



BOARD OF NURSING

Room 121A, 1400 East Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
November 12, 2015

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

8:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-4)**
- B. Approval of the Minutes of October 8, 2015 (5-14)**
- C. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Paul Abegglen – 7/1/2019
 - b. Jodi Johnson – 7/1/2019
 - c. Maria Joseph – 7/1/2013
 - d. Sheryl Krause – 7/1/ 2018
 - e. Jeffrey Miller – 7/1/2016
 - f. Peter Kallio – 7/1/ 2018
 - g. Lillian Nolan – 7/1/2019
 - h. Luann Skarlupka – 7/1/2017
 - i. Cheryl Streeter – 7/1/2017
- D. Education and Examination Matters– Discussion and Consideration**
 - 1) Americare School of Nursing – Authorization to Admit Students to a Nursing School
(15-116)
- E. Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) N 8 Relating to Advanced Practice Nurse Prescribers **(117-123)**
 - 2) Update on Legislation and Pending or Possible Rulemaking Projects
- F. Discussion and Consideration of Items Received After Preparation of the Agenda**
 - 1) Introductions, Announcements, and Recognition
 - 2) Election of Board Officers
 - 3) Appointment of Board Liaison(s)
 - 4) Informational Item(s)
 - 5) Division of Legal Services and Compliance Matters

- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislation / Administrative Rule Matters
- 10) Liaison Report(s)
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Final Decision and Order(s)
- 14) Speaking Engagement(s), Travel, or Public Relations Request(s)

G. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

H. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1) Monitoring (124-370)

- a. **APPEARANCE – Gold Omereonye, R.N. – Requesting Full Licensure (128-148)**
- b. **APPEARANCE – Melissa Owens – Requesting Stay of Suspension (149-190)**
- c. Renee Bender, R.N. – Requesting Modifications (Drug Screens and Other) **(191-213)**
- d. Sally Blackburn, R.N. – Requesting Full Licensure **(214-238)**
- e. Margaret Grevstad, R.N. – Requesting Full Licensure **(239-252)**
- f. Kelly Hagman, R.N. – Requesting Modifications (Drug Screens, AA/NA, Practice Limitations) **(253-270)**
- g. Nicole Holton, R.N. – Requesting Full Licensure **(271-284)**
- h. Anita Jones – Requesting Termination of Suspension and Reinstatement of Full Licensure **(285-309)**
- i. Nancy Ogden, R.N. – Requesting Modifications (Practice Limitations) **(310-326)**
- j. Judy Story, R.N. – Requesting Modifications (Drug Screens) **(327-340)**
- k. Tiffany Terry, L.P.N. – Requesting Full Licensure **(341-360)**
- l. Rachel Weese, R.N. – Requesting Modification (Drug Screens) **(361-370)**

2) Attorney Amanda Florek

- a. *Administrative Warnings*
 1. 15 NUR 282 (K.L.J.) **(371-372)**
- b. *Proposed Stipulations, Final Decisions and Orders*
 1. 14 NUR 482 (M.J.F.) **(373-381)**
 2. 14 NUR 630 (J.A.I.) **(382-390)**
 3. 14 NUR 721 (S.C.M.) **(391-398)**
 4. 15 NUR 216 (C.J.M.) **(399-411)**
 5. 15 NUR 312 (K.L.J.) **(412-417)**
 6. 15 NUR 359 (M.E.R.) **(418-423)**
 7. 15 NUR 380 (K.A.U.) **(424-432)**
 8. 15 NUR 419 (J.M.B.) **(433-439)**

9. 15 NUR 434 (D.L.H.) **(440-445)**
10. 15 NUR 441 (J.R.B.) **(446-452)**
11. 15 NUR 474 (B.J.L.) **(453-460)**

3) **Attorney Kim Kluck**

a. Proposed Stipulations, Final Decisions and Orders

1. 14 NUR 131 (L.R.J.) **(461-465)**
2. 14 NUR 165 (P.J.S.) **(466-472)**
3. 14 NUR 443 (K.L.B.) **(473-479)**
4. 14 NUR 451 (B.L.L.) **(480-485)**
5. 14 NUR 653 (L.S.B.) **(486-492)**
6. 14 NUR 680 (J.M.D.) **(493-500)**
7. 15 NUR 280 (N.K.I.) **(501-512)**
8. 15 NUR 417 (S.J.B.) **(513-524)**
9. 15 NUR 425 (P.L.S.) **(525-536)**

4) **Case Closures**

I. **Deliberation on Credentialing Matters**

- 1) Stephanie Myhrvold – Discipline and Termination Review **(537-559)**

J. **Deliberation on Order(s) Fixing Costs in the Matter of Disciplinary Proceedings Against:**

- 1) Sabrina C.K.Giles, R.N. (ORDER0003144)(DHA case # SPS-14-0035)(DLSC case # 13 NUR 059 and 14 NUR 079) **(560-573)**
- 2) Rachel Gliszinski, L.P.N. (ORDER0003138)(DHA case # SPS-13-0012)(DLSC case # 12 NUR 509) **(574-583)**
- 3) Diane L. Hiller, R.N. (ORDER0003278)(DHA case # SPS-13-0011)(DLSC case # 12 NUR 019) **(584-595)**
- 4) Trista Ney, R.N. (ORDER0003584)(DHA case # SPS-14-0054)(DLSC case # 14 NUR 039) **(596-602)**
- 5) Kristine Roseki, L.P.N.(ORDER0004220)(DHA case # SPS-15-0016)(DLSC case # 14 NUR 049) **(603-612)**
- 6) Lisa L. Stange, R.N. (ORDER0003544)(DHA case # SPS-14-0026)(DLSC case # 13 NUR 404) **(613-623)**
- 7) Robin Staver, R.N. (ORDER0003723)(DHA case # SPS-14-0039)(DLSC case # 13 NUR 307) **(624-638)**

K. **Deliberation of Items Received After Preparation of the Agenda**

- 1) Professional Assistance Procedure (PAP) Matters
- 2) Division of Legal Services and Compliance Matters
- 3) Monitoring Matters
- 4) Credentialing Matters
- 5) Education and Examination Matters
- 6) Administrative Warnings
- 7) Review of Administrative Warnings
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Final Decisions and Orders
- 10) Orders Fixing Costs/Matters Related to Costs
- 11) Petitions for Summary Suspension
- 12) Petitions for Designation of Hearing Examiner
- 13) Petitions for Re-hearings
- 14) Appearances from Requests Received or Renewed
- 15) Motions

L. Consult with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

M. **Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**
1) **Newsletter**

N. Board Strategic Planning and its Mission, Vision, and Values – Discussion and Consideration

ADJOURNMENT

The next scheduled meeting is December 10, 2015.

**BOARD OF NURSING
MEETING MINUTES
October 8, 2015**

PRESENT: Paul Abegglen, Jodi Johnson, Maria Joseph, Peter Kallio, Sheryl Krause, Jeffrey Miller, Lillian Nolan, Luann Skarlupka

EXCUSED: Cheryl Streeter

STAFF: Dan Williams, Executive Director; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Jeffrey Miller called the meeting to order at 8:02 a.m. A quorum of eight (8) members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- *Under O. 6): Remove item: "Diane L. Hiller (ORDER0003278)(DHA case # SPS-13-0011)(DLSC case # 12 NUR 019")*

MOTION: Luann Skarlupka moved, seconded by Jodi Johnson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 13, 2015

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to approve the minutes of August 13, 2015 as published. Motion carried unanimously.

PUBLIC HEARING: CLEARINGHOUSE RULE 15-067 RELATING TO GROUNDS FOR DENYING A CREDENTIAL

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to reject Clearinghouse comment number 4 to provide clarification, and to accept all remaining Clearinghouse comments for Clearinghouse Rule 15-067 relating to Grounds for Denying a Credential. Motion carried unanimously.

MOTION: Maria Joseph moved, seconded by Luann Skarlupka, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-067 relating to Grounds for Denying a Credential for submission to the Governor's Office and Legislature. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

N 5,6 Relating to Renewal and Standards of Practice

MOTION: Peter Kallio moved, seconded by Jodi Johnson, to authorize the Chair to approve the preliminary rule draft of N 5, 6 relating to Renewal and Standards of Practice for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Maria Joseph, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Jeffrey Miller, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jodi Johnson-yes; Maria Joseph-yes; Peter Kallio-yes; Sheryl Krause-yes; Jeffrey Miller-yes; Lillian Nolan-yes; Luann Skarlupka-yes; and. Motion carried unanimously.

At this time, all external communication contacts will be terminated for purposes of going into Closed Session.

The Board convened into Closed Session at 10:09 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:39 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Jodi Johnson moved, seconded by Lillian Nolan, to affirm all motions made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

APPEARANCE: Amy Edwards – Discipline Review

MOTION: Jodi Johnson moved, seconded by Sheryl Krause, to **table** consideration of the application of Amy Edwards for licensure pending receipt of an AODA Assessment by a Board-approved Assessor, conducted since October 8, 2015. Motion carried unanimously.

Sherry LaTourneau – Conviction Review

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to deny the Licensed Practical Nurse application of Sherry LaTourneau. **Reason for Denial:** Denial of full licensure per Wis. Stat. § 441.07(1g) and Wis. Admin. Code § N 7.03(2). Motion carried unanimously.

Loida Lumbiyan – Education Equivalent Review

MOTION: Paul Abegglen moved, seconded by Sheryl Krause, to grant the Licensed Practical Nurse application of Loida Lumbiyan, once all requirements are met. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Monitoring

Melissa S. Anderson, R.N. – Requesting Full Licensure

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to grant the request of Melissa S. Anderson, R.N. for full licensure. Motion carried unanimously.

Chester Borowski, R.N. – Requesting Termination of Suspension

MOTION: Peter Kallio moved, seconded by Maria Joseph, to grant the request of Chester Borowski, R.N. for termination of the suspension and reinstatement of his Registered Nurse License with the following limitations: quarterly work reports for a period of at least one year while working as a nurse as directed by the Department Monitor. Motion carried unanimously.

Nikkolee Grabow, R.N. – Requesting Reduction in Screens

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to **deny** the request of Nikkolee Grabow, R.N. for a reduction in Drug Screens. **Reason for Denial:** Applicant needs to practice nursing under the current conditions of the Board Order (12/06/2012). The Board **grants** a temporary reduction in drug and alcohol testing to 14 per year and one annual hair while the respondent is not working as a nurse. The Board reserves the right to increase drug, alcohol, and hair testing once the respondent obtains employment as a nurse. Motion carried. Recused: Jodi Johnson

(Jodi Johnson recused herself and left the room for deliberation, and voting in the matter concerning Nikkolee Grabow, R.N.)

Heidi Hargis, R.N. – Requesting Reduction in Screens

MOTION: Lillian Nolan moved, seconded by Jodi Johnson, to deny the request of Heidi Hargis, R.N. for a reduction in Drug Screens. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (07/11/2013). Motion carried. Recused: Sheryl Krause

(Sheryl Krause recused herself and left the room for deliberation, and voting in the matter concerning Heidi Hargis, R.N.)

Kristine Kennedy, R.N. – Requesting Access to Controlled Substances, Termination of Direct Supervision, and Reduction in Screens

MOTION: Lillian Nolan moved, seconded by Peter Kallio, to **grant** the request of Kristine Kennedy, R.N. for a reduction in drug screens to 36 per year and one annual hair. The Board **denies** the request of Kristine Kennedy, R.N. for termination of direct supervision and access to controlled substances. **Reason for Denial:** Insufficient time under the Board Order (01/10/2013) to demonstrate adequate compliance. Motion carried.

Jennifer Kofler, R.N. – Requesting Reduction in Screens

MOTION: Lillian Nolan moved, seconded by Maria Joseph, to grant the request of Jennifer Kofler, R.N. for a reduction in drug screens to 28 and one annual hair. Motion carried.

Mark Kongshaug, R.N. – Requesting Termination of Direct Supervision

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to deny the request of Mark Kongshaug, R.N. for termination of direct supervision. **Reason for Denial:** Insufficient time of compliance under the terms of the Order (03/01/2007). Motion carried unanimously.

Timothy Murphy, R.N. – Requesting Full Licensure or Alternatives

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to deny the request of Timothy Murphy, R.N. for full licensure termination of direct supervision and a reduction of drug screens. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (05/14/2010). Motion carried unanimously.

David Ortiz, R.N. – Requesting Reduction in Screens, Reduction in AA/NA Meetings, and Access to Controlled Substances, and Termination of AODA Treatment

MOTION: Maria Joseph moved, seconded by Sheryl Krause, to **grant** the request of David Ortiz, R.N. for a reduction in drug screens to 36 per year and one annual hair, a reduction in AA/NA meetings to once per week, and termination of AODA treatment. The Board **denies** the request of David Ortiz, R.N. for access to controlled substances. **Reason for Denial:** Insufficient time of compliance under the terms of the Order (10/10/2013). Motion carried unanimously.

Christy Pullara, R.N. – Requesting Termination of Suspension

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to deny the request of Christy Pullara, R.N. for termination of the suspension and reinstatement of her Registered Nurse License. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (04/11/2013). Motion carried unanimously.

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to delegate the authority to Paul Abegglen to work with DSPS Staff to draft a Board Order regarding Christy Pullara, R.N. Motion carried unanimously.

Angelica Rowin-Fox, R.N. – Requesting Full Licensure

MOTION: Jodi Johnson moved, seconded by Luann Skarlupka, to deny the request of Angelica Rowin-Fox, R.N. for full licensure. **Reason for Denial:** Insufficient time to demonstrate continuous and successful compliance under the terms of the Order (04/10/2014). Motion carried unanimously.

Jamie Soteropoulos, R.N. – Requesting Reduction in Screens

MOTION: Peter Kallio moved, seconded by Jodi Johnson, to grant the request of Jamie Soteropoulos, R.N. for a reduction in Drug Screens to 28 and one annual hair. Motion carried. Recused: Sheryl Krause

(Sheryl Krause recused herself and left the room for deliberation, and voting in the matter concerning Jamie Soteropoulos, R.N.)

Ann Stanton, R.N. – Requesting Full Licensure or Alternatives

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to grant the request of Ann Stanton, R.N. for full licensure. Motion carried.

Regina Young, R.N. – Requesting Access to Controlled Substances

MOTION: Jodi Johnson moved, seconded by Peter Kallio, to deny the request of Regina Young, R.N. for access to controlled substances. **Reason for Denial:** Failure to demonstrate continuous and successful compliance. Respondent needs to fully comply for at least six months with the complete terms and conditions of the original Board Order (08/08/2003), which includes working as a nurse, before the Board will consider amending any requirements. Motion carried unanimously.

Case Closures

MOTION: Maria Joseph moved, seconded by Paul Abegglen, to close the DLSC cases for the reasons outlined below:

1. 14 NUR227 – Prosecutorial Discretion (P3)
2. 14 NUR 319 – Insufficient Evidence (IE)
3. 14 NUR 507 – Prosecutorial Discretion (P5 – Flag)
4. 15 NUR 421 – Prosecutorial Discretion (P7)
5. 14 NUR 218 – Insufficient Evidence (IE)
6. 14 NUR 194 – Prosecutorial Discretion (P6)
7. 15 NUR 161 – Prosecutorial Discretion (P7)
8. 15 NUR 246 – Prosecutorial Discretion (P5 – Flag)
9. 15 NUR 348 – Insufficient Evidence (IE)
10. 15 NUR 200 – Prosecutorial Discretion (P7)
11. 14 NUR 719 – Insufficient Evidence (IE)
12. 15 NUR 257 – Insufficient Evidence (IE)
13. 15 NUR 460 – No Violation (NV)
14. 15 NUR 044 – Insufficient Evidence (IE)
15. 15 NUR 390 – No Violation (NV)
16. 15 NUR 261 – Insufficient Evidence (IE)
17. 14 NUR 436 – Prosecutorial Discretion (P3)

Motion carried unanimously.

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to **table** DLSC case number 14 NUR 478, pending receipt of additional information. Motion carried unanimously.

DLSC Attorney Amanda Florek

Administrative Warnings

15 NUR 221 – L.M.L.E.

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to issue an Administrative Warning in the matter of 15 NUR 221 (L.M.L.E.). Motion carried unanimously.

15 NUR 299 – K.M.D.

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to issue an Administrative Warning in the matter of 15 NUR 299 (K.M.D.). Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Peter Kallio moved, seconded by Sheryl Krause, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 NUR 210 (M.J.K.)
2. 14 NUR 640 (R.E.R.)
3. 15 NUR 080 (M.M.D.)
4. 15 NUR 093 (R.L.H.)
5. 15 NUR 168 (A.C.B.)
6. 15 NUR 215 (G.D.N.)
7. 15 NUR 294 (W.J.B.)
8. 15 NUR 317 (S.A.M.)

Motion carried unanimously.

DLSC Attorney Kim Kluck (Appearance by Attorney Amanda Florek on Behalf of Attorney Kim Kluck)

Administrative Warnings

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to issue an Administrative Warning in the following matters:

1. 15 NUR 142 (S.D.P.)
2. 15 NUR 366 (T.M.L.)
3. 15 NUR 394 (C.L.S.)
4. 15 NUR 402 (G.L.D.)
5. 15 NUR 418 (J.J.R.)

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Jodi Johnson moved, seconded by Maria Joseph, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 NUR 050 (J.M.S.)
2. 14 NUR 276 (M.L.B.)
3. 14 NUR 675 and 15 NUR 188 (D.M.G.)
4. 15 NUR 068 (A.O.G.)
5. 15 NUR 164 (K.D.S.)
6. 15 NUR 173 (K.A.V.)
7. 15 NUR 242 (C.R.S.)
8. 15 NUR 275 (M.R.O.)
9. 15 NUR 372 (C.A.N.)

Motion carried unanimously.

15 NUR 245 – E.A.R.

MOTION: Jodi Johnson moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Elizabeth A. Richards, R.N., DLSC case number 15 NUR 245. Motion carried. Recused: Sheryl Krause

(Sheryl Krause recused herself and left the room for deliberation, and voting in the matter concerning Elizabeth A. Richards, R.N., DLSC case number 15 NUR245.)

Petition to Rescind Interim Order

15 NUR 148 – Tamera R. Packhard, R.N.

MOTION: Maria Joseph moved, seconded by Peter Kallio, to rescind the Interim Order in the matter of Tamara R. Packhard, R.N., respondent DLSC case number 15 NUR 148. Motion carried unanimously.

MOTION: Maria Joseph moved, seconded by Peter Kallio, to close DLSC case number 15 NUR 148 against Tamara R. Packhard, R.N. for Prosecutorial Discretion (P2). Motion carried unanimously.

APPEARANCE: DLSC Staff: Administrative Warning Review (WARN00000352)(DLSC case # 13 NUR 714 – G.G.)

MOTION: Luann Skarlupka moved, seconded by Jodi Johnson, to rescind the Administrative Warning in the matter of DLSC case number 13 NUR 714(G.G.) and reopen the case for further investigation. Motion carried. Recused: Sheryl Krause

(Sheryl Krause recused herself and left the room for deliberation, and voting in the matter concerning DLSC case 13 NUR 714 – G.G.)

ORDER(S) FIXING COSTS

Nickea C. Connolly, R.N., Respondent (ORDER0004219)(DHA case # SPS-15-0021)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Nickea C. Connolly, R.N., Respondent (ORDER0004219)(DHA case # SPS-15-0021)(DLSC case # 14 NUR 196). Motion carried unanimously.

Frederick B. Gilhams (ORDER0004191)(DHA case # SPS-15-0046)(DLSC case # 13 NUR 128)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Frederick B. Gilhams (ORDER0004191)(DHA case # SPS-15-0046)(DLSC case # 13 NUR 128). Motion carried unanimously.

Sandra Graham (ORDER0003596)(DHA case # SPS-14-0067)(DLSC case # 13 NUR 470)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Sandra Graham (ORDER0003596)(DHA case # SPS-14-0067)(DLSC case # 13 NUR 470). Motion carried unanimously.

Coretta Harris (ORDER0003226)(DHA case # SPS-13-0045)(DLSC case # 13 NUR 002)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Coretta Harris (ORDER0003226)(DHA case # SPS-13-0045)(DLSC case # 13 NUR 002). Motion carried unanimously.

Vicki L. Harris (ORDER0003227)(DHA case # SPS-13-0044)(DLSC case # 12 NUR 300)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Vicki L. Harris (ORDER0003227)(DHA case # SPS-13-0044)(DLSC case # 12 NUR 300). Motion carried unanimously.

Kathleen Turner (ORDER0003277)(DHA case # SPS-13-0033)(DLSC case # 13 NUR 022)

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Kathleen Turner (ORDER0003277)(DHA case # SPS-13-0033)(DLSC case # 13 NUR 022). Motion carried unanimously.

PROPOSED FINAL DECISION(S) AND ORDER(S)

Nicole A. Hunt, R.N., Respondent (DHA case # SPS-15-0064)(DLSC case # 15 NUR 276)

MOTION: Paul Abegglen moved, seconded by Jodi Johnson, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Nicole A. Hunt, R.N., Respondent (DHA case # SPS-15-0064)(DLSC case # 15 NUR 276). Motion carried. Recused: Jeffrey Miller

(Jeffrey Miller recused himself and left the room for deliberation, and voting in the matter concerning Nicole A. Hunt, R.N., Respondent (DHA case # SPS-15-0064)(DLSC case # 15 NUR 276).)

Kim M. Lippold, L.P.N., Respondent (DHA case # SPS-15-0031)(DLSC case # 14 NUR 524)

MOTION: Paul Abegglen moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Kim M. Lippold, L.P.N., Respondent (DHA case # SPS-15-0031)(DLSC case # 14 NUR 524). Motion carried. Recused: Jeffrey Miller

(Jeffrey Miller recused himself and left the room for deliberation, and voting in the matter concerning Kim M. Lippold, L.P.N., Respondent (DHA case # SPS-15-0031)(DLSC case # 14 NUR 524).)

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by Maria Joseph, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 2:50 p.m.

DRAFT

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

REQUEST FOR AUTHORIZATION TO ADMIT STUDENTS TO A NURSING SCHOOL

After authorization to plan a nursing school is granted by the Board of Nursing to an institution, the institution must submit a request to the Board for authorization to admit students to the nursing school; the application must include all of the following:

- (1) Verification of employment of an educational administrator meeting the qualifications in N 1.08 (2) including the following:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered
 - Graduate degree with a major in nursing
 - Knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation and either educational preparation or 2 years experience as an instructor in a nursing education program within the last 5 years
 - Current knowledge of nursing practice
- (2) Evidence of faculty meeting the qualifications in N 1.08(3) including the following:
 - A) For Professional Nursing Faculty:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered
 - Graduate degree with a major in nursing; interprofessional faculty teaching non-clinical nursing courses must have advanced preparation appropriate for the content being taught.
 - B) For Practical Nursing Faculty:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.
 - Baccalaureate degree with a major in nursing.
- (3) School's philosophy and objectives
- (4) Overview of curriculum including all of the following:
 - Content
 - Course sequence
 - Course descriptions
 - Program evaluation plan
 - Course syllabi for the first year and plan for subsequent years
- (5) Verification of establishment of student policies for admission, progression, retention and graduation
- (6) Updated timeline for implementing the program and intended date for entry of the first class

- (7) Verification of students' ability to acquire clinical skills by providing all of the following:
- Letter of intent or contracts from clinical facilities securing clinical opportunities and documentation of the facility type, size, number of beds, and type of patients.
 - Documentation of simulation equipment and experiences.

The Board will make a decision on the application to admit students within two months of receipt of the completed application and notify the institution of the action taken on the application. Once a school receives authorization to admit, the school may begin admitting students while seeking to obtain program approval.

Withdrawal of authorization may occur if the school fails to meet and maintain standards in N 1.08.

To apply for authorization to admit students, submit the following required items to dspsexaminationoffice@wisconsin.gov:

- (1) Form #1114 for each faculty member and for the program educational administrator
- (2) A written proposal addressing items three (3), four (4), five (5) and six (6) above.
- (3) Form #1004 for each clinical facility

Institution applying for authorization to admit students:

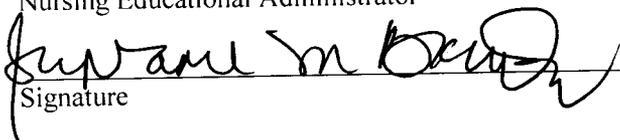
Name of School: Americare School of Nursing

Address: 10505 Corporate Drive

Pleasant Prairie, WI 53138

Nursing Program(s) (ADN, BSN, Other): Associate Degree in Nursing (ADN)

Stephanie Balitaan RN,MSN-ANP
Nursing Educational Administrator


Signature

224-522-1588
Telephone Number

Program Administrator
Title

October 9, 2015
Date

alliantmconsult@gmail.com
Email Address

Authorization to Admit Students to a Nursing School

Attachment to Ws.Admin.Code N.104 Form #3027

Americare School of Nursing

**10505 Corporate Dr Suite 102
Pleasant Prairie, IL 53158**

Tel: 847-825-8773

Fax: 847-825-8774

Email: alliantmconsult@gmail.com

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Introduction

This document is an attachment to the Application for Authorization to Admit Students to a Nursing School. It provides a plan that addresses:

1. Verification of employment of an educational administrator meeting the qualifications in N 1.08 (2) including the following:
 - a. Current, active registered nurse license or privilege to practice in Wisconsin
 - b. Graduate degree with a major in nursing
 - c. Knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation and either educational preparation or 2 years of experience as an instructor in a nursing education program within the last 5 years
 - d. Current knowledge of nursing practice
2. Evidence of faculty meeting the qualifications in N 1.08(3) including the following:
 - a. For Professional Nursing Faculty:
 - i. Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered
 - ii. Graduate degree with a major in nursing; inter-professional faculty teaching non-clinical nursing courses must have advanced preparation appropriate for the content being taught.
3. School's philosophy and objectives
4. Overview of curriculum including all of the following:
 - a. Content
 - b. Course sequence
 - c. Course descriptions
 - d. Program evaluation plan
 - e. Course syllabi for the first year and plan for subsequent years
5. Verification of establishment of student policies for admission, progression, retention and graduation
6. Updated timeline for implementing the program and intended date for entry of the first class
7. Verification of students' ability to acquire clinical skills by providing all of the following:
 - a. Letter of intent or contracts from clinical facilities securing clinical opportunities and documentation of the facility type, size, number of beds, and type of patients.
 - b. Documentation of simulation equipment and experiences.

Evidence of Employment of Nursing Education Administrator

Please refer to the attached nursing credentials and teaching experience of the Nursing Education Administrator. (Form #1114)

Evidence of Faculty Qualifications

Please refer to the attached nursing credentials and teaching experience of the ADN Program Instructors. (Form #1114)

Nursing School Philosophy

Americare School of Nursing – Nursing Program and its faculty believe that nursing education should enable students to acquire knowledge and skills necessary to meet the changing needs of the healthcare system and society as a whole. The philosophy and conceptual model subscribed by the College is based on the constructs authored by Patricia Brenner’s “Novice to Expert Theory” (2000,2001) and Madeline Leininger’s “Culture Care Theory” as well as “Human Caring Theory” (2002, 2006, 2011).

The College and its faculty believe that the culturally congruent care reflects an infinite number of factors that affect well-being which is important for today’s diverse society. It is through culturally congruent care that nursing finds an infinite number of explored dimensions of care as a pursuit for enhanced knowledge which may result in predictable care outcomes (Leininger, 2002). The College and its faculty embrace Leininger’s statement that “care is distinct, dominant, unifying and central focus of nursing, and while curing and healing cannot occur effectively without care, care may occur without cure. (Leininger, 2011). Concepts of care are integrated throughout the program.

The College and its faculty further believe that a nurse’s clinical judgment evolves over time as a nurse gains experience and further education in the profession (Brenner, 2000). Thus programs and approaches are built upon various student levels of education and experience to include activities that promote learning in the classroom, laboratory, and clinical setting. With the rapid evolution of nursing science, practice and education, the commitment of incorporating and supporting lifelong learning is embraced by the College and its faculty.

Program Curriculum

Program Objectives

Americare School of Nursing will conduct the ADN Program under the guidance of the following goals:

- **Performance on National Licensure Exam** – Americare School of Nursing will retain a licensure pass rate at 80% or above for its first-time writers.

- **Program Completion** – At least 75% of students admitted will graduate within 150% of the time of the stated program length beginning with the first required nursing course as delineated below:
 - Associate Degree in Nursing – 8 semesters
 - LPN-RN Bridge – 4 semesters
 - Practical Nursing – 4 semesters
- **Program Satisfaction** –
 - At least 75% of the graduates responding to the survey, distributed within 1 year after graduation, will indicate satisfaction with the program
 - At least 75% of the employers responding to the survey, distributed within 3-6 months from hire of the graduate, will indicate satisfaction with the program
- **Employment** – At least 90% of the graduates seeking employment will be employed 1 year after graduation in a position for which the program prepared them.

Program Learning Objectives

PN EXIT

After Two (2) Semesters

- Practice within the ethical, legal and regulatory boundaries of vocational nursing standards of practice
- Provide safety and client-centered care, under the supervision of a Registered Nurse, across diverse populations in various healthcare settings
- Demonstrate basic client care organized according to Maslow's hierarchy of needs throughout the health-illness continuum.
- Explain the nursing process as a framework for data collection, diagnosis, planning, implementation and evaluation in providing client care
- Contribute to the development of nursing care plans to facilitate expected client outcomes
- Reinforce client and family teaching to facilitate supportive and restorative care in various healthcare settings
- Participate in performance improvements activities to improve quality of client care
- Use information technology to support and communicate the planning and provision of client care
- Communicate and collaborate effectively with the client, the family and members of the healthcare team

RN EXIT

After Four (4) Semesters

- Practice within the ethical, legal and regulatory boundaries of professional nursing standards of practice
- Assess client's health status by completing a health history and performing physical, cognitive, psychosocial and functional assessment
- Utilize the nursing process as a framework for data collection, assessment, diagnosis, planning, implementation and evaluation in providing client care.
- Demonstrate clinical decision-making skills reflecting evidence-based nursing care of clients
- Develop individualized nursing care plans that facilitate continuity of care for clients within a variety of healthcare settings
- Collaborate with health care workers in the development of individualized teaching plans.
- Demonstrate therapeutic communication techniques to establish and maintain relationships with clients/families and the multidisciplinary health care team.
- Evaluate the effectiveness of the nursing process in the delivery of health care to clients/families throughout the life cycle
- Analyze the impact of internal and external environmental factors on the provision of care throughout the wellness-illness continuum.

Course Sequence

The program consists of four (4) semesters, each semester must be completed in order to proceed to the next. Pre-requisites and co-requisites to courses will be defined in each of the course syllabus, if any.

	LECTURE	LAB	CLINICAL
SEMESTER 1			
Developmental Psychology	3	3	
General Anatomy and Physiology	4	3	1
Nursing Fundamentals	2	2	
Nursing Skills	2	2	
Intro to Clinical Practice	2		2
Nursing Pharmacology	2	2	
Written Communication	3	3	
	18		

SEMESTER 2			
Advance Anatomy and Physiology	4	3	1
Nursing Health Alterations	3	3	
Nursing Health Promotion	3	3	
Clinical Care Across the Lifespan	2		2
Clinical Care Management	3		3
Interpersonal Communication	3	3	
	18		
LPN EXIT	36		

		LECTURE	LAB	CLINICAL
SEMESTER 3				
Introduction to Psychology	3	3		
Microbiology	4	3	1	
Complex Health Alterations I	3	3		
Mental Health Communication	2	2		
Intermediate Clinical Practice	2			2
Nursing Advanced Skills	3		3	
	17			
SEMESTER 4				
Sociology	3	3		
Chemistry	4	3	1	
Complex Health Alterations II	3	3		
Nursing Management and Prof Concepts	2	2		
Advanced Clinical Practice	2			2
Nursing Clinical Transition	3		3	
	17			
RN EXIT	34			

TOTAL CREDITS EARNED	70
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Clinical rotations will be conducted towards the end of the semester. Classroom, laboratory and clinical activities will be conducted from Mondays to Thursdays. Fridays will be allotted for online assessments, academic advising with remediation and review sessions, if needed. Faculty meetings will also be scheduled on a Friday, as scheduled by the Program Director.

Course Descriptions

Developmental Psychology

3 credits

45 lecture hours

Focuses on the study of human development throughout the lifespan. It explores the developmental theory and research with emphasis on the interactive nature of the biological, cognitive and psychosocial changes that affect the individual from conception to death. Application activities and critical thinking skills will enable the students to gain an increased knowledge and understanding of themselves and others.

General Anatomy and Physiology

4 credits

45 lecture hours

30 lab hours

Examines basic concepts of human anatomy and physiology as they relate to health sciences. Using a body systems approach, the course emphasizes the interrelationships between structure and function at the gross and microscopic levels of organization of the entire human body. It is intended to prepare healthcare professionals who need to apply basic concepts of whole body anatomy and physiology for informed decision-making and professional communication with colleagues and patients.

Nursing Fundamentals

2 credit units

30 lecture hours

Introduces the study and practice of principles and skills basic to nursing of all ages and diverse patient population. Human needs basic to all individuals will be identified, introducing the nursing process as the framework for the provision of nursing care. Principles of assessment and care as they relate to alterations in elimination and skin integrity, stress, pain, immobility, infection and inflammation, fluid/electrolyte imbalances are also included.

Nursing Skills

3 credit units

90 lab hours

Introduces the development of clinical skills and physical assessment across the lifespan. Content includes mathematical calculations and conversions related to clinical skills, vital signs assessment, aseptic techniques, wound care, oxygen administration, tracheostomy care, suctioning, management of enteral tubes, basic medication administration, glucose testing, enemas, ostomy care and catheterizations. In addition, the course includes techniques related to obtaining health history and basic physical assessment skills using a body systems approach.

Intro to Clinical Practice

2 credit units

90 clinical hours

Clinical course that emphasizes basic nursing skills and application of nursing process in meeting the needs of diverse clients. Emphasis is placed on performing basic nursing skills, the formation of nurse-client relationships, communication, data collection, documentation and medication administration.

Nursing Pharmacology

2 credit hours

30 lecture hours

Introduces the principles of pharmacology, including drug classification and their effects on the body. Emphasis is on the use of the components of the nursing process when administering medications.

Written Communication

3 credit units

45 lecture hours

Introduces the writing process to complete written projects. Students analyze audience and purpose; generate ideas for writing; employ appropriate rhetorical strategies; research, synthesize, and organize information; use an approved documentation system for research writing; use technology to format documents appropriately; and follow grammar and punctuation rules.

Advance Anatomy and Physiology

4 credit units

45 lecture hours

30 lab hours

Normal human anatomy and physiology are studies using a body system approach with emphasis on the interrelationships between form and function at the gross and microscopic levels of organization. Instructional delivery is within the classroom and laboratory setting. Experimentation within a science lab will include analysis of cellular metabolism, the individual components of the body systems such as the nervous system, neuromuscular, cardiovascular and urinary. Continued examination of homeostatic mechanisms and their relationship to fluid, electrolyte, acid-base balance and blood. Integration of genetics to human reproduction and development are also included.

Nursing Health Alterations

3 credit units

45 lecture hours

Concentrates on the basic concepts of health and illness as presented in Nursing Fundamentals. It applied theories of nursing care of clients throughout the lifespan, utilizing problem solving and critical thinking. Provides an opportunity to study conditions affecting different body systems and apply therapeutic nursing interventions. Introduces concepts of leadership, team building and scope of practice.

Program Evaluation Plan

ASN will follow the Program Effectiveness Plan (PEP) designed by the Accrediting Bureau for Health Education Schools (ABHES) which granted institutional accreditation for ASN's controlling entity Americare Technical School (ATS). The PEP is developed every year with data covering July of the previous year to June of the current year.

The PEP will describe the following elements:

1. Student population
2. Program objectives
3. Retention rate
4. Credentialing examination participation rate
5. Credentialing examination pass rate
6. Job placement rate
7. Surveys that measure participation, and satisfaction for the following:
 - a. Students (classroom and clinical experience);
 - b. Clinical extern affiliates;
 - c. Graduates; and
 - d. Employers
8. Assessment of the effectiveness of the instructional delivery methods

Course Syllabi

Please see attached Course Syllabi for course components scheduled for the first year of the nursing program curriculum. These are the following :

SEMESTER 1

- Developmental Psychology
- General Anatomy and Physiology
- Nursing Fundamentals
- Nursing Skills
- Intro to Clinical Practice
- Nursing Pharmacology
- Written Communication

SEMESTER 2

- Advance Anatomy and Physiology
- Nursing Health Alterations
- Nursing Health Promotion
- Clinical Care Across the Lifespan
- Clinical Care Management
- Interpersonal Communication

Courses for the 3rd and 4th semesters have been drafted to include course instructional objectives and a course outline.

Policies

Admission

The applicant must submit the following requirements for entry into the ADN Program:

- Completed application form
- Certified true copy of a high school certificate or GED test results
- Proof of current Nursing Assistant certification (CNA)
- Proof of current CPR certification
- Proof of recent (within the past 6 months) Physical/Medical Examination plus Immunization Record indicating good health
- Proof of recent (within the past 12 months) criminal background check clear of misdemeanors and felony

Applicant must challenge and complete the **Nursing Program Admission Assessment (ATI-TEAS)** and achieve a **Proficiency Level**.

Applicant may apply for a retake only after completion of a Remediation Plan defined in the results of the ATI-TEAS. Only one retake is allowed.

Applicant must engage in an interview with the academic program director.

Admission by Transfer from Other Nursing Programs

Applicant must submit an **official copy** of the Transcript of Records (TOR) indicating the successful completion of course(s) that may be credited towards the ADN Program.

A **minimum residency of 75%** of the

- PN Exit program credit hours, or
- LPN Entry to RN program credit hours, or
- RN Exit program credit hours

is required to receive a certificate or degree from the program enrolled in.

Only a **maximum of 25%** of the total program credit hours may be credited

- 9 hours for the PN Exit program
- 8 hours for the LPN Entry to RN program
- 17 hours for the RN Exit program

Results of ATI-TEAS from another institution are valid only for one (1) year. Otherwise applicant must challenge the admission assessment again at Americare School of Nursing.

Ability To Benefit Students

Americare School of Nursing will allow entry of students not able to complete secondary school education **only after successful pass** of a US Dept of Education- endorsed **ATB exam** (*Wonderlic*).

If a student is not able to reach the proficiency level of Math and English that is equivalent to a high school graduate, he/she will be recommended for tutorial services outside of Americare School of Nursing and may come back to retake the examination within the academic year. Only one retake is allowed.

Nursing Program Entrance Requirements

Application Deadline

Applications for entry into the ADN program must be evaluated and approved **at least two weeks** before the start of the academic term.

Acceptance into the Program

An applicant is considered into an academic program after completion of all the admission requirements and favorable interview with the academic program director.

Notification of Acceptance

Successful applicants into the ADN program will receive an official letter of acceptance from Americare School of Nursing. The letter will indicate the term start date and his rights and obligations while a student at Americare School of Nursing.

Progression

A student will be assessed in two steps.

1. The first step consists of measuring the student's academic progress through graded unit tests, in-class activities and exercises. A final class grade of **at least 75%** is required to proceed to the second step. If a student fails, he is required to repeat the course. Only one repeat is allowed.
-

2. The second step requires a student to take a standardized content mastery assessment and achieve a level exhibiting **proficiency on the knowledge of the course** (*Level 2 for ATI Proctored Assessments*). If a student fails, he is required to undergo academic remediation under the guidance of the program director and retake the assessment right after. Only one retake is allowed.

Satisfactory Progression

A student is allowed to progress to the next academic term only if he has **satisfactorily complied with the two-step grading system**.

1. A student must be able to pass all graded assessments and activities defined in the course syllabus. All these graded activities are conducted during the course duration.
2. After completing the course, the student must challenge a standardized proctored assessment. HE must achieve a proficiency level defined as more than adequately supports academic readiness for subsequent curricular content.

Academic Advising and Progress Reports

The School provides academic advising and progress reporting on a student's academic status after the mid-term and end-term examinations.

If a student is not able to pass either the mid-term or the end-term examination, he is required to complete additional coursework defined in an academic remediation plan. The coursework is aligned with the results of the item analysis report generated for the student. The instructor will assess the student's coursework and may include credits for the student for his overall course grade

Retention and Probation

Academic probation occurs when a student's current term or cumulative grade falls below 75%.

Probationary Period and Duration

Students on probation must meet with their academic advisor to develop a written academic remediation plan and establish academic goals. These goals must be achieved on or before the end of the current or succeeding term.

While on probation, a student must adhere to the conditions of the program of study in which he/she is enrolled. For example, a student enrolled in the program of study must complete a minimum of twelve (12) credits but not exceed fifteen (15) credits during probationary term(s) of study.

Removal from probationary status requires that the student achieve both a term *and* cumulative GPA of 75% or higher in a subsequent term.

A student can remain on probation for two consecutive terms before being dismissed.

Dismissal From the Program

At the **end of the probationary period** (two consecutive terms), a student is subject to dismissal. The decision to dismiss a student who is ***subject to dismissal*** rests with the School and entails a thorough review of the student's academic record, progress and plan. Students whose academic standing is classified as *subject to dismissal* must meet with their academic advisor to discuss their academic standing, progress and plans.

Conditions Leading to Dismissal

Term Grade

An undergraduate student will be dismissed from the School when his/her term grade falls below the 75% standard for two (2) consecutive terms.

Students who earn a term grade below 60% may be automatically *dismissed* from the School. That is, they are subject to dismissal without the benefit of a probationary period. Such students have the opportunity to appeal the dismissal decision.

First term students that obtain a term grade below 60% will be placed on probation and held to the standards established by the conditions of academic probation.

Cumulative Grade

A student will be dismissed from the School when his/her cumulative grade remains below the 75% standard for the probationary period of two consecutive terms unless an extended period is approved by his/her Academic Director.

Students who earn a cumulative grade below 60% may be automatically dismissed from the School. That is, these students are subject to dismissal, without benefit of a probationary period. Such students have the opportunity to appeal the dismissal decision.

First term students that obtain a grade of or below 60% will be placed on probation and held to the standards established by the conditions of academic probation.

Conditions Allowing Re-Admission

Reinstatement to the School through its Academic Standing Committee is subject to the following conditions:

- The student is expected to meet the Academic Standard of the School by the time he/she is to graduate, that is, a cumulative grade of 75%.
 - The student must enroll in and complete no fewer than twelve (12) and no more than fifteen (15) credits unless otherwise approved by the Academic Standing Committee.
 - During the period of reinstatement, a student cannot change his/her program of study or status.
 - A student must obtain a minimum term grade of at least a 75% during the readmitted term and may not earn grades of F or INC in any given course during this term. If the student does not meet the grade standard as established under the conditions of reinstatement he/she will be dismissed from the School.
-

Appeals Process

A student has the right to appeal a dismissal decision. He/she may do so by submitting a petition to the Academic Department of the School. The form must be completed and filed by the student within seven (7) days of having been notified in writing that he or she is being dismissed from the School and in no case later than the first day of classes in the term in which the dismissal is to take effect.

Upon submitting the petition to appeal the dismissal decision, the student will be scheduled to meet with the Academic Standing Committee of the School in order to discuss his or her academic progress and plan. A final decision regarding the outcome of the student's appeal will be communicated at this meeting.

If a student seeks to be reinstated for the term into which the dismissal is to take effect, he/she must meet with the Academic Standing Committee before the end of the second week of the term. After that date, appeals will be considered for the subsequent term.

A form for completing the petition is available from the Academic Department.

Satisfactory Completion of the Program and Graduation

When the student completes and passes all academic requirements for each course component of the ADN program, he will be eligible to challenge the predictor assessment for the NCLEX-RN (licensure examination for Registered Nurses). If he has completed all financial obligations, he officially graduates from the ADN Program and can be signed-off by the School to challenge the licensure exam if he achieves a level of 90% NCLEX-RN probability pass.

The student in the ADN Program has an option to take the predictor assessment for the NCLEX-PN (licensure examination for Licensed Practical Nurses). To qualify, the student must have completed and passed all the academic requirements for each course component of the program for the first 2 semesters (1 academic calendar year). He can be signed-off by the School to challenge the licensure exam if he achieves a level of 90% NCLEX-PN probability pass.

Updated Timeline for Implementing Program and Start Date

Spring Term 2016	
Jan 4 – 15	Class Registration for Spring 2016
Jan 22	Orientation
Jan 25	Semester Begins Start Date
Feb 12	Last day to Drop/Add Courses
Jan 18	MLK Day – No Classes
Feb 15	President’s Day – No Classes
Mar 21 - 25	Spring Break
May 20	Semester Ends Last Day in Class
May 23 - 27	Examination and Remediation Week
May 30 - 31	Submission of Grades
May 30	Summer Break

Fall Term 2016	
Aug 1 - 12	Class Registration for Fall 2016
Aug 19	Orientation
Aug 22	Semester Begins Start Date
Sep 2	Last day to Drop/Add Courses
Nov 21 - 25	Thanksgiving Break
Dec 16	Semester Ends Last Day in Class
Dec 19 - 23	Examination and Remediation Week
Dec 26 - 27	Submission of Grades
Dec 26	Winter Break

Spring Term 2017	
Jan 2 - 13	Class Registration for Spring 2017
Jan 20	Orientation
Jan 23	Semester Begins Start Date
Feb 3	Last day to Drop/Add Courses
Jan 16	MLK Day – No Classes
Feb 13	President’s Day – No Classes
Mar 20 - 24	Spring Break
May 19	Semester Ends Last Day in Class
May 22 - 26	Examination and Remediation Week
May 29 - 31	Submission of Grades
May 29	Summer Break

Fall Term 2017	
Jul 31 – Aug 11	Class Registration for Fall 2016
Aug 18	Orientation
Aug 21	Semester Begins Start Date
Sep 1	Last day to Drop/Add Courses
Nov 20 - 24	Thanksgiving Break
Dec 15	Semester Ends Last Day in Class
Dec 18 - 22	Examination and Remediation Week
Dec 26 - 27	Submission of Grades
Dec 26	Winter Break

Letter of Intent or Contracts from Clinical Sites

Please see attached Clinical Site Agreement or Confirmation of Intent to enter into a Clinical Site Agreement once approval of the program is granted by the WI Board of Nursing and the WI Education Approval Board.

Site Details (Type, #Beds, Types of Patients)

Please see attached completed Forms #1004 for each clinical site.

Laboratory Equipment and Supplies

Nursing Skills Laboratory

- 6 adult patient care units (*each including a hospital bed, a bedside table, an overbed table, a bedside armchair, and privacy curtains*),
- a newborn unit (*including a bassinet and baby scale*),
- medication area (*including a medication cart and models*) with room for six people to work at each.
- 2 sinks with running water and upper and lower cabinets
- Tables and chairs for 24 students
- Office area (desk and filing cabinets) for laboratory coordinator

- Storage area for models, physical assessment equipment, wheelchair, walkers, canes etc., and double-locked area for syringes, needles, etc.
- Control area with one-way window for patient simulator computers
- Projection screen, whiteboard, and 6 computer stations

Laboratory Equipment

Furnishings

1. 6 Electric Hospital Bed (Refurbished) Mattress included
2. 6 Bedside Table
3. 6 Over-the-bed Table
4. Bassinet

Training Equipment

- | | |
|--|--|
| 1. 1 Adult Patient Simulator | 19. 1 Chester Chest |
| 2. Peripheral Kit w/Linkbox and Computer | 20. 1 Chester Chest Carrying Case |
| 3. Compressor | 21. 2 Male IV Training Arm Kits |
| 4. Simulator Nursing Modules | 22. 2 Female IV Training Arm Kit |
| 5. Advanced Video System | 23. 1 IM Hip Simulator |
| 6. 5 Patient Manikins with vital sign capability | 24. 1 IM Hip Simulator Carrying Case |
| 7. 5 Vital Sign Control Units | 25. 1 Prenatal Education Set |
| 8. 3 Fundus pelvis models | 26. 1 Wheelchair with detachable footrests |
| 9. 3 Fundus Skills Modules | 27. 1 Folding walker |
| 10. 3 Wound Care Assessment Sets, Female | 28. 1 Aluminum Crutches |
| 11. 3 Mastectomy Modules | 29. 1 Transfer Board |
| 12. 3 Breast Exam Modules | 30. 1 Bedside Commode |
| 13. 1 Child Manikin with vital sign capability | 31. 1 Eye Test Chart |
| 14. 1 Child Vital Sign Control Unit | 32. 1 Beam Scale with Height Rod (lbs and kilos) |
| 15. 1 Baby Manikin | 33. 1 Hydraulic Lift |
| 16. 1 Baby Control Unit | 34. 1 Seat with cut-out for commode use |
| 17. 2 Wound Care Models | 35. 2 Straps for hydraulic lift |
| 18. 2 Wound Care Model Carrying Cases | 36. 1 Baby Scale Mechanical |
| | 37. 1 Pulse Oximeter |
| | 38. 1 Isolation Cart |

- | | | | |
|-----|--|-----|--|
| 39. | 1 Emergency Cart | 44. | 3 Electronic Thermometers |
| 40. | 1 Medication Cart | 45. | 3 Infrared Ear Thermometers |
| 41. | 6 IV Stands, Chrome finish, Adjustable | 46. | 6 In-room Sharps Disposal Systems with glove dispenser |
| 42. | 3 Feeding Pumps (Refurbished) | 47. | 3 Suction Units |
| 43. | 3 Dual Channel IV Pumps (Refurbished) | | |

Nursing Skills Laboratory Supplies *

- | | | | |
|-----|--|-----|--|
| 1. | 24 each of sheets, fitted sheets, pillow cases, bed spreads, draw sheets, under pads | 21. | 2 extra large blood pressure cuffs |
| 2. | gowns, towels, wash cloths | 22. | 1 infant blood pressure cuff |
| 3. | 1 case of disposable pads | 23. | 1 child blood pressure cuff |
| 4. | 24 pillows (mix of large and small) | 24. | 24 oral thermometers (mercury free) |
| 5. | 1 shampoo board | 25. | 4 sets of feeding trays with sample food |
| 6. | 12 anti-embolic stockings | 26. | 8 teaching stethoscopes |
| 7. | 1 set of sequential leg pumps | 27. | 2 sets of dentures |
| 8. | 3 abdominal binders | 28. | 24 morning care set ups (toothbrush, toothpaste, comb, cream, mouthwash, etc.) |
| 9. | 3 slings | 29. | 24 each assorted type and size catheters |
| 10. | 24 patient-care kits | 30. | 24 catheter kits |
| 11. | 6 bedpans | 31. | 1 box each syringes (Tb, 1cc, 2cc, 5cc, 10 cc, etc.) |
| 12. | 2 fracture pans | 32. | 1 box each assorted needles (sizes and gauge) |
| 13. | 6 urinals | 33. | 1 box each assorted sterile solutions - vials and ampules (water, N/S, etc.) |
| 14. | 24 specimen containers (assorted) | 34. | 24 assorted intravenous solutions (D5W, Ringer's lactate, N/S etc.) |
| 15. | 1 shower chair | 35. | 24 assorted IV tubing |
| 16. | 2 boxes each of assorted bandages (1 x 1, 2 x 2, 4 x 4), abdominal pads, adhesive bandages, elastic, etc. (sterile and nonsterile) | 36. | 6 blood administration sets |
| 17. | 2 boxes each of assorted tape: ½, ¾ | 37. | 24 central line kits |
| 18. | 2 boxes each of transparent and other assorted specialty wound dressings | 38. | 6 boxes alcohol wipes |
| 19. | 4 adult blood pressure cuffs | 39. | 12 N/G irrigation sets |

- | | |
|---|--|
| <ul style="list-style-type: none"> 40. 6 N/G tubes (various types) 41. 6 disposable hot/cold packs 42. 1 box newborn diapers 43. 6 sets newborn T-shirt, blanket, bulb syringe, bottles, formula 44. 1 electric breast pump 45. 1 box peripads 46. 6 disposable enemas (oil retention, cleansing, etc.) 47. 2 sitz baths 48. 4 restraints (elbow/knee, vest, ankle/wrist) 49. 6 peri bottles 50. 2 each of paracentesis and thoracentesis trays 51. 1 each of traction set-ups (Bryant's, Buck's, Russell's, Pelvic) 52. 2 glucometers with testing supplies 53. 1 bottle each of commonly used test strips for blood, acetone and other substances 54. 2 boxes each of sterile gloves (small, medium, large) 55. 12 boxes of examining gloves 56. 12 isolation gowns 57. 3 boxes of masks 58. 12 ostomy kits (assorted) 59. 12 oxygen administration devices (nasal, mask, etc.) 60. 6 tracheostomy tubes (various sizes) | <ul style="list-style-type: none"> 61. 24 tracheostomy care kits 62. 1 argyle "double seal" chest drainage setup 63. 1 disposable chest drainage system 64. 24 suction catheter kits (various sizes) 65. 1 box - IV infusion start up kits 66. 12 tourniquets 67. 3 boxes of oral medication placebos (various sizes and strengths) 68. 3 boxes of IV medication piggyback placebos (various sizes) 69. 24 of IV catheters various sizes and types including port access needles (Huber) 70. 12 sets of Insulin vials (various types) 71. 3 boxes of topical medication placebos – various types including eye, ear, nose drops, inhalers, 72. patches 73. 12 injection pads for practice 74. 4 walking canes (adult and pediatric) 75. 1 set of positioning devices for bed and wheel chair 76. 1 alternating pressure mattress |
|---|--|

* The laboratory is designed to be used by classes of 10 to 12 students. The list of consumable supplies is based on a class size of 24 students.

FORM #1114
Faculty / Educational Administrator
Qualification Records

FORM #1004
Clinical Facility Selection

Course Syllabi 1st Semester



CLINICAL ROTATION AGREEMENT

**Americare School of Nursing
10505 Corporate Dr – Suite 102
Pleasant Prairie, WI 53138
Hereby referred to as School.**

AND

**__Brookside Care Center__
3506 Washington Road
__Kenosha WI 53144__
Hereby referred to as Facility**

Enter into the following agreement to provide skills training experiences for students enrolled in the Associate's Degree in Nursing (ADN) program hereby agrees to:

- I. **ADMINISTRATION and INSTRUCTION.** The School, through its designated faculty members, referred to as the Clinical Instructor for the Practical Nursing Program, will be responsible for instruction and administration of the students' educational program.
- II. **POLICIES AND PROCEDURES.** The students and faculty of the School will fully comply with the policies and procedures established by the Facility. This includes, but is not limited to, compliance with the Facility's policy with regard to confidential information and compliance with all policies and procedures adopted by the Facility to comply with privacy regulations promulgated under the Health Insurance Portability and Accountability Act.
- III. **CLINICAL EXPERIENCE.** Within the scope of health care services provided by the Facility, the students would be given an appropriate clinical learning experience. The School shall provide the Facility with estimates of the number of students it desires to place in clinical departments. The Facility reserves full discretion to limit the number of students in the Facility and to designate which departments or units are available for placement of students.
- IV. **PATIENT RESPONSIBILITY.** The Clinical Instructor will retain full responsibility for the care of patients/clients during the period of direct student care and the Clinical Instructor will provide administrative and professional supervision of the students insofar as their presence affects provision of health care services and/or the direct or indirect care of patients/clients.



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School of Nursing

- V. **STUDENT PERFORMANCE EVALUATION.** The **Facility** and the **School** will jointly plan the evaluation of the students' learning experience on a periodic basis as agreed.
- VI. **STUDENT'S STATE OF HEALTH.** The **School** will require, at the beginning of each student's program

Proof of current immunization against the following: influenza (only valid for 1 year), measles, mumps, rubella (or have a positive rubella titer), tetanus, poliomyelitis, diphtheria, hepatitis B, or other immunizations that might be necessary to protect the students during their clinical rotation

- o Routine (annual) PPD testing or follow-up as recommended by their respective physicians if the student is PPD positive or has had BCG in the past.

The **School** will supply copies of such records to the **Facility** prior to start of clinical rotation.

- VII. **BASIC EQUIPMENT AND SUPPLIES.** The **Facility** will make available to the students basic supplies and equipment necessary for the care of patients/clients and will make available, within the limitations of the facility, an office/conference room for the students and faculty of the **School**.
- VIII. **POLICY on NON-DISCRIMINATION.** There would be no discrimination against any participant in the ADN Program of the **School**, or against any applicant's participation, on the basis of gender, gender identity, race, ethnicity, national origin, color, religion, disability, sexual orientation, age or veteran's status.
- IX. **ACCOUNTABILITY.** The **School** will indemnify and hold harmless the **Facility** from any loss, claim, or damage arising out of the negligent or intentional acts or omissions of students or faculty associated with the education programs of the **School's** ADN Program. The **Facility** will be responsible for its own acts or omissions as well as those acts or omissions of its employees and agents. The **School** shall maintain at all times during the term of this Agreement Professional Liability Occurrence Insurance in the amount not less than \$1,000,000.00 per claim and \$3,000,000.00 in the aggregate. The **School** shall notify **Facility** of any changes, limitations or termination of insurance coverage and provide evidence of such insurance upon request by the **Facility**.
- X. **CRIMINAL BACKGROUND CHECKS.** The **School** requires that all students submit to fingerprint-based criminal background checks prior to start of clinical training. The **School** will be responsible for referring student to appropriate agencies for fingerprint collection and for reviewing the results. Additionally, the **School** will provide report copies to the **Facility** prior to start of clinical rotation. The **School** shall also conduct a caregiver background check in accordance with Wisconsin's Caregiver Background Check Statutes and regulations for any students or instructors who have or are expected to have regular



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and direct contact with Facility's clients. School agrees to notify Facility of any information relating to a student or instructor that could or should bar these individuals from having regular and direct contact with the Facility's clients.

- XI. AGREEMENT TERMS.** This agreement shall start from October 1, 2015, and is renewable annually upon mutual written agreement by the parties. Either party shall have the right to terminate this Agreement for any reason on sixty days written notice to the other party. In the event of termination, and except as otherwise provided in this Agreement, the parties agree that any students placed at the Facility will be able to complete their activities in connection with this Program.

The School fully recognizes the Facility's right to discipline/discontinue/discharge a student and or students from the Facility due to malicious and/or unethical behaviors as defined by the Facility.

Furthermore, the Facility reserves the right to refuse or terminate a student's internship experience whenever, in the sole judgment of the Facility, such action is necessary to preserve smooth operations and the quality of patient care. The Facility must notify the School immediately of any refusal or termination action.

- XII. MISCELLANEOUS.** The parties understand that the Facility, the School and students are independent in their relationships to one another. It is understood that the students are not employees of the Facility, do not receive workers' compensation insurance, and shall not act as agents or employees of the Facility.

By executing this Agreement, Facility is not waiving an constitutional, statutory or common law defenses available to it.

In any provision of this Agreement is held to be unenforceable or invalid for any reason, the remaining provisions will continue in full force and effect with such unenforceable or invalid provision to be changed and interpreted to best accomplish its original intent and objectives.

No changes or modifications to or waivers of any provisions of this Agreement shall be effective unless evidenced in writing and signed by both parties. The failure of either party to enforce its rights under this Agreement for any time for any period shall not be construed as a waiver of such rights.

This Agreement shall be construed and governed by the laws of the State of Wisconsin.

This Agreement constitutes the entire agreement between the parties and incorporates all previous written and oral statements and understandings.



AMERICARE
School of Nursing

Brookside Care Center

Americare School of Nursing

By: *Frances Petrick*
Administrator FRANCES
PETRICK

By: *Stephanie Balitaan*
Stephanie Balitaan RN, MSN-ANP
Nursing Education Director

Date: 9-28-2015

Date: 9-28-2015

STUDENT CLINICAL EXPERIENCE AFFILIATION AGREEMENT

This Student Clinical Experience Affiliation Agreement ("Agreement") is dated _____ ("Effective Date"), and is between Heartland-Washington Manor of Kenosha WI, LLC d/b/a/Manor Care Health Services-Kenosha doing business as Heartland-Washington Manor of Kenosha WI, LLC d/b/a/Manor Care Health Services-Kenosha ("Center") and Americare Technical School (ATS) ("School"). The parties may be referred to collectively as "the parties" and singularly as a "party."

BACKGROUND

Center is engaged in the business of furnishing sub-acute and long-term care services. School is a provider of education and requires its students to have experience under supervision of health care providers in actual clinical conditions. Center is willing to provide the School's students with an unpaid clinical educational experience in accordance with the terms of this Agreement.

AGREEMENT

The parties agree as follows:

1. SCHOOL OBLIGATIONS The School will:

1.1 Assume responsibility for continuing compliance with the educational standards of the appropriate accreditation and licensing bodies.

1.2 Designate a member of the faculty who will serve as a liaison with Center on all aspects of the clinical experience program.

1.3 Notify Center about the planned schedule of student assignments, level of academic preparation, and length and dates of internship assignments.

1.4 Refer to Center only those students who have completed the prerequisite portion of the curriculum applicable to Center.

1.5 Inform the student of any special requirements of Center, including uniform requirements if applicable, and the necessity to conform to the standards and practices of the Center.

1.6 Maintain patient confidentiality as required by all federal, state and other applicable laws and regulations.

1.7 Maintain liability insurance that covers its acts and omissions under this Agreement and insures the students against any claims for personal injury or death and property damage resulting from performance of services by the students participating in the clinical training program on the Center's premises. School's liability insurance coverage must have limits of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate throughout the term of this

Agreement. Upon request, School will provide Center with proof that the insurance coverage required by this Agreement is in place. School will notify Center if there is any change or termination of coverage 30 days prior to the date of such occurrence.

1.8 Indemnify, defend, and hold harmless Center and its officers, directors, employees, agents or volunteers from any loss arising from the acts or omissions of School or any of its employees, faculty, agents or students under this Agreement. School will not be liable for the settlement of any claim affected without its prior consent.

1.9 Recommend each student carry a current health care insurance policy.

1.10 Ensure that each student, prior to beginning their clinical experience at Center, complete all criminal background checks and health screenings required by Center.

2. **CENTER OBLIGATIONS** The Center will:

2.1 Maintain standards for appropriate health care services that are conducive to educational experiences for students participating in the affiliation.

2.2 Designate an individual who will be responsible for coordinating the clinical experience with the School.

2.3 Advise the students of its rules, policies and procedures and provide a general orientation to Center.

2.4 Reserve the right to terminate students from the affiliation who do not comply with Center rules and regulations, policies, and procedures, or who endanger patient health, welfare and safety.

2.5 Maintain liability insurance that covers its acts and omissions under this Agreement. Center's liability insurance coverage must have limits of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate throughout the term of this Agreement, and Center may satisfy these insurance requirements through commercial insurance, self-insurance or a combination of both. Upon request, Center will provide School with proof that the insurance coverage required by this Agreement is in place. Center will notify School if there is any change or termination of coverage 30 days prior to the date of such occurrence.

2.6 Indemnify, defend, and hold harmless School and its officers, directors, employees, agents or volunteers from any loss arising from the acts or omissions of Center or any of its employees or agents under this Agreement. Center will not be liable for the settlement of any claim affected without its prior consent.

2.7 Retain administrative responsibility for ensuring that Services are delivered in a timely fashion and meet professional standards and principles.

2.8 Maintain the confidentiality of any educational records shared with it by School.

3. JOINT RESPONSIBILITIES The School and Center will:

3.1 Establish the number of students who will have a clinical experience at the Center at any one time and any additional requirements for students participating in the clinical educational experience.

3.2 Notify the other party, as soon as possible, in writing if one party becomes aware of a claim, served by any person, that arises out of this Agreement or any activity carried out under this agreement.

4. TERM AND TERMINATION

4.1 The initial term of this Agreement is 1 year. It begins on the Effective Date of this Agreement. The Agreement will automatically renew for additional 1 year terms.

4.2 Either party may terminate this Agreement at any time without cause upon 30 days prior written notice.

4.3 In the event of such a termination, those students already participating in their clinical experience program at the Center pursuant to this Agreement may complete their rotation at the Center.

5. MISCELLANEOUS

5.1 This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements or understandings. The Agreement may be modified or amended only in a writing signed by the parties.

5.2 This Agreement and any claims or disputes relating to it will be governed by the laws of the State in which Center is located.

5.3 Each provision of this Agreement will be deemed independent and terminable. The exclusion of any provision of this Agreement found to be invalid or illegal will not effect enforcement of the remaining provisions of the Agreement.

5.4 Neither party may assign their rights or obligations under this Agreement without the prior written consent of the other party, except that Center may assign its rights and obligations under this Agreement without consent of the School to any: (i) affiliate; or (ii) successor in title to substantially all of its business or assets.

5.5 School is not a partner or an employee of Center, and this Agreement does not create or evidence a joint venture, partnership or other joint business relationship. Students placed at Center by School pursuant to this Agreement are not employees of Center, and Students will not displace any employee of Center. The Center will not compensate the School or any Student for any portion of the clinical educational experience.

5.6 The parties will not discriminate based upon race, color, ancestry, religion, sex, age, disability, or veteran status.

5.7 The parties agree that the provisions of sections 1.7, 1.8, 2.5, and 2.6 survive termination of this Agreement.

5.8 Any notices required by this Agreement must be mailed to the parties at the following addresses:

If to School: School Name: _____
Address: _____

Attn: _____
Fax: _____

If to Center: Center Name: Manna Care - Kenosha
Address: 3100 Washington Rd
Kenosha, WI 53144
Attn: Karen Vincent
Fax: 262-658-1503

5.9 This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

By signing below, the parties agree to the terms of this Agreement:

Center:
By: Karen Vincent
Name: Karen Vincent
Title: Administrator

School:
By: Stephanie Bautaro
Name: STEPHANIE BAUTARO
Title: Americate Administrator

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935
FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dsps.wi.gov
Website: http://dsps.wi.gov

BOARD OF NURSING CLINICAL FACILITY SELECTION

Completion of this form is required for each clinical facility in order to apply for authorization to admit students. This form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities utilized by the nursing program (Ch. N 1.06 (3) (f), Wis. Admin. Code).

I. Identifying Data

A. Name of facility: Kenosha Brookside Care Center
Address: 3506 Washington Road
Kenosha, WI, 53144
Phone: 262-653-3800

B. Type of Facility: Hospital Nursing Home Community Health Agency
 Other

C. Administrator of facility: Frances Petrick

D. Director of Nursing Service: Barbara Beardsley RN,BSN

E. School(s) of nursing utilizing the facility:
Americare School of Nursing

II. Exhibits (*attach to report*)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Administrator of nursing program
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses

-OVER-

Wisconsin Department of Safety and Professional Services

III. Please respond to the following questions:

A. Have the nursing program objectives been shared with the facility?

Yes

No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing program objectives?

Yes

No

Comments: _____

C. Are there experiences in the facility available to the students to meet clinical objectives?

Yes

No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? *(If no, this facility may not be approved.)*

Yes

No

Comments: _____

E. Is the practice of licensed practical nurses in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? *(If no, this facility may not be approved.)*

Yes

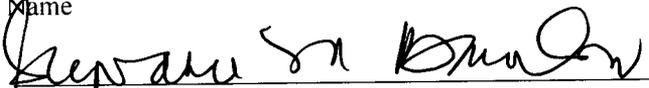
No

Comments: _____

IV. Report completed by:

Stephanie Balitaan RN,MSN

Name



Signature

224-522-1588

Telephone Number

Nursing Program Administrator

Title

October 5, 2015

Date

stephaniebalitaan@americaretechnical.com

Email Address

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

BOARD OF NURSING CLINICAL FACILITY SELECTION

Completion of this form is required for each clinical facility in order to apply for authorization to admit students. This form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities utilized by the nursing program (Ch. N 1.06 (3) (f), Wis. Admin. Code).

I. Identifying Data

A. Name of facility: ManorCare Health Services - Kenosha
Address: 3100 Washington Road
Kenosha, WI, 53144
Phone: 262-658-4622

B. Type of Facility: Hospital Nursing Home Community Health Agency
 Other

C. Administrator of facility: Karen Vincent

D. Director of Nursing Service: Holly Zlotocha RN

E. School(s) of nursing utilizing the facility:
Americare School of Nursing

II. Exhibits (*attach to report*)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Administrator of nursing program
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses

-OVER-

Wisconsin Department of Safety and Professional Services

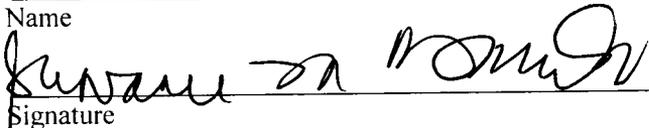
III. Please respond to the following questions:

- A. Have the nursing program objectives been shared with the facility? Yes No
Comments: _____
- B. Does the facility agree to cooperate in promoting the nursing program objectives? Yes No
Comments: _____
- C. Are there experiences in the facility available to the students to meet clinical objectives? Yes No
Comments: _____
- D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? *(If no, this facility may not be approved.)* Yes No
Comments: _____
- E. Is the practice of licensed practical nurses in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? *(If no, this facility may not be approved.)* Yes No
Comments: _____

IV. Report completed by:

Stephanie Balitaan RN,MSN

Name



Signature

224-522-1588

Telephone Number

Nursing Program Administrator

Title

October 5, 2015

Date

stephaniebalitaan@americaretechnical.com

Email Address

Wisconsin Department of Safety and Professional Services

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BOARD OF NURSING CLINICAL FACILITY SELECTION

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I. Identifying Data

A. Name of facility: Rogers Memorial Hospital - West Allis
Address: 11101 W. Lincoln Ave.
West Allis, WI, 53227
Phone: 414-327-3000

B. Type of Facility: Hospital Nursing Home Community Health Agency
 Other

C. Administrator of facility: Joan Neave, RN

D. Director of Nursing Service: Teresa Schultz RN,BSN,MBA

E. School(s) of nursing utilizing the facility:
Americare School of Nursing

II. Exhibits (*attach to report*)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Administrator of nursing program
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses

-OVER-

Wisconsin Department of Safety and Professional Services

III. Please respond to the following questions:

A. Have the nursing program objectives been shared with the facility?

Yes

No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing program objectives?

Yes

No

Comments: _____

C. Are there experiences in the facility available to the students to meet clinical objectives?

Yes

No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? *(If no, this facility may not be approved.)*

Yes

No

Comments: _____

E. Is the practice of licensed practical nurses in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? *(If no, this facility may not be approved.)*

Yes

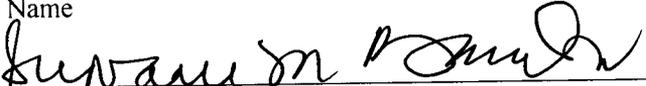
No

Comments: _____

IV. Report completed by:

Stephanie Balitaan RN,MSN

Name



Signature

224-522-1588

Telephone Number

Nursing Program Administrator

Title

October 5, 2015

Date

stephaniebalitaan@americaretechnical.com

Email Address

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dsps.wi.gov
Website: http://dsps.wi.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing programs seeking authorization to admit students: Completion of this form is required for each faculty member and the program educational administrator and must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing programs previously approved by the Board of Nursing: Completion of this form is required for each faculty member and the program educational administrator and the form must kept on file in the school of nursing office, made available to the Board upon request for all faculty members and educational administrators hired by the nursing program (Ch. N 1.06 (4) (g), Wis. Admin. Code).

Applicant's Name (*Last, First, Middle*)

Jinkee Sarah Beltran

Position: Educational Administrator

Faculty

Date Appointment Effective:

May 1 2015

Employment Full-time

Status: Part-time

School of Nursing Employed By:

Americare School of Nursing

Subjects Hired to Teach:

Nursing Pharmacology

Clinical Care Across the Lifespan

Clinical Care Management

Intermediate Clinical Practice/ Adv Clinical Practice

Educational Preparation (*Please list most recent first.*)

Name of Institution	Location	Date Graduated	Degree Earned or # Credits	Major	Minor
Western Mindanao State Univ	Philippines	May 1991	Bachelor of Science	Biology	
University of Makati	Philippines	May 2003	Bachelor of Science	Nursing	
Walden University	Minneapolis, MN	Jun 2012	Master of Science	Nursing	

-OVER-

Wisconsin Department of Safety and Professional Services

Nursing Practice Experience *(Please list most recent first.)*

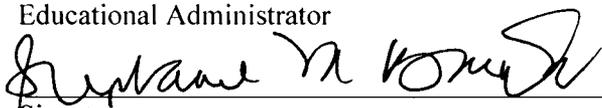
From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Feb 2011	present	Full-Time	Avanti Nurs Center	Niles, IL	Director of Nursing Services
Oct 2009	Feb 2011	Full-Time	Claremont Nurs Center	Buffalo Grove, IL	Director, Quality Improvement
Dec 2007	Jul 2008	Full-Time	HCR Manor Care	Northbrook, IL	Staff Nurse

Nursing Education Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Oct 2009	present	Part-Time	Americare Technical School	Park Ridge, IL	Instructor

Wisconsin RN License #: in-progress

Stephanie M. Balitaan RN, BSN, MSN-ANP
 Educational Administrator


 Signature

847-825-8873
 Telephone Number

Program Administrator
 Title

October 9, 2015
 Date

info@americaretechnical.com
 Email Address

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dsps.wi.gov
Website: http://dsps.wi.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

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Nursing programs previously approved by the Board of Nursing: Completion of this form is required for each faculty member and the program educational administrator and the form must kept on file in the school of nursing office, made available to the Board upon request for all faculty members and educational administrators hired by the nursing program (Ch. N 1.06 (4) (g), Wis. Admin. Code).

Applicant's Name (*Last, First, Middle*)

Onofre Ty Donceras

Position:

Educational Administrator

Faculty

Date Appointment Effective:

May 1 2015

Employment
Status:

Full-time

Part-time

School of Nursing Employed By:

Americare School of Nursing

Subjects Hired to Teach:

Nursing Skills, Nursing Advanced Skills

Nursing Health Promotions

Nursing Management and Prof Concepts

Nursing Clinical Transition

Educational Preparation (*Please list most recent first.*)

Name of Institution	Location	Date Graduated	Degree Earned or # Credits	Major	Minor
Univ. of the Philippines	Manila, Phils.	Mar 1988	Bachelor of Science	Community Health	
Univ. of the Philippines	Manila, Phils.	Mar 1988	Bachelor of Science	Nursing	
North Park University	Chicago, IL	May 2005	Master of Science	Nursing	

-OVER-

Wisconsin Department of Safety and Professional Services

Nursing Practice Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Aug 2003	present	Full-Time	John Stroger Hospital	Chicago, IL	Nurse Epidemiologist
Mar 1999	Aug 2003	Full-Time	John Stroger Hospital	Chicago, IL	Nurse, OR

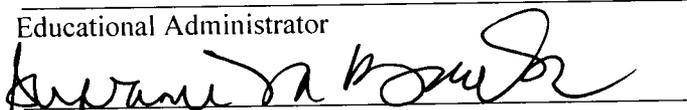
Nursing Education Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Jan 2008	present	Part-Time	Americare Technical School	Park Ridge, IL	Instructor

Wisconsin RN License #: in-progress

Stephanie M. Balitaan RN, BSN, MSN-ANP

Educational Administrator


Signature

847-825-8773

Telephone Number

Program Administrator

Title

October 9, 2015

Date

info@americaretechnical.com

Email Address

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing programs seeking authorization to admit students: Completion of this form is required for each faculty member and the program educational administrator and must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing programs previously approved by the Board of Nursing: Completion of this form is required for each faculty member and the program educational administrator and the form must kept on file in the school of nursing office, made available to the Board upon request for all faculty members and educational administrators hired by the nursing program (Ch. N 1.06 (4) (g), Wis. Admin. Code).

Applicant's Name (*Last, First, Middle*)

Rosario U. Kliora RN, MSN

Position: Educational Administrator

Faculty

Date Appointment Effective:

May 1 2015

Employment Full-time

Status:

Part-time

School of Nursing Employed By:

Americare School Nursing

Subjects Hired to Teach:

Dev Psychology, Intro to Psychology

Mental Health Communication

Sociology

Written Communication, Interpersonal Communication

Educational Preparation (*Please list most recent first.*)

Name of Institution	Location	Date Graduated	Degree Earned or # Credits	Major	Minor
St. Xavier University	Chicago, IL	Jun 1991	Master of Science	Nursing	
Univ. of the City of Manila	Manila, Phils.	Mar 1979	Bachelor of Science	Nursing	
Univ. of the Philippines	Manila, Phils.	Mar 1976	Diploma in Nursing		

-OVER-

Wisconsin Department of Safety and Professional Services

Nursing Practice Experience *(Please list most recent first.)*

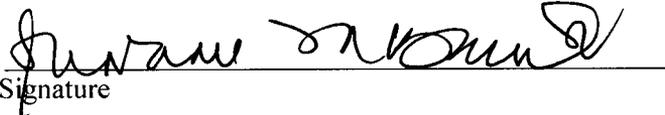
From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Jul 2006	present	Full-Time	Wellpoint	Deerfield, IL	Nurse Reviewer
Jul 2005	Jun 2006	Full-Time	Caremark	Northbrook, IL	Nurse Case Review Specialist
Jan 2004	Jun 2005	Full-Time	Medix Staff Solutions	Lombard, IL	Nurse Case Review Specialist

Nursing Education Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
May 2014	present	Part-Time	Americare Technical School	Park Ridge, IL	Instructor

Wisconsin RN License #: in-process

Stephanie M. Balitaan RN, BSN, MSN-ANP
 Educational Administrator


 Signature

847-825-8773
 Telephone Number

Program Administrator
 Title

October 9, 2015
 Date

info@americaretechnical.com
 Email Address

Wisconsin Department of Safety and Professional Services

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Madison, WI 53708-8935

FAX #: (608) 266-2602
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BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

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Nursing programs previously approved by the Board of Nursing: Completion of this form is required for each faculty member and the program educational administrator and the form must kept on file in the school of nursing office, made available to the Board upon request for all faculty members and educational administrators hired by the nursing program (Ch. N 1.06 (4) (g), Wis. Admin. Code).

Applicant's Name (*Last, First, Middle*)

Stephanie Balitaan M.

Position: Educational Administrator

Faculty

Date Appointment Effective:

May 1 2015

Employment Full-time

Status:

Part-time

School of Nursing Employed By:

Americare School of Nursing

Subjects Hired to Teach:

Nursing Health Alterations

Complex Health Alterations I

Complex Health Alterations II

Nursing Fundamentals

Educational Preparation (*Please list most recent first.*)

Name of Institution	Location	Date Graduated	Degree Earned or # Credits	Major	Minor
Silliman University	Dumaguete City, Philippines	Mar 1989	Bachelor of Science	Nursing	
Walden University	Minneapolis, MN	Feb 2015	Master of Science	Nursing	Adult Nurse Practice

-OVER-

Wisconsin Department of Safety and Professional Services

Nursing Practice Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Jan 2004	present	Full-Time	Americare Technical School	Park Ridge, IL	Administrator
Mar 2006	Mar 2014	Full-Time	Belmont Village	Buffalo Grove, IL	Director, Resident Care Svcs
Jan 2000	Oct 2005	Full-Time	Resurrection Nurs Center	Park Ridge, IL	Asst Director, Nursing Svcs
Jun 1997	Nov 2001	Full-Time	Lutheran Gen Hospital	Park Ridge, IL	Charge Nurse

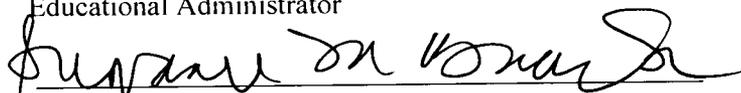
Nursing Education Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
Jan 2004	present	Part-Time	Americare Technical School	Park Ridge, IL	PN Instructor

Wisconsin RN License #: in progress

Stephanie M. Balitaan RN BSN,MSN-ANP

Educational Administrator


Signature

224-522-1588

Telephone Number

Program Administrator

Title

October 9 2015

Date

stephaniebalitaan@americaretechnical.com

Email Address

Course Syllabus
Developmental Psychology

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1001
Course Name: Developmental Psychology
Course Location:
Class Times:
Prerequisites: none

Course Description/Overview

Focuses on the study of human development throughout the lifespan. It explores the developmental theory and research with emphasis on the interactive nature of the biological, cognitive and psychosocial changes that affect the individual from conception to death. Application activities and critical thinking skills will enable the students to gain an increased knowledge and understanding of themselves and others.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Understand personality by recognizing the stages of individual development over the life span, including cognitive, emotional and spiritual/moral dimensions.
- Identify and apply basic stages of individual physical development throughout the lifespan
- Recognize stages of development of groups of people
- Apply the knowledge of the above principles to enhance interpersonal interaction

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- Display sensitivity to various cultural influences on life-span development

Course Resources

Required Course Text

- Stassen-Berger, K. *The Developing Person Through The Lifespan 8th Edition*; Worth Publishers; New York, NY; 2011
- Worth Publishers Student Center for *The Developing Person Through the Lifespan 8th ed.* (http://bcs.worthpublishers.com/bergerls8e/#t_658648)

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600

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Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule - Lecture

<u>Week 1</u>	History of developmental psychology	Chapter 1-2
<u>Week 2</u>	Conception and prenatal development	Chapter 3-4
<u>Week 3</u>	The newborn infant	Chapter 5
<u>Week 4</u>	Development through the first year	Chapter 5-6
<u>Week 5</u>	Development in the toddler	Chapter 5-7
<u>Week 6</u>	Development in the preschool child	Chapter 8-10
<u>Week 7</u>	Development in the school age child	Chapter 11-13
<u>Week 8-9</u>	Development in the adolescent	Chapter 14-16
<u>Week 10-11</u>	Development in the young adult	Chapter 17-19
<u>Week 12-13</u>	Development in middle adulthood	Chapter 20-22
<u>Week 14-15</u>	Late adulthood	Chapter 23-25

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Course Syllabus

General Anatomy and Physiology

Instructor Information

Instructor:

Office Location:

Telephone:

E-mail:

Office Hours:

Course Identification

Course Number: 100-1002

Course Name: General Anatomy and Physiology

Course Location:

Class Times:

Prerequisites:

Course Description/Overview

Examines basic concepts of human anatomy and physiology as they relate to health sciences. Using a body systems approach, the course emphasizes the interrelationships between structure and function at the gross and microscopic levels of organization of the entire human body. It is intended to prepare healthcare professionals who need to apply basic concepts of whole body anatomy and physiology for informed decision-making and professional communication with colleagues and patients.

Course Learning Objectives – Lecture

- Apply descriptive, anatomical, physiological, and directional terminology to the human body and its organization.
- Classify the major chemical components of living things according to their structure and function.
- Characterize the basic structure and functions of the cell and its parts.
- Illustrate how cells use and store energy.
- Correlate the structure of tissues with their functions.
- Analyze the role of DNA in controlling cell functions.
- Analyze how components of the integumentary system function in the body.

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- Analyze how components of the skeletal system function in the body.
- Analyze how components of the muscular system function in the body.
- Analyze how components of the nervous system function in the body.
- Analyze how components of the somatic and special senses function in the body.
- Analyze how components of the endocrine system function in the body.
- Analyze how components of the blood function in the body.
- Analyze how components of the cardiovascular system function in the body.
- Analyze how components of the lymphatic system function in the body.
- Analyze how components of the digestive system function in the body.
- Analyze how components of the respiratory system function in the body.
- Analyze how the macroscopic components of the urinary system function in the body.
- Analyze how components of the reproductive systems function in the body.
- Use appropriate scientific equipment, methods, and safety precautions.

Course Resources

Required Course Text

- Marieb, E.N., and K. Hoehn. 2012. Human Anatomy and Physiology. 9th Edition. Pearson Benjamin Cummings, San Francisco, CA.
- Marieb, E.N., and S.J. Mitchell. 2013. Human Anatomy and Physiology Laboratory Manual (Main Version). 10th Edition. Pearson Benjamin Cummings, San Francisco, CA.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
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C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only		

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	when approved in writing by the department chair.
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule - Lecture

<u>Week 1</u>	Structural Organization of the Body Homeostasis Chemicals of life	Chapters 1,2
<u>Week 2</u>	Cytology Cell cycle	Chapter 3
<u>Week 3</u>	Histology Integumentary System	Chapters 4,5
<u>Week 4</u>	Skeletal System	Chapters 6,7
<u>Week 5</u>	Skeletal System	Chapters 6,7
<u>Week 6</u>	Joints	Chapters 8,9,10
<u>Week 7</u>	Muscular System	Chapters 8,9,10
<u>Week 8</u>	Muscular System	Chapters 8,9,10
<u>Week 9</u>	Nervous System	Chapters 11,12,13,14,15
<u>Week 10</u>	Nervous System	Chapters 11,12,13,14,15
<u>Week 11</u>	Nervous System Cardiovascular System	Chapters 11,12,13,14,15 Chapter 17
<u>Week 12</u>	Cardiovascular System Lymphatics	Chapter 18, 19, 20
<u>Week 13</u>	Respiratory System	Chapter 22

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<u>Week 14</u>	Urinary and Digestive Systems	Chapters 23,25
<u>Week 15</u>	Endocrine System/Reproductive System	Chapters 16,27

Course Schedule - Laboratory

<u>Week 1</u>	Body Cavities Quadrants and Regions (Models & Cadavers)	Chapters 1,2
<u>Week 2</u>	Microscope Usage and Microscopic Anatomy of Epithelium	Chapter 3
<u>Week 3</u>	Microscopic Anatomy of Connective Tissue	Chapters 4,5
<u>Week 4</u>	Cranial and Facial Bones Vertebral Column Bony Thorax	Chapters 6,7
<u>Week 5</u>	Pectoral Girdle Upper Limbs Bones of the Pelvic Girdle & Lower Limbs Microscopic Anatomy of Osseous Tissue	Chapters 6,7
<u>Week 6</u>	Muscle Identification (Models and Cadavers)	Chapters 8,9,10
<u>Week 7</u>	Muscle Identification Microscopic Anatomy of Skeletal Smooth, and Cardiac Muscle	Chapters 8,9,10
<u>Week 8</u>	Muscle Identification Microscopic Anatomy of Skeletal Smooth, and Cardiac Muscle	Chapters 8,9,10
<u>Week 9</u>	Special Senses	Chapters 11,12,13,14,15
<u>Week 10</u>	Sheep Brain Dissection Microscopic Anatomy of Nervous Tissue	Chapters 11,12,13,14,15
<u>Week 11</u>	Blood Typing Hemoglobin Hematocrit Clotting Time	Chapters 11,12,13,14,15 Chapter 17
<u>Week 12</u>	Sheep Heart Dissection Major Blood Vessels	Chapter 18, 19, 20
<u>Week 13</u>	Lung Anatomy, Volumes & Capacities Digestive System	Chapter 22
<u>Week 14</u>	Urinary System Reproductive Systems	Chapters 23,25
<u>Week 15</u>	Reproductive Anatomy Video Study Time	Chapters 16,27

AMERICARE SCHOOL OF NURSING

Course Syllabus

Nursing Fundamentals

Instructor Information

Instructor:

Office Location:

Telephone:

E-mail:

Office Hours:

Course Identification

Course Number: 100-1003

Course Name: Nursing Fundamentals

Course Location:

Class Times:

Prerequisites:

Course Description/Overview

Nursing Fundamentals is an introductory course focusing on the study and practice of principles and skills basic to nursing of all ages and diverse patient population. Human needs basic to all individuals will be identified, introducing the nursing process as the framework for the provision of nursing care. Principles of assessment and care as they relate to alterations in elimination and skin integrity, stress, pain, immobility, infection and inflammation, fluid/electrolyte imbalances are also included.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Differentiate scopes of practice within the nursing profession
- Maintain a safe, effective care environment for adults of all ages
- Use the nursing process
- Use appropriate communication techniques
- Adapt nursing practice to meet the needs of diverse patients in a variety of settings
- Provide nursing care for patients with nutritional, fluid, and electrolytes disturbances
- Provide nursing care for patients with sleep/rest/mobility alterations

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- Provide nursing care for patients with comfort alterations
- Provide nursing care for patients with commonly occurring alterations in elimination patterns
- Provide nursing care for patients with alteration in skin integrity
- Provide nursing care for patients with infection
- Provide nursing care for patients and families experiencing grief and loss
- Provide nursing care for patients with alterations in oxygenation

Course Resources

Required Course Text

- deWit, S. (2014). *Fundamental Concepts and Skills for Nursing* (4th ed). New York, NY: Elsevier Mosby.
- deWit, S. (2014). *Study Guide for Fundamental Concepts and Skills for Nursing* (4th Ed). New York, NY: Elsevier Mosby.
- EVOLVE Student Resources for *Fundamental Concepts and Skills for Nursing* (4th ed.) <https://evolve.elsevier.com/cs/store?role=student>

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
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I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester		

AMERICARE SCHOOL OF NURSING

	in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.
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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

<u>Week 1</u>	Management of Care	Chapters 1,3,4
<u>Week 2</u>		Chapters 5,6,7
<u>Week 3</u>		Chapters 8,9,10
<u>Week 4</u>	Safety and Infection	Chapters 16,17
<u>Week 5</u>		Chapters 18,20
<u>Week 6</u>	Nursing Through the Lifespan	Chapters 11,12
<u>Week 7</u>		Chapters 13,14
<u>Week 8</u>	Health Assessment	Chapters 20,21
<u>Week 9</u>		Chapters 22,23
<u>Week 10</u>	Psychosocial Integrity	Chapters 15,41
<u>Week 11</u>	Physiological Integrity	Chapters 19,24,40
<u>Week 12</u>		Chapters 29,30,31,32
<u>Week 13</u>	Pharmacological and Parenteral Therapies	Chapters 33,34,35,36
<u>Week 14</u>	Reduction of Risk Potential	Chapters 24,27,28
<u>Week 15</u>	Physiological Adaptation	Chapters 25,37,38,39

Course Syllabus
Written Communication

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1004
Course Name: English Composition
Course Location:
Class Times:
Prerequisites: none

Course Description/Overview

Introduces the writing process to complete written projects. Students analyze audience and purpose; generate ideas for writing; employ appropriate rhetorical strategies; research, synthesize, and organize information; use an approved documentation system for research writing; use technology to format documents appropriately; and follow grammar and punctuation rules.

Course Learning Objectives

At the end of the course, the student will be able to

- understand and practice writing as a recursive process of prewriting, organizing, and revising;
- be able to write a variety of essays, each of which fulfills a specific purpose, either expository or argumentative;
- write effective introductions, body paragraphs, and conclusions;
- use strategies for effective revising and editing;
- write and edit reports using editing and formatting tools;
- Conduct research in the library, online, and through interviews, and incorporate that research into written arguments.
- Read, interpret, and evaluate primary and secondary sources.
- Create strong thesis statements based on an analysis of information contained in primary and secondary sources.

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- Appropriately document sources using Modern Language Association (MLA) style.
- Revise essays to reflect correct usage, syntax grammar, and mechanics
- Prepare and conduct oral presentations

Course Resources

Required Course Text

- David Skywire and Harvey Weiner. Student's Book of College English : Rhetoric, Reader, Research Guide and Handbook 13th Edition; Longman, 2011

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

AMERICARE SCHOOL OF NURSING

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

<u>Week 1</u>	Critical Reading Active Writing Finding and Supporting a Thesis Diagnostic Writing	Chapter 1 Chapter 2 Chapter 3
<u>Week 2</u>	Narration Narrative Essay	Chapter 8
<u>Week 3</u>	Planning a Paper: Outlining Writing Your Paper: An Overview Revising, Editing and Proofreading Your Paper	Chapter 4 Chapter 5 Chapter 6
<u>Week 4</u>	Writing Your Research Paper	Chapter 21
<u>Week 5</u>	Proper Words in Proper Places	Chapter 22
<u>Week 6</u>	Comparison and Contrast Comparison/Contrast Essay	Chapter 11
<u>Week 7</u>	Classification and Division	Chapter 12
<u>Week 8</u>	Business Writing: An Overview	Chapter 19
<u>Week 9</u>	Doing Research Classification/Division Essay	Chapter 20
<u>Week 10</u>	Cause and Effect	Chapter 13
<u>Week 11</u>	Doing Research Cause and Effect Essay	Chapter 20
<u>Week 12</u>	Definition Definition Paper	Chapter 14
<u>Week 13</u>	Argumentation Argumentation Essay	Chapter 15
<u>Week 14</u>	Mixing Methods of Development Effective Sentences	Chapter 16 Chapter 23
<u>Week 15</u>	Writing Essay Exams	Chapter 18

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Course Syllabus Nursing Pharmacology

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1005
Course Name: Nursing Pharmacology
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

This course introduces the principles of pharmacology, including drug classifications and their effects on the body. Emphasis is on the use of the components of the nursing process when administering medications.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Apply basic pharmacology principles to medication management
- Examine legal, ethical, social, and cultural issues related to medication administration
- Apply components of the nursing process to the administration of autonomic nervous system drugs
- Apply components of the nursing process to the administration of central nervous system drugs
- Apply components of the nursing process to the administration of analgesic and musculoskeletal system drugs
- Apply components of the nursing process to the administration of cardiovascular and renal systems drugs
- Apply components of the nursing process to the administration of respiratory system drugs
- Apply components of the nursing process to the administration of gastrointestinal system drugs

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- Apply components of the nursing process to the administration of endocrine system drugs
- Apply components of the nursing process to the administration of antimicrobial drugs

Course Resources

Required Course Text

- Clayton, B. D., Stock, Y.N., Harroun, R.D. (2013), Basic Pharmacology for Nurses (16th ed). St. Louis, MO. Elsevier Mosby.
- Drug Handbook

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

AMERICARE SCHOOL OF NURSING

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

<u>Week 1</u>	Pharmacologic Principles	Chapters 1,2,3,4
<u>Week 2</u>	Medications Affecting Nervous System	Chapters 13,14,15,16
<u>Week 3</u>		Chapters 17,18,19,20
<u>Week 4</u>	Medications Affecting Respiratory System	Chapters 30,31
<u>Week 5</u>	Medications Affecting Cardiovascular System	Chapters 21,22,23
<u>Week 6</u>	Medications Affecting Cardiovascular System, continuation	Chapters 24,25
<u>Week 7</u>	Medications Affecting Hematologic System	Chapters 26,27
<u>Week 8</u>		Chapters 28,29
<u>Week 9</u>	Medications Affecting Gastrointestinal System	Chapters 32,33
<u>Week 10</u>		Chapters 33,34
<u>Week 11</u>	Medications Affecting Nutrition	Chapters 47,48
<u>Week 12</u>	Medications Affecting Renal System Medications Affecting Reproductive System	Chapter 42 Chapter 40,41
<u>Week 13</u>	Medications Affecting Musculoskeletal System Medications Affecting Integumentary System Medications Affecting Immune System and Infectious Diseases System	Chapter 45 Chapter 46 Chapters 44
<u>Week 14</u>	Medications Affecting Endocrine System	Chapters 36,37,38,39
<u>Week 15</u>	Medications Affecting Other System	Chapters 20,43,49,50

AMERICARE SCHOOL OF NURSING

Course Syllabus NURSING SKILLS

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1006
Course Name: Nursing Skills
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

Introduces the development of clinical skills and physical assessment across the lifespan. Content includes mathematical calculations and conversions related to clinical skills, vital signs assessment, aseptic techniques, wound care, oxygen administration, tracheostomy care, suctioning, management of enteral tubes, basic medication administration, glucose testing, enemas, ostomy care and catheterizations. In addition, the course includes techniques related to obtaining health history and basic physical assessment skills using a body systems approach.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Use aseptic technique
- Perform mathematical calculations related to clinical practices
- Provide wound care
- Measure blood pressure
- Manage oxygen therapy
- Perform tracheostomy care and suctioning procedures (oral, nasal, pharyngeal, and tracheostomy)
- Demonstrate specimen collection procedures
- Maintain enteral tubes (feeding, irrigation, suction)

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- Administer medications via the enteral route (oral/tube/rectal)
- Administer medications via the parenteral route (Intradermal/Subcutaneous/Intramuscular)
- Administer medications via topical, transdermal, eye, ear, inhalation, and vaginal routes
- Manage intravenous therapy
- Facilitate alternative methods of elimination (urinary and bowel)
- Obtain health history
- Perform general survey assessment
- Perform an integumentary assessment
- Perform a musculoskeletal assessment
- Perform a head/neck assessment
- Perform a basic eye/ear assessment
- Perform a basic neurological assessment
- Perform a basic respiratory assessment
- Perform a basic cardiovascular assessment
- Perform an abdominal assessment

Course Resources

Required Course Text

- deWit, S. (2014). *Fundamental Concepts and Skills for Nursing* (4th ed). New York, NY: Elsevier Mosby.
- deWit, S. (2014). *Study Guide for Fundamental Concepts and Skills for Nursing* (4th Ed). New York, NY: Elsevier Mosby.
- EVOLVE Student Resources for *Fundamental Concepts and Skills for Nursing* (4th ed.) <https://evolve.elsevier.com/cs/store?role=student>

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the		

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	student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

<u>Week 1</u>	<ul style="list-style-type: none"> • Hand Hygiene (16-1) • Using PPE (16-2) • Performing Surgical Hand Antisepsis (17-1 Surgical scrub) • Performing Surgical hand Antisepsis (17-2 Surgical Hand Scrub) • Opening Sterile Packs and Preparing a Sterile Field (17-3) • Sterile Gloving and Ungloving (17-4) 	Chapter 16,17
<u>Week 2</u>	<ul style="list-style-type: none"> • Positioning the Patient (18-1) • Moving the Patient Up in Bed (18-2) • Passive ROM Exercises (18-3) • Transferring Patient to a Wheelchair (18-4) • Transferring Patient to a Stretcher (18-5) • Ambulating the Patient and Breaking a Fall (18-6) 	Chapter 18
<u>Week 3</u>	<ul style="list-style-type: none"> • Making an Unoccupied Bed (20-1) • Making an Occupied Bed (20-2) • Applying a Protective Device (20-3) 	Chapter 20
<u>Week 4</u>	<ul style="list-style-type: none"> • Measuring the Temp with an Electronic 	Chapter 21

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	<p>Thermometer (21-1)</p> <ul style="list-style-type: none"> • Measuring the Temp with a Tympanic or Temporal Artery Thermometer (21-2) • Measuring the Radial Pulse (21-3) • Measuring the Apical Pulse (21-4) • Measuring Respirations (21-5) • Measuring the Blood Pressure (21-6) 	
<u>Week 5</u>	<ul style="list-style-type: none"> • Performing a Physical Examination (22-1) • Performing a Neurologic Check (22-2) 	Chapter 22
<u>Week 6</u>	<ul style="list-style-type: none"> • Administering a Bed Bath and Perineal Care (19-1) • Administering oral Care to the Unconscious Patient (19-2) • Denture Care (19-3) • Shampooing Hair (19-4) 	Chapter 19
<u>Week 7</u>	<ul style="list-style-type: none"> • Placing and Removing a Bedpan (29-1) • Applying a Condom Catheter (29-2) • Catheterizing the Female Patient (29-3) • Catheterizing the Male Patient (29-4) • Performing Intermittent Bladder Irrigation and installation (29-5) 	Chapter 29
<u>Week 8</u>	<ul style="list-style-type: none"> • Administering an Enema (30-1) • Changing an Ostomy Appliance (30-2) • Operating a Transcutaneous Electrical nerve Simulator Unit (31-1) • Setting Up or Monitoring a PCA Pump (31-2) 	Chapter 30
<u>Week 9</u>	<ul style="list-style-type: none"> • Administering Oral Medication (34-1) • Instilling Eye Medication (34-2) • Administering Topical Skin Medication (34-3) • Administering Medications Thru a Feeding Tube (34-4) • Administering an Intradermal Injection (35-1) • Administering a Subcutaneous Injection (35-2) • Administering an Intramuscular Injection (35-3) 	Chapter 34,25
<u>Week 10</u>	<ul style="list-style-type: none"> • Starting a Primary IV Solution (36-1) • Adding a New Solution to the IV Infusion (36-2) • Administering IV Piggyback Medication (36-3) • Administering Medication via Saline or PRA Lock (36-4) • Administering Medication with a Volume-Controlled Set (36-5) • Administration of Blood Products (36-6) 	Chapter 36
<u>Week 11</u>	<ul style="list-style-type: none"> • Obtaining Blood Samples with a Vacutainer (24-1) • Performing a Capillary Blood Test (24-2) • Performing a Urine Dipstick Test (24-3) • Obtaining a Stool Specimen for Occult Blood, Culture or Ova and Parasite (24-4) 	Chapter 24

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	<ul style="list-style-type: none"> • Obtaining Culture Specimens (24-5) • Assisting with a Pelvic Exam and Pap Test (24-6) 	
<u>Week 12</u>	<ul style="list-style-type: none"> • Assisting a Patient with Feeding (27-1) • Inserting a nasogastric Tube (27-2) • Using a Feeding Pump (27-3) • Administering a Nasogastric/Duodenal Tube Feeding or Feeding via a PEG Tube (27-4) 	Chapter 27
<u>Week 13</u>	<ul style="list-style-type: none"> • Using a Pulse Oximeter (28-1) • Administering Abdominal Thrusts (28-2) • Cardiopulmonary Resuscitation (28-3) • Administering Oxygen (28-4) • Nasopharyngeal Suctioning (28-5) • Endotracheal and Tracheostomy Suctioning (28-6) • Providing Tracheostomy Care (28-7) 	Chapter 28
<u>Week 14</u>	<ul style="list-style-type: none"> • Measuring Intake and Output (25-1) • Applying Anti-Metabolism Stockings (37-1) • Performing a Surgical Prep (37-2) 	Chapter 25, 37
<u>Week 15</u>	<ul style="list-style-type: none"> • Sterile Dressing Change (38-1) • Cast Care (39-1) • Care of the Patient in Traction (39-2) • Transferring with a mechanical Lift (39-3) 	Chapter 38,39

Course Syllabus

Nursing Health Promotion

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1007
Course Name: Nursing Health Promotion
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

This course covers topics related to health promotion in the context of the family, which will include nursing care of the developing family – reproductive issues, pregnancy, labor and delivery, post-partum, the newborn and the child. Recognizing the spectrum of healthy families, we will discern patterns associated with adaptive and maladaptive behaviors applying mental health principles. Emphasis is placed on teaching healthy lifestyle choices, nutrition, exercise/stress management, empowerment and risk reduction practices.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Use principles of teaching/learning when reinforcing teaching plans
- Apply principles of family dynamics to nursing care
- Adapt nursing interventions for maladaptive patterns of behavior
- Plan nursing care for patients with reproductive issues
- Plan nursing care for a healthy pregnant woman
- Plan nursing care during uncomplicated labor and delivery
- Plan nursing care for a healthy newborn

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- Plan nursing care for the post-partum patient
- Examine adaptations of nursing care for patients from infancy through adolescence
- Plan nursing care for the ill child
- Plan a healthy diet for a well patient
- Encourage healthy lifestyle behaviors in patients
- Promote safety/accident prevention for patients from infancy through adolescence
- Promote healthy coping in acute and chronic illness

Course Resources

Required Course Text

- DeWit, S. (2013). *Medical-surgical nursing: Concepts & practice* (2nd ed.). St. Louis, Mo.: Elsevier Saunders.
- Leifer, G. (2013). *Introduction to Maternity and Pediatric Nursing* (6th ed.). Philadelphia, Pa.: Saunders.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

		deWIT
<u>Week 1</u>	Foundations of Mental Health Care	Chapter 46,47,48,49
	Traditional Non-pharmacological Therapies	Chapter 46,47,48,49
<u>Week 2</u>	Psychobiologic Disorders	Chapter 46,47,48,49
	Psychopharmacological Disorders	Chapter 46,47,48,49
<u>Week 3</u>	Special Populations	
	Psychiatric Emergencies	Chapter 45
		LEIFER
<u>Week 4</u>	Human Reproduction	Chapter 2,3,4
<u>Week 5</u>	Changes and Complications During pregnancy	Chapter 5,6,7,8
<u>Week 6</u>	Intrapartum and Postpartum Nursing Care	Chapter 9,10,11
<u>Week 7</u>	Newborn Nursing Care	Chapter 12,13,14
<u>Week 8</u>	Foundations of Nursing Care for Children	Chapter 15,21,22
<u>Week 9</u>	Neurosensory Disorders	Chapter 23
	Respiratory Disorder	
<u>Week 10</u>	Cardiovascular and Hematologic Disorders	Chapter 26,27
<u>Week 11</u>	Gastrointestinal Disorders	Chapter 28
<u>Week 12</u>	Genitourinary and Reproductive Disorders	Chapter 29
	Musculoskeletal Disorders	Chapter 24
<u>Week 13</u>	Integumentary Disorders	Chapter 30
	Endocrine Disorders	Chapter 31
<u>Week 14</u>	Immune and Infectious Disorders	Chapter 32
<u>Week 15</u>	Neoplastic Disorders	Chapter 27
	Nursing Care of Children with Special Needs	Chapter 33,34

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Course Syllabus

Nursing Health Alterations

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1008
Course Name: Nursing Health Alterations
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

This course concentrates on the basic concepts of health and illness as presented in Nursing Fundamentals. It applies theories of nursing in the care of clients through the lifespan, utilizing problem solving and critical thinking. This course will provide an opportunity to study conditions affecting different body systems and apply therapeutic nursing interventions. It will also introduce concepts of leadership, team building, and scope of practice.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Plan nursing care for patients undergoing surgery (perioperative)
- Plan nursing care for patients with alterations of the nervous system
- Plan nursing care for patients with alterations in the respiratory system
- Plan nursing care for patients with alterations in hematology
- Plan nursing care for patients with alterations with autoimmune and malignancy disorders
- Plan nursing care for patients with alterations in the cardiovascular system
- Plan nursing care for patients with alterations in the musculoskeletal system
- Plan nursing care for patients with alterations of endocrine system
- Plan nursing care for patients with alterations of the gastrointestinal system
- Plan nursing care for patients with alterations of the renal/urinary system
- Develop a plan for making the transition from student to practicing nurse
- Apply leadership principles
- Manage care for a group of patients according to the Nurse Practice Act

AMERICARE SCHOOL OF NURSING

Course Resources

Required Course Text

- DeWit, S. (2013). *Medical-surgical nursing: Concepts & practice* (2nd ed.). St. Louis, Mo.: Elsevier Saunders.
- Leifer, G. (2011). *Maternity nursing: An introductory text* (11th ed.). Philadelphia, Pa.: Saunders.
- Price, D., & Gwin, J. (2012). *Pediatric nursing: An introductory text* (11th ed.). St. Louis, Mo.: Elsevier/Saunders.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

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Course Schedule

<u>Week 1</u>	Nursing Care of Perioperative Clients	Chapter 4,5,7,8
<u>Week 2</u>	Nursing Care of Clients with Neuro-Sensory Disorders	Chapter 22,23,24
<u>Week 3</u>		Chapter 25,26,27
<u>Week 4</u>	Nursing Care of Clients with Respiratory Disorders	Chapter 13,14,15
<u>Week 5</u>	Nursing Care of Clients with Hematologic Disorders	Chapter 16,17
<u>Week 6</u>	Nursing Care of Clients with Immune System Disorders	Chapter 10,11,12
<u>Week 7</u>	Nursing Care of Clients with Cardiovascular Disorders	Chapter 18,19
<u>Week 8</u>		Chapter 20,21
<u>Week 9</u>	Nursing Care of Clients with Musculoskeletal Disorders	Chapter 32,33
<u>Week 10</u>	Nursing Care of Clients with Endocrine Disorders	Chapter 36,37,38
<u>Week 11</u>	Nursing Care of Clients with Gastrointestinal Disorders	Chapter 28,29,30,31
<u>Week 12</u>	Nursing Care of Clients with Renal and Urinary Disorders	Chapter 34,35
<u>Week 13</u>	Nursing Care of Clients with Integumentary Disorders	Chapters 42,43
<u>Week 14</u>	Nursing Care of Clients with Reproductive Disorders	Chapters 39,40,41
<u>Week 15</u>	Emergency and Disaster Management	Chapter 44

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Course Syllabus

INTRODUCTION TO CLINICAL PRACTICE

Instructor Information

Instructor:

Office Location:

Telephone:

E-mail:

Office Hours:

Course Identification

Course Number: 100-1009

Course Name: Introduction to Clinical Practice

Course Location:

Class Times:

Prerequisites:

Course Description/Overview

Emphasizes basic nursing skills and application of the nursing process in meeting the needs of diverse clients. Emphasis is placed on performing basic nursing skills, the formation of nurse-client relationships, communication, data collection, documentation, and medication administration.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Accept one's role as a nurse in ways that reflect integrity, responsibility, ethical practices, and an evolving identity as a nurse committed to caring, advocacy, and quality care while adhering to evidence-based practice
- Demonstrate appropriate written, verbal, and nonverbal communication in a variety of clinical contexts
- Integrate knowledge of social, mathematical, and physical sciences, pharmacology, and disease processes while participating in clinical decision making
- Provide patient centered care under supervision by participating in the nursing process across diverse populations and health care settings
- Minimize risk of harm to patients, members of the healthcare team, and self through safe individual performance and participation in system effectiveness
- Collaborate as an active member of the multidisciplinary health care team to provide effective patient care throughout the lifespan

AMERICARE SCHOOL OF NURSING

- Use information and technology to communicate, manage data, mitigate error, and assist with decision-making

Course Resources

Required Course Text

- DeWit, S., & Neill, P. (2014). *Fundamental concepts and skills for nursing* (4th ed.). St. Louis, Mo.: Elsevier.
- DeWit, S. (2013). *Medical-surgical nursing: Concepts & practice* (2nd ed.). St. Louis, Mo.: Elsevier Saunders.
- Mosby's PDQ for RN. 2nd Edition (2008) St. Louis: Mosby. ISBN: 0-323-05189-7
- Drug Handbook 2015

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
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Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

Week 1	<ul style="list-style-type: none"> • Comply with agency and school policies, state laws and industry standards • Treat all individuals with dignity and respect • Protect patient rights (privacy, autonomy, confidentiality) • Practice within the legal and ethical frameworks of nursing 	
Week 2	<ul style="list-style-type: none"> • Demonstrate professional behaviors (attendance, appearance, honesty, attitude, acceptance of feedback, punctuality, boundaries, self-reflection) • Accept responsibility and accountability for learning and patient care • Identify evidenced-based standards, policies and procedures that affect quality care • Identify fiscally responsible care 	
Week 3	<ul style="list-style-type: none"> • Provide accurate information to patients and families • Use therapeutic communication to express respect, patience and sensitivity • Demonstrate appropriate non-verbal communication strategies • Adapt communication strategies based on patients' age, developmental level, disability, and/or culture 	
Week 4	<ul style="list-style-type: none"> • Complete documentation according to agency guidelines (format, timing, abbreviations, etc.) • Use appropriate terminology, spelling and grammar in written communications • Monitor effectiveness of therapeutic 	

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	interactions	
Week 5	<ul style="list-style-type: none"> • Apply theoretical knowledge to assist in the care of patients • Maintain a questioning and open mind to consider new approaches, ideas and best practices • Provide rationale for decisions used in the provision of safe, quality care 	
Week 6	<ul style="list-style-type: none"> • Perform mathematical calculations correctly • Explain patient medication information including classification, indication, action, dosage, side effects, interactions, compatibilities and nursing implications 	
Week 7	<ul style="list-style-type: none"> • Collect assessment data using correct techniques for health assessment and validate findings with instructor • Use effective interview techniques in data collection • Use multiple sources in collecting data • Recognize and report abnormal data and changes in patient condition to the instructor and the nurse • Validate basic nursing decisions with instructor 	
Week 8	<ul style="list-style-type: none"> • Recognize diverse patient care needs • Provide holistic care in an organized and timely manner • Perform nursing skills competently • Promote independence in patient self-care activities • Utilize the nursing process and safety principles in the administration of medications and interventions 	
Week 9	<ul style="list-style-type: none"> • Reinforce healthcare teaching and support healthcare knowledge • Contribute to the development of a care plan for patients with basic needs • Use assessment data to support decisions 	
Week 10	<ul style="list-style-type: none"> • Provide safe and effective care • Apply industry standards in protecting patient, self and others from injury, 	

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	<ul style="list-style-type: none"> infection, and harm • Maintain a safe, effective care environment • Request assistance when needed 	
Week 11	<ul style="list-style-type: none"> • Report and take action on potential safety concerns • Use available equipment in accordance with agency policies and procedures • Identify established quality improvement activities 	
Week 12	<ul style="list-style-type: none"> • Incorporate multiple methods of communication • Report complete, accurate, pertinent information to instructor and staff • Convey mutual respect, trust, support, and appreciation for other members of the health care team • Assist others to ensure safe and effective care • Seek information from other healthcare team members • Organize patient care team activities to meet patient needs 	
Week 13	<ul style="list-style-type: none"> • Demonstrate flexibility in adapting to changing situations • Contribute to the healthcare team in the provision of patient-centered care • Evaluate the effectiveness of your own role within the team • Apply conflict resolution and problem solving skills as appropriate • Communicate patient values, preferences, and expressed needs to other members of the healthcare team 	
Week 14	<ul style="list-style-type: none"> • Document complete, accurate, pertinent information in a timely manner using electronic or agency standard • Documentation systems • Identify information from professional sources to assist in providing safe patient care • Adhere to security measures to protect the confidentiality of all health information 	

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	<ul style="list-style-type: none">• Use technology to provide quality safe patient care	
Week 15	Clinical Evaluation	

AMERICARE SCHOOL OF NURSING

Course Syllabus Clinical Care Across Lifespan

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1010
Course Name: Clinical Care Across Lifespan
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

This clinical experience relates nursing concepts and therapeutic interventions to patients across the lifespan. It also provides an introduction to concepts of teaching and learning. Extending care to include the family is emphasized.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Implement one's role as a nurse in ways that reflect integrity, responsibility, ethical practices, and an evolving identity as a nurse committed to caring, advocacy, and quality care while adhering to evidence-based practice
- Demonstrate appropriate written, verbal, and nonverbal communication in a variety of clinical contexts.
- Integrate knowledge of social, mathematical, and physical sciences, pharmacology, and disease processes while participating in clinical decision making
- Provide patient centered care under supervision by participating in the nursing process across diverse populations and health care settings
- Minimize risk of harm to patients, members of the healthcare team, and self through safe individual performance and participation in system effectiveness
- Collaborate as an active member of the multidisciplinary health care team to provide effective patient care throughout the lifespan

AMERICARE SCHOOL OF NURSING

- Synchronize information and technology to communicate, manage data, mitigate error, and assist with decision-making

Course Resources

Required Course Text

- deWit, S. (2014). *Fundamentals of Concepts and Skills of Nursing* (4th ed). New York, NY:
- DeWit, S. (2013). *Medical-surgical nursing: Concepts & practice* (2nd ed.). St. Louis, Mo.: Elsevier Saunders.
- Leifer, G. (2011). *Maternity nursing: An introductory text* (11th ed.). Philadelphia, Pa.: Saunders.
- Price, D., & Gwin, J. (2012). *Pediatric nursing: An introductory text* (11th ed.). St. Louis, Mo.: Elsevier/Saunders.
- Kee, J. L. (2013). *Laboratory and diagnostic tests with nursing implications* (9th ed). Prentice Hall.
- Jones and Bartlett Learning. 2014 Nurses' Drug Handbook (13th ed). Burlington, MA. Jones & Bartlett Learning.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
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D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

Week 1	<ul style="list-style-type: none">• Comply with agency and school policies, state laws and industry standards• Treat all individuals with dignity and respect• Protect patient rights (privacy, autonomy, confidentiality)• Practice within the legal and ethical frameworks of nursing	
Week 2	<ul style="list-style-type: none">• Demonstrate professional behaviors (attendance, appearance, honesty, attitude, acceptance of feedback, punctuality, boundaries, self-reflection etc.)• Accept responsibility and accountability for learning and patient care• Identify evidenced-based standards, policies and procedures that affect quality care• Provide fiscally responsible care	
Week 3	<ul style="list-style-type: none">• Provide accurate information to patients and families• Use therapeutic communication to express respect, patience and sensitivity• Demonstrate appropriate non-verbal communication strategies	

AMERICARE SCHOOL OF NURSING

	<ul style="list-style-type: none"> Adapt communication strategies based on patients' age, developmental level, disability, and/or culture 	
Week 4	<ul style="list-style-type: none"> Complete documentation according to agency guidelines (format, timing, abbreviations, etc.) Use appropriate terminology, spelling and grammar in written communications Evaluate the effectiveness of therapeutic interactions Use therapeutic communication techniques to assist patient/families in attaining healthcare goals 	
Week 5	<ul style="list-style-type: none"> Apply theoretical knowledge to assist in the care of patients Maintain a questioning and open mind to consider new approaches, ideas and best practices Provide rationale for decisions used in the provision of safe, quality care Perform mathematical calculations correctly 	
Week 6	<ul style="list-style-type: none"> Explain patient medication information including classification, indication, action, dosage, side effects, interactions, compatibilities and nursing implications Differentiate care across the lifespan Integrate patients' health status to assessment findings, medications, laboratory and diagnostic test results, medical and nursing interventions 	
Week 7	<ul style="list-style-type: none"> Collect assessment data using correct techniques for health assessment and validate findings with instructor Use effective interview techniques in data collection Use multiple sources in collecting data Identify patient support systems Recognize and report abnormal data and changes in patient condition to the instructor and the nurse Differentiate between relevant and irrelevant data 	
Week 8	<ul style="list-style-type: none"> Validate basic nursing decisions with instructor 	

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	<ul style="list-style-type: none"> • Adapt priorities based on diverse patient care needs • Provide holistic care in an organized and timely manner Perform nursing skills competently and efficiently • Promote independence in patient self-care activities • Utilize the nursing process and safety principles in the administration of medications and interventions 	
Week 9	<ul style="list-style-type: none"> • Use principles of teaching and learning when reinforcing healthcare teaching • Contribute to the development of a care plan for patients with basic needs • Anticipate changes in health status based upon assessment data • Use critical thinking processes in making patient care decisions • Provide safe and effective care 	
Week 10	<ul style="list-style-type: none"> • Apply industry standards in protecting patient, self and others from injury, infection, and harm • Maintain a safe, effective care environment • Request assistance when needed Report and take action on potential safety concerns • Use available equipment in accordance with agency policies and procedures • Identify established quality improvement activities 	
Week 11	<ul style="list-style-type: none"> • Incorporate multiple methods of communication • Report complete, accurate, pertinent information to instructor and staff • Convey mutual respect, trust, support, and appreciation for other members of the health care team 	
Week 12	<ul style="list-style-type: none"> • Assist others to ensure safe and effective care • Seek information from other healthcare team members • Organize patient care activities to meet patient needs Demonstrate flexibility in adapting to changing situations 	

AMERICARE SCHOOL OF NURSING

	<ul style="list-style-type: none">• Contribute to the healthcare team in the provision of patient-centered care	
Week 13	<ul style="list-style-type: none">• Evaluate the effectiveness of your own role within the team• Apply conflict resolution and problem solving skills as appropriate• Communicate patient values, preferences, and expressed needs to other members of the healthcare team	
Week 14	<ul style="list-style-type: none">• Document complete, accurate, pertinent information in a timely manner using electronic or agency standard• Complete documentation systems• Incorporate information from professional sources to assist in providing safe patient care	
Week 15	<ul style="list-style-type: none">• Adhere to security measures to protect the confidentiality of all health information• Use technology to provide quality safe patient care• Clinical Evaluation	

Course Syllabus

Introduction to Clinical Care Management

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 100-1011
Course Name: Introduction to Clinical Care Management
Course Location:
Class Times:
Prerequisites:

Course Description/Overview

This clinical experience applies nursing concepts and therapeutic nursing interventions to groups of clients across the lifespan. It also provides an introduction to leadership, management, and team building.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Demonstrate professional behaviors
- Collect accurate, focused assessment data
- Make basic clinical decisions
- Adhere to principles of safety and infection control
- Implement established plans for client care
- Administer medications safely
- Apply knowledge relevant to client care
- Communicate effectively with clients and families
- Document effectively
- Participate in collaborative client care

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- Use management skills in providing client care

Course Resources

Required Course Text

Motacki, K., & Burke, K. (2011). *Nursing delegation and management of patient care*. St. Louis, Mo.: Mosby/Elsevier.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

AMERICARE SCHOOL OF NURSING

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule

Week 1	Intro to Patient Care Management Communication for Management and Coordination of Care	Chapter 1 Chapter 2
Week 2	Assigning and Delegating Patient Care Activities Evidence-Based Practice	Chapter 3 Chapter 4
Week 3	Management of the Environment of Care	Chapter 5
Week 4	Healthcare Healthcare Regulatory and Certifying Agencies	Chapter 6 Chapter 7
Week 5	Ethical Issues in Patient Care	Chapter 8
Week 6	Developing Management Skills	Chapter 9
Week 7	Improving Organizational Performance	Chapter 10
Week 8	Information Systems	Chapter 11
Week 9	Use of Data for Improvement	Chapter 12
Week 10	Strategic Planning Financial Planning	Chapter 13 Chapter 14
Week 11	Management of Human Resources	Chapter 15
Week 12	Providing Competent Staff	Chapter 16
Week 13	Workplace Safety Legal Issues in the Workplace	Chapter 17 Chapter 18
Week 14	Staffing and Scheduling	Chapter 19
Week 15	Supervising and Evaluating the Work of Others	Chapter 20

Course Syllabus
Interpersonal Communication

Instructor Information

Instructor:
Office Location:
Telephone:
E-mail:
Office Hours:

Course Identification

Course Number: 10-1012
Course Name: Interpersonal Communication
Course Location:
Class Times:
Prerequisites: Written Communication

Course Description/Overview

Explores the fundamentals of effective oral presentation to small and large groups. Topic selection, audience analysis, methods of organization, research, structuring evidence and support, delivery techniques and other essential elements of speaking successfully, including the listening process, form the basis of the course.

Course Learning Objectives

At the end of the course, the student will be able to demonstrate competency in the following areas

- Define the concept of communication and its primary functions.
- Identify and explain the basic elements of communication that contribute to effectiveness in the contemporary society, including an analysis of culture.
- Recognize theories and models that provide insights on improving interpersonal communication.
- Demonstrate interpersonal communication skills, including listening and verbal/nonverbal behaviors.
- Choose techniques that create communication openness in settings where diversity of race, language and culture are represented.

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- Recognize essential team skills required for effective group participation, and for dealing with interpersonal conflict in groups.
- Deliver a presentation prepared to address a specific communication-related objective.
- Demonstrate college-level writing skills by integrating material into clear sentences and cohesive paragraphs in written work.

Course Resources

Required Course Text

Wood, Julia T. *Interpersonal Communication: Everyday Encounters*, 7th ed. Boston: Cengage Learning. 2013.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		
X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.		

Grading Policy

Grades will be based on the following:

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Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule - Lecture

<u>Week 1</u>	Interpersonal Interaction and Theories	Chapter 1
<u>Week 2</u>	Identity and Interpersonal Relating	Chapter 2
<u>Week 3</u>	Perception and Interpersonal Communication	Chapter 3
<u>Week 4</u>	Verbal Interactions and Relationships	Chapter 4
<u>Week 5</u>	Nonverbal Communication	Chapter 5
<u>Week 6</u>	Researching Interpersonal Dynamics Research Paper	
<u>Week 7</u>	Listening in Relationships	Chapter 6
<u>Week 8</u>	Emotional Intelligence	Chapter 7
<u>Week 10</u>	Friendships and Communication	Chapter 10
<u>Week 11</u>	Supportive Communication in Relationships	Chapter 8
<u>Week 12</u>	Intimate Communications and Relationships	Chapter 11
<u>Week 13</u>	Conflict and Communication	Chapter 9
<u>Week 14</u>	Family Communication	Chapter 12
<u>Week 15</u>	Research Project Preparation Research Project Presentations	

Course Syllabus

Advanced Anatomy and Physiology

Instructor Information

Instructor:

Office Location:

Telephone:

E-mail:

Office Hours:

Course Identification

Course Number: 100-1013

Course Name: Advanced Anatomy and Physiology

Course Location:

Class Times:

Prerequisites:

Course Description/Overview

Advanced Anatomy and Physiology is the second semester in a two-semester sequence in which normal human anatomy and physiology are studied using a body systems approach with emphasis on the interrelationships between form and function at the gross and microscopic levels of organization. Instructional delivery within a classroom and laboratory setting. Experimentation within a science lab will include analysis of cellular metabolism, the individual components of body systems such as the nervous, neuro-muscular, cardiovascular, and urinary. Continued examination of homeostatic mechanisms and their relationship to fluid, electrolyte, acid-base balance and blood. Integration of genetics to human reproduction and development are also included in this course.

Course Learning Objectives – Lecture

- Identify the processes of cellular metabolism
- Analyze how the individual components of the nervous system work as an integrated whole
- Correlate neuro-muscular physiology to normal body function
- Illustrate the role of DNA in controlling cell function and genetics
- Correlate the components of the immune system to their functions

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- Correlate cardiovascular physiology to human health
- Analyze urinary anatomy and physiology
- Explain the mechanisms maintaining adequate tissue perfusion and oxygenation
- Distinguish among the processes of digestion, absorption, and assimilation
- Correlate blood components and composition to homeostatic mechanisms
- Correlate fluid, electrolyte and acid-base balance to the homeostatic mechanisms responsible for their control
- Integrate genetics, development and human reproductive physiology
- Use appropriate scientific equipment, methods, and safety precautions

Course Resources

Required Course Text

Saladin, K. (2010). *Anatomy & physiology: The Unity of Form and Function* (5th ed.). Dubuque: McGraw-Hill.

Laboratory Manual - Anatomy & Physiology The Unity of Form and Function. (2009). McGraw-Hill College.

Grading Scheme

Grading System

Letter Grade	Percentage	Grade Points / Credit	Rating
A	93% & above	4.00	Excellent
A-	88% – 92%	3.50	Very good
B	82% – 86%	3.00	Good
B-	76% – 81%	2.50	Above average
C	70% – 75%	2.00	Average
C-	65% – 69%	1.50	Below average
D	60% - 64%	1.00	Inferior
F	59% and below	0.00	Failure
I	Incomplete; given only when a student is unable to complete a segment of the course because of circumstances beyond the student's control. A grade of incomplete may be given only when approved in writing by the department chair or school dean.		

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X	Conditional, with no grade points per credit; given only when the student is at fault in failing to complete a minor segment of a course, but in the judgment of the instructor does not need to repeat the course. It must be made up within the next semester in residence or the grade becomes a failure (F). A (X) grade is computed into the grade point average as a (F) grade.
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Grading Policy

Grades will be based on the following:

Homework / Exercises	300
Exams (3 exams x 200 points each)	600
Class attendance/participation	100
Total Points	1000

Course Policies

9 hours of excused absences (6 meetings). 3 tardiness is equivalent to 1 ½ hours of absence.

Course Schedule - Lecture

<u>Week 1</u>	Identify the process of cellular metabolism	Chapter 1,2,3
<u>Week 2</u>	Analyze how the individual components of the nervous system work as an integrated whole	Chapter 12,13
<u>Week 3</u>	Correlate neuromuscular physiology to normal body function.	Chapter 14,15
<u>Week 4</u>	Illustrate the role of DNA in controlling cell function and genetics.	Chapter 4,5
<u>Week 5</u>	Analyze the sensory receptors	Chapter 16
<u>Week 6</u>	Correlate the components of the immune system to their functions.	Chapter 21
<u>Week 7</u>	Correlate cardiovascular physiology to human health.	Chapter 19,20
<u>Week 8</u>	Analyze urinary anatomy and physiology.	Chapter 23
<u>Week 9</u>	Explain the mechanisms maintaining adequate tissue perfusion and oxygenation.	Chapter 22
<u>Week 10</u>	Distinguish among the processes of digestion, absorption, and assimilation.	Chapter 25,26
<u>Week 11</u>	Correlate blood components and composition to homeostatic mechanisms.	Chapter 18
<u>Week 12</u>	Correlate fluid, electrolyte, and acid-base	Chapter 24

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	balance to the homeostatic mechanisms responsible for their control.	
<u>Week 13</u>	Integrate genetics, development, and human reproductive physiology.	Chapter 27,28
<u>Week 14</u>	Explain the process of fetal development	Chapter 29
<u>Week 15</u>	Use appropriate scientific equipment, methods, and safety precautions.	

Course Schedule - Laboratory

<u>Week 1</u>	Intro to Lab Science, Measurement and Chemistry Organs Systems and organization of the Body	Chapter 1,2
<u>Week 2</u>	Microscopy Cell Structure and Function	Chapter 3,4
<u>Week 3</u>	Functions of Cell Membranes Tissues	Chapter 5,6
<u>Week 4</u>	Integumentary System Introduction to the Skeletal System	Chapter 7,8
<u>Week 5</u>	Axial Skeleton Appendicular Skeleton Articulation	Chapter 9,10,11
<u>Week 6</u>	Muscles and Muscles of Upper Extremity Muscles of Lower Extremity	Chapter 12,13
<u>Week 7</u>	Muscle of the Head and Neck Muscle of the Trunk	Chapter 14,15
<u>Week 8</u>	Urinary System Urinalysis	Chapter 39,40
<u>Week 9</u>	Respiratory Function, Breathing , Respiration	Chapter 37
<u>Week 10</u>	Physiology of Exercise and Pulmonary Health	Chapter 38
<u>Week 11</u>	Anatomy of the Digestive System	Chapter 41
<u>Week 12</u>	Digestive Physiology	Chapter 42
<u>Week 13</u>	Male Reproductive System	Chapter 42
<u>Week 14</u>	Female Reproductive System	Chapter 43,44
<u>Week 15</u>	Early Development	Chapter 44

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 30 October 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 12 November 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. N 8 Relating to Advanced Practice Nurse Prescribers 2. Update on Legislation and Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>30 October 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter N 8

CERTIFICATION OF ADVANCED PRACTICE NURSE PRESCRIBERS

N 8.01	Authority and intent.	N 8.06	Prescribing limitations.
N 8.02	Definitions.	N 8.07	Prescription orders.
N 8.03	Qualifications for certification as an advanced practice nurse prescriber.	N 8.08	Malpractice insurance coverage.
N 8.04	Application procedure.	N 8.09	Dispensing.
N 8.05	Continuing education.	N 8.10	Case management and collaboration with other health care professionals.

N 8.01 Authority and intent. (1) The rules in this chapter are adopted pursuant to authority of ss. 15.08 (5) (b), 227.11 (2) and 441.16, Stats., and interpret s. 441.16, Stats.

(2) The intent of the board of nursing in adopting rules in this chapter is to specify education, training or experience that a registered nurse must satisfy to call himself or herself an advanced practice nurse; to establish appropriate education, training and examination requirements that an advanced practice nurse must satisfy to qualify for a certificate to issue prescription orders; to define the scope of practice within which an advanced practice nurse prescriber may issue prescription orders; to specify the classes of drugs, individual drugs or devices that may not be prescribed by an advanced practice nurse prescriber; to specify the conditions to be met for a registered nurse to administer a drug prescribed or directed by an advanced practice nurse prescriber; to establish procedures for maintaining a certificate to issue prescription orders, including requirements for continuing education; and to establish the minimum amount of malpractice insurance required of an advanced practice nurse prescriber.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95.

N 8.02 Definitions. As used in this chapter:

(1) "Advanced practice nurse" means a registered nurse who possesses the following qualifications:

(a) The registered nurse has a current license to practice professional nursing in this state, or has a current license to practice professional nursing in another state which has adopted the nurse licensure compact;

(b) The registered nurse is currently certified by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist; and,

(c) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, the registered nurse holds a master's degree in nursing or a related health field granted by a college or university accredited by a regional accrediting agency approved by the board of education in the state in which the college or university is located.

(2) "Advanced practice nurse prescriber" means an advanced practice nurse who has been granted a certificate to issue prescription orders under s. 441.16 (2), Stats.

(3) "Board" means the board of nursing.

(4) "Clinical pharmacology/therapeutics" means the identification of individual and classes of drugs, their indications and contraindications, their likelihood of success, their side-effects and their interactions, as well as, clinical judgment skills and decision-making, based on thorough interviewing, history-taking, physical assessment, test selection and interpretation, pathophysiology, epidemiology, diagnostic reasoning, differentiation of conditions, treatment decisions, case evaluation and non-pharmacologic interventions.

(5) "Collaboration" means a process which involves 2 or more health care professionals working together, in each other's presence when necessary, each contributing one's respective area

of expertise to provide more comprehensive care than one alone can offer.

(6) "Health care professional" has the meaning given under s. 180.1901 (1m), Stats.

(6m) "One contact hour" means a period of attendance in a continuing education program of at least 50 minutes.

(7) "Patient health care record" has the meaning given under s. 146.81 (4), Stats.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; CR 00-168: cr. (6m), Register August 2001 No. 548, eff. 9-1-01; CR 01-046: am. (1) (a), Register October 2001 No. 550, eff. 11-1-01.

N 8.03 Qualifications for certification as an advanced practice nurse prescriber. An applicant for initial certification to issue prescription orders shall be granted a certificate by the board if the applicant complies with all of the following:

(1) Has a current license to practice as a professional nurse in this state or has a current license to practice professional nursing in another state which has adopted the nurse licensure compact.

(2) Is currently certified by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

(3) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, holds a master's degree in nursing or a related health field granted by a college or university accredited by a regional accrediting agency approved by the state board of education in the state in which the college or university is located.

(4) Has completed at least 45 contact hours in clinical pharmacology/therapeutics within 3 years preceding the application for a certificate to issue prescription orders.

(5) Has passed a jurisprudence examination for advanced practice nurse prescribers.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; CR 01-046: am. (1), Register October 2001 No. 550, eff. 11-1-01.

N 8.04 Application procedure. An applicant for a certificate to practice as an advanced practice nurse prescriber shall file a completed notarized application on a form provided by the board. The application shall include:

(1) The signature of the applicant.

(2) The fee specified under s. 440.05 (1), Stats.

(3) Evidence of current certification by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

(4) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, certification of the grant of a master's degree in nursing or a related health field from, and submitted directly to the board by a college or university accredited by a regional accrediting agency approved by

the state board of education in the state in which the college or university is located.

(5) Satisfactory evidence of completion of at least 45 contact hours in clinical pharmacology/therapeutics within 3 years preceding the application for a certificate.

Note: Application forms are available on request to the Board of Nursing, 1400 East Washington Avenue, P.O. Box 8935, Madison, WI 53708.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95.

N 8.05 Continuing education. (1) Every advanced practice nurse prescriber shall submit to the board evidence of having completed an average of at least 8 contact hours per year in clinical pharmacology/therapeutics relevant to the advanced practice nurse prescriber's area of practice.

(2) Evidence of completion of continuing education meeting the requirements of sub. (1) shall be submitted to the board on a schedule consistent with the schedule for submission of evidence of continuing education hours established by the advanced practice nurse prescriber's national certifying body.

(3) Every advanced practice nurse prescriber shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her certificate.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; CR 00-168: cr. (3), Register August 2001 No. 548, eff. 9-1-01.

N 8.06 Prescribing limitations. The advanced practice nurse prescriber:

(1) May issue only those prescription orders appropriate to the advanced practice nurse prescriber's areas of competence, as established by his or her education, training or experience.

(2) May not issue a prescription order for any schedule I controlled substance.

(3) May not prescribe, dispense or administer any amphetamine, sympathomimetic amine drug or compound designated as a schedule II controlled substance pursuant to the provisions of s. 961.16 (5), Stats., to or for any person except for any of the following:

(a) Use as an adjunct to opioid analgesic compounds for the treatment of cancer-related pain.

(b) Treatment of narcolepsy.

(c) Treatment of hyperkinesis.

(d) Treatment of drug-induced brain dysfunction.

(e) Treatment of epilepsy.

(f) Treatment of depression shown to be refractory to other therapeutic modalities.

(4) May not prescribe, order, dispense or administer any anabolic steroid for the purpose of enhancing athletic performance or for other nonmedical purpose.

(5) Shall, in prescribing or ordering a drug for administration by a registered nurse or licensed practical nurse under s. 441.16 (3) (cm), Stats., present evidence to the nurse and to the administration of the facility where the prescription or order is to be carried out that the advanced practice nurse prescriber is properly certified to issue prescription orders.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; correction in (3) made under s. 13.93 (2m) (b) 7., Stats., Register, October, 2000, No. 538.

N 8.07 Prescription orders. (1) Prescription orders issued by an advanced practice nurse prescribers shall:

(a) Specify the date of issue.

(b) Specify the name and address of the patient.

(c) Specify the name, address and business telephone number of the advanced practice nurse prescriber.

(d) Specify the name and quantity of the drug product or device prescribed, including directions for use.

(e) Bear the signature of the advanced practice nurse prescriber.

(2) Prescription orders issued by advanced practice nurse prescribers for a controlled substance shall be written in ink or indelible pencil or shall be typewritten, and shall contain the practitioner's controlled substances number.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95.

N 8.08 Malpractice insurance coverage.

(1) Advanced practice nurse prescribers who prescribe independently shall maintain in effect malpractice insurance evidenced by one of the following:

(a) Personal liability coverage in the amounts specified in s. 655.23 (4), Stats.

(b) Coverage under a group liability policy providing individual coverage for the nurse in the amounts set forth in s. 655.23 (4), Stats. An advanced practice nurse prescriber covered under one or more such group policies shall certify on forms provided by the board that the nurse will independently prescribe only within the limits of the policy's coverage, or shall obtain personal liability coverage for independent prescribing outside the scope of the group liability policy or policies.

(2) Notwithstanding sub. (1), an advanced practice nurse prescriber who practices as an employee of this state or a governmental subdivision, as defined under s. 180.0103, Stats., is not required to maintain in effect malpractice insurance coverage, but the nurse shall certify on forms provided by the board that the nurse will prescribe within employment policies.

(3) An advanced practice nurse prescriber who prescribes under the supervision and delegation of a physician or CRNA shall certify on forms provided by the board that the nurse complies with s. N 6.03 (2) and (3), regarding delegated acts.

(4) An advanced practice nurse prescriber who prescribes in more than one setting or capacity shall comply with the provisions of subs. (1), (2) and (3) applicable to each setting or capacity. An advanced practice nurse prescriber who is not an employee of this state or a governmental subdivision, and who prescribes independently in some situations and prescribes under the supervision and delegation of a physician or CRNA in other situations, shall meet the requirements of sub. (1) with respect to independent prescribing and the requirements of sub. (3) with respect to delegated prescribing.

Note: Forms are available from the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

(5) Every advanced practice nurse who is certified to issue prescription orders shall annually submit to the board satisfactory evidence that he or she has in effect malpractice insurance required by sub. (1).

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; r. and recr. (1), renum. (2) to be (5) and cr. (2), (3) and (4), Register, October, 1996, No. 490, eff. 11-1-96.

N 8.09 Dispensing. (1) Except as provided in sub. (2), advanced practice nurse prescribers shall restrict their dispensing of prescription drugs to complimentary samples dispensed in original containers or packaging supplied by a pharmaceutical manufacturer or distributor.

(2) An advanced practice nurse prescriber may dispense drugs to a patient if the treatment facility at which the patient is treated is located at least 30 miles from the nearest pharmacy.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95.

N 8.10 Case management and collaboration with other health care professionals. (1) Advanced practice nurse prescribers shall communicate with patients through the use of modern communication techniques.

(2) Advanced practice nurse prescribers shall facilitate collaboration with other health care professionals, at least 1 of whom shall be a physician, through the use of modern communication techniques.

(3) Advanced practice nurse prescribers shall facilitate referral of patient health care records to other health care professionals and shall notify patients of their right to have their health care records referred to other health care professionals.

(4) Advanced practice nurse prescribers shall provide a summary of a patient's health care records, including diagnosis, surgeries, allergies and current medications to other health care providers as a means of facilitating case management and improved collaboration.

(5) The board shall promote communication and collaboration among advanced practice nurses, physicians and other health care professionals, including notification to advanced practice nurses of mutual educational opportunities and available communication networks.

(6) To promote case management, the advanced practice nurse prescriber may order laboratory testing, radiographs or electrocardiograms appropriate to his or her area of competence as established by his or her education, training, or experience.

(7) Advanced practice nurse prescribers shall work in a collaborative relationship with a physician. The collaborative relationship is a process in which an advanced practice nurse prescriber is working with a physician, in each other's presence when necessary, to deliver health care services within the scope of the practitioner's professional expertise. The advanced practice nurse prescriber and the physician must document this relationship.

History: Cr. Register, February, 1995, No. 470, eff. 3-1-95; cr. (6) and (7), Register, October, 2000, No. 538, eff. 11-1-00.

TEXT OF RULE

SECTION 1. N 8.02(c) is amended to read:

N 8.02 (c) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, the registered nurse holds a master's or doctoral degree in nursing or a related health field granted by a college or university accredited by a regional accrediting agency approved by the board of education in the state in which the college or university is located.

SECTION 2. N 8.02(4) is amended to read:

N 8.03(4) "Clinical pharmacology or therapeutics" means the identification of individual and classes of drugs, their indications and contraindications, their ~~likelihood of success~~ efficacy, their side-effects and their interactions, as well as, clinical judgment skills and decision-making, based on thorough interviewing, history-taking, physical assessment, test selection and interpretation, pathophysiology, epidemiology, diagnostic reasoning, differentiation of conditions, treatment decisions, case evaluation and non-pharmacologic interventions.

SECTION 2. N 8.03 (intro) is amended to read:

N 8.03 ~~Qualifications for certification~~ Certification as an advanced practice nurse prescriber. An applicant for initial certification ~~to issue prescription orders as an advanced practice nurse prescriber~~ shall be granted a certificate by the board if the applicant complies with all of the following:

SECTION 3. N 8.03 (1) is renumbered to N 8.03 (1m) and amended to read:

N 8.03 (1) ~~Has~~ Provides evidence of holding a current license to practice as a professional nurse in this state or ~~has~~ a current license to practice professional nursing in another state which has adopted the nurse licensure compact.

SECTION 4. N 8.03 (1) is created to read:

N 8.03 (1) Submits an application form and the fee under s. 440.05(1), Stats.

SECTION 5. N 8.03 (2), (3), (4), and (5) are amended to read:

N 8.03 (2) ~~Is currently certified~~ Provides evidence of current certification by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

(3) ~~For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998,~~ holds Provides evidence of a master's or doctoral degree in nursing or a related health field

granted by a college or university accredited by a regional accrediting agency organization approved by the state board of education in the state in which the college or university is located Council for Higher Education Accreditation. This subs. does not apply to those who received national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist before July 1, 1998.

~~(4) Has completed at least~~ Provides evidence of completion of 45 contact hours in clinical pharmacology/ or therapeutics within ~~3~~ 5 years preceding the application for a certificate to issue prescription orders.

~~(5) Has passed~~ Evidence of passing a jurisprudence examination for advanced practice nurse prescribers.

SECTION 6. N 8.04 is repealed.

SECTION 7. N 8.045 is created to read:

N 8.045 Renewal. A person holding an advanced practice nurse prescriber may renew the certificate by doing all of the following:

(1) Pay the renewal fee as determined by the department under s. 440.03(9)(a), Stats., the workforce survey fee and any applicable late renewal fee.

(2) Complete the nursing workforce survey to the satisfaction of the board.

(3) Certify completion of the continuing education required under N 8.05.

(4) Provide evidence of current certification by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

SECTION 8. N 8.05 (1) is amended to read:

N 8.05 Continuing education. (1) Every advanced practice nurse prescriber shall ~~submit to the board evidence of having completed an average of at least 8~~ complete 16 contact hours per year biennium in clinical pharmacology/ or therapeutics relevant to the advanced practice nurse prescriber's area of practice, including at least 2 contact hours in responsible prescribing of controlled substances.

SECTION 9. N 8.05 (2) is repealed.

SECTION 10. N 8.06 (3) (g) is created to read:

N 8.06 (3) (g) Treatment of attention deficit disorder or attention deficit hyperactivity disorder.

SECTION 11. N 8.06 (5) is amended to read:

N 8.06 (5) Shall, ~~in prescribing or ordering a drug for administration by a registered nurse or licensed practical nurse under s. 441.16 (3) (em), Stats.~~ upon request, present evidence to the nurse ~~and~~ or to the administration of the facility where the prescription or order is to be carried out that the advanced practice nurse prescriber is properly certified to issue prescription orders.

SECTION 12. N 8.07 (2) is amended to read:

N 8.07 (2) Prescription orders issued by advanced practice nurse prescribers for a controlled substance shall be written in ink or indelible pencil or shall be ~~typewritten~~ submitted electronically as permitted by state and federal law, and shall contain the practitioner's ~~controlled substances~~ deia number.

SECTION 13. N 8.09 (2) is amended to read:

N 8.09 (2) An advanced practice nurse prescriber may dispense drugs to a patient ~~if at the treatment facility at which the patient is treated is located at least 30 miles from the nearest pharmacy.~~

SECTION 14. N 8.10 (title) is amended to read:

N 8.10 ~~Case~~ Care management and collaboration with other health care professionals.

SECTION 15. N 8.10 (4), (5), (6) and (7) are amended to read:

N 8.10 (4) Advanced practice nurse prescribers shall provide a summary of a patient's health care records, including diagnosis, surgeries, allergies and urrent medications to other health care providers as a means of facilitating ~~ease-~~care management and improved collaboration.

(5) The board shall promote communication and collaboration among advanced practice nurses, physicians and other health care professionals, ~~including notification to advanced practice nurses of mutual educational opportunities and available communication networks.~~

(6) ~~To promote case management, the~~ The advanced practice nurse prescriber may order treatment, therapeutics, laboratory and testing, radiographs or electrocardiograms appropriate to his or her area of competence as established by his or her education, training, or experience to provide care management.

(7) ~~Advanced-When needed, advanced~~ When needed, advanced practice nurse prescribers shall work, ~~in a collaborative relationship~~ collaboration with a physician or other health care professional. ~~The collaborative relationship is a process in which an advanced practice nurse prescriber is working with a physician, in each other's presence when necessary, to deliver health care services within the scope of the practitioner's professional expertise. The need for collaboration shall be based on the advanced practice nurse prescriber's training, education and experience. The advanced practice nurse prescriber and the physician must shall~~ document this relationship collaboration.

SECTION 16. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)
