and accessible interventions to patients and populations that may positively affect their ability to achieve healthy lifestyles.
 4. Collaborating with interprofessional teams to foster open communication, mutual respect, and shared decision-making in order to achieve quality patient care.
 5. Participating in quality improvement processes to monitor patient care outcomes, identify possibility of hazards and errors and collaborate in the development and testing of changes that improve the quality and safety of health care systems.
 6. Using information technology to communicate, mitigate errors and support decision-making.
- (b) All cooperating agencies selected for clinical experiences shall have standards which demonstrate concern for the patient and evidence the skillful application of all measures of safe nursing practices.
- (c) All faculty teaching clinical or practicum courses shall be experienced in the clinical area of the course and maintain clinical expertise.
- (d) Faculty supervised clinical practice shall include the following:
1. Development of skills in direct patient care.
 2. Making clinical judgments.
 3. Care and management of both individuals and groups of patients across the lifespan.
 4. Delegation to and supervision of other health care providers.
- (e) Clinical experiences shall be supervised by qualified faculty.

(f) All student clinical experiences, including those with preceptors, shall be directed by nursing faculty.

(6) PRECEPTORS. (a) Preceptors shall be approved by the faculty of the school of nursing.

(b) The school of nursing shall provide each preceptor with an orientation concerning the roles and responsibilities of the students, faculty and preceptors. The preceptor shall have clearly documented roles and responsibilities.

(c) Clinical preceptors shall have an unencumbered license or privilege to practice in Wisconsin as a nurse at or above the licensure level for which the student is being prepared.

(d) Preceptors shall demonstrate competencies related to the area of assigned clinical teaching responsibilities.

(7) EVALUATION. The school of nursing shall implement a comprehensive, systematic plan for ongoing evaluation. Evidence of implementation shall reflect achievement of program outcomes.

N 1.09 NCLEX pass rates. The school of nursing NCLEX pass rate includes all programs or tracks in the school of nursing. The board shall consider both the registered nurse NCLEX and practical nurse NCLEX pass rates when evaluating a school of professional nursing that grants a certificate of completion for practical nursing.

(1) NCLEX PASS RATE STANDARD. A school of nursing meets the NCLEX pass rate standard by one of the following:

(a) The annual NCLEX pass rate of graduates taking the NCLEX for the first time within six months of graduation is a minimum of 80%.

(b) The annual NCLEX pass rate of all graduates taking the NCLEX, including those who repeated the test, is a minimum of 80%. The school shall submit an explanation or analysis documentation and the school's plan to meet the pass rate of those who take the NCLEX for the first time. The plan does not require board approval.

(2) NCLEX PASS RATE STANDARD NOT MET. (a) If the NCLEX pass rate standard is not met, the school of nursing shall receive a warning letter. The school shall identify factors that are potentially affecting the low NCLEX pass rate and submit an institutional plan for assessment and improvement of NCLEX results including outcomes and timeframes which is approved by the board no later than July 1st. The plan shall address administration, faculty, students, curriculum, resources and policies.

(b) The school of nursing shall submit annual progress reports to the board including the outcomes of the institutional approved plan as long as the NCLEX pass rate standard is not met.

N 1.10 Continuation of board approval. (1) Schools of nursing shall file with the board the following:

(a) Annual self-evaluation reports.

(b) All documents submitted to or received from nursing accreditation agencies.

(c) Notification of withdrawal or change in school nursing accreditation status.

(2) Failure to maintain nursing accreditation shall result in withdrawal of board approval and the procedures in s. N 1.11(2) will commence.

- (3) The board may review the school of nursing to determine whether N 1.08 standards are being met in the following situations:
- (a) Change in school nursing accreditation status.
 - (b) Nursing accreditation reports indicate standards are not being met.
 - (c) Complaints regarding the conduct of the school are received and it is necessary to validate the complaints.
 - (d) Failure to meet NCLEX pass rate standards in s. 1.09(1) for more than 2 consecutive years.
 - (e) Violation of any of the rules under this chapter.
- (4) The review of the school may include any of the following:
- (a) A site survey.
 - (b) A self-study report.
 - (c) A progress report.
- (5) If the board makes a determination that N 1.08 standards are not being met, the following procedure shall be followed:
- (a) The school of nursing shall submit an institutional plan, including timelines, to correct identified deficiencies in the school of nursing.
 - (b) The board will review the proposed plan and may make modifications to the plan.
 - (c) The school of nursing will make progress reports to the board as requested.
 - (d) The board may withdraw board approval if the school of nursing continues to not meet standards.

N 1.11 Closure of a school of nursing. (1) VOLUNTARY. The institution shall do the following:

- (a) Submit a plan of intent to close a school of nursing, including the following:
 - 1. The date of intended closure.
 - 2. Reason for the closure.
 - 3. Provide placement for students who have not completed their nursing education.
 - (b) The institution shall ensure that the school of nursing is maintained, including retention of adequate number of faculty and approved curriculum, until the last student is transferred or graduates from the school of nursing.
 - (c) The institution shall notify the board of the name and address of the educational institution or other organization that will be responsible for secure storage and access to academic records and transcripts for 50 years.
- (2) WITHDRAWAL OF NURSING APPROVAL. (a) If the board withdraws approval of the school of nursing, the notice of withdrawal of approval shall contain a short statement in plain language of the basis for withdrawal of approval. The school of nursing may request a hearing within 30 calendar days after the mailing of the notice.
- (b) The school of nursing shall do the following:
- 1. The institution shall implement the time frame established by the board for transfer of enrolled students to an approved school and report to the board the date of transfer for each student by name.
 - 2. Arrange for the secure storage and access to academic records and transcripts for the next 50 years. Provide the board with the name and address of the

- educational institution or other organization that will be responsible for secure storage and access to academic records and transcripts for 50 years.
3. School closure shall occur when the last student has transferred.
 4. The board may require progress reports during the closure process.
- (c) The school of nursing may be granted a stay of the closure of the school during the appeal process.

N 1.12 Nursing Refresher Course Approval. A nurse refresher course is designed for nurses who have not been practicing for five years or more.

(1) FACULTY. (a) The instructor shall meet all of the following qualifications:

1. Masters degree in nursing
2. Recent clinical experience or clinical teaching experience.

(b) If preceptors are used, the preceptor is selected by the instructor using criteria developed for the course and the instructor provides supervision of preceptors.

(2) PROFESSIONAL NURSE CONTENT. The nurse refresher course designed for professional nurse shall have the following content:

(a) Theory portion including:

1. Nursing process review.
2. Infection control.
3. Medication and pharmacology update.
4. Recent trends in nursing techniques and responsibilities.
5. Communication.
6. Documentation and reporting.
7. Supervision and delegation.

(b) Skills lab of at least 25 hours including basic nursing skills review and technology and equipment update.

(c) Directly supervised or precepted clinical experience of 100 hours or more performed in a hospital, clinic, long term, or subacute facility.

(3) PRACTICAL NURSE CONTENT. The nurse refresher course designed for practical nurses shall have the following content:

(a) Theory portion including:

1. Nursing process review.
2. Infection control.
3. Medication and pharmacology update.
4. Recent trends in nursing techniques and responsibilities.
5. Communication.
6. Documentation and reporting.
7. Supervision and delegation.
8. Aging population.

(b) Skills lab of at least 15 hours including basic nursing skills review and technology and equipment update.

(c) Directly supervised or precepted clinical experience of 70 hours or more performed in a hospital, clinic, long term or subacute facility.

(4) APPROVAL PROCESS. The board will review curriculum of nurse refresher courses submitted for inclusion on a listing of approved courses. Individual course participants shall be required to submit curriculum only if the course is not on the approved list.

SECTION 2. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

COPIES OF RULE

Copies of this proposed rule are available upon request to Sharon Henes, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Board Services, 1400 East Washington Avenue, P.O. Box 8366, Madison, Wisconsin 53708, or by email at Sharon.Henes@wisconsin.gov.

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

1. Type of Estimate and Analysis
 Original Updated Corrected

2. Administrative Rule Chapter, Title and Number
N 1

3. Subject
School of Nursing Approval

4. Fund Sources Affected <input type="checkbox"/> GPR <input type="checkbox"/> FED <input type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEG-S	5. Chapter 20, Stats. Appropriations Affected 20.165(1)(g)
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6. Fiscal Effect of Implementing the Rule

<input type="checkbox"/> No Fiscal Effect	<input type="checkbox"/> Increase Existing Revenues	<input checked="" type="checkbox"/> Increase Costs
<input type="checkbox"/> Indeterminate	<input type="checkbox"/> Decrease Existing Revenues	<input checked="" type="checkbox"/> Could Absorb Within Agency's Budget
		<input type="checkbox"/> Decrease Cost

7. The Rule Will Impact the Following (Check All That Apply)

<input type="checkbox"/> State's Economy	<input type="checkbox"/> Specific Businesses/Sectors
<input type="checkbox"/> Local Government Units	<input type="checkbox"/> Public Utility Rate Payers
<input type="checkbox"/> Small Businesses (if checked, complete Attachment A)	

8. Would Implementation and Compliance Costs Be Greater Than \$20 million?
 Yes No

9. Policy Problem Addressed by the Rule
This rule updates the school of nursing approval process. The current rules have been in place since 1985 and are not adequately addressing the changes in education.

10. Summary of the businesses, business sectors, associations representing business, local governmental units, and individuals that may be affected by the proposed rule that were contacted for comments.
This rule was posted for economic comments for a period of 14 days and no comments were received.

11. Identify the local governmental units that participated in the development of this EIA.
None

12. Summary of Rule's Economic and Fiscal Impact on Specific Businesses, Business Sectors, Public Utility Rate Payers, Local Governmental Units and the State's Economy as a Whole (Include Implementation and Compliance Costs Expected to be Incurred)
This rule will not have an economic or fiscal impact on specific businesses, business sectors, public utility rate payers, local governmental units or the state's economy as a whole.

13. Benefits of Implementing the Rule and Alternative(s) to Implementing the Rule
The benefit is to provide clarity and updates to the school of nursing approval process. The proposed rules also decrease the duplication between approval and national nursing school accreditation.

14. Long Range Implications of Implementing the Rule
The benefit is to provide clarity and updates to the school of nursing approval process. The proposed rules also decrease the duplication between approval and national nursing school accreditation.

15. Compare With Approaches Being Used by Federal Government
None

16. Compare With Approaches Being Used by Neighboring States (Illinois, Iowa, Michigan and Minnesota)
Illinois: Illinois program approval process includes: a letter of intent, a feasibility study, hiring of a nurse administrator, submission of a curriculum proposal, and a site survey. Continued approval is based upon annual evaluation reports, full routine site visits and maintaining a NCLEX pass rate of 75% of first time test takers. Major and minor curricular changes are reported to the board. Closure of the school involves responsibility for assisting students in transferring and

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications (allows for variances to faculty standards) and student standards.

Iowa: Iowa program approval process includes: first step involves an application with information regarding the controlling institution and needs assessment; second step involves verification of employment of the head of program, submission of program's philosophy and objectives, curriculum plan, letter of intent from clinical facilities, evidence of provision of faculty, proposed budget and timeframe for implementation; next step is interim approval based upon program proposal and site visit; final approval is upon graduation of first class and NCLEX pass rate results. Provisional approval may be granted to program until standards are met. Change of controlling institution and changes in administrative personnel in the program. The program shall submit annual reports. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications, student standards and evaluation of the program. NCLEX pass rate standard is a minimum of 95% of the national passing percentage based upon first time test takers within 6 months of graduation.

Michigan: Michigan program approval process includes: the first step requires submission of a letter of intent, evidence of funding and other support, copy of Michigan Department of Career Development approval (if necessary), evidence of availability of clinical experiences, proposed number of students, proposed first date of admission, plans for recruiting director of the program and faculty and a site visit; initial approval involves a self-student report and annual progress reports; full approval is after the graduation of the 2nd class, but no later than graduation of the 4th class (a class for each 12 month period) and requires submission of a self-study report and a site visit. Every 4 years the school shall submit a self-study report and accredited schools shall follow the schedule of the accrediting agency. Program changes shall be submitted to the board. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, curriculum standards, clinical standards, nurse administrator and faculty qualifications (allows for variances to faculty standards), student standards, and evaluation of the program. NCLEX pass rate standard is 75% of first time test takers

Minnesota: Minnesota program approval process includes: Phase I requires letter of intent including institution information, timetable for development and implementation, documentation of availability of academic facilities, impact on nursing programs in the area; Phase II involves a site visit and documentation of compliance with educational standards in order to be granted initial approval; Phase III is full approval and continual approval based upon meeting the minimum first time NCLEX success rate and acquiring national nursing education accreditation. Minnesota requires surveys of all schools on a periodic basis to maintain approval. NCLEX pass rate standard is 75% of first time test takers. All schools must be accredited by 2016. Annual reports shall be submitted to the Board. Closure of the school involves responsibility for assisting students in transferring and notification of location of records storage. The standards for the school include institutional requirements, clinical standards, nurse administrator and faculty qualifications, student standards, and evaluation of the program. The curriculum standard is the program must provide diverse learning activities that are consistent with program outcomes. Minnesota has an approval process for schools applying for innovative approaches which may require exemption from certain rules.

17. Contact Name

Sharon Henes

18. Contact Phone Number

(608) 261-2377

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**BOARD OF NURSING
MEETING MINUTES
JANUARY 9, 2013**

PRESENT: Julia Nelson, Julie Ellis, Jeffrey Miller, Lillian Nolan, Maria Joseph, Sheryl Krause

STAFF: Dan Williams, Executive Director; Matt Guidry, Bureau Assistant; Pamela Stach, Legal Counsel; and other DSPS Staff

CALL TO ORDER

The chair called the meeting to order at 8:08 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

- **Item Add** “O.12a Nicole A. Sprague” (Closed Session) of the agenda.

MOTION: Maria Joseph moved, seconded by Jeffrey Miller, to adopt the agenda as amended. Motion carried unanimously.

APPEARANCE – MICHAEL MILLER, M.D. – ADDICTION SPECIALIST

MOTION: Jeffrey Miller moved, seconded by Julie Ellis, to acknowledge the appearance and presentation of Michael M. Miller, MD, FASAM, FAPA, and thanking him for his presentation on addiction. Motion carried unanimously.

The Board informally attends the Legislation and Rules Committee.

LEGISLATION AND RULES COMMITTEE

**BOARD OF NURSING
MEETING MINUTES**

January 9, 2014

PRESENT: Jeffrey Miller, Lillian Nolan,

STAFF: Sharon Henes, Rules Coordinator; Matt Guidry, Bureau Assistant; Other
Department Staff

CALL TO ORDER

The chair called the meeting to order at 8:58 a.m. A quorum of two (2) members was confirmed.

ADOPTION OF AGENDA

MOTION: Lillian Nolan, seconded by Jeffrey Miller, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF LEGISLATION AND RULES COMMITTEE
MINUTES OF JANUARY 6, 2013**

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to approve the minutes of December 19, 2013 as published. Motion carried unanimously.

**PUBLIC HEARING AND CLEARINGHOUSE COMMENTS
AMENDING N 7**

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to reject Clearinghouse comments 5e, 5g, 5q, 5r, 5t, 5u, 5x, and accept all other Clearinghouse recommendations for CR13-097 relating to unprofessional conduct. To accept amendments to the draft from the Legislation and Rules Committee held on January 6, 2014 and January 9, 2014. Motion carried unanimously.

MOTION Lillian Nolan moved, seconded by Jeffrey Miller, to recommend to the Board that they authorize Jeffrey Miller to approve the Legislative Report and Draft for Clearinghouse Rule (13-097) revising N 7 relating to unprofessional conduct for submission to the Governor's Office and Legislature. Motion carried unanimously.

2014 RULE MAKING PROJECTS

MOTION Lillian Nolan, seconded by Jeffrey Miller, to recommend that the Board request DSPS staff to draft three Scope Statements revising N5, N6, N8 relating to Renewal, Scope of Practice, and Advanced Practice Nurse Prescribers. Motion carried unanimously.

ADJOURNMENT

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to adjourn the Legislative and Rules Committee meeting. Motion carried unanimously.

The meeting adjourned at 9:49 a.m.

The Board of Nursing meeting resumes.

REPORT OF LEGISLATION AND RULES COMMITTEE

MOTION: Jeffrey Miller moves to adopt the Legislation and Rules Committee's recommendations. The Board adopts by unanimous consent.

APPROVAL OF MINUTES OF DECEMBER 19, 2013

MOTION: Lillian Nolan moved, seconded by Julie Ellis, to approve the minutes of December 19, 2013 as published. Motion carried unanimously.

ELECTION OF OFFICERS

CHAIR

NOMINATION: Jeffrey Miller nominated Julia Nelson for the Office of Chair.

Executive Director Dan Williams called for nominations three (3) times.

Julia Nelson was elected as Chair.

VICE CHAIR

NOMINATION: Julie Ellis nominated Lillian Nolan for the Office of Vice Chair.

NOMINATION: Julia Nelson nominated Jeffrey Miller for the Office of Vice Chair.

Executive Director Dan Williams called for nominations three (3) times.

Jeffrey Miller was elected as Vice Chair.

SECRETARY

NOMINATION: Julia Nelson nominated Lillian Nolan for the Office of Secretary.

Executive Director Dan Williams called for nominations three (3) times.

Lillian Nolan was elected as Secretary.

MOTION: Sheryl Krause moved, seconded by Maria Joseph, to acknowledge the following 2014 Officer Election Results. Motion carried unanimously.

2014 OFFICER ELECTION RESULTS	
Board Chair	Julia Nelson
Vice Chair	Jeffrey Miller
Secretary	Lillian Nolan

Julia Nelson assumes the role of Chair of the meeting.

Jeffrey Miller assumes the role of Vice Chair of the meeting.

Lillian Nolan assumes the role of Secretary of the meeting.

APPOINTMENT OF LIAISONS AND COMMITTEE MEMBERS

The Chair appoints the following members to:

2014 COMMITTEE MEMBER APPOINTMENTS	
Rules and Legislation Committee	Jeffrey Miller, Lillian Nolan,

2014 LIAISON APPOINTMENTS	
Board Practice Liaison(s)	Paul Abegglen, Alternates: Sheryl Krause, Maria Joseph
Board Education Liaison(s)	Julie Ellis, Alternate: Sheryl Krause
DLSC Liaison (PAP)	Julia Nelson, Alternate: Jeffrey Miller
DLSC Liaison (Monitoring)	Jeffrey Miller, Alternate: Julia Nelson
Credentialing Liaison	Julia Nelson, Alternate: Julie Ellis
Legislative Liaison	Jeffrey Miller
Newsletter Liaison	Lillian Nolan

Department Appointment as Wis. Stats. 441.50(8)(a)	
Administrator of the Nurse Licensure Compact	Dan Williams

2014 SCREENING PANEL APPOINTMENTS	
February-June 2014	Sheryl Krause, Julie Ellis, Lillian Nolan
July-December 2014	Table until the June 2014 meeting

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to acknowledge the appointments made by the chair as the 2014 Liaisons, Screening Panel, and Committee Members, and Dan Williams as the Department appointed Administrator of the Nurse Licensure Compact. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Lillian Nolan, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to adopt the "Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor" document. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

SCHOOL PROGRAM MATTERS

MOTION: Jeffrey Miller moved, seconded by Julie Ellis, to authorize Cardinal Stritch University to admit students to Bachelor of Science in Nursing Program. Motion carried unanimously.

SPEAKING ENGAGEMENT(S), OR PUBLIC RELATIONS REQUEST(S)

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to designate Dan Williams and Jeffrey Miller, or Paul Abegglen as an alternative, to attend the NCSBN Midyear Meeting on March 9–12, 2014 in Kansas City, Missouri. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to delegate Jeffrey Miller to attend as a Board of Nursing representative and speak at the Wisconsin Nurses Association's Annual Nurses Day on March 4, 2014 in Madison, Wisconsin. Motion carried unanimously.

CLOSED SESSION

MOTION: Julie Ellis moved, seconded by Maria Joseph, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Julia Nelson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote; Julia Nelson-yes; Julie Ellis-yes; Lillian Nolan-yes; Jeffrey Miller-yes; Sheryl Krause-yes; and Maria Joseph - yes. Motion carried unanimously.

The Board convened into Closed Session at 11:49 a.m.

RECONVENE TO OPEN SESSION

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:29 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to affirm all motions made in closed session. Motion carried unanimously.

STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Deborah R. Grossbier, DLSC case number 12NUR597. Motion carried. *Julie Ellis voted nay.*

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Margaret H. McCallum, DLSC case number 13NUR006. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Cheri A. Reichert, DLSC case number 13NUR021. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Vanessa R. Wagner, DLSC case number 13NUR061. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Kathleen M. Abbott, DLSC case number 13NUR113. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Renee L. Watrud, DLSC case number 13NUR507. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of application of Justine Sandin, DLSC case number 13NUR529. Motion carried unanimously.

ADMINISTRATIVE WARNINGS

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to issue an Administrative Warning and close the case in the matter of DLSC case number 13NUR488, R.R. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to issue an Administrative Warning and close the case in the matter of DLSC case number 13NUR531, S.S. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to issue an Administrative Warning and close the case in the matter of DLSC case number 13NUR596, D.G. Motion carried unanimously.

CASE CLOSURES

12NUR365

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 12NUR365, against N.D., for Insufficient Evidence. Motion carried unanimously.

13NUR311

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR311, against R.S., for Prosecutorial Discretion (P7). Motion carried unanimously.

13NUR484

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR484, against E.S., for No Violation. Motion carried unanimously.

13NUR122

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR122, against J.N., for No Violation. Motion carried unanimously.

13NUR542

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR542, against S.N., for Prosecutorial Discretion (P7). Motion carried unanimously.

13NUR042

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR042, against C.B., for Insufficient Evidence. Motion carried unanimously.

12NUR625

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 12NUR625, against unknown, for Insufficient Evidence. Motion carried unanimously.

13NUR257

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR257, against T.W., for No Violation. Motion carried unanimously.

13NUR391

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR391, against K.M., for Prosecutorial Discretion (P2). Motion carried unanimously.

13NUR417

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR417, against D.D., for Prosecutorial Discretion (P3). Motion carried unanimously.

13NUR531

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR531, against K.B., for Prosecutorial Discretion (P2). Motion carried unanimously.

13NUR253

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR253, against R.L., for Insufficient Evidence. Motion carried unanimously.

13NUR668

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to close DLSC case number 13NUR668, against M.V., for Insufficient Evidence. Motion carried unanimously.

MONITORING MATTERS

MELISSA ANDERSON, R.N. – REQUESTING REDUCTION IN SCREENS & TERMINATION OF WORK-SETTING RESTRICTION

MOTION: Julie Ellis moved, seconded by Sheryl Krause, to grant the request of Melissa Anderson, R.N., for termination of Work Setting Restrictions including hospice, home health, pool or agency and termination of direct supervision requirements. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Sheryl Krause, to deny the request of Melissa Anderson, R.N., for reduction in screen frequency. **Reason for Denial:** the Board is terminating the Work Setting Restrictions, and therefore the Respondent needs to demonstrate continued compliance with all other terms under a less restrictive work setting. Motion carried unanimously.

CONSTANCE JORDAN – FULL LICENSURE

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant the request of Constance Jordan for full licensure once all requirements are met. Motion carried unanimously.

AUDREY MARTORANA – FULL LICENSURE

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant the request of Audrey Martorana for full licensure once all requirements are met. Motion carried unanimously.

FINAL DECISIONS

Jeffrey Miller recused himself from voting and deliberation of the matters of DLSC case number 13NUR509.

MOTION: Lillian Nolan moved, seconded by Sheryl Krause, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Rachel J. Gliszinski, Respondent – DHA case number SPS-13-0012/DLSC case number 13NUR509. **Motion Failed** due to lack of 2/3 affirmative vote of the full board membership.

MOTION: Lillian Nolan moved, seconded by Sheryl Krause, to table the reconsideration of the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Rachel J. Gliszinski, Respondent – DHA case number SPS-13-0012/DLSC case number 13NUR509 until the next Board meeting. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Julie Ellis, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Stacy Woods, Respondent – DHA case number SPS-13-0048/DLSC case number 13NUR150. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Jeffrey Miller, Upon receipt and review of the motion for an extension of time by the Division of Legal Services and Compliance dated January 2, 2014, as well as receipt and review of the Respondent's submission of January 7, 2014, the Board has determined that in the interest of protecting the public the Board should consider all relevant information. The Board moves to acknowledge that the Respondent was served with the Divisions objections to the Proposed Decision in the matter of disciplinary proceedings against Cheryl Smokowicz Salceda, Respondent – DHA case number SPS-12-0079/DLSC case number 10NUR239 on December 11, 2013 and the deadline for service is retroactively extended from December 2, 2013 to December 11, 2013. The Respondent will be granted ten (10) days from the day of this Order to file a response to the Division's objections and the Board will consider the Proposed Decision of the Administrative Law Judge, the Division's objections and any response to the objections from Respondent at the next scheduled meeting. Motion carried unanimously.

CREDENTIALING MATTERS

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to approve the R.N. Licensure by Endorsement Application of William Barnhill once all requirements are met. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to approve the Application for Re-Registration/Renewal of Registered Nurse License of Kristiina Irene Badiei Boushehri once all requirements are met. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Lillian Nolan, to approve the R.N. Licensure by Examination Application of Lori Heuser once all requirements are met. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to approve the L.P.N. Licensure by Examination Application of Fred Kavalauskas once all requirements are met. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to approve the A.P.N.P. Certification Application of Nikki Kroner based on the provisions of N. 8.03, and to refer file information to DLSC for further investigation of admitted opioid dependence. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to issue an Intent to Deny the L.P.N. Licensure by Examination Application of Nicole Penass unless within forty-five (45) days of the date of the letter applicant provides the Board with a current AODA assessment. **Reason for Denial:** Applicant's convictions from October 2007 through July 2009 are substantially related to the practice of Nursing. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, that pursuant to the terms of the Final Decision and order dated November 3, 2011, to grant Kathleen Sayles a limited license as a Professional Nurse with the following terms and conditions: The order shall include all requirements contained in the Boards standard Five Year Impairment Order and the Applicant shall successfully complete a Board approved Nurse Refresher Course prior to obtaining employment as a nurse. The Applicant shall provide a copy of this Order to the organization that is providing the nurse refresher course. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Sheryl Krause, to deny the L.P.N. Licensure by Endorsement Application of Betty Wake. **Reason for Denial:** Failure to disclose 2009 criminal history and currently under a disciplinary order in the state of Texas that includes extensive conditions on practice. The Board determines that the Applicant is not currently competent to practice. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, that pursuant to the terms of the Final Decision and order dated March 14, 2013, to grant Valeria Whitehead a limited license as a Professional Nurse with the following terms and conditions: The order shall include all requirements contained in the Boards standard Five Year Impairment Order. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to approve the Application for R.N. Licensure by Endorsement for Nicole Sprague once all requirements are met. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Maria Joseph, to request DSPS staff report MCHS Franciscan Skemp in La Crosse for letting Nichole Sprague practice without a Wisconsin license to the appropriate hospital license agency. Motion carried.

ADJOURNMENT

MOTION: Jeffrey Miller moved, seconded by Maria Joseph, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:35 p.m.

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RN Degree Analysis - Board Approved Programs

School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
First Time Test Takers												
All RN Degrees												
National Average		# Passed	34079	45870	45265	10493	37024	39689	43409	8670	264499	
		#Cand	37353	49462	50978	12426	40979	47818	53735	12565	305316	0.87
RN Program - BON Approved												
Alverno College	RN BS	# Passed	82	36	31	2	66	23	29	3	272	
50-591	RN BS	# Cand	84	44	38	5	72	26	41	12	322	0.84
Bellin College	RN BS	# Passed	3	59	9	21	1	28	16	19	156	
50-522	RN BS	# Cand	3	63	9	24	2	31	23	20	175	0.89
Blackhawk Tech College	RN Assoc	# Passed	24	11	4	0	25	2	20	0	86	
50-477	RN Assoc	# Cand	24	11	4	0	27	3	23	0	92	0.93
Bryant and Stratton College	RN Asso	#Passed	43	49	39	21	39	42	21	19	273	
50-402	RN Asso	#Cand	47	54	44	26	41	49	26	29	316	0.86
Cardinal Stritch University	RN Assoc	# Passed	38	15	16	1	33	21	15	1	140	
50-483	RN Assoc	# Cand	41	17	23	1	37	23	20	2	164	0.85
Carroll University	RN BS	# Passed	7	26	7	0	7	41	4	0	92	
50-500	RN BS	# Cand	7	27	7	0	7	42	4	0	94	0.98
Chippewa Valley Tech College	RN Assoc	# Passed	66	52	32	1	78	29	23	3	284	
50-481	RN Assoc	# Cand	73	57	37	1	85	33	28	3	317	0.90
Col. of Menominee Nation	RN Asso	# Passed	3	3	4	4	3	1	6	0	24	
50-425	RN Asso	# Cand	5	3	4	4	3	1	6	1	27	0.89
Columbia-Mt. Mary	RN BS	# Passed	35	7	23	1	25	8	25	0	124	
50-520	RN BS	# Cand	38	10	27	1	27	8	30	0	141	0.88
Concordia University	RN BS	# Passed	0	17	13	0	0	25	27	0	82	
50-594	RN BS	# Cand	0	17	14	0	0	25	29	0	85	0.96
Edgewood College	RN BS	# Passed	35	6	39	10	31	8	38	18	185	
50-575	RN BS	# Cand	39	7	40	10	34	8	45	20	203	0.91
Fox Valley Tech College	RN Assoc	# Passed	29	27	19	0	32	19	23	1	150	
50-470	RN Assoc	# Cand	29	27	19	0	33	21	27	2	158	0.95
Gateway Tech College	RN Assoc	# Passed	48	35	19	8	32	20	17	0	179	
50-478	RN Assoc	# Cand	60	42	23	10	35	24	26	0	220	0.81

RN Degree Analysis - Board Approved Programs

School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
Herzing University - Brookfield	RN BS	# Passed					10	1	1	5	17	
50-502	RN BS	# Cand					12	2	4	9	27	0.63
Herzing University - Madison	RN Asso	#Passed	18	35	2	0	0	27	2	0	84	
50-455	RN Asso	#Cand	20	39	3	0	0	31	2	0	95	0.88
Lakeshore Tech College	RN Assoc	# Passed	18	13	13	1	22	17	5	1	90	
50-476	RN Assoc	# Cand	18	13	15	1	26	18	6	1	98	0.92
Madison Area Tech College	RN Assoc	# Passed	48	7	71	1	43	20	36	2	228	
50-479	RN Assoc	# Cand	49	8	76	2	44	21	43	2	245	0.93
Maranatha Baptist Bible Col.	RN BS	#Passed	0	16	0	0	0	7	2	0	25	
50-501	RN BS	# Cand	0	17	0	0	0	7	2	0	26	0.96
Marian University	RN BS	# Passed	12	24	49	8	8	10	39	2	152	
50-539	RN BS	# Cand	12	25	56	8	10	11	51	5	178	0.85
Marquette University	RN BS	# Passed	9	34	74	8	6	42	46	9	228	
50-590	RN BS	# Cand	10	38	80	9	6	49	61	13	266	0.86
Mid State Tech College	RN Assoc	# Passed	26	12	21	0	35	17	11	0	122	
50-400	RN Assoc	# Cand	30	13	23	0	35	18	13	0	132	0.92
Milwaukee Area Tech College	RN Assoc	# Passed	53	7	47	1	50	6	52	2	218	
50-480	RN Assoc	# Cand	53	7	47	1	50	7	56	2	223	0.98
Milw School of Engineering	RN BS	# Passed	7	4	12	3	8	0	16	1	51	
50-544	RN BS	# Cand	8	4	12	3	8	0	17	1	53	0.96
Moraine Park Tech College	RN Assoc	# Passed	34	22	12	2	52	19	18	2	161	
50-482	RN Assoc	# Cand	35	23	14	2	53	20	20	2	169	0.95
Nicolet Area Tech College	RN Assoc	# Passed	0	15	13	0	15	8	8	0	59	
50-401	RN Assoc	# Cand	0	15	14	0	16	8	10	0	63	0.94
North Central Tech College	RN Assoc	# Passed	38	22	22	2	42	12	22	4	164	
50-475	RN Assoc	# Cand	39	24	27	3	44	14	23	4	178	0.92
Northeast WI Tech College	RN Assoc	# Passed	74	38	28	1	72	38	30	1	282	
50-473	RN Assoc	# Cand	79	40	30	2	79	40	39	3	312	0.90

RN Degree Analysis - Board Approved Programs

School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
Rasmussen - Green Bay	RN Assoc	# Passed				5	5	4	7	12	33	
50-485	RN Assoc	# Cand				8	10	4	10	17	49	0.67
Southwest WI Tech College	RN Assoc	# Passed	2	10	30	0	0	20	11	1	74	
50-471	RN Assoc	# Cand	2	10	30	0	0	21	11	1	75	0.99
UW-Eau Claire	RN BS	# Passed	48	19	55	0	52	31	22	0	227	
50-584	RN BS	# Cand	50	21	57	0	55	32	23	0	238	0.95
UW-Milwaukee	RN BS	# Passed	82	56	30	0	96	23	53	3	343	
50-583	RN BS	# Cand	95	63	39	1	105	26	69	6	404	0.85
UW-Madison	RN BS	# Passed	0	26	115	5	0	10	119	1	276	
50-595	RN BS	# Cand	1	26	128	7	0	10	132	1	305	0.90
UW-Oshkosh	RN BS	# Passed	64	41	59	25	76	58	37	25	385	
50-581	RN BS	# Cand	64	41	63	26	80	62	45	26	407	0.95
Viterbo College	RN BS	# Passed	2	61	7	0	0	47	10	0	127	
50-582	RN BS	# Cand	3	65	8	0	0	55	13	1	145	0.88
Waukesha County Tech	RN Assoc	# Passed	30	9	17	1	39	22	14	0	132	
50-474	RN Assoc	# Cand	30	10	17	1	41	22	14	0	135	0.98
Western Tech College	RN Assoc	# Passed	29	31	15	0	34	29	17	2	157	
50-484	RN Assoc	# Cand	30	33	17	0	34	33	20	3	170	0.92
WI Indianhead Tech College	RN Assoc	# Passed	39	7	45	0	38	5	44	3	181	
50-472	RN Assoc	# Cand	40	11	47	0	43	7	49	4	201	0.90
WI Lutheran College	RN BS	# Passed		0	6	0	0	7	8	0	21	
50-505	RN BS	# Cand		1	9	0	0	7	10	0	27	0.78

RN Degree Analysis - Authorized to Admit Students, Not Yet Board Approved

School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
First Time Test Takers												
All RN Degrees												
National Average		# Passed	34079	45870	45265	10493	37024	39689	43409	8670	255829	
		#Cand	37353	49462	50978	12426	40979	47818	53735	12565	292751	0.87
RN Program - Authorized to Admit Students, Not Yet BON Approved												
Lac Courte Oreilles Ojibwe	RN Asso	# Passed					1	0	2	1	4	
50-403	RN Asso	# Cand					2	4	3	1	10	0.40
Rasmussen - Wausau	RN Asso	# Passed							5	3	8	
50-504	RN Asso	# Cand							7	5	12	0.66

LPN Degree Analysis - Board Approved Programs

Degree Analysis												
School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
LPN Degree												
National pass rates		# Passed	12998	11010	19082	10263	11487	10155	18178	9754	102927	
first time candidates		# Cand	15530	13339	21883	12592	13650	12208	20696	12021	121919	0.84
LPN Program - BON Approved												
Blackhawk Tech College	LPN	# Passed	11	2	10	2	8	5	8	4	50	
50-100		# Cand	11	2	10	2	8	5	9	4	51	0.98
Chippewa Valley Tech College	LPN	# Passed	24	7	18	4	21	24	19	11	128	
50-197		# Cand	25	7	18	4	21	24	20	12	131	0.98
College of Menominee Nation	LPN	# Passed	2	3	4	3	2	3	6	1	24	
50-125		# Cand	2	3	5	3	2	3	6	1	25	0.96
Fox Valley Tech College	LPN	# Passed	31	21	28	6	29	14	17	6	152	
50-157		# Cand	32	21	31	6	31	14	17	6	158	0.96
Gateway Tech College	LPN	# Passed	27	28	32	5	20	23	23	7	165	
50-159		# Cand	27	30	35	5	20	23	26	8	174	0.95
Herzing University - Madison	LPN	#Passed	0	1	1	8	1	0	7	3	21	
50-120		#Cand	0	1	1	8	1	0	7	3	21	1.00
Lakeshore Tech College	LPN	#Passed	16	6	6	3	10	8	3	1	53	
50-198		#Cand	16	6	7	3	10	8	3	2	55	0.96
Madison Area Tech College	LPN	# Passed	16	5	14	5	15	4	14	2	75	
50-156		# Cand	16	5	15	5	15	4	14	2	76	0.99
MATC-Mdsn Stand Alone	LPN	#Passed	27	6	32	3	16	14	28	3	129	
50-113		# Cand	27	6	32	3	17	14	29	3	131	0.98
Mid State Tech College	LPN	#Passed	8	10	14	3	7	4	12	2	60	
50-110		#Cand	8	10	15	3	7	4	12	2	61	0.98
MATC-Mlw Stand Alone	LPN	#Passed	15	3	13	0	4	3	10	2	50	
50-114		#Cand	15	3	13	0	4	3	11	2	51	0.98
Milwaukee Area Tech College	LPN	# Passed	13	9	17	4	13	6	18	3	83	
50-158		# Cand	14	9	17	5	15	6	19	4	89	0.93
Moraine Park Tech College	LPN	# Passed	23	10	23	3	15	11	14	5	104	
50-153		# Cand	23	10	23	3	15	11	14	5	104	1.00
Nicolet Area Tech College	LPN	#Passed	6	5	3	4	0	2	2	3	25	
50-101		#Cand	6	5	3	4	0	2	2	3	25	1.00
North Central Tech College	LPN	#Passed	22	14	18	4	8	12	12	3	93	
50-105		#Cand	22	14	18	4	9	12	12	3	94	0.99

LPN Degree Analysis - Board Approved Programs

School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
Northeast WI Tech-Stand alone 50-106	LPN	#Passed	1	3	6	0	0	3	3	0	16	
		#Cand	1	5	6	0	0	3	3	0	18	0.89
Northeast WI Tech College 50-152	LPN	# Passed	17	39	39	12	27	28	42	14	218	
		# Cand	18	41	44	13	29	31	46	18	240	0.91
Southwest WI Tech 50-196	LPN	# Passed	2	5	21	1	3	23	22	4	81	
		# Cand	2	5	21	1	3	23	22	4	81	1.00
Waukesha County Tech College 50-199	LPN	# Passed	15	5	24	4	14	15	11	5	93	
		# Cand	15	5	24	4	14	16	11	5	94	0.99
Western Tech College 50-195	LPN	#Passed	16	13	16	3	18	12	12	8	98	
		#Cand	16	15	16	3	19	13	12	8	102	0.96
Wisconsin Indianhead Tech Coll 50-103	LPN	#Passed	22	12	35	4	14	10	34	1	132	
		#Cand	22	13	36	4	14	10	34	1	134	0.99

LPN Degree Analysis - Authorized to Admit Students, Not Yet Board Approved

Degree Analysis												
School	Degree		1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	4th Quarter 2013	Total	% Passed
LPN Degree												
National pass rates		# Passed	12998	11010	19082	10263	11487	10155	18178	9754	102927	
first time candidates		# Cand	15530	13339	21883	12592	13650	12208	20696	12021	121919	0.84
LPN Program - Authorized to Admit Students, Not Yet BON Approved												

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matthew C. Niehaus DSPS WebMaster		2) Date When Request Submitted: 11/26/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: 2/13/14	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2014 Operations and Information Technology Conference – Chicago, Illinois – May 13-14, 2014	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>The 2014 Operations and Information Technology Conference will be held on Tuesday, May 13th and Wednesday, May 14th at the Double Tree Magnificent Mile Hotel in Chicago, Illinois. We encourage our Member Boards in both Operations Management and Information Technology to participate and present topics so that all can benefit from a business and technology collaboration. Let's solve business issues with efficient technology.</p> <p>The NCSBN Board of Directors sponsors two attendees from every Board of Nursing. Executive Officers may request additional sponsorships through the Membership Resource Fund in March 2014 when registration opens for the Operations and Information Technology Conference.</p>			
11) Authorization			
<i>Matthew C. Niehaus</i>		11/26/2013	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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