



BOARD OF NURSING

Room 121A, 1400 East Washington Avenue, Madison

Contact: Dan Williams (608) 266-2112

January 14, 2016

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

8:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-3)**
- B. 8:00 A.M.: Public Hearing on Clearinghouse Rule 15-099 Relating to Renewal, Reinstatement and Standards of Practice (4)**
 - 1) Review and Respond to Clearinghouse Report and Public Hearing Comments
- C. Legislative and Administrative Rule Matters – Discussion and Consideration (5-9)**
 - 1) Follow-up Discussion and Possible Revision to the November 12, 2015 Draft Text Which Amended N 8, Relating to Advanced Practice Nurse Prescribers
 - 2) Update on Legislation and Pending or Possible Rulemaking Projects
- D. Education and Examination Matters– Discussion and Consideration**
 - 1) Silver Lake College Request for Authorization to Admit Students to a Nursing School **(10-178)**
 - 2) NCLEX Board Review Registration **(179)**
- E. Approval of the Minutes of December 10, 2015 (180-184)**
- F. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Paul Abegglen – 7/1/2019
 - b. Jodi Johnson – 7/1/2019
 - c. Maria Joseph – 7/1/2013
 - d. Sheryl Krause – 7/1/ 2018
 - e. Jeffrey Miller – 7/1/2016
 - f. Peter Kallio – 7/1/ 2018
 - g. Lillian Nolan – 7/1/2019
 - h. Luann Skarlupka – 7/1/2017
 - i. Cheryl Streeter – 7/1/2017
 - 3) Election of Officers **(185-190)**
 - 4) Appointment of Liaisons and Delegation of Authority

- a. Monitoring Liaison and Department Monitor **(191-192)**

G. Speaking Engagement(s), Travel, or Public Relations Request(s)

- 1) 2016 National Council of State Boards of Nursing (NCSBN) Midyear Meeting – Discussion and Consideration **(193-195)**
- 2) Wisconsin Nurses Association (WNA) Request for a Board Member to Present – Discussion and Consideration **(196)**

H. Discussion and Consideration of Items Received After Preparation of the Agenda

- 1) Introductions, Announcements, and Recognition
- 2) Election of Board Officers
- 3) Appointment of Board Liaison(s)
- 4) Informational Item(s)
- 5) Division of Legal Services and Compliance Matters
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislation / Administrative Rule Matters
- 10) Liaison Report(s)
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Final Decision and Order(s)
- 14) Speaking Engagement(s), Travel, or Public Relations Request(s)

I. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Attorney Amanda Florek**
 - a. *Administrative Warnings*
 1. 15 NUR 589 (K.M.W.) **(197-198)**
 - b. *Proposed Stipulations, Final Decisions and Orders*
 1. 15 NUR 256 (K.A.S.) **(199-210)**
 2. 15 NUR 273 (J.L.Z.) **(211-218)**
 3. 15 NUR 315 (A.A.T.) **(219-230)**
 4. 15 NUR 426 (M.J.S.) **(231-236)**
 5. 15 NUR 434 (D.L.H.) **(237-242)**
 6. 15 NUR 437 (C.C.W.) **(243-249)**
 7. 15 NUR 444 (K.A.H.) **(250-262)**
 8. 15 NUR 461 (M.L.L.) **(263-274)**
- 2) **Attorney Kim Kluck**
 - a. *Administrative Warnings*
 1. 15 NUR 187 (D.M.J.) **(275-276)**
 2. 15 NUR 363 (K.L.C.) **(277-278)**
 - b. *Proposed Stipulations, Final Decisions and Orders*
 1. 13 NUR 714 (G.G.) **(279-284)**

2. 14 NUR 572 (S.K.E.) **(285-289)**
3. 15 NUR 142 (R.M.F.) **(290-295)**
4. 15 NUR 279 (A.C.S.) **(296-301)**
5. 15 NUR 528 (P.A.M.) **(302-307)**

3) **Case Closures**

4) **Monitoring (308-458)**

- a. Christine Bohl, R.N. – Full Licensure or Modifications **(310-349)**
- b. Laura Feichtner, R.N. – Full Licensure **(350-369)**
- c. Jill Gustafson, R.N. – Full Licensure **(370-395)**
- d. Julie Harley, L.P.N. – Reduction in Drug and Alcohol Screens **(396-409)**
- e. Brenda Pittman, R.N. - Reduction in Screens and Termination of Direct Supervision **(410-433)**
- f. Joan Swope, R.N. – Reduction in Screens and Reduction in AA/NA Meetings **(434-458)**

K. **Deliberation on Credentialing Matters**

- 1) Shannon Johns – Conviction Review **(459-493)**

L. **Deliberation on Order(s) Fixing Costs in the Matter of Disciplinary Proceedings Against:**

- 1) Tracy Watson, L.P.N., Respondent (ORDER00003221)(DHA case # SPS-14-0003)(DLSC case # 12 NUR 174) **(494-503)**

M. **Deliberation of Items Received After Preparation of the Agenda**

- 1) Professional Assistance Procedure (PAP) Matters
- 2) Division of Legal Services and Compliance Matters
- 3) Monitoring Matters
- 4) Credentialing Matters
- 5) Education and Examination Matters
- 6) Administrative Warnings
- 7) Review of Administrative Warnings
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Final Decisions and Orders
- 10) Orders Fixing Costs/Matters Related to Costs
- 11) Petitions for Summary Suspension
- 12) Petitions for Designation of Hearing Examiner
- 13) Petitions for Re-hearings
- 14) Appearances from Requests Received or Renewed
- 15) Motions

N. **Consult with Legal Counsel**

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

O. **Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**

- 1) **Newsletter**
 - a. 2015 Nursing Forward Delivery Reports **(504-506)**

P. **Board Strategic Planning and its Mission, Vision, and Values – Discussion and Consideration**

ADJOURNMENT

The next scheduled meeting is February 11, 2016.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes		2) Date When Request Submitted: 29 December 2015	
Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting			
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 14 January 2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Public Hearing on Clearinghouse Rule 15-099 relating to renewal, Reinstatement and standards of practice. Review and respond to Clearinghouse Report and Public Hearing comments	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Hold Public Hearing at 8:00 a.m. Discuss any public hearing comments. Review, discuss and respond to any Clearinghouse comments..			
11) Authorization			
Sharon Henes		29 December 2015	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 8 January 2016 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 14 January 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. Follow-up Discussion and Possible Revision to the 11/12/15 Draft Text which amends N 8, Relating to Advance Practice Nurse Prescribers	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>8 January 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

NOTE: This document is being presented for reconsideration by the Board at the January 2016 Board meeting.

TEXT OF RULE

SECTION 1. N 8.02 (c) is amended to read:

N 8.02 (c) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, the registered nurse holds a master's or doctoral degree in nursing or a related health field granted by a college or university accredited by a regional accrediting agency approved by the board of education in the state in which the college or university is located.

SECTION 2. N 8.02 (4) is amended to read:

N 8.02 (4) "Clinical pharmacology or therapeutics" means the identification of individual and classes of drugs, their indications and contraindications, their ~~likelihood of success~~ efficacy, their side-effects and their interactions, as well as, clinical judgment skills and decision-making, based on thorough interviewing, history-taking, physical assessment, test selection and interpretation, pathophysiology, epidemiology, diagnostic reasoning, differentiation of conditions, treatment decisions, case evaluation and non-pharmacologic interventions.

SECTION 3. N 8.03 (intro) is amended to read:

N 8.03 ~~Qualifications for certification~~ Certification as an advanced practice nurse prescriber. An applicant for initial certification ~~to issue prescription orders as an advanced practice nurse prescriber~~ shall be granted a certificate by the board if the applicant complies with all of the following:

SECTION 4. N 8.03 (1) is renumbered to N 8.03 (1m) and amended to read:

N 8.03 (1) ~~Has~~ Provides evidence of holding a current license to practice as a professional nurse in this state or ~~has~~ a current license to practice professional nursing in another state which has adopted the nurse licensure compact.

SECTION 5. N 8.03 (1) is created to read:

N 8.03 (1) Submits an application form and the fee under s. 440.05(1), Stats.

SECTION 6. N 8.03 (2), (3), (4), and (5) are amended to read:

N 8.03 (2) ~~Is currently certified~~ Provides evidence of current certification by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

~~(3) For applicants who receive national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist after July 1, 1998, holds~~ Provides evidence of a master's or doctoral degree in nursing or a related health field granted by a college or university accredited by a regional accrediting agency organization approved by the state board of education in the state in which the college or university is located Council for Higher Education Accreditation. This subs. does not apply to those who received national certification as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist before July 1, 1998.

~~(4) Has completed at least~~ Provides evidence of completion of 45 contact hours in clinical pharmacology/ or therapeutics within 3 5 years preceding the application for a certificate to issue prescription orders.

~~(5) Has passed~~ Evidence of passing a jurisprudence examination for advanced practice nurse prescribers.

SECTION 7. N 8.04 is repealed.

SECTION 8. N 8.045 is created to read:

N 8.045 Renewal. A person holding an advanced practice nurse prescriber may renew the certificate by doing all of the following:

- (1) Pay the renewal fee as determined by the department under s. 440.03(9)(a), Stats., the workforce survey fee and any applicable late renewal fee.
- (2) Complete the nursing workforce survey to the satisfaction of the board.
- (3) Certify completion of the continuing education required under N 8.05.
- (4) Provide evidence of current certification by a national certifying body approved by the board as a nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist or clinical nurse specialist.

SECTION 9. N 8.05 (1) is amended to read:

N 8.05 Continuing education. (1) Every advanced practice nurse prescriber shall ~~submit to the board evidence of having completed an average of at least 8~~ complete 16 contact hours per year biennium in clinical pharmacology/ or therapeutics relevant to the advanced practice nurse prescriber's area of practice, including at least 2 contact hours in responsible prescribing of controlled substances.

SECTION 10. N 8.05 (2) is repealed.

SECTION 11. N 8.06 (3) (g) is created to read:

N 8.06 (3) (g) Treatment of attention deficit disorder or attention deficit hyperactivity disorder.

SECTION 12. N 8.06 (5) is amended to read:

N 8.06 (5) Shall, ~~in prescribing or ordering a drug for administration by a registered nurse or licensed practical nurse under s. 441.16 (3) (em), Stats.~~ upon request, present evidence to the

nurse ~~and~~ or to the administration of the facility where the prescription or order is to be carried out that the advanced practice nurse prescriber is properly certified to issue prescription orders.

SECTION 13. N 8.07 (2) is amended to read:

N 8.07 (2) Prescription orders issued by advanced practice nurse prescribers for a controlled substance shall be written in ink or indelible pencil or shall be ~~typewritten~~ submitted electronically as permitted by state and federal law, and shall contain the practitioner's ~~controlled substances~~ drug enforcement agency number.

SECTION 14. N 8.09 (2) is amended to read:

N 8.09 (2) An advanced practice nurse prescriber may dispense drugs to a patient ~~if at the treatment facility at which the patient is treated is located at least 30 miles from the nearest pharmacy.~~

SECTION 15. N 8.10 (title) is amended to read:

N 8.10 Case Care management and collaboration with other health care professionals.

SECTION 16. N 8.10 (4), (5), (6) and (7) are amended to read:

N 8.10 (4) Advanced practice nurse prescribers shall provide a summary of a patient's health care records, including diagnosis, surgeries, allergies and urrent medications to other health care providers as a means of facilitating ~~ease-care~~ management and improved collaboration.

(5) The board shall promote communication and collaboration among advanced practice nurses, physicians and other health care professionals, ~~including notification to advanced practice nurses of mutual educational opportunities and available communication networks.~~

(6) ~~To promote case management, the~~ The advanced practice nurse prescriber may order treatment, therapeutics, laboratory and testing, radiographs or electrocardiograms appropriate to his or her area of competence as established by his or her education, training, or experience to provide care management.

(7) ~~Advanced-When needed, advanced~~ When needed, advanced practice nurse prescribers shall work ~~in a collaborative relationship~~ collaboration with a physican or other health care professional. ~~The collaborative relationship is a process in which an advanced practice nurse prescriber is working with a physician, in each other's presence when necessary, to deliver health care services within the scope of the practitioner's professional expertise. The need for collaboration shall be based on the advanced practice nurse prescriber's training, education and experience. The advanced practice nurse prescriber and the physician must shall~~ document this relationship collaboration.

SECTION 17. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: January 2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Silver Lake College to request Authorization to Admit Students - Discussion consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Dear Members of the Board: I am writing on behalf of Silver Lake College to request Authorization to Admit Students to a Nursing School. Please refer to attached documentation as evidence to support this request. Attached documents include the following: <ul style="list-style-type: none"> • Request for Authorization Form #3027 • Document 1 and 2: Forms #1114 • Document 3, 4, and 5: School's Philosophy and Objectives; Curriculum; and Student Policies • Document 6: Timeline and Announcement of \$1 Million Gift • Foundations for the Future: Program Overview and Advancement Initiatives • Document 7: Clinical Facilities • Floor Plans: Future Renovations to Support Lab and Simulation Experiences <p>I have dedicated significant time and resources to developing this program thus far and I am confident that Silver Lake College is well positioned to provide a quality baccalaureate nursing education. I would love the opportunity to further discuss this initiative with you.</p> <p>Sincerely yours, Brianna Neuser <i>Assistant Dean for the School of Professional Studies Chair, Departments of Nursing & Allied Health Leadership</i> Silver Lake College 2406 South Alverno Road Manitowoc, WI 54220 Office: (920) 686-6213 www.sl.edu brianna.neuser@sl.edu</p>			

Wisconsin Department of Safety and Professional Services

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E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

REQUEST FOR AUTHORIZATION TO ADMIT STUDENTS TO A NURSING SCHOOL

After authorization to plan a nursing school is granted by the Board of Nursing to an institution, the institution must submit a request to the Board for authorization to admit students to the nursing school; the application must include all of the following:

- (1) Verification of employment of an educational administrator meeting the qualifications in N 1.08 (2) including the following:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered
 - Graduate degree with a major in nursing
 - Knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation and either educational preparation or 2 years experience as an instructor in a nursing education program within the last 5 years
 - Current knowledge of nursing practice
- (2) Evidence of faculty meeting the qualifications in N 1.08(3) including the following:
 - A) For Professional Nursing Faculty:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered
 - Graduate degree with a major in nursing; interprofessional faculty teaching non-clinical nursing courses must have advanced preparation appropriate for the content being taught.
 - B) For Practical Nursing Faculty:
 - Current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.
 - Baccalaureate degree with a major in nursing.
- (3) School's philosophy and objectives
- (4) Overview of curriculum including all of the following:
 - Content
 - Course sequence
 - Course descriptions
 - Program evaluation plan
 - Course syllabi for the first year and plan for subsequent years
- (5) Verification of establishment of student policies for admission, progression, retention and graduation
- (6) Updated timeline for implementing the program and intended date for entry of the first class

- (7) Verification of students' ability to acquire clinical skills by providing all of the following:
- Letter of intent or contracts from clinical facilities securing clinical opportunities and documentation of the facility type, size, number of beds, and type of patients.
 - Documentation of simulation equipment and experiences.

The Board will make a decision on the application to admit students within two months of receipt of the completed application and notify the institution of the action taken on the application. Once a school receives authorization to admit, the school may begin admitting students while seeking to obtain program approval.

Withdrawal of authorization may occur if the school fails to meet and maintain standards in N 1.08.

To apply for authorization to admit students, submit the following required items to dspsexaminationsoffice@wisconsin.gov:

- (1) Form #1114 for each faculty member and for the program educational administrator
- (2) A written proposal addressing items three (3), four (4), five (5) and six (6) above.
- (3) Form #1004 for each clinical facility

Institution applying for authorization to admit students:

Name of School: Silver Lake College

Address: 2406 South Alverno Road

Manitowish WI 54220

Nursing Program(s) (ADN, BSN, Other): 4 year BSN

Brianna Neuser
Nursing Educational Administrator

Assistant Dean for School of Professional Studies
Title

Brianna Neuser
Signature

12/15/15
Date

920-686-6213
Telephone Number

brianna.neuser@sl.edu
Email Address



Silver Lake College *of the Holy Family*

EDUCATIONAL ADMINISTRATOR

Brianna Neuser, MSN, RN is the Director of Silver Lake College (SLC) of the Holy Family's BSN Completion program. Brianna was appointed Assistant Professor and Director of the program in January 2011. She came to the College having had experience as Nursing Faculty at Bellin College School of Nursing in Green Bay. At Bellin College, Brianna was Chair of the Curriculum Committee and participated in the development of the 15-month Accelerated Option at the college. She maintained 70% of her responsibilities at Bellin College while dedicating 10 hours per week to SLC until May 2011. As of fall 2011, Brianna became a full-time Director at SLC.

Brianna's roles at SLC have evolved from the Director of the BSN Completion Program, to the Chair of the Math, Science and Business Department, and currently the Assistant Dean for the School of Professional Studies. Brianna is a member of the Dean's Council. She is the Academic Advisor to all BSN Completion students and is an advocate and resource for her faculty. She is a conduit between the BSN program and the surrounding community.

Her academic credentials include a Master of Science in Nursing with a focus in Nursing Education from Concordia University Wisconsin and a Bachelor of Science in Nursing from Bellin College of Nursing in Green Bay, WI. In 2009, she successfully completed the requirements necessary to attain the designation of Certified Nurse Educator (CNE) through the National League for Nursing. Brianna maintains knowledge of current nursing practice through ongoing continuing education opportunities.

Brianna's dedication to teaching, service, and scholarship lead her to her current position; she embraces life-long learning and professional development. She supports the college mission, goals, and expected student and faculty outcomes through internal and external service. Brianna emulates the Christian values, service, and leadership skills that would strengthen the program and community.

Wisconsin Department of Safety and Professional Services

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 Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Neuser, Brianna WIRN License #: 129735-30

School of Nursing Employed By: Silver Lake College

Type of Nursing Program(s) (ADN, PN, BSN, etc.): BSN Completion Program

New, 4-year BSN Program

Position: Educational Administrator Faculty

Appointment Effective Date: 1/2011

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Concordia University WI	Mequon WI	5/13/2006	MSN	Nursing Education	
Bellin College	Green Bay WI	5/1998	BSN	Nursing	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and either educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Concordia University	Muskego WI	5/13/2006	MSN	Nursing education	
Bellin College	Green Bay WI	5/1998	BSN	Nursing	

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Brianna Newsen
Educational Administrator

Assistant Dean for School of Professional Studies
Title

Brianna Newsen
Signature

11/15/2015
Date

920. 686-6213
Telephone Number

brianna.newsen@sl.edu
Email Address



Wisconsin Department of Safety and Professional Services Credential/Licensing Search

Individual Search Results - Detail

Credential/License Summary for 129735

Name: NEUSER, BRIANNA L

Profession: REGISTERED NURSE (30)

Credential/License Number: 129735-30

Location: MANITOWOC WI

Credential/License Type: regular

Status: License is current (Active)

Eligible To Practice: credential license is current

Requirement Code	Complied?	Complied Date
Renewal Requirements for the year: 2014		
CLS	requirement complied	02/07/2014
FEE	requirement complied	02/07/2014
RES	requirement complied	02/07/2014
SVY	requirement complied	02/07/2014

[Return to Search Results](#)

Consistent with The Joint Commission and NCQA standards for primary source verification. Data on this page is refreshed hourly.

Send questions or comments to dsps@wisconsin.gov.

Concordia University Windsor

From the Recommendation of the Graduate Faculty
has conferred upon

Barbara Lynn Segler

the degree of

Master of Science in Nursing

Given under the Seal of Concordia University, in the State of Missouri,
this 13th day of May, 2006.



Barbara Lynn Segler
Barbara Lynn Segler

Curriculum Vitae

NAME: Brianna L. Neuser

DATE OF APPOINTMENT: July 2014

RANK: Assistant Dean, School of Professional Studies

EDUCATION:

Major Area of Study

<u>Degree</u>	<u>Year</u>	<u>Institution</u>	<u>Clinical</u>	<u>Functional</u>
MSN	2006	Concordia University Wisconsin		Nurse Educator
BSN	1998	Bellin College of Nursing		Nursing

Post graduate certificates:

2009 Certified Nurse Educator CM (CNE) examination: National League for Nursing

Certification:

1998 Wisconsin State License: Registered Nurse

2005 Pediatric Advanced Life Support Instructor

Employment History

<u>Dates</u>	<u>Title, place</u>
2014 – present	Assistant Dean, School of Professional Studies, Silver Lake College (SLC) of the Holy Family, Manitowoc, WI
2013 – present	Chair, Math, Business, Science, Silver Lake College (SLC) of the Holy Family, Manitowoc, WI
2011 - present	Assistant Professor & Director, BSN Completion Program, Silver Lake College (SLC) of the Holy Family

Aug 2006 - May 2011 Instructor, Bellin College of Nursing, Green Bay, WI

2006 Adjunct Faculty Clinical Instructor, Bellin College of Nursing, Green Bay WI

1999-2007 Holy Family Memorial Medical Center, Emergency Department, Manitowoc, WI. Registered Nurse.

1999-2006 Holy Family Memorial Medical Center, Lakeshore Pediatrics, Manitowoc, WI. Registered Nurse.

2001-2002 Bellin Medical Center, Pediatric Intensive Care Unit, Green Bay, WI. Registered Nurse.

1998-1999 Holy Family Memorial Medical Center, Surgical/Orthopedic Unit, Manitowoc, WI. Registered Nurse.

Teaching Responsibilities:

<u>Course number</u>	<u>Course title</u>	<u>Credits</u>	<u>Classroom</u>	<u>Clinical</u>	<u>Facilitation</u>
MOD 537 (SLC)	Strategic Leadership in Health Care	3	Online	No	No
MOD 579 (SLC)	Contemporary Challenges in Health Care	3	Online	No	No
LAS 201 (SLC)	Civic Engagement & Social Justice	3	Online	No	No
NRS 412 (SLC)	Nursing Capstone	4	Online & Face-to-face	Yes	Yes
NRS 411 (SLC)	Nursing Management & Leadership	4	Online	No	Yes
NRS 311 (SLC)	Disease Management &	3	Face-to-face	No	Yes

Health Promotion					
NR 352A	Pathophysiology	3	3	0	Yes
NR 350A	Nutrition for Health Promotion and Disease Prevention	2	2	0	Yes
NUR-400	Pediatric Nursing	3	2	1	No
NUR-302	Adult Medical-Surgical Nursing I	5.5	3.5	2	Yes
NUR-208	Nursing Care Practicum	2		1.75	No
NUR-207	Fundamentals of Nursing Care II	3	2	.5	No

Publications:

2009 Developed NCLEX-RN style questions for Tucker Test Item File (TIF), 1st edition, chapter 23 in connection with the work entitled Nutrition and Diet Therapy, by Sheila Tucker and Vera Dauffenbach

Presentations:

2010 Neuser, B. & Pettus, S. (November 2010). Integrating Quality and Safety into Nursing. Presented. Faculty Forum, Bellin College.

2009 Dworak, L., Kulju, L., Neuser, B. (May 2009). A Toolkit for Mentoring Nurse Educators. Presented, Faculty Development Day, Bellin College.

2006 Neuser, B. (March 2006). Global perspectives in primary health care. Presented content on childhood nutrition to families in Juarez, Mexico. Mission trip sponsored by Concordia University Wisconsin.

2006 Neuser, B. & Greene, R. (March 2006). Raising Health Kids. Presented, LDI Industries.

Honors / Awards:

1998 Recipient of the Lucyanna Hitch Award for Excellence, Bellin College of Nursing Green Bay, WI.

Service:

Internal:

2015 Member, Extended Cabinet

2014 Member, Work College Task Force

2013 Chair, Math, Science, & Business Department

2012 Member, Liberal Arts Studies Council: Silver Lake College

2011 Member, Committee on Curriculum and Instruction: Silver Lake College

Fall 2010 Chair, Bellin College Curriculum Committee

Spring 2009 Facilitated Faculty Development Day January & May 2009: Bellin College

Fall 2008 Academic Preceptor: MSN Student Mande Magno

2008 Member, 15 Month Faculty Committee

2008 Tuberculosis Reader: Bellin Health

2007-2008 Member, Bellin College Faculty Senate

2007-2008 Member, Bellin College Faculty of the Whole

2006-2007 Member, Bellin College of Nursing Faculty Committee

2006-2007 Member, Bellin College of Nursing Curriculum Committee

2006-2007 Member, Sunshine Committee

2006-2007 Member, Faculty Development Subcommittee

2006-2010 Volunteer, Louie Konop and Don Long Golf Classic

External:

Professional:

- | | |
|--------------|---|
| 2014-present | Member, Manitowoc County Health Literacy Task Force |
| 2014-present | Member, Rivers Bend Health & Rehabilitation Center Advisory Board |
| 2012-2014 | Member, Professional Development Council: Holy Family Memorial Medical Center Manitowoc, WI |
| 2011-present | Member, Lakeshore Health Care Alliance: Manitowoc & Sheboygan Counties |
| 2010 | Participant in the Quality and Safety Education in Nursing (QSEN) Education Consortium Institute in Minneapolis, MN |
| 2010-2013 | Secretary, Sigma Theta Tau Kappa Pi Chapter at Large Green Bay, WI |
| 2008 | Member, NLN |
| 2007-2011 | Representative, Sigma Theta Tau Kappa Pi: Induction Ceremony, Heritage Hill Green Bay, WI |
| 2007 | Member, Green Bay Area Pain & Comfort Team (PACT) |
| 2006-2011 | Member, Oncology Nursing Society |
| 2006-2011 | Member, Sigma Theta Tau |
| 2005-2008 | Member, Wisconsin Nurses Association |

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (Last, First): BERTLER, SARAH ^{NE} WI RN License #: 42065

School of Nursing Employed By: SILVER LAKE COLLEGE of the HOLY FAMILY

Type of Nursing Program(s) (ADN, PN, BSN, etc.): BSN

Position: Educational Administrator Faculty

Appointment Effective Date: Jan. 4, 2011

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
University of Pittsburgh	Pittsburgh PA	12/18/93	MSN	Nursing	Administration
DREXEL UNIVERSITY	Philadelphia PA		22 credits	Nursing Education	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and either educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Bonnie N...
Educational Administrator

12 / 17 / 15
Title

Sarah Bertler
Signature

12-16-2015
Date

402-372-3822
Telephone Number

sarah.bertler@st.edu
Email Address

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
 Madison, WI 53708-8366
 FAX #: (608) 266-2602
 Phone #: (608) 266-2112

1400 E. Washington Avenue
 Madison, WI 53703
 E-Mail: dsps@wisconsin.gov
 Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (Last, First): Hamachek, Melissa WI RN License #: 112441-30

School of Nursing Employed By: Silver Lake College

Type of Nursing Program(s) (ADN, PN, BSN, etc.): BSN

Position: _____ Educational Administrator X Faculty

Appointment Effective Date: Current Adjunct Faculty

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Marquette University	Milwaukee WI	Dec 1992	BSN	Nursing	—
University of Phoenix Online	Phoenix AZ	July 2011	MSN	Nursing	Health Care Education

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and either educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

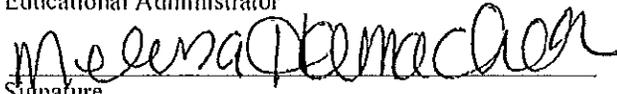
Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
University of Phoenix - online	Phoenix, AZ	July 2011	MSN/Ed	Nursing	Health Care Education

Melissa is not the Ad Administrator

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title


 Educational Administrator

 Signature
 920 901 1849
 Telephone Number

12/17/15
 Title
 12-16-15
 Date
 hamachek@att.net
 Email Address

I. THE DIVISION OF NURSING

History of Silver Lake College of the Holy Family

Nursing education is very much a part of our history.

Holy Family College, the predecessor of Silver Lake College of the Holy Family, was established by the Franciscan Sisters of Christian Charity in 1935 for the purpose of educating young women who entered the religious community. Nursing students from the Holy Family Hospital School of Nursing attended the college by special arrangement.

Since 2006, Silver Lake College has been offering a Bachelor of Science in Nursing completion program for registered nurses who have an Associate Degree.

The College recently signed articulation agreements with the University of Wisconsin Colleges and the Wisconsin Technical College System to make it easier for nursing students to transfer their credits from those learning institutions to Silver Lake College.

Silver Lake College is Manitowoc County's only four-year institution of higher learning.

Philosophy

Silver Lake College of the Holy Family's Nursing Program believes that every individual is unique and is entitled to receiving an education which fosters intellectual inquiry, development of self and mutual respect and concern for others.

Health is a dynamic state that embraces physical, psychosocial, spiritual, and cultural well-being. Silver Lake College is committed to providing our students with a community that enables personal and professional development.

Professional nursing is a dynamic, interactive, caring process, making a distinctive contribution to society. Nursing education is based on liberal arts and sciences. Evolved from nursing theory and research, nursing education prepares the nurse for evidence based nursing practice, utilizing critical thinking skills to provide a holistic approach to delivery of care that is culturally sensitive. Nursing provides healthcare to individuals, families, and communities. Central to professional nursing are Silver Lake College's Franciscan values; community, compassion, peacemaking and reverence for creation.

The Silver Lake of the Holy Family is committed to demonstrating the role of leader, educator, facilitator, and communicator. The nursing faculty is designed to develop a community of lifelong learners through curriculum excellence. Developing nursing leaders who are caring professionals, and who understand the ethical, moral and legal implications of their nursing practice, fulfills our mission and goals.

Organization

Undergraduate Programs

In addition to a pre-licensure baccalaureate program, the BSN Completion program is available.

Silver Lake College of the Holy Family offers majors and minors in a variety of academic disciplines. Major and minor areas of study build upon our dynamic Liberal Arts Studies Curriculum. Students at Silver Lake College join a community of learners which integrates values, academic disciplines, and experiences.

Requirement/Selection of Liberal Arts Curriculum

Students must complete the requirements of the Liberal Arts core curriculum. Current Liberal Arts requirements are available in the Office of the Registrar and at sl.edu.

Courses meeting the objectives for each competency are approved by the Liberal Arts Council. Within these guidelines, academic departments may require specific liberal arts courses that are in keeping with the needs of students in the major. Liberal Arts Studies courses are selected in consultation with one's academic advisor.

II. Undergraduate Curriculum

Statement of Purpose

The purpose of the Bachelor of Science in Nursing at Silver Lake College of the Holy Family is to develop professional nurse leaders in all areas of practice who can respond to the healthcare needs of a changing society.

Characteristics of the Baccalaureate Graduate

The graduate of the baccalaureate nursing program of Silver Lake College of the Holy Family is a liberally educated individual who has acquired the knowledge and skills to provide humanistic nursing practice in multiple settings as well as a foundation for advanced study in nursing.

This nurse:

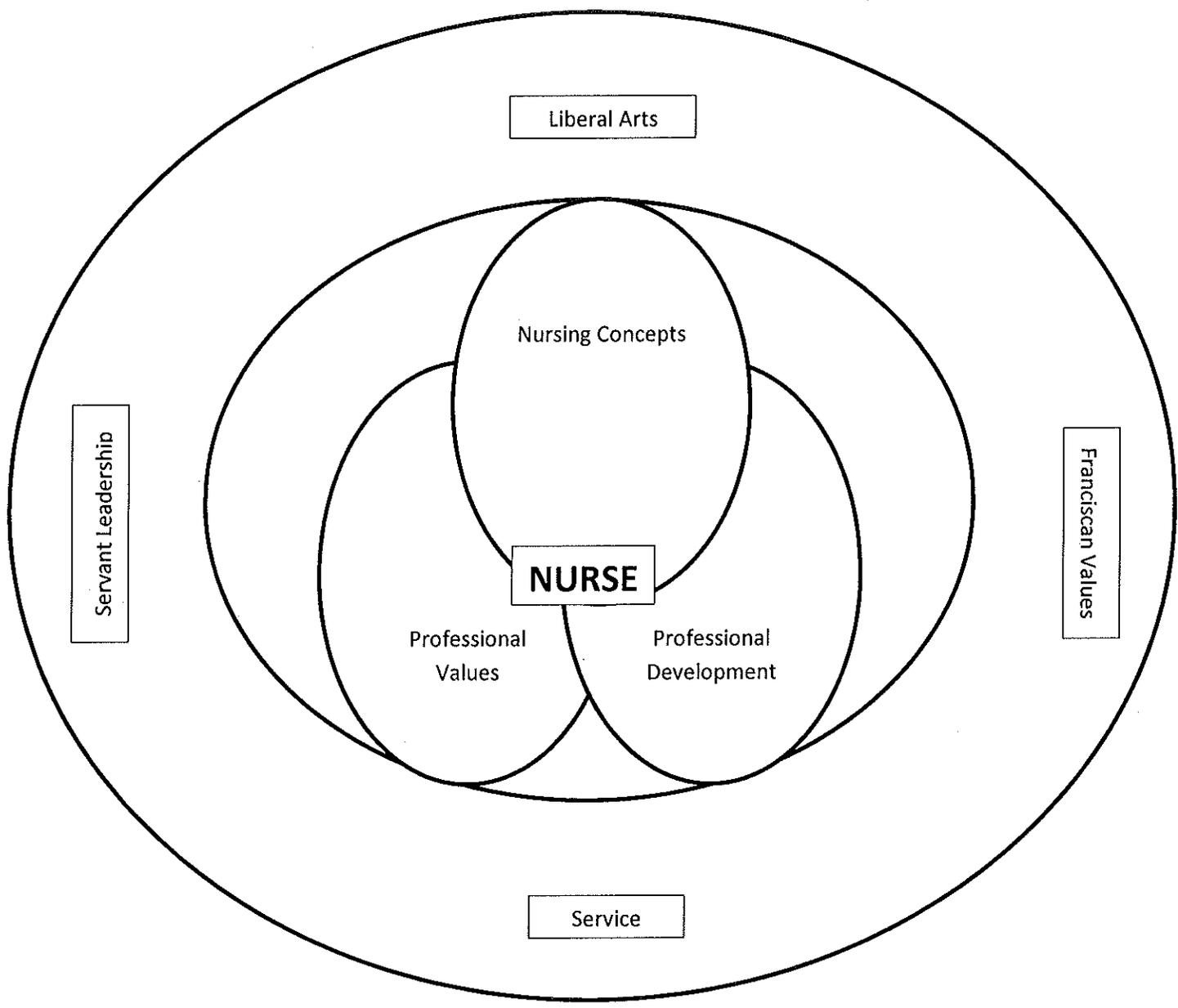
1. Provides students with a broad base of liberal studies in the Franciscan tradition in order to enhance understanding of self, others, and the community and world in which we live.
2. Provides students with education and experiences that ensure effective communication and collaboration among health professionals.
3. Provides students with a working knowledge of concepts essential to contemporary professional nursing practice.
4. Prepares students for roles of leadership and service.

5. Provides students with the ability to respond to the healthcare needs of a changing society.
6. Provides students with an undergraduate education that foster practice excellence, lifelong learning, and professional growth.

Nursing Framework

The Silver Lake College of the Holy Family framework affirms nursing's human foundations and is primarily concerned with human beings, their values, beliefs, perceptions, capacities and achievements. The humanistic framework addresses nursing as its central concept.

Integral to Nursing are professional values, nursing concepts, and professional development. Nursing interacts with each of these three concepts as they interact with each other. The sub-concepts of Nursing are Liberal Arts, Franciscan Values, Service, and Servant Leadership.



Liberal Arts Studies

The Franciscan Way of Knowing is the basis for Silver Lake College's Liberal Arts Studies Program. The liberal arts are branches of knowledge that cultivate individual freedom; at the same time, the liberal arts provide persons with an educational basis for professional preparation and lifelong learning. A Franciscan approach to the liberal arts offers students a distinct process for integrating values, academic disciplines, and their own experiences.

Silver Lake College students join a community of learners who embrace the following values:

- Compassion
- Reverence for Creation
- Community
- Peacemaking

Program Goals and Objectives

BSN ESSENTIALS	PROGRAM GOALS	PROGRAM OBJECTIVES
I. Liberal Education for Baccalaureate Generalist Nursing Practice	Provide students with a broad base of liberal studies in the Franciscan tradition in order to enhance understanding of self, others, and the community and world in which we live.	Synthesize theoretical and empirical knowledge from the liberal arts and sciences with nursing to enhance professional practice.
II. Basic Organizational and Systems Leadership for Quality Care and Patient Safety	Prepare students for roles of leadership and service.	Apply leadership concepts, skills, and decision making in the provision of high quality nursing care, healthcare team coordination, and the oversight and accountability for care delivery in a variety of settings.
III. Scholarship for Evidence Based Practice	Provide students with a working knowledge of concepts essential to contemporary professional nursing practice.	Effectively apply frameworks, theories, concepts, models and evidence based practice to maximize positive health outcomes for individuals, families, groups, and communities.
IV. Information Management and Application of Patient Care Technology	Provide students with education and experiences that ensure effective communication and collaboration among health professionals.	Incorporate effective communication techniques and collaborative skills within the professional roles of nursing.

V. Healthcare Policy, Finance, and Regulatory Environments	Provide students with the ability to respond to the health care needs of a changing society.	Recognize personal accountability in shaping healthcare delivery by participating in political and regulatory process as a member of the nursing profession.
VI. Interprofessional Communication and Collaboration for Improving Patient Health Outcomes	Provide students with education and experiences that ensure effective communication and collaboration among health professionals.	Incorporate effective communication techniques and collaborative skills within the professional roles of nursing.
VII. Clinical Prevention and Population Health	Provide students with the ability to respond to the healthcare needs of a changing society.	Utilize a holistic approach to advocate for and improve access to healthcare for vulnerable populations locally, nationally and globally.
VII. Clinical Prevention and Population Health	Provide students with education and experiences that ensure effective communication and collaboration among health professionals.	Collaborate with other professionals to provide health promotion and maintenance, disease prevention, illness management, and end-of- life care across the life span.
VIII. Professionalism and Professional Values	Provide students with an undergraduate education that fosters practice excellence, lifelong learning, and professional growth.	Articulate the value of pursuing practice excellence, lifelong learning, and professional engagement to foster professional growth and development.
IX. Baccalaureate Generalist Nursing Practice	Provide students with education and experiences that ensure effective communication and collaboration among health professionals.	Collaborate with other professionals to provide health promotion and maintenance, disease prevention, illness management, and end-of- life care across the life span.

Concept Based Curriculum

Students are taught in a conceptually based manner throughout their coursework producing nurses who are patient-centered, who think critically, and are able to recognize the needs of patients.

Concept-based learning (Giddens, 2013):

- Courses are designed around concepts, *not* the traditional medical model
- Material is not duplicated in other courses
- Focus is on need to know or essential info
- Promote deep learning, critical thinking and clinical reasoning
- Faculty collaborate, not function in silos
- Put information in context

Benefits:

- Increased time on task
- Synergistic thinking
- Depth of understanding
- Collaboration
- Ability to locate, analyze, interpret, and apply information
- Critical thinking and clinical judgment
- Transfer of knowledge

Faculty:

- Use active learning strategies
- Reduce content saturation
- Increase student engagement
- Enhance student transfer of knowledge
- Changes from covering facts to using facts

1. Curriculum Content and Course Descriptions (APPENDIX A)

2. Traditional Course Sequence

The nursing degree requires completion of 121 credits with 54 credits of nursing courses.

Traditional Course Sequence				
Fall Freshman			Spring Freshman	
LAS Freshman Seminar	3		ENG 201 Public Speaking	3
MTH 111 Algebra	3		History	3
CPS 104 Informatics	3		LAS 201 Civic Engagement & Social Justice	3
BIO 104 Biology	4		ENG 112 - Composition II	3
ENG 111 Composition I	3		Art/Lit/Music (2 of 3)	3
	16			15
Fall Sophomore			Spring Sophomore	
Art/Lit/Music (2 of 3)	3		THL 275 Exploring World Religions	3
CHM 101 Chemistry	3		BIO 211 Human Anatomy & Physiology	5
BIO 204 Microbiology	4		MTH 271 Probability & Statistics	3
THL 124 Theology	3		PSY 274 Lifespan Development	3
PSY 101 Intro Psychology	3			
	16			14
				61
Fall Junior			Spring Junior	
NRS Professional Nursing Concepts I	3		NRS Nursing Care of the Older Adult	3
NRS Pathophysiology	3		NRS Psychosocial Concepts for Nursing	3
NRS Pharmacology	3		NRS Nursing Research for Evidence-Based Practice	3
NRS Foundations of Nursing Practice	6		NRS Adult Health Nursing I: Health & Illness Concepts	6
	15			15
Fall Senior			Spring Senior	
PHL 202 Philosophical Ethics	3		NRS Adult Health Nursing II: Complex Health Concepts	6
LAS 401 Synthesis & Servant Leadership	3		NRS Professional Practice Preparation	3
NRS Population Based Healthcare	5		NRS Professional Nursing Concepts II	3
NRS Nursing Care of Children & Family	2		NRS Nursing Capstone	3
NRS Nursing Care of Childbearing Family	2			
	15			15
				60
				121

3. Transfer Course Sequence

Transfer Course Sequence			
Fall Junior		Spring Junior	
NRS Professional Nursing Concepts I	3	NRS Nursing Care of the Older Adult	3
NRS Pathophysiology	3	NRS Psychosocial Concepts for Nursing	3
NRS Pharmacology	3	NRS Nursing Research for Evidence-Based Practice	3
NRS Foundations of Nursing Practice	6	NRS Adult Health Nursing I: Health & Illness Concepts	6
LAS 201 Civic Engagement & Social Justice	3	THL 275 Exploring World Religions	3
	18		18
Fall Senior		Spring Senior	
NRS Population Based Healthcare	5	NRS Adult Health Nursing II: Complex Health Concepts	6
NRS Nursing Care of Children & Family	2	NRS Professional Practice Preparation	3
NRS Nursing Care of Childbearing Family	2	NRS Professional Nursing Concepts II	3
THL 124 Theology	3	NRS Nursing Capstone	3
LAS 401 Synthesis & Servant Leadership	3		
	15		15

66

4. Program Evaluation Plan (Appendix B)
5. Course Syllabi for the First Year (Appendix C)

III. Student Policies for Nursing Program

ADMISSION

Fall Application Deadline: March 1

To be considered for admission to the Nursing Program, applicants must meet the following criteria:

1. An ACT composite score of 21 (or higher) is required for admission.
2. A cumulative grade point average (GPA) of 2.75 (or greater) is required for admission.
3. Satisfactory completion (grade of C or better) or be in the process of completing the following 61 college credits of prerequisite/essential and support courses of their equivalents:

Completed within the last 10 years (at the time of application):

Biology	Informatics
Human Anatomy and Physiology	Theology
General Chemistry	College Algebra
Microbiology	Probability and Statistics
Introduction to Psychology	English/College Level Composition
Developmental Psychology	Fine Arts/English Literature
History	Public Speaking
Ethics	

Science courses that are older than ten (10) years may be considered through appeal to the Nursing Department Chair and Registrar.

4. The HESI A2 Exam is an admission requirement for all applicants to Silver Lake College of Nursing's BSN program. A passing score 80% or above is required. (Appendix D)
5. Ability to meet health requirements for admission and progression in the nursing program. (Appendix E)
6. Clinical Injury/Insurance

Silver Lake College requires all full-time, undergraduate degree seeking students to have health insurance. Students must provide the Office of Student Development with a copy of insurance information. Recognizing that students do not always have access to insurance, the College has partnered with several WAICU (Wisconsin Association of Independent Colleges and Universities) Colleges and Universities to provide students with Student Health and Accident Insurance. For more information, please contact the Office of Student Development.

PROGRESSION

1. Criteria for Progression
 - Students must maintain a GPA of 2.75.
 - Grades of C or better are required in all courses.
 - One nursing course may be repeated.
 - Students who fail to pass clinical will not receive a grade higher than a C- in the course.

2. Grading

- Assessment, both formal and informal, is continuous. Midterm grades are posted for traditional delivery courses; final grades are posted for all courses.
- Quality points per course equal the number of quality points for a grade multiplied by the number of credits earned in that course. The total grade point average (GPA) equals the total number of quality points earned divided by the total number of credits attempted. Pass/No credit courses are not included in determining the GPA.

Grade	Definition	Quality Points
A		4.00
A-		3.67
B+		3.33
B		3.00
C+		2.33
C		2.00
C-	Not making Satisfactory Progress	1.67
D+		1.33
D		1.00
D-		0.67
F	Failure	0.00
I	Incomplete	
P/NC	Pass/No Credit	
(Y)	Audit	
W	Withdraw	

3. Attendance

Students are expected to be present at each class session. They are directly responsible to the instructor both for attendance and for work missed for any reason. An instructor may recommend to the office of Academic Affairs that a student withdraw from a course for excessive absences when, in the opinion of the instructor and the student, the student would receive little benefit from further attendance. Documentation of absences due to health concerns or extreme personal difficulties must be presented to the Office of Academic Affairs for absences to be excused. The Office will communicate the excused absence to faculty.

4. Repeating Courses

If a nursing or pre-nursing student repeats a required science, math or nursing course, the most recent grade will be used to compute the math/science/nursing GPA for entrance or progression in the nursing major. A cumulative GPA of 2.75 in supporting math and science courses is required for admission to the nursing major and a cumulative GPA of 2.75 must be maintained in all required science and nursing courses for progression in the nursing major. A course required for the nursing major may be repeated only once for GPA calculation in the nursing major. In accordance with college policy, repeated courses are counted only once in total credits earned. A grade of C or better is necessary in each required science, math, and nursing course. All other policies for admission and progression remain the same as published in the Silver Lake College Undergraduate Catalog.

5. Academic Integrity

Students must be guided by a sense of personal integrity and institutional obligation in honestly completing academic assignments. Students who cheat or plagiarize jeopardize their integrity and violate their institutional obligation. Cheating is the act of being fraudulent, deceptive, or dishonest in the completion of course work or in willingly helping others to dishonestly complete work. Plagiarism is presenting the work of others as one's own.

In addition, students at all times must take care to protect the privacy of patient and clients according to the rules established under current HIPPA regulations. Failure to do so will be regarded as unethical or unprofessional conduct and a violation of the Academic Integrity Policy of the College.

6. Suspension from Clinical Settings

A student may be suspended without warning from a clinical setting for any of the following:

- Inability to engage fully in clinical/laboratory experience for health reasons.
- Failure to achieve or maintain health requirements, current CPR, or other requirements specified in contracts between the Nursing Program and affiliating clinical sites.
- Unsafe, unethical, illegal, or unprofessional conduct.
- Evidence of inadequate preparation

The suspension may result in failure to continue in the current clinical setting, failure to progress to the next course, or dismissal from the major.

7. Dismissal from the Nursing Program

A student may be dismissed from the Nursing Program for any of the following reasons:

- Failure to meet the academic standards.
- Behavior which is contrary to the ethical code of the nursing profession. This includes any violations against current Health Insurance Portability & Accountability Act (HIPAA) regulations.

8. Appeals

Student appeals are limited to requests to continue in the major, or for grades that impact student progression in the Nursing Program. Any student who feels he/she has cause for appeal may initiate the appeal process. The Nursing Program enforces the Appeals Policy adopted by the College.

9. Grievance in Academic Matters

In case of a grievance in a strictly academic matter, for example, grading in a course, acceptance into or continuation in an academic program or similar grievance, the initial recourse is through departmental procedures. An academic grievance that cannot be resolved by the teacher and student should be referred to the Assistant Dean/Division Director within 10 days of the incident. A matter that cannot be resolved on the department level is referred to the Dean for Academic Affairs. The Nursing Program enforces the Grievance Policy adopted by the College.

RETENTION

1. Student Resources

Silver Lake College has identified the need to develop and implement a robust Academic Resource Center which will encompass three critical components necessary to fostering student success: Learning Communities (LC), Mentoring, Advising, and Coaching (MAC) Model, and Supplemental Instruction (SI). A multi-faceted developmental approach has been found to be successful in improving student outcomes in higher education (Fowler & Boylan, 2010). Students arrive to campus underprepared for the roles and responsibilities they are expected to assume. The rigors of academia are compounded by the personal and social pressures experienced. Therefore, underrepresented students often require intentional services that provide support to them addressing both academic and non-academic needs.

Curriculum development for the Learning Communities began in spring 2015, focusing on preparing freshmen (many of whom are first-generation students) to meet expectations and be successful in college courses. Learning Communities have been effectively implemented in various forms across many college campuses (Zhao and Kuh 2004). The positive effects of the Learning Community involvement (academic effort, engagement in the campus, collaborative learning) have been demonstrated in relation to academic success and retention (Zhao and Kuh 2004). Learning Communities will link content courses with a collaboratively taught course focused on skill development and student orientation for academic control (Stupinsky et al. 2008). The college's first LC was implemented in fall 2015.

The Mentoring (Peer), Advising, and Coaching Model was designed to target the needs of a diverse student population. Silver Lake College's commitment to educating the whole person calls us to find ways to help students grow in the skill of forming both personal and professional relationships. The Peer Mentoring Program is a student-centered and student-powered approach to welcoming new students to Silver Lake College, giving student mentors the opportunity to demonstrate a commitment to service, grow in their ability to lead, and build quality relationships that are foundational to SLC as a learning community in the Franciscan tradition.

It has been determined that a high-contact approach to student advising is essential in improving student success measured by increased retention and graduation rates (Abelman & Molina, 2001). The advising model, a four-year tiered approach, is currently being developed.

The goal of student coaching is to increase student academic success and retention through collaborative faculty/staff coaching. Coaches are members of the Student Concerns Committee (SCC). The SCC is an interdisciplinary team currently comprised of the following: Assistant Dean, Registrar, Director of Student Life, Counselor, Director of Student Success, Director of Academic Resource Center, Athletic Director, and the Director of Retention.

Supplemental Instruction (SI) is a highly regarded non-remedial learning assistance program that uses collaboration with peers for students enrolled in high risk courses (Arendale, 1994). Fall 2015, SLC employed an intern to research and develop a SI program. Implementation for SI is to begin spring 2016.

GRADUATION

- The completion of the liberal arts studies requirements of the college.
- The completion of sufficient courses for a major.
- The completion of sufficient courses for a minor in programs where these are required.
- The completion of sufficient courses to total a minimum of 120 semester hours with a minimum GPA of 2.75.
- The completion of a minimum of 30 semester hours granted from Silver Lake College of the Holy Family.
- The last two semesters must be taken at Silver Lake College.
- Credits may not be older than 10 years. Credits older than 10 years may count towards the degree and will require review for currency by the Registrar in consultation with Department Chair.
- A minimum of one-third of the required courses must be completed through Silver Lake College of the Holy Family.
- Students with a double major – one leading to a Bachelor of Science and one leading to a Bachelor of Arts – must choose which degree will be conferred.

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Stupnisky, R. H., Renaud, R. D., Daniels, L. M., Haynes, T. L., & Perry, R. P. (2008). The interrelation of first-year college students' critical thinking disposition, perceived academic control, and academic achievement. *Research in Higher Education*, 49(6), 513-530.

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APPENDIX A

Curriculum Content and Course Descriptions

Curriculum Concepts & Exemplars Map

Course	Course Description	Concepts	Exemplars	Population
FALL JUNIOR	Professional Nursing Concepts I This course introduces the nursing student to the concepts of nursing practice and conceptual learning. Students learn about the historical and societal factors that influence the professional role of the nurse.	Professionalism Safety Health Care Law	Team Based Learning Nursing Process Caring Clinical judgment/reasoning Nursing history QSEN National Patient Safety Goals HIPAA Nursing Practice Act	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population
FALL JUNIOR	Pathophysiology This course builds on knowledge from the sciences. The etiology, pathogenesis, clinical manifestations, and implications of selected disease processes are discussed.	Cellular Regulation Fluid and Electrolyte Balance Acid-Base Balance Glucose Regulation Gas Exchange Perfusion Clotting Immunity Inflammation Infection Intracranial Regulation Elimination	Specific exemplars related to the concepts will be addressed.	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population
FALL JUNIOR Pharmacology	This course introduces the nursing student to pharmacologic nursing practice from a conceptual approach.	Apply to classes of medications: Classification Pharmacokinetics Pharmacodynamics Adverse effects Safety Developmental concerns Legal and ethical issues Genetics and meds Nursing process	Specific classes of medications (not all classes of meds)	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population
FALL JUNIOR Foundations of Nursing Practice	This course combines concepts of nursing practice with assessment, foundational nursing skills and knowledge necessary to provide safe, competent patient-centered care. The assessment and health promotion content is integrated with the related skills of a specific system to facilitate a comprehensive understanding of the complex role of the professional nurse. This course uses theory, laboratory, and/or clinical settings.	Health Promotion Patient Education Communication	Immunization Obesity Exercise Hypertension BMI Cancer screening Smoking cessation Health Literacy Teaching/learning principles Motivation and readiness to change Therapeutic communication SBAR Documentation Lateral Violence Conflict Resolution Management of care Intrinsic and extrinsic motivators	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population		
<p style="text-align: center;">Nursing Care of the Older Adult</p>	<p>This course focuses on the nursing care of the older adult using a health promotion, wellness-based approach. This course is designed to facilitate health aging regardless of the situation or illness process. Simulation and clinical will provide the nursing student opportunities for application of theory and practice.</p>	Individual	Patient Centered Care	Older Adult		
		Family	Family Assessment			
		Functional Ability	Functional assessment of elders			
		Culture	Cultural competence			
		Spirituality	Spiritual needs assessment			
		Caregiving	Chronic illness			
		Palliation	Promote activity			
			Interventions for symptom management			
		Safety	Fall prevention			
			Medication administration			
		Elimination	Bladder/bowel incontinence and retention			
		Mobility	Osteoporosis			
		Tissue integrity	Muscle Atrophy			
		Sensory perception	Dermal Ulcer			
		Cognition	Visual and hearing loss			
						Alzheimer's Disease

Course	Course Description	Concepts	Exemplars	Population
SPRING JUNIOR	Psychosocial Concepts for Nursing	Stress and Coping Mood and Affect Anxiety Psychosis Addiction	Effective coping Maladaptive coping strategies PTSD Suicide Depression Mania Anxiety continuum including panic Schizophrenia Alcohol Street Drugs Opioids Food	Adolescent and Adult
	This course explores psychosocial and mental health nursing concepts foundational for the understanding and care of individuals, families, communities, and populations. Simulation and clinical experience will provide the nursing student opportunities for application of theory and practice.			

Course	Course Description	Concepts	Exemplars	Population
SPRING JUNIOR	Nursing Research for Evidence-Based Practice	Technology and Informatics Evidence Ethics	Library searches Consumer Health Informatics Quantitative and Qualitative Research Practice guidelines Expert Opinion Application of research to patient care Legal and Ethical Issues	Across the Lifespan
	This course addresses scientific methodology of the research process and its application to nursing practice. Emphasis is placed on methods of scholarly inquiry and evaluation of the research report. The importance of evidence-based nursing practice is addressed.			

Course	Course Description	Concepts	Exemplars	Population
<p>Adult Health Nursing I: Health & Illness Concepts</p>	<p>This course focuses on the professional nurse's role in the care of adults in the acute care setting. The simulation and clinical experience will focus on the application of the nursing process as related to the biological, psychological, spiritual, and socio-cultural needs of the adult client and family.</p>	<p>Fluid and Electrolyte Balance Immunity Metabolic Regulation Cellular Regulation Intracranial Regulation Perfusion Pain</p>	<p>Renal failure SLE HIV Diabetes Mellitus Thyroid Dysfunction Exogenous adrenocortical dysfunction Cancer CVA TBI Seizures Heart Failure HTN Nociceptive & Neuropathic Pain</p>	<p>Adult</p>

Course	Course Description	Concepts	Exemplars	Population
PHL 202 Philosophical Ethics FALL SENIOR	An overview and a critique of both classical and contemporary theories of ethical conduct. Students will be introduced to the concepts and methods inherent to philosophical ethical reasoning and their application to contemporary issues.	Silver Lake College Liberal Arts Studies		

Course	Course Description	Concepts	Exemplars	Population
LAS 401 Synthesis & Servant Leadership FALL SENIOR	This capstone course facilitates students' integration of Liberal Arts knowledge, the Franciscan Intellectual Tradition, professional skills, and students' disciplines. Special attention is given to synthesizing the Silver Lake College experience, including application of servant leadership and social justice.	Silver Lake College Liberal Arts Studies		

Course	Course Description	Concepts	Exemplars	Population
Population Based Healthcare FALL SENIOR	This course explores the concepts needed to provide nursing care to individuals, families, communities, and populations at the local, state, national, and international level. During clinical students are guided to think critically about the role of the community health nurse as a leader and change agent in promoting health, preventing disease, and restoring health.	Care Coordination Health Policy Collaboration	Use local, state, and national agency organizations Use local, state, and national agency organizations Home care models Community partnerships to address identified health and health policy issues	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population	
FALL SENIOR	Nursing Care of Children & Family	<p>This course applies nursing concepts related to the holistic care of children and their families within their communities. Theoretical content specific to children from infancy through adolescence includes physiological, pathophysiological, and psychosocial concepts. Clinical experiences incorporate health promotion and acute and chronic illness management in the simulation laboratory, inpatient, outpatient, and community settings.</p>	<p>Infection</p> <p>Gas Exchange</p> <p>Intracranial Regulation</p> <p>Family Dynamics</p> <p>Development</p> <p>Patient Education</p> <p>Health Promotion</p>	<p>RSV</p> <p>Asthma</p> <p>Seizures</p> <p>Family Assessment</p> <p>Developmental assessment</p> <p>Parenting classes</p> <p>Immunization teaching</p> <p>Environmental exposures</p> <p>Nutrition</p> <p>Physical Activity</p>	<p>Pediatric and Adolescent</p>

Course	Course Description	Concepts	Exemplars	Population	
FALL SENIOR	Nursing Care of Childbearing Family	<p>This course focuses on the application of nursing concepts related to holistic care of the childbearing family and their neonate. Theoretical content includes physiological, pathophysiological, sociocultural, and ethical concepts. Clinical experiences take place in the simulation laboratory and variety of obstetrical settings.</p>	<p>Patient Education</p> <p>Health Promotion</p> <p>Reproduction</p> <p>Sexuality</p>	<p>Childbirth classes</p> <p>Breastfeeding</p> <p>Prenatal care</p> <p>Ultrasound screening</p> <p>Family planning and contraception</p> <p>Sexual health</p> <p>STI's</p>	<p>Across the Lifespan</p>

Course	Course Description	Concepts	Exemplars	Population
SPRING SENIOR	Professional Nursing Concepts II	<p>Health Care Quality</p> <p>Health Care Organizations</p> <p>Health Policy</p> <p>Leadership</p> <p>Health Care Economics</p>	<p>Magnet designation TQI/CQI</p> <p>Root cause analysis</p> <p>PDSA, Core Measures</p> <p>Hospitals</p> <p>Ambulatory care facilities</p> <p>Agencies that set policy</p> <p>Clinical agency</p> <p>Academic institution</p> <p>Professional association</p> <p>Financing access</p> <p>Pay for performance</p> <p>Cost of patient care episode</p>	Across the Lifespan

Course	Course Description	Concepts	Exemplars	Population
SPRING SENIOR	Nursing Capstone	<p>Synthesis, integration, and application of curricular concepts will be applied to the final clinical course to ensure readiness to enter practice.</p>	<p>This course is about pulling together built upon knowledge, applying and problem solving</p>	Adult and Older Adult

Course	Course Description	Concepts	Exemplars	Population
Adult Health Nursing II: Complex Health Concepts SPRING SENIOR	This course focuses on the role of the nurse in the care of complex health concepts of adults. Simulation and clinical experiences will provide the student opportunities in the advanced health environment for the synthesis and application of complex theory.	Application of all curricular concepts	Shock Burns Respiratory Failure Liver Disease	Adult and Older Adult

Course	Course Description	Concepts	Exemplars	Population
Professional Practice Preparation SPRING SENIOR	This seminar course is to facilitate the transition from student to professional nurse.	Application of all curricular concepts.	This course is a culminating experience.	Across the Lifespan

APPENDIX B

Program Evaluation Plan

PROGRAM EVALUATION PLAN

Standard I: Program Quality: Mission & Governance

Program Component	Assessment Data	Responsible for Collection & Analysis	Scheduled Review	Expected Outcome	Actual Outcome	Action Plan
I-A Mission, goals, and expected program outcomes are congruent with parent institution.	Congruent with SLC mission, vision, and goals	Faculty and Program Director	Every 3 years or sooner as needed	Mission, goals and expected outcomes are 100% congruent.		
I-B-1. Mission, goals, and expected outcomes are consistent with professional standards and guidelines for the preparation of nursing professionals.	Consistent with AACN Baccalaureate Essentials and WI BON Current QSEN Competencies	Faculty and Program Director	Every 3 years or sooner as needed	Mission, goals and expected program outcomes are 100% consistent with professional nursing standards.		
I-B-2. Mission, goals, and expected outcomes reviewed periodically to reflect needs and expectations of the community of interest.	Meeting Minutes Employee Satisfaction Survey	Faculty and Program Director review Discussion with Advisory Board Clinical Agencies	Every 3 years or sooner as needed	Mission, goals and expected student outcomes are reviewed periodically and revised to reflect needs and expectations of community of interest 100% of the time.		

I-C Faculty outcomes congruent with the mission, goals, and expected student outcomes.	Assessment of teaching performance	Faculty and Program Director	Annually	Expected faculty outcomes in teaching, scholarship, and service are written and communicated to the faculty, and are congruent with institutional expectations 100% of the time.	
I-D Faculty and students participate in program governance.	Meeting minutes	Faculty Governance	Annually	Faculty and students participate according to the Faculty Governance Bylaws 100% of the time.	
I-E Documents and publications are accurate.	External Documents Internal Documents Academic Bulletin Faculty/Student Handbook Website	Program Director VP for Advancement Dean for Academic Affairs Department Chairs Registrar	Annually; As needed	95% documents, website and publications are accurate and constituents are notified of changes 100% of the time.	

<p>I-F Academic policies of parent institution and nursing program are fair and equitable; and published and accessible; and reviewed and revised as necessary to foster program improvement.</p>	<p>Academic Bulletin Faculty/Staff Handbook Course Syllabi</p>	<p>Program Director Dean for Academic Affairs VP for Advancement Registrar</p>	<p>Annually; As needed</p>	<p>Academic policies are reviewed periodically and congruent with SLC 95% of time and support achievement of the mission, goals, and expected student outcomes 100% of the time.</p>		
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Standard II: Program Quality: Institutional Commitment and Resources

Program Component	Assessment Data	Responsible for Collection & Analysis	Scheduled Review	Expected Outcome	Actual Outcome	Action Plan
II-A Fiscal and physical resources are sufficient to enable the program to fulfill its mission, goals, and expected outcomes.	Budget development Physical resources	Program Director VP for Finance Dean for Academic Affairs	Annually	Resources are adequate to meet the mission goals, and expected outcomes.		
II-B Academic support services are sufficient	Review of support services: Academic Resource Center, Peer Mentor Program, Learning Communities, & Tutoring Stangel Academic Computer Laboratory	Program Director Dean for Academic Affairs Student and Faculty surveys	Annually	Review process is transparent and follows college policies.		

<p>II-C The chief nurse administrator is a registered nurse, holds a graduate degree, and is academically and experientially qualified to accomplish the mission, goals and expected program outcomes, as well as, provides faculty leadership.</p>	<p>Qualifications adhere to CCNE and WI BON guidelines</p>	<p>Dean for Academic Affairs</p>	<p>Annually</p>	<p>Meets criteria as stated 100% of the time.</p>	
<p>II-D There are sufficient faculty to accomplish the mission, goals and expected program outcomes.</p>	<p>Qualifications adhere to WI BON guidelines and program requirements</p>	<p>Program Director Dean for Academic Affairs</p>	<p>Annually; As needed</p>	<p>100% of the faculty is engaged in at least one of the research/scholarship, practice/service and, teaching missions of the school. 100% of faculty have role and functional preparation in area of teaching; academic background in area of teaching.</p>	

<p>II-E Preceptors when used by the program as an extension of the faculty are academically and experientially qualified for their role in assisting in the achievement of the mission, goals and expected student outcomes.</p>	<p>Qualifications adhere to program requirements</p>	<p>Program Director Clinical Liaisons</p>	<p>Upon establishing student clinical sites</p>	<p>100% of preceptors are academically and experientially prepared.</p>		
<p>II-F Institutions and program environment encourage faculty teaching, scholarship, service, and practice</p>	<p>Faculty teaching assignments (workload), service opportunities, and support for scholarship</p>	<p>Program Director, Faculty, VP Academic Affairs, Professional Development Director</p>	<p>Annually</p>	<p>Sources of funding are available for faculty development in research, instruction, and practice/service. Expected outcomes for faculty role engagement are clearly defined 100% of the time.</p>		

Standard III: Program Quality: Curriculum and Teaching-Learning Practices

Program Component	Assessment Data	Responsible for Collection & Analysis	Scheduled Review	Expected Outcome	Actual Outcome	Action Plan
III-A The curriculum is developed, implemented, and revised to reflect clear statements of expected student outcomes that are congruent with the program's mission and goals.	Course Syllabi Program assessment data Faculty Meeting Minutes	Program Director and Faculty Liberal Arts Council	Annually; Ongoing	Curricula are 100% consistent with the mission and goals. Curriculum reflects clear statements of student outcomes 100% of the time.		
III-B Curricula are developed, implemented, and revised to reflect relevant professional nursing standards and guidelines, which are clearly evident within the curriculum and within the expected student outcomes (individual and aggregate).	Faculty Meeting Minutes Course Syllabi Program assessment data	Program Director and Faculty External Consultant(s)	Annually; Ongoing	Curricula are 100% consistent with: <u>BSN: The Essentials of Baccalaureate Education for Professional Nursing Practice (AACN 2008)</u>		

<p>III-C The curriculum is logically structured to achieve expected student outcomes.</p>	<p>Program's course sequence Graduation/retention rates Minutes of meetings NCLEX pass rates</p>	<p>Program Director and Faculty Dean for Academic Affairs</p>	<p>Annually</p>	<p>100% of the baccalaureate curriculum builds upon a foundation of the arts, sciences, and humanities.</p>	
<p>III-D Teaching-learning practices and environments support the achievement of student learning outcomes.</p>	<p>End-of-Course and Post-Program Evaluations</p>	<p>Program Director and Faculty Dean for Academic Affairs</p>	<p>Every Semester</p>	<p>90% of students rate teaching-learning experiences sufficient to achieve expected student outcomes for each course.</p>	
<p>III-E The curriculum includes planned clinical practice experiences that enable students to integrate new knowledge and demonstrate attainment of program outcomes; and are evaluated by faculty.</p>	<p>Clinical Evaluations</p>	<p>Program Director and Faculty</p>	<p>Every Semester</p>	<p>90% of the planned clinical practice experiences enable students to integrate new knowledge and demonstrate attainment of program outcomes. 100% of the planned clinical practice experiences are evaluated by faculty.</p>	

<p>III-F Curriculum and teaching-learning practices consider needs of community of interest.</p>	<p>Post-Program Evaluation Alumni Evaluation Employer Satisfaction Surveys</p>	<p>Program Director and Faculty Advisory Board</p>	<p>Every Semester</p>	<p>90% of students, faculty, and employers agree that teaching-learning practices meet their needs and expectations for each program.</p>		
<p>III-G Individual student performance is evaluated and reflects achievement of learning outcomes. Evaluation policies and procedures for individual student performance are defined.</p>	<p>End-of-Course Evaluations Graduation Requirements are fulfilled NCLEX-RN pass rates</p>	<p>Program Director and Faculty Dean for Academic Affairs</p>	<p>Every Semester</p>	<p>Faculty evaluate student performance 100% of the time. 100% of faculty evaluations of students reflect achievement of expected student outcomes. 100% of evaluation policies are written, clearly communicated to students and applied consistently.</p>		
<p>III-H Curriculum and teaching-learning practices are evaluated regularly.</p>	<p>End-of-Course Evaluations Peer Review</p>	<p>Program Director Dean for Academic Affairs</p>	<p>Annually</p>	<p>100% of curriculum and teaching-learning practices are evaluated regularly to foster ongoing improvement.</p>		

Standard IV: Program Effectiveness: Assessment and Achievement of Program Outcomes

Program Component	Assessment Data	Responsible for Collection & Analysis	Scheduled Review	Expected Outcome	Actual Outcome	Action Plan
IV-A A systematic process is used to determine program effectiveness.	Program assessment data	Program Director and Faculty Program Assessment Team Dean for Academic Affairs	Every Semester	Program data are reviewed every semester and outcomes are evaluated to determine program effectiveness.		
IV-B Program completion rates demonstrate program effectiveness.	Exit Surveys Alumni surveys NCLEX-RN pass rates	Program Director Dean for Academic Affairs	Annually	Graduation rates are greater than 90%.		
IV-C Licensure and certification pass rates demonstrate program effectiveness.	Reports from the WI BON	Program Director Dean for Academic Affairs	Annually	NCLEX-RN pass rates are greater than 85%.		
IV-D Employment rates demonstrate program effectiveness.	Exit Surveys Alumni Surveys	Program Director Dean for Academic Affairs	Annually	Employments rates are 85% after 1 year.		

IV-E Program outcomes demonstrate program effectiveness.	Program assessment data	Program Director Dean for Academic Affairs	Annually	Aggregate student outcome data are reported to faculty annually.		
IV-F Faculty outcomes, individually and in the aggregate demonstrate program effectiveness.	Faculty performance review Course evaluations	Program Director Dean for Academic Affairs	Annually	100% of faculty's teaching is evaluated annually.		
IV-G The program defines and reviews formal complaints according to established policies.	Formal complaints	Faculty Program Director Dean for Academic Affairs	As needed	100% of formal complaints that indicate a need for program improvement result in appropriate faculty or administrative action being taken.		
IV-H Data analysis is used to foster ongoing program improvement.	Program assessment data	Program Director and Faculty Program Assessment Team Dean for Academic Affairs	Annually	100% of program assessment data is reviewed by faculty and program improvements are documented.		

APPENDIX C

Course Syllabi for First Year

Silver Lake College
Manitowoc, WI

COURSE TITLE: FOUNDATIONS OF NURSING PRACTICE

CATALOG NUMBER: NRS

CREDITS: 6 CREDITS

TERM AND YEAR: FALL 2016

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Name
Room
920-686-6213
Office Hours
brianna.neuser@sl.edu

COURSE DESCRIPTION:

This course combines concepts of nursing practice with assessment, foundational nursing skills and knowledge necessary to provide safe, competent patient-centered care. The assessment and health promotion content is integrated with the related skills of a specific system to facilitate a comprehensive understanding of the complex role of the professional nurse. This course uses theory, laboratory, and clinical settings.

TEXT AND CORRELATED RESOURCES:

Potter, P. A., & Perry, A. G. (2013). *Fundamentals of Nursing*. (8th ed.). St. Louis: Mosby.

Potter & Perry. *Nursing Skills Online Version 2.0* (8th Ed.) Elsevier

Giddens, J. (2013). *Concepts for Nursing Practice*. St. Louis: Elsevier.

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Demonstrate behaviors of a professional nurse.
2. Systematically obtain a complete health history.
3. Demonstrate principles of documentation for professional nursing practice.
4. Demonstrate a physical assessment utilizing the techniques of inspection, percussion, palpation, and auscultation to evaluate all body systems.
5. Recognize deviations from normal assessment findings.
6. Perform essential nursing interventions in a safe, competent manner.
7. Apply evidence-based practice guidelines to nursing care.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives are the responsibility of the instructor, within the policies of the college and the department. Quizzes are required before every class, lab, and simulation. Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

CLINICAL:

Satisfactory/Unsatisfactory

*Failure to achieve an overall "Satisfactory" final grade in each of the elements of the clinical/skills lab component of the course will result in the student failing this course regardless of the theory grade.

TEACHING STRATEGIES (may include):

Lecture /Discussion:

Guided discussions; Role Plays; Case studies; Simulation activities; Assigned readings

Laboratory /Clinical Experiences:

Demonstrations/Return demonstrations; Simulation activities; Guided Discussion

SKILLS LABS/SIMULATION:

Skills labs and simulation offer the student an opportunity to practice hands-on learning. Prior to attending each lecture and lab, the student should: • Read the required readings • Become familiar with the terminology included in the reading assignments • Study the objectives and performance requirements. While demonstrating skills, students may be questioned by the instructor about material covered by objectives in each unit. This serves as an evaluation of student's understanding of principles and rationales for skills demonstrated. Skills lab attendance is mandatory and as there will be extremely limited make-up opportunities, students are encouraged to attend their scheduled lab. It is the student's responsibility to reschedule a missed lab by contacting the skills lab instructor within twenty-four hours of the missed lab.

GRADE SCALE:

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:**ADA ACCOMODATIONS:**

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

Incomplete are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
- 2) The student makes a written request to the instructor prior to the end of the course.

An incomplete must be removed within one month of the ending date of course. If the incomplete is not removed by the deadline, the instructor issues a grade based on the work completed. An incomplete in student teaching not removed by the date designated by the Certifying Officer of the Institution automatically becomes a failure. A fee is charged to the student for removal of an incomplete.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating an plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. **All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.**

TENTATIVE COURSE OUTLINE:

- I. Health Promotion
- II. Patient Education
- III. Communication
- IV. Clinical Judgment
- V. Motivation

Silver Lake College
Manitowoc, WI

COURSE TITLE: PHARMACOLOGY

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: FALL 2016

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Name
Room
920-686-6213
Office Hours
brianna.neuser@sl.edu

COURSE DESCRIPTION:

This course introduces the nursing student to pharmacologic nursing practice from a conceptual approach.

TEXT AND CORRELATED RESOURCES:

Lehne, R. (2013). *Pharmacology for Nursing Care*. (8th ed). St. Louis, MO: Elsevier.

Nursing Drug Book

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Discuss the major medication categories and their role in the management of common health care problems affecting individuals across the life span.
2. Discuss the pharmacokinetics, pharmacodynamics, and potential adverse effects of medications commonly used in the management of health care problems.
3. Demonstrate critical thinking in the application of concepts of pharmacology to the provision of safe and effective nursing care consistent with ethical standards.
4. Identify safety, ethical, legal, and cultural issues related to pharmacotherapeutics.
5. Identify alterations in pharmacokinetics and pharmacodynamics that occur across the lifespan.
6. Recognize the importance of pharmacoeconomics and pharmacogenomics in health care today.
7. Discuss the mechanisms of adverse drug events.

8. Identify the educational needs of patients or caregivers related to the use of over-the-counter and prescribed medications, and complementary therapies.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives is the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class and simulation.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

Assessment may include:

Case Study

Quizzes/Exams

Comprehensive Final Exam

TEACHING STRATEGIES (may include):

Lecture / Discussion:

PowerPoint presentations; information from nursing research databases and professional websites; small group discussion; and case studies.

GRADE SCALE:

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:

ADA ACCOMODATIONS:

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

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- 2) The student makes a written request to the instructor prior to the end of the course.

An incomplete must be removed within one month of the ending date of course. If the incomplete is not removed by the deadline, the instructor issues a grade based on the work completed. An incomplete in student teaching not removed by the date designated by the Certifying Officer of the Institution automatically becomes a failure. A fee is charged to the student for removal of an incomplete.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating and plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:

Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. **All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.**

TENTATIVE COURSE OUTLINE:

1. Introduction to Pharmacology
2. Basic Principles of Pharmacology
3. Medication Administration
4. Mathematical Calculations
5. Nursing Process in Relation to Drug Therapy
6. Drug Therapy across the Lifespan
 - a. Peripheral Nervous System Drugs
 - b. Central Nervous System Drugs
 - c. Drugs for Respiratory Disorders
 - d. Drugs that Affect the Heart, Blood Vessels and Blood
 - e. Drugs for Musculoskeletal Disorders
 - f. Drugs for Gastro-Intestinal Tract
 - g. Drugs for Endocrine Disorders and Glucocorticoids in Nonendocrine Disorders
 - h. Chemotherapy of Infectious Diseases
 - i. Anti-microbials
 - j. Diuretics

Silver Lake College
Manitowoc, WI

COURSE TITLE: PATHOPHYSIOLOGY

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: FALL 2016

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Name
Room
920-686-6213
Office Hours
brianna.neuser@sl.edu

COURSE DESCRIPTION:

This course builds on knowledge from the sciences. The etiology, pathogenesis, clinical manifestations, and implications of selected disease processes are discussed.

TEXT AND CORRELATED RESOURCES:

Huether, S., & McCance, K. (2012). *Understanding Pathophysiology* (5th ed.) St. Louis: Mosby
Evolve course which accompanies the above text.

Giddens, J. (2013). *Concepts for Nursing Practice*. St. Louis: Elsevier.

The textbooks from previous courses, including: Nursing Diagnosis; Fundamentals; Calculation of Drug Dosages; Laboratory & Diagnostic Tests; Drug Guide; Health Assessment; Nursing Drug Book

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Compare the pathologic effects of selected disease processes at the cellular and systemic levels.
2. Correlate internal/external environmental risk factors with disease development and progression.
3. Critique the influence of genetic, ethnic, and cultural factors in health promotion, disease prevention, disease progression, and treatment.
4. Interpret diagnostic tests in relation to objective and subjective symptomatology.

5. Evaluate for the presence and effects of compensatory mechanisms in response to major physiologic alterations.
6. Discuss major variables affecting the healing process in primary tissues and organ systems, and apply such concepts to the management and treatment of disease.
7. Describe the impact of pathophysiology-based knowledge on nursing practice within the context of a specific nursing model.
8. Apply the critical thinking process to the use of pathophysiologic principles as a basis for nursing practice.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives are the responsibility of the instructor, within the policies of the college and the department. Quizzes are required before every class and simulation. Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

Assessment may include:

Disease Process Case Study

Exams

Comprehensive Final Exam

TEACHING STRATEGIES (may include):

Lecture / Discussion:

PowerPoint presentations; information from nursing research databases and professional websites; small group discussion; case studies; and media.

GRADE SCALE:

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:**ADA ACCOMODATIONS:**

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

Incomplete are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
- 2) The student makes a written request to the instructor prior to the end of the course.

An incomplete must be removed within one month of the ending date of course. If the incomplete is not removed by the deadline, the instructor issues a grade based on the work completed. An incomplete in student teaching not removed by the date designated by the Certifying Officer of the Institution automatically becomes a failure. A fee is charged to the student for removal of an incomplete.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating and plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. **All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.**

COURSE OUTLINE:

1. Cellular Regulation
2. Fluid and Electrolyte Balance
3. Acid-Base Balance
4. Glucose Regulation
5. Gas Exchange
6. Perfusion
7. Clotting
8. Immunity
9. Inflammation
10. Infection
11. Intracranial Regulation
12. Elimination

Silver Lake College
Manitowoc, WI

COURSE TITLE: PROFESSIONAL NURSING CONCEPTS I

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: FALL 2016

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Brianna Neuser
Room
920-686-6213
Office Hours
brianna.neuser@sl.edu

COURSE DESCRIPTION:

This course introduces the nursing student to the concepts of nursing practice and conceptual learning. Students learn about the historical and societal factors that influence the professional role of the nurse.

TEXT AND CORRELATED RESOURCES:

Zerwekh, J. & Claborn, J. (2012). *Nursing Today: Transitions and Trends* (7th ed.). Philadelphia: Saunders.

American Psychological Association. (2010). *Publication Manual of the American Psychological Association* (6th ed.). Washington, DC: Author.
(ISBN- 13:978-1-4338-0561-5; ISBN-10: 1-4338-0561-8)

Giddens, J. (2013). *Concepts for Nursing Practice*. St. Louis: Elsevier.

American Nurses Association. (2010). *Nursing: Scope and Standards of Practice* (2nd ed.). Silver Spring, MD: Nurses Books.
(ISBN-13: 978-1-55810-282-8)

American Nurses Association. (2001). *Code of Ethics for Nurses with Interpretive Statements*. Silver Spring, MD: Nurses Books.*
(ISBN-13: 978-1558101760; ISBN-10: 1558101764)

ONLINE FOR PUBLIC

*The Code of Ethics for Nurses may be found at the following URL:

<http://www.nursingworld.org/codeofethics>

American Association of Colleges of Nursing (2008). *The essentials of baccalaureate education for professional nursing practice*. Washington, DC. found at the following URL:

<http://www.aacn.nche.edu/education-resources/BaccEssentials08.pdf>

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Develop an understanding of the historical and social foundations of professional nursing.
2. Identify the core values of professional nursing as reflected in the Nursing philosophy and conceptual framework.
3. Explore the consequences of violations of the legal parameters of nursing practice.
4. Discuss generalist role expectations and scope of practice.
5. Defend the premise that accountability and responsibility are required of professional nurses regardless of setting, geographical location or environment.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives are the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

GRADE SCALE:

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:**ADA ACCOMODATIONS:**

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

Incomplete are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
- 2) The student makes a written request to the instructor prior to the end of the course.

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ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating and plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:

Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. **All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.**

COURSE OUTLINE:

Professionalism

- The art of nursing
- Nursing philosophy
- Nursing history
- Nursing process
- Caring
- Clinical judgment/reasoning
- Team based learning

Safety

- QSEN
- National Patient Safety Goals

Ethics & legal practice

- whistle blowing
- safe harbor
- obligation to report
- risk management

Health Care Law

- HIPAA
- Nurse Practice Act

Silver Lake College
Manitowoc, WI

COURSE TITLE: ADULT HEALTH NURSING I: HEALTH & ILLNESS
CONCEPTS

CATALOG NUMBER: NRS

CREDITS: 6 CREDITS

TERM AND YEAR: SPRING 2017

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Name
Room
Phone
Office Hours
E-mail

COURSE DESCRIPTION:

This course focuses on the professional nurse's role in the care of adults in the acute care setting. The simulation and clinical experience will focus on the application of the nursing process as related to the biological, psychological, spiritual, and socio-cultural needs of the adult client and family.

TEXT AND CORRELATED RESOURCES:

Lewis, S. L., Dirksen, S. R., Heitkemper, M. M., Bucher, L., & Camera, I. M. (2014). *Medical-surgical nursing: Assessment and Management of Clinical Problems* (9th ed.). St. Louis, MO: Elsevier.

Evolve Online Case Studies (Access Codes will be provided to students)

HESI. (2014). *Comprehensive Review for the NCLEX-RN Examination* (4th ed.). St. Louis, Missouri: Elsevier.

Giddens, J. (2013). *Concepts for Nursing Practice*. St. Louis: Elsevier.

The textbooks from previous courses, including: Nursing Diagnosis; Fundamentals; Calculation of Drug Dosages; Laboratory & Diagnostic Tests; Drug Guide; Health Assessment; Nursing Drug Book

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Analyze factors that contribute to client potential for restoration to wellness.
2. Analyze the healthcare needs of the clients with complicated acute and chronic illnesses.

3. Develop and implement plans for client education and risk reduction for clients with acute and chronic illness and health risk behaviors.
4. Synthesize principles and concepts from liberal arts and science and nursing science into plans of care for selected clients.
5. Analyze inter- and intraprofessional communication and collaborative strategies used to deliver evidence-based, client-centered care.
6. Identify and discuss ethical issues related to the care of acutely ill patients.
7. Evaluate healthcare outcomes of clients with complicated acute and chronic illnesses using data from multiple relevant sources.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives is the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class and simulation.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

This course will include the Final HESI Fundamentals exam.

Assessment may include:

Case Study

Quizzes/Exams

Comprehensive Final Exam

TEACHING STRATEGIES (may include):

Lecture /Discussion:

PowerPoint presentations; information from nursing research databases and professional websites; small group discussion; and case studies.

GRADE SCALE

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:

ADA ACCOMODATIONS:

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

Incomplete are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
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ACADEMIC INTEGRITY:

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CLASSROOM POLICIES:

Make up policy

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COURSE OUTLINE:

- A. Application of concepts to exemplars for the adult population.
- B. Nursing interventions that are developed based on identified nursing problems and utilize evidence based guidelines and standards of care.
- C. Exemplars include patients with:
 1. Prevalent blood disorders – e.g. iron deficiency anemia, sickle cell anemia, bleeding and clotting disorders
 2. Prevalent cancers
 3. Prevalent immune illnesses
 4. Prevalent gastrointestinal illnesses
 5. Prevalent nervous system illnesses
 6. Prevalent musculoskeletal and connective tissue illnesses
 7. Prevalent endocrine disorders, e.g. thyroid
 8. Prevalent cardiac/vascular disorders

Silver Lake College
Manitowoc, WI

COURSE TITLE: NURSING CARE OF THE OLDER ADULT

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: SPRING 2017

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Sr. Sarah Bertler, MSN, RN
Room
920-686-6XXX
Office Hours
sarah.bertler@sl.edu

COURSE DESCRIPTION:

This course focuses on the nursing care of the older adult using a health promotion, wellness-based approach. This course is designed to facilitate healthy aging regardless of the situation or illness process. Simulation and clinical will provide the nursing student opportunities for application of theory and practice.

TEXT AND CORRELATED RESOURCES:

American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.). Washington, DC: Author.
(ISBN- 13:978-1-4338-0561-5; ISBN-10: 1-4338-0561-8)

Touhy, T. & Jett, K. (2015). Ebersole & Hess' Toward Healthy Aging, Human Needs and Nursing Response. (9th Edition) Philadelphia: Mosby.
(ISBN-10: 0323321380; ISBN 9780323321389)

Giddens, J. (2013). Concepts for nursing practice. St. Louis: Elsevier.

ONLINE FOR PUBLIC

*The Code of Ethics for Nurses may be found at the following URL:
<http://www.nursingworld.org/codeofethics>

American Association of Colleges of Nursing (2010). Recommended Baccalaureate Competencies and Curricular Guidelines for the Nursing Care of Older Adults. Washington D.C. found at the following URL:
<http://www.aacn.nche.edu/education-resources/competencies-older-adults>

Hartford Institute for Geriatric Nursing. <http://consultgerirn.org/>

COURSE OBJECTIVES:

Upon completion of this course, the student will:

1. Analyze effective communication strategies with older adults experiencing physiologic, cognitive, emotional and/or sensory impairments.
2. Incorporate community resources to enhance functional independence.
3. Demonstrate critical thinking when analyzing physiological, environmental, and psychosocial issues and outcomes that influence the older adult, families, and society.
4. Use professional guidelines and interdisciplinary, evidence-based standards in planning and delivering safe, quality person directed care to older adults
5. Integrate relevant theories and concepts included in a liberal education into the delivery of patient-directed care for older adults.
6. Implement and monitor strategies to prevent risk and promote quality and safety (e.g., falls, medication mismanagement, pressure ulcers) in the nursing care of older adults with physical and cognitive needs.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives is the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class and simulation.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

REQUIREMENTS:

ADA ACCOMODATIONS:

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

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- 1) There are unanticipated but accepted circumstances
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GRADE SCALE:

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	(Not making satisfactory progress)
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	(Failure)

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating and plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:

Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.

TENTATIVE COURSE OUTLINE:

Foundations of Healthy Aging

- Health and Wellness in an Aging Society
- Gerontological Nursing: Past, Present, and Future
- Theories of Aging
- Culture and Aging
- Cognition and Learning

Foundations of Caring

- Communicating with Older Adults
- Health Assessment
- Laboratory Values and Diagnostics
- Geropharmacology
- The Use of Herbs and Supplements

Wellness and Function

- Vision
- Hearing
- Skin Care
- Nutrition
- Hydration and Oral Care
- Elimination
- Sleep
- Physical Activity and Exercise
- Falls and Fall Risk Reduction
- Safety and Security

Wellness and Chronic Illness

- Living Well with Chronic Illness
- Cardiovascular and Cerebrovascular Health and Illness
- Neurodegenerative Disorders
- Endocrine and Immune Disorders
- Respiratory Health and Illness
- Common Musculoskeletal Concerns
- Pain and Comfort
- Mental Health
- Care of Individuals with Neurocognitive Disorders

Healthy Aging for Elders and Their Families

- Economics of Health Care in Later Life
- Common Legal and Ethical Issues
- Long Term Care
- Relationships, Roles, and Transitions
- Loss, Death and Palliative Care
- Self-Actualization, Spirituality and Transcendence

Silver Lake College
Manitowoc, WI

COURSE TITLE: NURSING RESEARCH FOR EVIDENCE-BASED PRACTICE

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: SPRING 2017

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Melissa Hamachek, RN, MSN/Ed
Room
Phone
Office Hours:
Melissa.Hamachek@sl.edu

COURSE DESCRIPTION:

This course addresses scientific methodology of the research process and its application to nursing practice. Emphasis is placed on methods of scholarly inquiry and evaluation of the research report. The importance of evidence-based nursing practice is addressed.

TEXT AND CORRELATED RESOURCES:

LoBiondo-Wood, G. and Haber, J. (2014). *Nursing Research: Methods and Critical Appraisal for Evidence-Based Practice* (8th Ed.). St. Louis: Elsevier.
(ISBN 978-0-323-10086-1)

American Psychological Association. (2010). *Publication Manual of the American Psychological Association* (6th Ed.). Washington, DC: Author.
(ISBN- 13:978-1-4338-0561-5; ISBN-10: 1-4338-0561-8)

Giddens, J. (2013). *Concepts for Nursing Practice*. St. Louis: Elsevier.

American Nurses Association. (2010). *Nursing: Scope and Standards of Practice* (2nd ed.). Silver Spring, MD: Nurses Books.
(ISBN-13: 978-1-55810-282-8)

American Nurses Association. (2001). *Code of Ethics for Nurses with Interpretive Statements*. Silver Spring, MD: Nurses Books.*
(ISBN-13: 978-1558101760; ISBN-10: 1558101764)

ONLINE FOR PUBLIC

*The Code of Ethics for Nurses may be found at the following URL:
<http://www.nursingworld.org/codeofethics>

American Association of Colleges of Nursing (2008). The essentials of baccalaureate education for professional nursing practice. Washington, DC. found at the following URL:
<http://www.aacn.nche.edu/education-resources/BaccEssentials08.pdf>

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Describe the use of concepts, theories, and research in the development of scientific knowledge to support competent professional nursing practice.
2. Explore measure for assuring that research is conducted legally, ethically, and according to ANA Standards of Practice.
3. Demonstrates and analyzes the steps of the research process and models for applying evidence to clinical practice.
4. Identify a researchable problem in nursing and a method to structure the research study.
5. Demonstrate utilization of evidence-based practice to maintain or modify a policy or procedure from the clinical setting.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives is the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class and simulation.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

REQUIREMENTS:

ADA ACCOMODATIONS:

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES:

Incompletes are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
- 2) The student makes a written request to the instructor prior to the end of the course.

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GRADE SCALE:

The grading scale has been established as follows:

A 4.00

A- 3.67

B+ 3.33

B 3.00

B- 2.67

C+ 2.33

C 2.00

C- 1.67 *(Not making satisfactory progress)*

D+ 1.33

D 1.00

D- 0.67

F 0.00 *(Failure)*

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake College's policy on cheating and plagiarism can be found in the Silver Lake Student Handbook as well as the Academic Bulletin.

CLASSROOM POLICIES:

Make up policy

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TENTATIVE COURSE OUTLINE:

Technology and Informatics

- Library searches
- Consumer health informatics

Evidence

- Quantitative and Qualitative research
- Practice guidelines
- Expert Opinion
- Application of research to patient care

Ethics

- Legal and ethical issues in research

Silver Lake College
Manitowoc, WI

COURSE TITLE: PSYCHOSOCIAL CONCEPTS FOR NURSING

CATALOG NUMBER: NRS

CREDITS: 3 CREDITS

TERM AND YEAR: SPRING 2017

DATES, TIME, LOCATION:

FACULTY CONTACT INFORMATION: Name
Room
Phone
Office Hours
E-mail

COURSE DESCRIPTION:

This course explores psychosocial and mental health nursing concepts foundational for the understanding and care of individuals, families, communities, and populations. Simulation and clinical experience will provide the nursing student opportunities for application of theory and practice.

TEXT AND CORRELATED RESOURCES:

Halter, M.J. (2014). *Varcarolis' Foundations of Psychiatric Mental Health Nursing: A Clinical Approach*. 7th ed. St. Louis: Elsevier.
(ISBN: 978-1-4557-5358)

Evolve Online Case Studies (Access Codes will be provided to students)

HESI. (2014). *Comprehensive Review for the NCLEX-RN Examination* (4th ed.). St. Louis, Missouri: Elsevier.

American Nurses Association Electronic Books (E-books)

*American Nurses Association (2015). *Guide to the Code of Ethics for Nurses: Interpretation and

Application: <http://tinyurl.com/ethicsANA>

*American Nurses Association (2010). *Nursing Scope and Standards of Practice:
<http://tinyurl.com/standardsANA>

*American Nurses Association (2010). *Nursing's Social Policy Statement: The Essence of the Profession <http://tinyurl.com/socialpolicyANA>

*Access these e-books through the MSU Libraries Catalog or the Nursing E-book page:
<http://libguides.lib.msu.edu/nursingebooks>. These e-books allow unlimited concurrent users.

The textbooks from previous courses, including: Nursing Diagnosis; Fundamentals; Calculation of Drug Dosages; Laboratory & Diagnostic Tests; Drug Guide; Health Assessment; Nursing Drug Book

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Critique and value the impact of critical thinking process used in psychiatric and mental health nursing practice.
2. Analyze the interactions between individual, cultural, and socioeconomic factors on mental health.
3. Analyze and apply theory and data for the care management for mentally ill persons and populations.
4. Evaluate the multidisciplinary roles in the care of persons and populations with mental illness.
5. Analyze ethical issues related to the care of persons and populations with mental illness.
6. Examine theory and research related to the prevention and treatment of mental illness.

ASSESSMENT:

Evaluation of student progress towards achieving the stated course objectives is the responsibility of the instructor, within the policies of the college and the department.

Quizzes are required before every class and simulation.

Detailed explanations will be included in the expanded Syllabus developed by the instructor teaching this course.

This course will include the HESI Mental Health exam.

Assessment may include:

Case Study

Quizzes/Exams

Comprehensive Final Exam

TEACHING STRATEGIES (may include):

Lecture/Discussion:

PowerPoint presentations; information from nursing research databases and professional websites; small group discussion; and case studies.

GRADE SCALE

The grading scale has been established as follows:

A	4.00	
A-	3.67	
B+	3.33	
B	3.00	
B-	2.67	
C+	2.33	
C	2.00	
C-	1.67	<i>(Not making satisfactory progress)</i>
D+	1.33	
D	1.00	
D-	0.67	
F	0.00	<i>(Failure)</i>

Refer to the SLC Grading Policy in the Student Handbook or Academic Bulletin.

REQUIREMENTS:

ADA ACCOMODATIONS:

It is the responsibility of the students to inform the instructor if they have a handicapping condition which requires reasonable adjustments. These adjustments are defined as modifications which will afford them equal opportunity to achieve results as those without a handicap. (Rehabilitation Act of 1973: Section 504; PL 92-112, Subpart E, Section 84).

INCOMPLETES: SEE STUDENT HANDBOOK

Incomplete are granted at the discretion of the instructor if a student is unable to complete the final exam or other course work prior to the end of the course. Incompletes are granted only when the following criteria are met:

- 1) There are unanticipated but accepted circumstances
- 2) The student makes a written request to the instructor prior to the end of the course.

An incomplete must be removed within one month of the ending date of course. If the incomplete is not removed by the deadline, the instructor issues a grade based on the work completed. An incomplete in student teaching not removed by the date designated by the Certifying Officer of the Institution automatically becomes a failure. A fee is charged to the student for removal of an incomplete.

ACADEMIC INTEGRITY:

Academic integrity is expected. Silver Lake Colleges on cheating an plagiarism can be found in the *Silver Lake Student Handbook* as well as the *Academic Bulletin*.

CLASSROOM POLICIES:

Make up policy

Acceptance of late or missed assignments will be determined on a case by case basis. In the event of an emergency (severe illness or injury requiring emergency medical treatment), contact the instructor as soon as possible or have someone contact the instructor as soon as possible. Arrangements will be made when you are able. **All other late or missed assignments may receive a zero unless discussed and agreement reached with the instructor.**

COURSE OUTLINE:

- I. Nursing Process in Psychiatric Mental Healthcare
- II. Therapeutic Relationships and Communication
- III. Legal & Ethical Aspects
- IV. Concepts
 - a. Mood and Affect
 - b. Stress and Coping
 - c. Anxiety
 - d. Psychosis
 - e. Addition
- V. Therapeutic Interventions

APPENDIX D

HESI A2 Admission Assessment

HESI A2 Admission Assessment Information

As part of the admission process, Silver Lake College Nursing Program requires all students to complete the Evolve Reach (HESI) Admission Assessment Exam (A2). The A2 Assessment is a computer based test that measures the academic abilities and critical thinking skills of Silver Lake College applicants. It consists of the following select modules:

- Math: 55-item exam. Recommended Time: 50 minutes
 - Focus is on math skills needed for health care fields, including basic addition, subtraction, multiplication, fractions, decimals, ratios and proportions, household measures, and general math facts. These skills are useful for such activities as calculating drug dosages and solutions.
- Reading Comprehension: 55-item exam. Recommended Time: 60 minutes
 - Reading scenarios are health related. Reading scenarios are provided in order to measure reading comprehension, including identifying the main idea, finding meaning of words in context, passage comprehension, making logical inferences, etc. Reading scenarios are presented on the screen. Students can navigate around the windows to view the entire scenario.
- Vocabulary and General Knowledge: 55-item exam. Recommended Time: 50 minutes
 - Contains basic vocabulary that is often used in health care fields.
- Grammar: 55-item exam. Recommended Time: 50 minutes
 - Basic grammar is tested, including: parts of speech, important terms and their uses in grammar, and commonly occurring grammatical errors.
- Anatomy and Physiology (A&P): 30-item exam. Recommended Time: 25 minutes
 - General terminology and anatomical structures and systems are included.
- Critical Thinking: 30-item assessment of critical thinking ability. Recommended

Time: 30 minutes

- This exam is a four-choice, multiple-choice test. All answers are correct; however, each choice reflects a different degree of critical thinking skills.

(Not included in score report.)

Silver Lake College requires that applicants achieve a cumulative score of 80% or above on the HESI A2.

Test scores will be reviewed with your application to determine entrance eligibility to the program. Applicants are encouraged to prepare for the test and perform at their best, based on skills and abilities derived from coursework and experience in these content areas.

An applicant's HESI A2 results will be valid for up to one year, and applicants may retake the HESI A2.

APPENDIX E

Health Requirements

State-wide Health Requirements for Students Starting Clinical Rotations

This was developed by several Wisconsin Healthcare Alliances in order to bring continuity to the placement of students in clinical experiences throughout the state.

<p style="text-align: center;">Measles, Mumps & Rubella (MMR)</p>	<ul style="list-style-type: none"> • Two (2) doses of vaccines documented by a health care provider. Vaccines must be appropriately spaced and given according to CDC guidelines (on or after first birthday and must be at least 28 days apart). Wisconsin Immunization Registry (WIR) documentation is acceptable. • If student is currently in the process of receiving the vaccine series (has received one dose of the vaccine prior to start), the second dose must be received within one month after starting the program. Doses must be at least 28 days apart. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Documentation by a health care provider of serologic immunity (titer).
<p style="text-align: center;">Varicella</p>	<ul style="list-style-type: none"> • Two (2) Varicella vaccination dates documented by a health care provider. Vaccines must be appropriately spaced and given according to CDC guidelines (after first birthday and must be at least 28 days apart). <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Positive Varicella titer that is documented by a health care provider.

<p>Influenza Vaccination</p>	<p>Influenza vaccination is required prior to November 1st for fall session/semester, and prior to any winter/spring session/semester.</p> <p>Students in clinical placements between April 1st and September 30th are exempt from flu requirement.</p> <p>If a student identifies a “medical exemption”, documented validation by a MD or DO is required.</p> <p>Medical exemptions are granted for recognized contraindications:</p> <ul style="list-style-type: none"> • Previous reaction to influenza vaccine (e.g., hives, difficulty breathing, swelling of tongue or lips). <ul style="list-style-type: none"> ◦ The above does not include sensitivity to the vaccine such as an upset stomach or mild to moderate local reactions such as soreness, redness, itching, or swelling at the injection site. ◦ The above does not include subsequent upper respiratory infection or low-grade or moderate fever following a prior dose of the vaccine. • History of Guillain-Barre Syndrome (GBS) within 6 weeks of a previous dose of an influenza vaccine. <p>The student granted an influenza vaccine medical exemption is to follow facility-specific masking requirements during the influenza season (i.e., to wear a surgical mask whenever in patient care buildings, or whenever in patient care areas).</p>
<p>Tetanus, Diphtheria & Pertussis Vaccination (Tdap)</p>	<p>Documentation of one time dose of the Tdap vaccine and then Td every 10 years.</p>

Hepatitis B
Vaccination

Immunization Series or Post Vaccination Antibody Screen: This is a series of three vaccinations and post vaccination antibody screen. The vaccination series is voluntary, but is strongly recommended for all students entering a health career field.

Students must provide one of the following:

- Documentation by a health care provider of serologic immunity (a quantitative, numeric Hepatitis B antibody level with interpretation/scale that indicates immunity.) This testing must be dated at least one month after completion of the 3-dose vaccine series.

OR

- Documentation by a health care provider that the student is in the process of receiving the 3-dose Hepatitis B vaccination series, appropriately spaced per CDC guidelines.

OR

- A signed Hepatitis B Vaccine Declination form.

<p>Tuberculosis (TB) Screening</p>	<p>Tuberculosis Screening is to take place within 90 days of starting the program (not the clinical placement) and annually thereafter. Screening may be done via Mantoux tuberculin skin test or Interferon Gamma Release Assay (i.e., Quantiferon Gold, T-spot).</p> <ul style="list-style-type: none"> • Initially, provide documentation of two Mantoux tuberculin skin tests (“two-step”) administered one (1) to three (3) weeks apart. <ul style="list-style-type: none"> ◦ Students with a documented 0 mm induration Mantoux skin test within the past 12 months only need one additional skin test done within 90 days of starting the program. • One Mantoux tuberculin skin test annually thereafter. <p>OR</p> <ul style="list-style-type: none"> • An IGRA (Interferon Gamma Release Assay) test within 90 days of starting the program (not the clinical placement) and annually thereafter.
<p>Post TB Skin Test Conversion – Chest X-ray</p>	<p>If a student has received a positive tuberculin skin test (TST) or IGRA result, the student must provide the following:</p> <ul style="list-style-type: none"> • Medical documentation of the positive TST or IGRA results. <p>AND</p> <ul style="list-style-type: none"> • Negative chest x-ray report dated post positive TB skin test or IGRA. <p>AND</p> <ul style="list-style-type: none"> • Complete annual TB symptoms survey / questionnaire. <p>If a student is positive for active TB disease, they must participate in an active treatment plan to be reviewed annually. The student will not be eligible to participate in clinical practicum until such time as his/her medical provider determines that they are not communicable.</p>

Drug Screen	Drug screens may be required by certain agencies.
Physical Health Screening	<p>Physical exams may be required prior to start of the program by certain agencies. These exams may include documentation of:</p> <ul style="list-style-type: none"> • A health history. • Physical examination by a physician, physician assistant or an advanced practice nurse prescriber, • The student is free of clinically apparent communicable disease.
Cardiopulmonary Resuscitation / Basic Life Support (CPR/BLS)	Current valid American Heart Association Healthcare Provider documentation required. Not needed if not in direct patient care.
Medical Conditions / Injuries Requiring Student Restrictions	<p>Students are not to report to a clinical setting if he/she is experiencing signs or symptoms of a communicable disease.</p> <p>Students are responsible to immediately notify their School/College designee of changes in their medical conditions or injuries prior to next scheduled clinical day.</p> <p>Students are also required to notify their school/college of any needed accommodations prior to or during their clinical rotations.</p>

May - June 1, 2015 Authorization to Plan a School of Nursing

- Complete application for approval, including the following:
 - Statement of Intent, including the academic and licensure level of the program and primary method of instruction
 - Sufficient evidence for clinical facilities and resources
 - Plans to recruit and employ qualified faculty and administrator
 - Administrator - Brianna Neuser
- Proposed timeline for planning and implementing the program including intended date of first class
- The Wisconsin Board of Nursing shall make a decision within 2 months of the receipt of the completed application.

August 13, 2015

- Approved by Wisconsin Board of Nursing to plan a nursing school

August - December 2015 Authorization to Admit Students

- Application process to admit students
- Develop curriculum, including the following:
 - Content
 - Course Sequence
 - Course descriptions
 - Integrate clinical and simulation within curriculum
 - Program evaluation plan
 - Course syllabi for the 1st year and plan for subsequent years
- Hire faculty
 - MSN prepared faculty
 - Simulation coordinator/faculty
- Building renovation and simulation/labs
 - Tour simulation labs at other colleges
- Secure clinical practicum sites
- The Wisconsin Board of Nursing shall make a decision within 2 months of the receipt of the completed application.

January 1, 2016 Authorization to Admit Students Completed

- Application filed with the Wisconsin Board of Nursing

March 1, 2016 Approval of School of Nursing

- Approval received from Wisconsin Board of Nursing
- Begin marketing and communication
 - Web site development
- Recruitment
 - GPA 2.75

Fall 2016

- Admit first nursing class: Traditional and transfer students

2017-2018

- Commission on Collegiate Nursing Education (CCNE) Accreditation

Brianna Neuser

From: Chris Domes
Sent: Friday, November 06, 2015 10:15 AM
To: SLC-Adjuncts; SLC-Faculty; SLC-Leadership; SLC-Regular; SLC-SodexoRico; SLC-Gen Admin; SLC-Conservatory
Subject: Gift

Dear Colleagues,

I am very pleased to announce that Silver Lake College has confirmed an anonymous \$1 million lead gift in support of our new nursing program. This significant contribution is instrumental in our ability to launch the program as planned next fall. This remarkable gift demonstrates their steadfast commitment to improving and securing the college's future.

I would like to express gratitude to all of you for your ongoing commitment and belief in what we are achieving and determined to accomplish as part of the college's strategic vision. In many ways this gift is a reflection of your dedication and commitment to our students and our mission.

In case someone asks you about this good news, I've included a news release that is being sent out to regional media. The story is featured on the front page of the Herald Times Reporter today.

Regards,
Chris Domes

SLC receives \$1 million gift

Nursing program will help serve the community

MANITOWOC — Silver Lake College received a \$1 million anonymous gift to support the launch of its new four-year Bachelor of Science in Nursing program.

"We greatly appreciate the generosity of this donor," said Dr. Chris Domes, in his third year as president of Silver Lake College. "Not only are they helping to prepare high-quality nursing professionals who will serve Manitowoc County and the surrounding area, but they are also helping advance our mission as a college. We are very pleased to have this type of strong support from our community."

The anonymous donor expressed confidence in Silver Lake College's ability to respond to the nursing demand in this area, and the donor challenged the greater Manitowoc County community and Silver Lake College alumni to support the college's efforts, as well.

"This lead gift is an investment not only in Silver Lake College, but the entire community," said Marc Barbeau, the college's vice president of advancement and external relations.

Silver Lake College's board of trustees approved a proposal for the BSN program on May 22. The Wisconsin Board of Nursing approved Silver Lake College's request for authorization to plan a new School of Nursing on Aug. 13. Currently, Silver Lake College personnel are developing a nursing curriculum, hiring faculty, securing clinical practicum sites and preparing for renovations to a section of the third floor in Main Hall, which is where the clinical skills and simulation labs will be based.

Official approval for the School of Nursing is anticipated in spring 2016, with the first group of nursing students expected to begin classes in fall 2016.

"Pending approval from the Wisconsin Board of Nursing, the new program will address the region's growing need for nurses with bachelor's degrees," said Manitowoc native Brianna Neuser, assistant dean of Silver Lake College's School of Professional Studies. She's a certified nurse educator who holds a master of science in nursing degree.

“As the Manitowoc County population ages, significantly more patients will require additional health care services,” Neuser added. “Simultaneously, nurses in the profession will be retiring and creating even greater shortages of highly skilled health care workers.”

Manitowoc County has a disproportionate number of residents over the age of 65 compared to the rest of the state. According to 2013 U.S. Census Bureau statistics, 18.1 percent of Manitowoc County’s population is over the age of 65, compared with 14.8 percent across Wisconsin. As the county’s population ages, its elderly population will require greater access to acute care and nursing services.

In addition, the 2013 report projects that the state will see a 133 percent increase of residents age 85 and older by the year 2035.

Holy Family Memorial, a health care network in Manitowoc County, is one of the entities that will benefit from Silver Lake College’s nursing program.

“In today’s rapidly changing health care environment, the need for highly trained and knowledgeable nurses is evident as health care systems across the nation continue to see an increase in patients with multiple chronic health problems,” said Jane Curran-Meuli, HFM’s chief operating officer and executive vice president. “The nursing program at Silver Lake College will be a great addition to its already top-quality educational programs and help prepare the next generation of nursing professionals to meet the growing health care demands of our community.”

Added Domes: “We’re pleased that this effort with our nursing program is in concert with Holy Family Memorial, along with other regional health care providers. We are working directly with Holy Family Memorial on clinical sites for our students and continuing our outreach with other health care providers in the region.”

Silver Lake College is poised to quickly respond to this nursing shortage by launching its four-year BSN program — its graduates will have the opportunity to become advanced practice nurses, nurse educators, nurse administrators and nurse researchers. Graduates of the nursing program are likely to serve people in Wisconsin — a 2013 report by the Wisconsin Center for Nursing notes that 85.5 percent of Wisconsin nursing school graduates live and work in Wisconsin.

Silver Lake College’s short-term need for the nursing program through donor support is expected to total about \$2.6 million. Of that amount, \$1.2 million is targeted for project space renovation and lab equipment; \$1.25 million will be directed to program development, operational support funding and faculty recruitment; and the remaining \$150,000 will go to student scholarships.

Program labs will serve three major functions:

- A Patient Simulation Lab with a high-fidelity mannequin will simulate complex patient scenarios so students can practice their skills in a safe environment and reinforce critical thinking.
- A Health Assessment Lab, featuring examining tables and physical assessment equipment, enables students to practice taking medical histories and performing physical exams.
- A Nursing Skills Lab, which simulates a health care setting equipped with beds and mannequins, offers a place for students to improve patient safety and quality health care, communication and efficiency in the clinical setting.

The program provides eligibility to take the National Council Licensure Examination to be licensed as a Registered Nurse after course work completion. Clinical sites will be conducted at affiliated health care institutions in Manitowoc and surrounding counties.

Silver Lake College leadership said that strategic investments totaling an additional \$5 million — for things like endowed faculty professorships and chairs, student scholarships and future technology upgrades — over the next three to five years will position the nursing program so that it can successfully respond to unforeseen economic trends, ongoing infrastructure upgrades and potential needs for increased educational capacity.

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366
FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53708-8366
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: Aurora Hospital
- Address: 5000 Memorial Drive
Two Rivers, WI 54241
- Telephone: 920-794-5000
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: _____
- C. Number of beds at facility: 65
- D. Types of patients: general medical and surgical hospital
- E. Administrator of facility: Cathie Kocourek
- F. Director of nursing service: Betsy Benz
- G. School(s) of nursing utilizing the facility: BSN-nursing
- _____
- _____

II. EXHIBITS (*attach to this form*)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Nenser
Educational Administrator

Brianna Nenser
Signature

920-686-6213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean to School of Professional Studies
Title

12/17/15
Date

brianna.nenser@sl.edu
Email Address

SCHOOL AGREEMENT

THIS SCHOOL AGREEMENT (the "Agreement") is made and entered into as of the ___ day of September, 2011, by and between Aurora Health Care, Inc. ("Aurora") and Silver Lake College of the Holy Family ("School").

Recitals

WHEREAS, School provides courses of training in various health related fields and is desirous of placing its students in a clinical program; and

WHEREAS, Aurora operates a variety of health care facilities and is willing to accept students of School as part of a clinical program for the Aurora facilities defined below on the terms of this Agreement.

NOW, THEREFORE, for a good and valuable consideration the adequacy and receipt of which are acknowledged, it is agreed as follows:

1. **Clinical Program.** The School desires to participate in a clinical education program with Aurora pursuant to which School's students will spend time at Aurora Facilities. On an annual basis, in advance, School will provide Aurora with a Program Memorandum detailing the proposed clinical education program prior to the students starting the clinical. A sample Program Memorandum for the initial year is attached hereto as Exhibit A, (there may be refinements to such Program Memorandum as the effective date draws close in time). Any modifications to the Program Memorandum are subject to the prior review and written approval of Aurora. Once approved, the Program Memorandum as revised will be incorporated herein; provided nothing in the Program Memorandum will supersede any provisions hereof.

The Program Memorandum will: (i) set forth the number of students to be placed in the Aurora Facilities (hereafter defined) and the number at each Aurora Facility, (ii) the schedule of placement times at each Aurora Facility, (iii) the Program content, and (iv) the rights of Aurora Facilities to review the program content. The School shall also provide, as soon as it is available, a listing of the participating students assigned to a particular Aurora Facility by name and level. School shall be responsible to update such listing promptly following any changes therein.

2. **Aurora's Participation.** Aurora agrees, subject to further agreement to the Program Memorandum, to accept School's students at all Aurora Health Care, Inc. facilities, as specified in the Program Memorandum (the "Aurora Facilities").

3. **Requirements for Students.** All students accepted under the terms of this Agreement for placement at any Aurora Facility, and all School personnel who are on-site at any Aurora Facility, must:

- a. Be certified in writing for participation by the School.

- b. Have successfully completed an orientation program of the Aurora Facility.
- c. Agree to comply with any applicable rules regulations, policies and procedures concerning student conduct as may be adopted by Aurora or any Aurora Facility.
- d. Have satisfied and passed any health screening or other health requirements imposed from time to time by Aurora or any Aurora Facility.
- e. Have completed for him or her a criminal background check, the results of which have been presented to and approved by Aurora, meeting legal requirements and showing no adverse matter.
- f. Agree to complete incident reports pursuant to any Aurora policy and agree to report any observed or known incident to the applicable Aurora Facility's department manager promptly.

4. No Compensation or Billing. It is understood no compensation shall be paid by School to Aurora or Aurora to School or its personnel as a result of this Agreement. School agrees in no event to render any bill to any patient or third party for any service provided hereunder. To the extent any billable service is provided hereunder, School and its personnel assign to Aurora fully all rights to bill any patient or third party payor (governmental or otherwise) for such service.

5. Further Agreements of the Parties.

A. The School shall in no event place any students or other personnel at any Aurora Facility or permit any student or personnel to provide services for Aurora or any Aurora Facility who has been suspended or excluded from participation in any state or federally funded health care program, including without limitation, Medicare and Medicaid.

B. School and Aurora agree that there shall be no discrimination against any student on the basis of the student's race, color, creed, religion, sex, national origin or disability in violation of any law applicable in such circumstance to School or Aurora.

C. The parties acknowledge their respective obligations governing the privacy and security of health information pursuant to the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA") and its implementing regulations ("the Privacy Rule"). The School agrees that students and faculty that participate in the program hereunder will not use or disclose Protected Health Information, as that term is defined in 45 C.F.R. § 160.103, obtained in the course of the program for purposes other than those related to the program. Further, participating students and faculty agree not to use or disclose Protected Health Information obtained in the clinical setting for any non-clinical purposes, including teaching or educational purposes, unless the participant either (1) obtains an authorization, compliant with the Privacy Rule, from each patient whose Protected Health Information is

sought to be used; (2) de-identifies the Protected Health Information in accordance with the Privacy Rule; or (3) uses a "limited data set" as defined in the Privacy Rule, and signs a Data Use Agreement with Aurora. In addition to the general training provided for below, the School agrees to train participating students and faculty as necessary regarding how to obtain patient authorization, de-identify Protected Health Information, and create limited data sets. The parties agree that if future modifications or clarifications are made to the Privacy Rule that necessitate amendments to this Agreement, the parties will make such amendments. For purposes of HIPAA only, students are, with respect to their interactions with patients/clients and their educational activities at Aurora, under the direct control of Aurora and are thus considered to be members of Aurora's "workforce," as that term is defined in 45 C.F.R. § 160.103.

D. Records of each student's participation, including such detail as specified by the Aurora Facility, will be maintained for a period of five (5) years required by the Aurora Facility.

E. All records of any service provided hereunder shall belong to Aurora or the applicable Aurora Facility.

F. Neither School nor any student participating in the program hereunder shall disclose to any third party or use (other than in fulfilling their duties under the program) any confidential or proprietary information of Aurora or its affiliates.

G. Aurora has the right to suspend or remove a student from a clinical education program for any reason Aurora deems appropriate provided that Aurora shall notify School in writing of the reasons for the suspension or removal and at the request of the School shall consult with the School regarding the suspension or removal.

6. Independent Contractors. It is acknowledged and agreed by the parties that School, its personnel, employees and students are "independent contractors" with respect to Aurora and the Aurora Facilities and that nothing in this Agreement is intended to nor shall be construed to create any employer/employee relationship or any relationship other than that of independent contractors. Aurora and Aurora Facilities shall in no event have any obligations to School, its personnel, employees and students including payment of any compensation, any withholding, social security, or any other employee-related obligations. School shall be responsible for the actions and omissions of its students, employees, faculty and other personnel.

7. Insurance.

A. School agrees to maintain, during the term of this Agreement, Comprehensive General Liability Insurance with a combined single limit of not less than One Million Dollars (\$1,000,000) for each occurrence, with coverage to include, but not be limited to, personal and bodily injury, and broad form property damage liability. School shall also maintain Professional Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) annual aggregate, for its participating students, faculty, employees and agents. Should any of the described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the

policy. School shall provide Aurora with a certificate of insurance evidencing such insurance coverage.

B. Aurora agrees to maintain, during the term of this Agreement, Comprehensive General Liability Insurance with a combined single limit of not less than One Million Dollars (\$1,000,000) for each occurrence, with coverage to include, but not be limited to, personal and bodily injury, and broad form property damage liability. Aurora shall also maintain Professional Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) annual aggregate, for its employees and agents. Aurora shall provide School with a certificate of insurance evidencing such insurance coverage.

8. No Indemnification. This is not an agreement to indemnify. Each party shall be responsible for its own actions and omissions and those of its employees, other personnel, and the School, for its students.

9. Term and Termination. This Agreement shall commence as of September 1, 2011 and continue for a period of five years through August 31, 2016; provided either party may terminate this Agreement by giving the other party not less than sixty (60) days prior written notice.

In the event a breach of any of the terms hereof which is not cured within twenty (20) days after written notice, either party may terminate this Agreement on written notice to the other party.

10. Miscellaneous.

A. Notice. Any notice hereunder shall be in writing, sent by facsimile, certified mail return receipt requested, recognized overnight mail service, or hand-delivered, and shall be addressed as follows:

if to Aurora, to: Aurora Health Care, Inc.
750 West Virginia Street
Milwaukee, WI 53204
Attn: Vice President and General Counsel

if to School, to: Silver Lake College of the Holy Family
2406 S. Alverno Road
Manitowoc, WI 54220
Attn: President

Any party may change the address for notice by a notice given in conformance herewith.

B. Entire Agreement. This is the entire agreement between the parties. No understanding not set forth herein as incorporated hereby shall have any force or effect. This Agreement supersedes all previous contracts relating to the services described herein.

C. Governing Law; Venue, Proceedings. This Agreement and each and all of the terms, covenants and conditions hereof shall be interpreted in accordance with and governed in all respects by the laws of the State of Wisconsin. The venue for any dispute hereunder shall be in the Wisconsin Circuit Court for Milwaukee County and no party shall bring or consent to an action in any other forum.

D. No Third Party Beneficiaries. This Agreement does not create any third party beneficiaries.

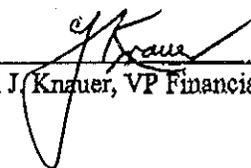
E. Assignment and Amendment. School may not assign this Agreement without Aurora's prior written consent. This Agreement may be amended during its term only by a writing signed by the parties hereto.

F. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one in the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

Aurora Health Care, Inc.

Silver Lake College of the Holy Family

By 
Carl J. Knauer, VP Financial Operations

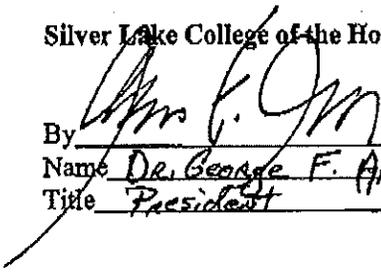
By 
Name Dr. George F. Arnold
Title President

Exhibit A

PROGRAM MEMORANDUM

**Aurora Health Care, Inc. and
Silver Lake College of the Holy Family**

1. Number of students: The number of students accepted will be mutually agreed upon by the Aurora Facilities and the School prior to the beginning of each semester/placement.
2. Requirements for students: All students must complete pre-clinical documentation and comply with facility requirements as defined by Aurora Health Care, Inc. Currently, that information is listed on the Aurora student clinical placement website, www.aurorahealthcare.org/students.
3. Schedule of student clinical days and times: The schedule for clinical at each facility will be provided prior to the beginning of the semester/placement, including name and contact information of site instructor.
4. The site instructor/faculty is available by phone during clinical hours and the phone number is communicated to the preceptor prior to the start of the clinical.
5. Clinical content: The clinical education content will be provided to designated personnel prior to the beginning of the semester/placement as needed.
6. Aurora facility personnel have the right to review the clinical education content.

Use of this website to submit your resume or online application for employment is also subject to the Aurora Health Care Website [Terms of Use](#) and our [Privacy Policy](#).

Job Description

[Returning Visitors Login Here](#) | [New Users Register](#)

[◀ Previous Job](#) [Next Job ▶](#)

Job Details

Job Title	Registered Nurse or Surgical Tech Lead - Grafton	Job ID	129586
Location	AURORA MEDICAL CENTER GRAFTON	Full/Part Time	Full-Time
Regular/Temporary	Regular	Favorite Job	
Number of Hours Per Pay Period:	80.00		
Schedule Type:	Full-Time		
Military Leave Position:			

Imagine Yourself Here...

At Aurora Health Care we believe that each of us can use our knowledge, experience and creativity to help people live well. We're a non-profit organization with a clear vision of providing people with better health care than they can get anywhere else. Our strength stems from teamwork and collaboration among a talented and diverse group of professionals.

Responsibilities:

Primary Purpose

Responsible for coordination of patient care activities, workflow and scheduling. Acts as a clinical and administrative resources to staff and provides work direction. Performs charge nurse responsibilities and assumes responsibility for the nursing unit as directed by the supervisor.

Major Responsibilities

Provides work direction to the clinical and support staff with responsibility for the coordination of resources to efficiently support procedures, day-to-day operations and the smooth flow of patients through the department.

Promotes an environment conducive to the delivery of safe, efficient and quality patient care, which may include performing patient rounding on a daily basis. Provides direct patient care by performing the nursing process, guided by policies, procedures and standards, to deliver safe, therapeutic, quality patient care through assessment, planning, implementation, and evaluation.

Promotes communication among patients, families, hospital departments and medical staff to optimize the interdependence of team members. Coordinates the needs of physicians and acts as a liaison between the medical and nursing staff.

Acts as a resource to employees, which includes training/orienting, providing day-to-day work direction, and giving input on performance. Assigns, monitors, and reviews progress and accuracy of work, directs efforts and provides guidance on more complex issues.

Assists with human resource responsibilities, which may include: interviewing and selection of new employees, orientation, staff development, providing performance feedback, resolution of employee concerns, and employee morale.

Monitors employee assignments; maintains staff scheduling, evaluates staffing levels and makes adjustments as necessary to maintain productivity level established for assigned area(s).

Evaluates and monitors the quality of patient care provided through the collaboration both intra- and inter-departmentally. Assists in ensuring policies and procedures are in compliance with those of the medical center, nursing department and regulatory agencies.

Provides input to budget and maintains/monitors supplies, equipment, renovations and environmental issues. Determines appropriate clinical equipment needs, following through on approvals, purchase and repairs.

Works with management in developing new and upgrading existing programs and services.

Works with vendors for requested products, coordinates in-services for equipment, participates in product trials for new equipment, and submits recommendations for purchase to management.

Must be able to demonstrate knowledge and skills necessary to provide care appropriate to the age of the patients served. Must demonstrate knowledge of the principles of growth and development over the life span and possess the ability to assess data reflective of the patient's status and interpret the appropriate information needed to identify each patient's requirements relative to his/her age-specific needs, and to provide the care needed as described in the department's policies and procedures. Age-specific information is developed further in the departmental job standards.

Qualifications:

Licenses & Certifications

Registered Nurse license issued by the state in which the caregiver practices, and

Basic Life Support (BLS) for Healthcare Providers certification issued by the American Heart Association (AHA). May obtain within 6 months based on department discretion.

Degrees

Associate's Degree in Nursing.

Required Functional Experience

Typically requires 5 years of experience in nursing or as a Surgical Tech.

Knowledge, Skills & Abilities

Advanced clinical and technical knowledge in area(s) of specialization. Excellent interpersonal, communication and leadership skills. Skills in time management, critical thinking and problem solving.

Qualifications:

Basic Life Support (BLS) for Healthcare Providers certification issued by the American Heart Association (AHA). May obtain within 6 months based on department discretion.

Degrees

Associate's Degree in Nursing or advanced training beyond HS that includes the completion of an accredited or approved program in Surgical Technology

Required Functional Experience

Typically requires 5 years of experience in nursing or as a Surgical Tech.

Knowledge, Skills & Abilities

Advanced clinical and technical knowledge in area(s) of specialization. Excellent interpersonal, communication and leadership skills. Skills in time management, critical thinking and problem solving.

Salary Information:

RN Lead - \$30

Salary Range From: 31.55

Salary Range To: 47.25

ST Lead - \$27

Range \$25.40 - \$38.05

Department:

OPERATING ROOM

Location Address:

975 PORT WASHINGTON ROAD

GRAFTON, WI

53024

OZAUKEE

Milwaukee

Washington

Sheboygan

How to Apply: [Select Apply!](#)

Discover the Benefits...

Imagine a work environment where you are valued for finding better ways of caring for our patients and are offered flexibility, mobility and growth through a wide range of career options. With Aurora you'll find a diverse and comprehensive blend of benefits designed to make your life better both inside and outside of the workplace.

Aurora supports a safe, healthy and drug-free work environment through criminal background checks and pre-employment drug testing. We maintain a smoke-free environment at all our locations. We are an equal opportunity employer and maintain an environment that attracts, recruits, engages and retains a diverse workforce.

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Wisconsin Department of Safety and Professional Services

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Madison, WI 53708-8366

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Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53708-8366
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: Felician Village
Address: 1635 S 21st St
Manitowoc, WI 54220
Telephone: 920-684-7171
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: elderly care, rehabilitation center
- C. Number of beds at facility: _____
- D. Types of patients: _____
- E. Administrator of facility: Frank Soltys
- F. Director of nursing service: Darcy Wech
- G. School(s) of nursing utilizing the facility: BSN
- _____
- _____

II. EXHIBITS (attach to this form)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Neuser
Educational Administrator

Brianna Neuser
Signature

920-696-6213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean for School of Professional Studies
Title

12 | 17 | 15
Date

brianna.neuser@sl.edu
Email Address

Brianna Neuser

From: Darcy Wech <DWech@felicianvillage.org>
Sent: Tuesday, December 01, 2015 9:57 AM
To: Brianna Neuser

Follow Up Flag: Follow up
Flag Status: Completed

Hi Brianna,

I hope all is well with you! First of all congratulations on Silver Lakes achievement to offer a BSN program. It is surely needed in this area and hopefully it will provide opportunity to increase our health care work force. I am reaching out to you today to inform you that Felician Village is very interested in being a clinical site for BSN students and I would like an opportunity to discuss this with you. Please feel free to respond via email or at the number listed below. I look forward to hearing from you!

Darcy Wech RN
Director of Nursing
1635 South 21st street
Manitowoc, WI 54220
T- 920-323-2307
F- 920-684-0240
dwech@felicianvillage.org

The information contained in this e-mail is confidential and may be legally privileged. It is intended only for the use of the intended recipient(s). If you are not the intended recipient, you are hereby notified that any review, use, disclosure, or distribution of this information is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and delete and destroy all copies of this e-mail.

Wisconsin Department of Safety and Professional Services

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Madison, WI 53708-8366
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: Holy Family
Address: 2300 Western Ave
Manitowoc, WI 54220
Telephone: 920-320-2011
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: _____
- C. Number of beds at facility: 67
- D. Types of patients: general medical and surgical hospital
- E. Administrator of facility: Mark Herzog
- F. Director of nursing service: Jane Curran-Meuli
- G. School(s) of nursing utilizing the facility: BSONursing
- _____
- _____

II. EXHIBITS (attach to this form)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.)

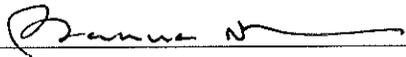
Yes No

Comments: _____

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Newser
Educational Administrator


Signature

920-686-6213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean for School of Professional Studies
Title

12/17/15
Date

brianna.newser@sl.edu
Email Address



2300 Western Avenue • P.O. Box 1450
Manitowoc, WI 54221-1450
Phone (920) 320-2011

To Whom It May Concern,

As Chief Operating Officer of the Holy Family Memorial (Hospital & Clinics) Network located in Manitowoc, Wisconsin, I wholeheartedly support Silver Lake College as it recognizes and responds to the need for more high quality nurses in our community and across the country.

With the support of the College's Board of Trustees to pursue a four-year Bachelor of Science in Nursing (BSN) degree starting with the 2016-2017 academic year. Holy Family Memorial is committed to assisting the College in delivering the program by opening our network up to the nursing students for clinical opportunities.

The average age of a nurse in our hospital and clinics is 55 years of age. We have a vested interest in partnering with Silver Lake College to ensure a pool of qualified nurses begin their professional career with us as many of our experienced nurses reach retirement. Silver Lake understands the changes facing health care. We are confident the nurses graduating from the College's Bachelor of Science in Nursing Program will be prepared to respond to the shift toward population health, and the overall health of our community.

Nurses will need to embrace best practices related to preventive health management and understand the importance of health assessment skills in the nursing profession. Silver Lake College's Bachelor of Science in Nursing will prepare graduates to be successful caring nurses in this ever-changing health care landscape.

This new program responds to our local needs in Manitowoc, but it is also responding to the wider National trends. Across the country there is pressure to control cost, improve quality, and to educate more baccalaureate prepared nurses for care of an aging population. The primary pathway to becoming a professional nurse in the future is the four-year BSN degree.

It is my pleasure and honor to support Silver Lake College of the Holy Family in its goal of raising the education levels and quality of nurses in Manitowoc County and beyond. On behalf of Holy Family Memorial we recommend approval of the BSN program at Silver Lake College.

Sincerely,

Jane Curran-Meuli, BA, BSN, MPA, RN
Chief Operating Officer and Executive Vice President

**PROGRAM ADDENDUM
to the
CLINICAL AFFILIATION AGREEMENT FOR HEALTH OCCUPATIONS**

Program: BSN Completion Program

THIS PROGRAM ADDENDUM is made and executed this 22 day of March, 2012 (the "Effective Date"), by and between Silver Lake College of the Holy Family a Wisconsin institution of higher education (the "College"), and **HOLY FAMILY MEMORIAL, INC.**, a Wisconsin clinical education setting (the "Clinical Education Setting").

- A. The College and the Clinical Education Setting have executed a Clinical Affiliation Agreement for Health Occupations dated March 13, 2007 (the "Agreement") that describes their relationship regarding educational and clinical experiences for students enrolled in one or more of the College's health service programs.
- B. The Agreement presumes the execution of a Program Addendum pertaining to each health services program to which it applies and any capitalized terms not defined in this Program Addendum shall have the meaning set forth in the Agreement.
- C. The parties desire to execute this Program Addendum to effectuate the Agreement with regard to the College's health services program (BSN Completion Program).

With regard to the Program, the parties agree as follows:

- 1. Pursuant to Section 1.3 of the Agreement, the College's Educational Coordinator for the Program shall be Brianna Neuser, Program Director, 920-686-6213.
- 2. Pursuant to Section 2.2 of the Agreement, the Clinical Education Setting's Site Coordinator shall be Bobbi Ayotte, Education, 920.320.4083.
- 3. Pursuant to Section 2.4, responsibility for qualified supervision shall be as follows: Clinical Instruction assigned to the Program shall be responsible for provision, coordination and supervision of the clinical instruction, and the experience to be provided by the Clinical Education Setting to Students enrolled in the Program. The Clinical Instructor shall be a Registered Nurse in good professional standing with at least (2) years of experience as a Registered Nurse or such higher number of years' experience as requested by accreditation agencies, and have such other qualifications and experience as agreed to by the College and the Clinical Education Setting, or as required for Program accreditation by accrediting agencies and authorities.
- 4. Pursuant to Section 2.6 of the Agreement, the clinical component offered by the College shall in all respects be implemented and administered by the Clinical Education Setting in

a manner that meets the requirements of any accreditation agency that accredits the Program, including JOINT COMMISSION CERTIFICATION.

5. Section 3.2 of the Agreement shall be amended to include the following provisions: Notwithstanding the foregoing, the College shall provide information to the Clinical Education Setting relative to Program objectives and goals, and the academic courses offered as part of the Program and shall identify appropriate evaluation tools for the clinical component of the Program.
6. Pursuant to Section 5.3, the College shall instruct Students regarding precautions and other procedures to protect Students, patients and the Clinical Education Setting personnel from bloodborne and other pathogens; the Clinical Education Setting shall instruct Students on OSHA policies.
7. All other terms of the Agreement shall apply, as applicable, to the Program and this Program Addendum.
8. This Program Addendum shall be effective as of the Effective Date and shall continue in full force for as long as the Agreement remains in full force and effect unless this Program Addendum is (a) terminated prior to termination of the Agreement pursuant to Section 6.2 of the Agreement, or (b) superseded by the execution of an amended and/or restated Program Addendum.

The parties have executed this Program Addendum effective as of the Effective Date.

NAME OF COLLEGE

HOLY FAMILY MEMORIAL, INC.

By: Brianna Neuser
Brianna Neuser MSN
Program Director

By: Steve Driggers CMO/VP
Steve Driggers, M.D.
VP Physician Services
Chief Medical Officer

Date: 3-22-12

Date: 3/28/12



Job Detail

[Log On](#)

Registered Nurse - Med/Surg

Job Description:

Plans, organizes, coordinates and provides direct nursing care for an identified group of patients according to specific standards.

Requirements:

Graduate of an accredited school of nursing required, and current unrestricted WI RN license with one year of med/surg experience preferred.

Department:

Med/Surg

Category:

Nursing

Job Number:

2401

Employment Type:

Regular

Shift:

32 Hours Per Week

Location:

Western Avenue Medical Center
2300 Western Avenue
PO Box 1450
Mankowoc, WI 54221-1450

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366
FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53708-8366
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: River's Bend Health and Rehabilitation
Address: 960 S Rapids Rd
Manitowoc, WI 54220
Telephone: 920-684-1144
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: Assisted Living Facility
- C. Number of beds at facility: 124
- D. Types of patients: Agng; Rehabilitation
- E. Administrator of facility: Janel Konkol
- F. Director of nursing service: Laura Weber
- G. School(s) of nursing utilizing the facility: Nursing - BSN

II. EXHIBITS (attach to this form)

- A. Copy of formal agreement signed by:
1. Administrator of facility
2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.)

Yes No

Comments: _____

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Newser
Educational Administrator

Brianna Newser
Signature

920-6866213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean for School of Professional Studies
Title

12/17/15
Date

brianna.newser@sl.edu
Email Address

River's Bend
HEALTH AND REHABILITATION CENTER

May 1, 2015

Silver Lake College
2406 S Alverno Road
Manitowoc, WI 54220

RE: Notice of Assignment relating to that certain Clinical Affiliation, dated 5/4/15 (the "Agreement"), by and between Silver Lake College ("Contractor") and Arbors at Toledo, Inc. ("Assignor"), relating to operations at 960 South Rapids Road, Manitowoc, WI 54220-4146 d/b/a River's Bend Health and Rehabilitation Center (the "Facility").

Dear Sir or Madam:

This letter will serve to notify you that Assignor intends to transfer the operations of the Facility (the "Operations Transfer") to FMG South Rapids Road Wisconsin LLC ("Assignee"). In connection with such Operations Transfer, Assignor intends to assign, and Assignee intends to assume, all of Assignor's rights and obligations under the Agreement. The assignment shall become effective as of the date of the Operations Transfer, which is expected to occur on or after June 1, 2015. If the Operations Transfer does not occur on June 1, 2015, the assignment shall be effective if and when the Operations Transfer actually occurs (which shall occur no later than December 31, 2015).

Please confirm your agreement to the assignment of the Agreement by signing below and faxing a copy of this letter to [Lois Mytas, Paralegal, at (414) 908-7134]. We would appreciate a prompt response to ensure a seamless transition.

Please contact the Facility if you have any questions and to make any necessary arrangements.

Sincerely,

Janel Konkel
Administrator

By signing below, Contractor consents to assignment of the Agreement by Assignor to Assignee, effective as of the Operations Transfer.

Silver Lake College

Brianna Neuser
Signature

5/4/15
Date

Print Name and Title: Brianna Neuser Assistant Dean School of Professional Studies

cc: Administrator

960 S. Rapids Road, Manitowoc, WI 54220
Tel: 920.684.1144 Fax: 920.684.0199
www.riversbendskillednursing.com



**BSN COMPLETION PROGRAM
AFFILIATION AGREEMENT FOR CLINICAL EDUCATION**

This Agreement is made effective this 26th of March, 2014 by and between Silver Lake College of the Holy Family, a Wisconsin institution of higher education, and River's Bend Health and Rehabilitation Center.

WITNESSETH

WHEREAS, the Institution administers educational curricula for various health services (each a "Program" and collectively the "Programs"), and seeks to provide, as part of the Program curricula, supervised clinical experiences for the Institution students enrolled in the Programs ("Students"); and

WHEREAS, the Clinical Education Setting serves patients in various health services through the provision of medical or other services consistent with the one or more Programs, and seeks to train future health care practitioners by providing Students with supervised clinical experiences at the Clinical Education Setting sites, consistent with the educational objectives of Students and the Institution; and

WHEREAS, the Institution and the Clinical Education Setting have determined that each may best accomplish its objectives by mutual assistance, and seek to describe their affiliation in this Agreement combined with one or more Program Addenda attached (Course Syllabus & Clinical Expectations) to and made a part of this Agreement;

NOW THEREFORE, the Institution and the Clinical Education Setting agree as follows:

AGREEMENT

1. **THE INSTITUTION'S RIGHTS AND RESPONSIBILITIES.** In addition to its rights and responsibilities described elsewhere in this Agreement, the Institution shall have the following rights and responsibilities:

1.1 **Preparation of Students for Clinical Placement.** The Institution shall assure, through qualified faculty, that each Student assigned to the Clinical Education Setting is adequately prepared to benefit from such assignment. A Student's preparedness shall be measured by: (i) academic performance indicating an ability to understand what Student will observe and/or perform during the clinical placement; and (ii) appreciation of the nature and seriousness of the work Student will observe and/or perform.

1.2 Assigning Students to the Clinical Education Setting. After receiving from the Clinical Education Setting the number of placements available for Students, the Institution shall select Students to be assigned (with the approval of the Clinical Education Setting) to the Clinical Education Setting. The Institution shall notify the Clinical Education Setting of the Students assigned to the Clinical Education Setting, and each Student's availability for participation in clinical experiences.

1.3 Educational Coordinator. The Institution shall appoint a faculty member to serve as Educational Coordinator for each Program, and shall communicate his or her name, title and telephone number to the Clinical Education Setting. The Educational Coordinator shall be responsible for overall management of the Students' educational experience, and may be assigned as Educational Coordinator for one or more Programs.

1.4 Professional Liability Insurance. The Institution shall ensure that each Student assigned to the Clinical Education Setting is covered, at no cost to the Clinical Education Setting, by professional liability insurance as set forth in Section 9.1 below.

1.5 Accreditation and Licensure. The Institution shall maintain, at all times during the term of this Agreement: (i) accreditation as an educational institution; (ii) all licensures and approvals from the State of Wisconsin necessary to the applicable Program; and (iii) full and unrestricted accreditation of the Programs from the accrediting organization specified in the applicable Program Addendum. The Institution shall promptly notify the Clinical Education Setting of any change in its accreditation or licensure status.

1.6 Background Investigative Disclosure. All Students who are assigned to the Clinical Education Setting shall have had a background check performed under the direction of the Institution in accordance with applicable Wisconsin Caregiver Background Check Law. The background check shall include obtaining, as applicable, information from the Department of Justice, the Department of Regulation and Licensing, the Department of Health and Family Services and from out-of-state agencies if the Student has lived outside of Wisconsin within the past three years. If the Student has a criminal record, it will be evaluated by the Institution to determine if the individual is barred from performing duties at the Clinical Education Setting. Prior to placement of the Student, the Institution will notify the Clinical Education Setting in writing of any crime of which Student has been convicted so that the Clinical Education Setting may make a determination as to whether the conviction(s) is substantially related to the duties the Student would be performing. The Clinical Education Setting may refuse placement of any Student the Clinical Education Setting believes could put its patients, employees and/or visitors at risk. The Institution hereby agrees to notify the Clinical Education Setting when the Institution becomes aware that any Student on site at the Clinical Education Setting is charged with or convicted of any crime or is investigated by any governmental agency. Both the Institution and the Clinical Education Setting understand that the Student has an ongoing duty to report to the Institution should there be any change from the initial background check.

2. CLINICAL EDUCATION SETTING RIGHTS AND RESPONSIBILITIES. In addition to its rights and responsibilities described elsewhere in this Agreement, the Clinical Education Setting shall have the following rights and responsibilities:

2.1 Number of Placements. The Clinical Education Setting shall have sole discretion to determine its capacity to accept Students for clinical placement under this Agreement, whether such capacity is described in terms of the number of Students on-site at any one time, the number of hours of clinical supervision that the Clinical Education Setting can provide over a period of time, or other such description of capacity. The Clinical Education Setting shall communicate such capacity to the Institution before Students may be assigned to the Clinical Education Setting.

2.2 Site Coordinator. The Clinical Education Setting shall appoint an employee to serve as a coordinator at the site for each Program (for purposes of this Agreement, the "Site Coordinator" and as may be described in the Program Addendum), and shall communicate his or her name, title and telephone number to the Institution. The Site Coordinator shall be responsible for overall management of the experience at the Clinical Education Setting, and may be assigned as Site Coordinator for one or more Programs.

2.3 Orientation. The Clinical Education Setting shall provide the Institution's faculty and Students with a comprehensive orientation to the Clinical Education Setting, including all applicable policies and procedures and expectations of the Clinical Education Setting, and a tour of the physical plant. Such orientation shall include a comprehensive orientation to the Clinical Education Setting's emergency and safety protocols and policies.

2.4 Qualified Supervision. Responsibility for qualified supervision shall be as described in the Program Addendum.

2.5 Student Access to the Clinical Education Setting and Patients. The Clinical Education Setting shall permit access by Students to any and all areas of the Clinical Education Setting as reasonably required to support Students' clinical development and as permitted under applicable law. These areas shall include, without limitation, patient care units, laboratories, ancillary departments, health science libraries, cafeteria and parking facilities. The Clinical Education Setting reserves the right to refuse access to any Student who does not meet, in the Clinical Education Setting's reasonable determination, its standards for safety, health or proper conduct.

2.6 Accreditation, Licensure and Eligibility. The Clinical Education Setting shall maintain, at all times during the term of this Agreement all qualifications necessary to provide services under this Agreement, including: (i) full and unrestricted accreditation, as appropriate and as described in the Program Addendum; (ii) all necessary licensures, certifications and approvals from the State of Wisconsin or other authority; and (iii) if applicable, eligibility for participation in the Medicare and Medicaid programs. The Clinical Education Setting shall immediately notify the Institution of any change in the Clinical Education Settings' qualifications, accreditation, and licensure or eligibility status.

2.7 Clinical Component Requirements. The clinical component offered by the Institution shall in all respects be implemented and administered by the Clinical Education Setting in a manner that meets the requirements of any agency that accredits, licenses, certifies or

otherwise oversees the Program, other authorities identified by the Institution, and all applicable laws.

2.8 Inspections. The Clinical Education Setting shall, upon reasonable request, permit inspection of its premises by the Institution, Program oversight agencies, if any, and other authorities.

2.9 Final Authority. The Clinical Education Setting retains final authority for all aspects of operations at and management of the Clinical Education Setting.

2.10 Remuneration. Students may not receive remuneration for services relating to the Program and performed for or on behalf of the Clinical Education Setting.

3. JOINT RIGHTS AND RESPONSIBILITIES. In addition to their rights and responsibilities described elsewhere in this Agreement, the Institution and the Clinical Education Setting shall have the following rights and responsibilities.

3.1 Supervision and Evaluation of Students. The Institution and the Clinical Education Setting shall, in good faith, work cooperatively to assure adequate supervision and evaluation of Students while Students are on-site at the Clinical Education Setting. Both parties shall reinforce with Students: (i) the seriousness of the service being performed at the Clinical Education Setting, including the Student's impact upon patients' wellbeing; (ii) the importance of abiding by the Clinical Education Setting rules and regulations; and (iii) the confidentiality of patient identities and health information. The Institution shall, if the Clinical Education Setting so desires, assure prompt feedback to the Clinical Education Setting regarding Students' evaluation of their clinical experience at the Clinical Education Setting. The Clinical Education Setting shall assure prompt feedback to the Institution regarding Students' performance at the Clinical Education Setting and additional feedback as described in the Program Addendum, if any.

3.2 Review and Evaluation of Affiliation. The Institution and the Clinical Education Setting agree to review and evaluate any and all aspects of their affiliation at periodic intervals, and to work cooperatively to establish and maintain clinical experiences that meet their respective objectives. This Agreement may be amended or modified, pursuant to Section 7 below, to reflect changes in the parties' relationship.

4. STUDENT RIGHTS AND RESPONSIBILITIES. The Institution and the Clinical Education Setting shall instruct Students regarding Students' rights and responsibilities while on-site at the Clinical Education Setting. These rights and responsibilities shall include the following:

4.1 Conduct. Student shall, at all times while on the Clinical Education Setting premises, conduct himself or herself in a professional manner and shall refrain from loud, boisterous, offensive or otherwise inappropriate conduct. Student shall refrain from the improper use of alcohol or other drugs, and shall not carry any firearms or other weapons while on the

Clinical Education Setting premises. Student shall abide by all policies, rules and regulations established by the Clinical Education Setting and the Institution.

4.2 Timeliness. Student shall report to the Clinical Education Setting at the assigned place and time. Student shall immediately inform the Clinical Education Setting and the Institution of Student's inability to report to the Clinical Education Setting as assigned.

4.3 Uniform and Identification. Student shall wear the uniform or other clothing as directed by the Institution. Student shall display proper identification as directed by the Clinical Education Setting. Student's appearance shall be, at all times, neat and clean.

4.4 Insurance. Student shall maintain comprehensive health/medical insurance and insurance against professional liability claims as required under Section 9.3 of this Agreement.

4.5 Personal Expenses. While at the Clinical Education Setting, Student shall be responsible for Student's personal expenses such as meals, travel, medical care and incidentals.

4.6 Evaluation of Clinical Experience. Student shall, upon request of the Institution or the Clinical Education Setting, provide a candid evaluation of the clinical experience at the Clinical Education Setting including, without limitation, preparation for the on-site experience, orientation to the Clinical Education Setting and experience and supervision at the Clinical Education Setting.

5. STUDENT HEALTH POLICIES.

5.1 Emergency Medical Services. If Student is injured or becomes ill while at the Clinical Education Setting, the Clinical Education Setting shall provide emergent or urgent medical care as appropriate, consistent with the Clinical Education Setting's capability and policies. The Clinical Education Setting shall promptly notify the Institution that Student has been injured or become ill. Student shall bear financial responsibility for charges associated with said treatment.

5.2 Immunizations. The Institution shall assure that Students have received, before reporting to the Clinical Education Setting, appropriate immunizations and vaccines, or, in the alternative, have completed the appropriate declination of immunization form, notice of which is provided to the Clinical Education Setting.

5.3 OSHA Policies. The party listed in the Program Addendum shall instruct Students regarding precautions and other procedures to protect Students, patients and the Clinical Education Setting personnel from bloodborne and other pathogens.

6. TERM AND TERMINATION.

6.1 Term Agreement. Subject to Section 6.2 below, this Agreement shall be effective as of the date set forth above ("Effective Date") and shall continue for a term of one academic or Program year as set forth in the Program Addendum. Thereafter, this Agreement shall automatically renew and continue in full force and effect for any and all periods during which

any Student in a Program is placed, at and accepted by the Clinical Education Setting. Notwithstanding the foregoing, either party may choose not to renew this Agreement at the end of the then-current Program by providing the other with not less than sixty (60) days' advance written notice of its intent not to renew prior to the end of then-current Program. In the event that either party's non-renewal of this Agreement disrupts the clinical experience of any Student(s) in a Program, the Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Student(s)' clinical experience. Upon notice of non-renewal by either party, no new Student may be placed at the Clinical Education Setting.

6.2 Termination. Notwithstanding Section 6.1 above, this Agreement may be terminated as follows:

A. By Mutual Agreement. The Institution and the Clinical Education Setting may terminate this Agreement at any time upon written agreement, though the Parties shall attempt, in good faith and using their best efforts, to effectuate the termination to coincide with a normal academic or Program break.

B. For Cause. In the event the Institution or the Clinical Education Setting fails in any substantial manner to perform as required herein, this Agreement may be terminated as described below:

(1) Either party may terminate this Agreement at any time, upon material breach of any of its provisions by the other party; provided, however, that not less than thirty (30) days prior to termination, written notice shall be given by the non-breaching party to the breaching party that states the intention of the non-breaching party to terminate this Agreement, the nature of the material breach giving rise to termination, and shall permit the breaching party reasonable opportunity to cure such material breach during said thirty (30) day period.

(2) If the material breach is not resolved to the satisfaction of the non-breaching party during the thirty (30) day period as provided in (1) above, the non-breaching party shall immediately give the breaching party written notice of termination of the Agreement.

(3) In the event that termination of the Agreement by the Clinical Education Setting pursuant to this Section 6.2 (B) disrupts the clinical experience of any Student(s) in a Program, the parties shall attempt, in good faith and using their best efforts, to continue Students' clinical experiences and this Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Students' clinical experience. During any time period in which notice of termination has been given and existing Students are completing the Program, no new Student may be placed at the Clinical Education Setting.

C. Immediate Termination. The Institution may immediately terminate this Agreement and any and all Program Addenda if the Clinical Education Setting fails to maintain full and unrestricted accreditation, licensure and, if applicable, eligibility as required under Section 2.6 of this Agreement. The Clinical Education Setting may terminate this Agreement

immediately upon written notice to the Institution if the Institution fails to maintain full and unrestricted accreditation and licensure as required under Section 1.5 of this Agreement. In addition, the Clinical Education Setting may also terminate any Program Addendum if the Institution fails to maintain full and unrestricted accreditation with respect to said Program as required under the applicable Program Addendum.

6.3 Effect of Termination. Upon termination of this Agreement, no party shall have any further obligation hereunder except for obligations accruing under the terms of this Agreement prior to the date of termination.

7. AMENDMENTS AND MODIFICATIONS. This Agreement may be changed at any time with the written approval of the parties. Such amendments or modifications will be written, signed by the parties and made a part of this Agreement.

8. INDEMNIFICATION AND LIABILITY.

8.1 The Institution. The Institution shall indemnify, defend and hold harmless the Clinical Education Setting, its governing board, officers, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Institution or any of its employees. The Institution will not indemnify the Clinical Education Setting for any willful act or failure to act by any Student that may occur during or that may arise out of this Agreement.

8.2 The Clinical Education Setting. The Clinical Education Setting shall indemnify, defend and hold harmless the Institution, its governing board, officers, faculty, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Clinical Education Setting or any of its employees, agents, medical residents or members of its medical staff that may occur during or that may arise out of this Agreement.

8.3 Costs. In the event each party is found to be at fault, then each shall bear its own costs and attorney fees and its proportionate share of any judgment or settlement based on its percentage of fault, as determined by a procedure established by the parties.

8.4 Survival. This Section 8 shall continue beyond the expiration, non-renewal or termination of this Agreement.

9. INSURANCE.

9.1 The Institution. The Institution shall maintain, at no cost to the Clinical Education Setting, general and professional liability insurance covering the Institution as an entity and each of its employees and agents against general and professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

9.2 The Clinical Education Setting. The Clinical Education Setting shall maintain, at no cost to the Institution, general and professional liability insurance covering the Clinical Education Setting as an entity and each of its physician-employees, nonphysician-employees, medical residents and agents against professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Institution upon request.

9.3 Students. Students shall maintain, at no cost to the Institution or the Clinical Education Setting, comprehensive health/medical insurance. In addition, the Institution shall ensure that each Student is covered, at no cost to the Clinical Education Setting, under general and professional liability insurance covering the student against professional liability claims in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

10. DISPUTE RESOLUTION. Any dispute arising under or in any way related to this Agreement that is not resolved by agreement of the Institution and the Clinical Education Setting may be submitted by either party to binding arbitration pursuant to the Commercial Arbitration Rules of the American Arbitration Association. The parties agree that such arbitration shall result in a final and binding award in the State of Wisconsin, and may be judicially enforced. Each party shall bear its own arbitration costs and expenses, unless otherwise determined by the arbitrator.

11. NOTICES AND COMMUNICATION.

11.1 Notices. All notices under this Agreement shall be given in writing and shall be deemed to have been properly given when delivered:

If to the institution:

Brianna Neuser MSN, RN, CNE ____
Director, BSN Completion Program ____
2406 South Alverno Road ____
Manitowoc, WI 54220 ____

If to the Clinical Education Setting:

Attn: _____

or at other such addresses as a party from time to time may designate by written notice to the other party.

12. NON-EXCLUSIVE. The parties agree that the Institution shall be free to enter into similar agreements with other facilities, and that the Clinical Education Setting shall be free to enter into similar agreements with other educational institutions.

13. GOVERNING LAW. The laws of the State of Wisconsin shall govern this Agreement.

14. INVALID PROVISION. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

15. ASSIGNMENT. No assignment by a party of this Agreement or its rights and responsibilities hereunder shall be valid without the specific written consent of the other party.

16. RELATIONSHIP OF PARTIES. The Institution and the Clinical Education Setting, including their respective agents and employees, shall be, at all times, independent contractors of the other. Nothing in this Agreement is intended or shall be construed to create a joint venture relationship, a partnership, a lease, or a landlord/tenant relationship. Should any governmental agency question or challenge the independent contractor status of the Institution, the Clinical Education Setting or their employees, both the Institution and the Clinical Education Setting, upon receipt by either of them of notice, shall promptly notify the other party and afford the other party the opportunity to participate in any government agency discussion or negotiations, irrespective of how such discussions are initiated.

17. CONFIDENTIALITY OF RECORDS.

17.1 Student Records. The Institution and the Clinical Education Setting acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA") and that, generally, student permission must be obtained before releasing specific student data to anyone other than the Institution. The Institution agrees to provide the Clinical Education Setting with guidance with respect to compliance with FERPA.

17.2 Confidentiality of Patient Health Information. The Institution and the Clinical Education Setting acknowledge that patient health information is protected under Wisconsin law (e.g., Wis. Stat. § 146.82, 51.30 and 252.15) and the Health Insurance Portability and Accountability Act ("HIPAA"), and that, generally, the written permission of the patient (or person authorized by the patient) must be obtained before disclosing patient health information. The Clinical Education Setting agrees to provide Students and the Institution with guidance with respect to compliance with these statutes and regulations.

17.3 Student Use and Disclosure of Patient Health Information. The parties agree and acknowledge that each Student may use and disclose health information concerning patients of the Clinical Education Setting in written reports and documents prepared as part of the Program in which the Student participates, and in discussions with other Students and Institution faculty concerning the Student's experiences at the Clinical Education Setting, which discussions may take place both at the Clinical Education Setting and in a classroom setting at the Institution. The parties further acknowledge that disclosure of patient health information, other than information protected by the Wisconsin Mental Health Act and HIV test results, for purposes and in the manner described in the foregoing sentence, is generally permissible under Wisconsin law (e.g., Wis. Stat. § 146.82(1) (as amended by 2003 Wisconsin Act 281)) and HIPAA (e.g., 45 C.F.R. § 146.506(c)(1)). The Institution shall nonetheless require each Student to obtain a HIPAA-compliant written authorization from each patient before disclosing the patient's health information in such discussions, reports and documents. In addition, when disclosing patient

health information in the course of such discussions, the Institution shall require each Student to refrain from disclosing information that would identify the patient, to the extent possible.

18. NON-DISCRIMINATION. The Institution and the Clinical Education Setting shall not unlawfully discriminate against any individual on the basis of race, creed, color, sex, religion, age, disability or national origin, and shall comply with applicable anti-discriminatory laws and policies promulgated by the Institution.

19. ENTIRE AGREEMENT. This Agreement, together with one or more Program Addenda attached (or that later may be attached) hereto, constitutes the entire agreement between the parties and contains all the agreements between the parties with respect to the subject hereof. This Agreement supersedes any and all other agreements, in writing or oral, between the parties hereto with respect to the subject matter thereof.

THIS AGREEMENT PRESUMES THE EXECUTION OF ONE OR MORE PROGRAM ADDENDA.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

River's Bend Health & Rehabilitation
Center

By: Brianne Nevers RN/EN

Title: Director BSN Completion Program

Date: 6/10/14

By: Dayna Gault RN/BSN

Title: Care Transition Coordinator

Date: 6/11/14

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366
FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53708-8366
E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: Southfield Townhouses
Address: 2502 S 21st
Manitowish, WI 54220
Telephone: 920-682-0851
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: affordable living facilities with Network Learning Center
- C. Number of beds at facility: NA
- D. Types of ^{clients} patients: Diverse, low - socio economic population
- E. Administrator of facility: RT Skrepinski & by Rzek
- F. Director of nursing service: NA
- G. School(s) of nursing utilizing the facility: BSN-nursing

II. EXHIBITS (attach to this form)

- A. Copy of formal agreement signed by:
1. Administrator of facility
2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.) Yes No

Comments: NA. supervised precepted clinical

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.) Yes No

Comments: NA. supervised precepted clinical

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Neuser
Educational Administrator

Brianna Neuser
Signature

920.686-6213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean for School of Professional Studies
Title

2/17/15
Date

brianna.neuser@sl.edu
Email Address



**DEPARTMENT OF NURSING
AFFILIATION AGREEMENT FOR CLINICAL EDUCATION**

This Agreement is made effective this 15th of April 2014 by and between Silver Lake College of the Holy Family, a Wisconsin institution of higher education, and Southfield Townhouses Neighborhood Learning Center.

WITNESSETH

WHEREAS, the Institution administers educational curricula for various health services (each a "Program" and collectively the "Programs"), and seeks to provide, as part of the Program curricula, supervised clinical experiences for the Institution students enrolled in the Programs ("Students"); and

WHEREAS, the Clinical Education Setting serves community residents, and seeks to train future health care practitioners by providing Students with supervised clinical experiences at the Clinical Education Setting sites, consistent with the educational objectives of Students and the Institution; and

WHEREAS, the Institution and the Clinical Education Setting have determined that each may best accomplish its objectives by mutual assistance, and seek to describe their affiliation in this Agreement combined with one or more Program Addenda attached (Course Syllabus & Clinical Expectations) to and made a part of this Agreement;

NOW THEREFORE, the Institution and the Clinical Education Setting agree as follows:

AGREEMENT

1. **THE INSTITUTION'S RIGHTS AND RESPONSIBILITIES.** In addition to its rights and responsibilities described elsewhere in this Agreement, the Institution shall have the following rights and responsibilities:

1.1 **Preparation of Students for Clinical Placement.** The Institution shall assure, through qualified faculty, that each Student assigned to the Clinical Education Setting is adequately prepared to benefit from such assignment. A Student's preparedness shall be measured by: (i) academic performance indicating an ability to understand what Student will observe and/or perform during the clinical placement; and (ii) appreciation of the nature and seriousness of the work Student will observe and/or perform.

1.2 Assigning Students to the Clinical Education Setting. After receiving from the Clinical Education Setting the number of placements available for Students, the Institution shall select Students to be assigned (with the approval of the Clinical Education Setting) to the Clinical Education Setting. The Institution shall notify the Clinical Education Setting of the Students assigned to the Clinical Education Setting, and each Student's availability for participation in clinical experiences.

1.3 Educational Coordinator. The Institution shall appoint a faculty member to serve as Educational Coordinator for each Program, and shall communicate his or her name, title and telephone number to the Clinical Education Setting. The Educational Coordinator shall be responsible for overall management of the Students' educational experience, and may be assigned as Educational Coordinator for one or more Programs.

1.4 Professional Liability Insurance. The Institution shall ensure that each Student assigned to the Clinical Education Setting is covered, at no cost to the Clinical Education Setting, by professional liability insurance as set forth in Section 9.1 below.

1.5 Accreditation and Licensure. The Institution shall maintain, at all times during the term of this Agreement: (i) accreditation as an educational institution; (ii) all licensures and approvals from the State of Wisconsin necessary to the applicable Program; and (iii) full and unrestricted accreditation of the Programs from the accrediting organization specified in the applicable Program Addendum. The Institution shall promptly notify the Clinical Education Setting of any change in its accreditation or licensure status.

1.6 Background Investigative Disclosure. All Students who are assigned to the Clinical Education Setting shall have had a background check performed under the direction of the Institution in accordance with applicable Wisconsin Caregiver Background Check Law. The background check shall include obtaining, as applicable, information from the Department of Justice, the Department of Regulation and Licensing, the Department of Health and Family Services and from out-of-state agencies if the Student has lived outside of Wisconsin within the past three years. If the Student has a criminal record, it will be evaluated by the Institution to determine if the individual is barred from performing duties at the Clinical Education Setting. Prior to placement of the Student, the Institution will notify the Clinical Education Setting in writing of any crime of which Student has been convicted so that the Clinical Education Setting may make a determination as to whether the conviction(s) is substantially related to the duties the Student would be performing. The Clinical Education Setting may refuse placement of any Student the Clinical Education Setting believes could put its patients, employees and/or visitors at risk. The Institution hereby agrees to notify the Clinical Education Setting when the Institution becomes aware that any Student on site at the Clinical Education Setting is charged with or convicted of any crime or is investigated by any governmental agency. Both the Institution and the Clinical Education Setting understand that the Student has an ongoing duty to report to the Institution should there be any change from the initial background check.

2. CLINICAL EDUCATION SETTING RIGHTS AND RESPONSIBILITIES. In addition to its rights and responsibilities described elsewhere in this Agreement, the Clinical Education Setting shall have the following rights and responsibilities:

2.1 Number of Placements. The Clinical Education Setting shall have sole discretion to determine its capacity to accept Students for clinical placement under this Agreement, whether such capacity is described in terms of the number of Students on-site at any one time, the number of hours of clinical supervision that the Clinical Education Setting can provide over a period of time, or other such description of capacity. The Clinical Education Setting shall communicate such capacity to the Institution before Students may be assigned to the Clinical Education Setting.

2.2 Site Coordinator. The Clinical Education Setting shall appoint an employee to serve as a coordinator at the site for each Program (for purposes of this Agreement, the "Site Coordinator" and as may be described in the Program Addendum), and shall communicate his or her name, title and telephone number to the Institution. The Site Coordinator shall be responsible for overall management of the experience at the Clinical Education Setting, and may be assigned as Site Coordinator for one or more Programs.

2.3 Orientation. The Clinical Education Setting shall provide the Institution's faculty and Students with a comprehensive orientation to the Clinical Education Setting, including all applicable policies and procedures and expectations of the Clinical Education Setting, and a tour of the physical plant. Such orientation shall include a comprehensive orientation to the Clinical Education Setting's emergency and safety protocols and policies.

2.4 Qualified Supervision. Responsibility for qualified supervision shall be as described in the Program Addendum.

2.5 Student Access to the Clinical Education Setting and Patients. The Clinical Education Setting shall permit access by Students to any and all areas of the Clinical Education Setting as reasonably required to support Students' clinical development and as permitted under applicable law. These areas shall include, without limitation, patient care units, laboratories, ancillary departments, health science libraries, cafeteria and parking facilities. The Clinical Education Setting reserves the right to refuse access to any Student who does not meet, in the Clinical Education Setting's reasonable determination, its standards for safety, health or proper conduct.

2.6 Accreditation, Licensure and Eligibility. The Clinical Education Setting shall maintain, at all times during the term of this Agreement all qualifications necessary to provide services under this Agreement, including: (i) full and unrestricted accreditation, as appropriate and as described in the Program Addendum; (ii) all necessary licensures, certifications and approvals from the State of Wisconsin or other authority; and (iii) if applicable, eligibility for participation in the Medicare and Medicaid programs. The Clinical Education Setting shall immediately notify the Institution of any change in the Clinical Education Settings' qualifications, accreditation, and licensure or eligibility status.

2.7 Clinical Component Requirements. The clinical component offered by the Institution shall in all respects be implemented and administered by the Clinical Education Setting in a manner that meets the requirements of any agency that accredits, licenses, certifies or

otherwise oversees the Program, other authorities identified by the Institution, and all applicable laws.

2.8 Inspections. The Clinical Education Setting shall, upon reasonable request, permit inspection of its premises by the Institution, Program oversight agencies, if any, and other authorities.

2.9 Final Authority. The Clinical Education Setting retains final authority for all aspects of operations at and management of the Clinical Education Setting.

2.10 Remuneration. Students may not receive remuneration for services relating to the Program and performed for or on behalf of the Clinical Education Setting.

3. JOINT RIGHTS AND RESPONSIBILITIES. In addition to their rights and responsibilities described elsewhere in this Agreement, the Institution and the Clinical Education Setting shall have the following rights and responsibilities.

3.1 Supervision and Evaluation of Students. The Institution and the Clinical Education Setting shall, in good faith, work cooperatively to assure adequate supervision and evaluation of Students while Students are on-site at the Clinical Education Setting. Both parties shall reinforce with Students: (i) the seriousness of the service being performed at the Clinical Education Setting, including the Student's impact upon patients' wellbeing; (ii) the importance of abiding by the Clinical Education Setting rules and regulations; and (iii) the confidentiality of patient identities and health information. The Institution shall, if the Clinical Education Setting so desires, assure prompt feedback to the Clinical Education Setting regarding Students' evaluation of their clinical experience at the Clinical Education Setting. The Clinical Education Setting shall assure prompt feedback to the Institution regarding Students' performance at the Clinical Education Setting and additional feedback as described in the Program Addendum, if any.

3.2 Review and Evaluation of Affiliation. The Institution and the Clinical Education Setting agree to review and evaluate any and all aspects of their affiliation at periodic intervals, and to work cooperatively to establish and maintain clinical experiences that meet their respective objectives. This Agreement may be amended or modified, pursuant to Section 7 below, to reflect changes in the parties' relationship.

4. STUDENT RIGHTS AND RESPONSIBILITIES. The Institution and the Clinical Education Setting shall instruct Students regarding Students' rights and responsibilities while on-site at the Clinical Education Setting. These rights and responsibilities shall include the following:

4.1 Conduct. Student shall, at all times while on the Clinical Education Setting premises, conduct himself or herself in a professional manner and shall refrain from loud, boisterous, offensive or otherwise inappropriate conduct. Student shall refrain from the improper use of alcohol or other drugs, and shall not carry any firearms or other weapons while on the

Clinical Education Setting premises. Student shall abide by all policies, rules and regulations established by the Clinical Education Setting and the Institution.

4.2 Timeliness. Student shall report to the Clinical Education Setting at the assigned place and time. Student shall immediately inform the Clinical Education Setting and the Institution of Student's inability to report to the Clinical Education Setting as assigned.

4.3 Uniform and Identification. Student shall wear the uniform or other clothing as directed by the Institution. Student shall display proper identification as directed by the Clinical Education Setting. Student's appearance shall be, at all times, neat and clean.

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6. TERM AND TERMINATION.

6.1 Term Agreement. Subject to Section 6.2 below, this Agreement shall be effective as of the date set forth above ("Effective Date") and shall continue for a term of one academic or Program year as set forth in the Program Addendum. Thereafter, this Agreement shall automatically renew and continue in full force and effect for any and all periods during which

any Student in a Program is placed, at and accepted by the Clinical Education Setting. Notwithstanding the foregoing, either party may choose not to renew this Agreement at the end of the then-current Program by providing the other with not less than sixty (60) days' advance written notice of its intent not to renew prior to the end of then-current Program. In the event that either party's non-renewal of this Agreement disrupts the clinical experience of any Student(s) in a Program, the Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Student(s)' clinical experience. Upon notice of non-renewal by either party, no new Student may be placed at the Clinical Education Setting.

6.2 Termination. Notwithstanding Section 6.1 above, this Agreement may be terminated as follows:

A. By Mutual Agreement. The Institution and the Clinical Education Setting may terminate this Agreement at any time upon written agreement, though the Parties shall attempt, in good faith and using their best efforts, to effectuate the termination to coincide with a normal academic or Program break.

B. For Cause. In the event the Institution or the Clinical Education Setting fails in any substantial manner to perform as required herein, this Agreement may be terminated as described below:

(1) Either party may terminate this Agreement at any time, upon material breach of any of its provisions by the other party; provided, however, that not less than thirty (30) days prior to termination, written notice shall be given by the non-breaching party to the breaching party that states the intention of the non-breaching party to terminate this Agreement, the nature of the material breach giving rise to termination, and shall permit the breaching party reasonable opportunity to cure such material breach during said thirty (30) day period.

(2) If the material breach is not resolved to the satisfaction of the non-breaching party during the thirty (30) day period as provided in (1) above, the non-breaching party shall immediately give the breaching party written notice of termination of the Agreement.

(3) In the event that termination of the Agreement by the Clinical Education Setting pursuant to this Section 6.2 (B) disrupts the clinical experience of any Student(s) in a Program, the parties shall attempt, in good faith and using their best efforts, to continue Students' clinical experiences and this Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Students' clinical experience. During any time period in which notice of termination has been given and existing Students are completing the Program, no new Student may be placed at the Clinical Education Setting.

C. Immediate Termination. The Institution may immediately terminate this Agreement and any and all Program Addenda if the Clinical Education Setting fails to maintain full and unrestricted accreditation, licensure and, if applicable, eligibility as required under Section 2.6 of this Agreement. The Clinical Education Setting may terminate this Agreement

immediately upon written notice to the Institution if the Institution fails to maintain full and unrestricted accreditation and licensure as required under Section 1.5 of this Agreement. In addition, the Clinical Education Setting may also terminate any Program Addendum if the Institution fails to maintain full and unrestricted accreditation with respect to said Program as required under the applicable Program Addendum.

6.3 Effect of Termination. Upon termination of this Agreement, no party shall have any further obligation hereunder except for obligations accruing under the terms of this Agreement prior to the date of termination.

7. AMENDMENTS AND MODIFICATIONS. This Agreement may be changed at any time with the written approval of the parties. Such amendments or modifications will be written, signed by the parties and made a part of this Agreement.

8. INDEMNIFICATION AND LIABILITY.

8.1 The Institution. The Institution shall indemnify, defend and hold harmless the Clinical Education Setting, its governing board, officers, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Institution or any of its employees. The Institution will not indemnify the Clinical Education Setting for any willful act or failure to act by any Student that may occur during or that may arise out of this Agreement.

8.2 The Clinical Education Setting. The Clinical Education Setting shall indemnify, defend and hold harmless the Institution, its governing board, officers, faculty, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Clinical Education Setting or any of its employees, agents, medical residents or members of its medical staff that may occur during or that may arise out of this Agreement.

8.3 Costs. In the event each party is found to be at fault, then each shall bear its own costs and attorney fees and its proportionate share of any judgment or settlement based on its percentage of fault, as determined by a procedure established by the parties.

8.4 Survival. This Section 8 shall continue beyond the expiration, non-renewal or termination of this Agreement.

9. INSURANCE.

9.1 The Institution. The Institution shall maintain, at no cost to the Clinical Education Setting, general and professional liability insurance covering the Institution as an entity and each of its employees and agents against general and professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

9.2 The Clinical Education Setting. The Clinical Education Setting shall maintain, at no cost to the Institution, general and professional liability insurance covering the Clinical Education Setting as an entity and each of its physician-employees, nonphysician-employees, medical residents and agents against professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Institution upon request.

9.3 Students. Students shall maintain, at no cost to the Institution or the Clinical Education Setting, comprehensive health/medical insurance. In addition, the Institution shall ensure that each Student is covered, at no cost to the Clinical Education Setting, under general and professional liability insurance covering the student against professional liability claims in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

10. DISPUTE RESOLUTION. Any dispute arising under or in any way related to this Agreement that is not resolved by agreement of the Institution and the Clinical Education Setting may be submitted by either party to binding arbitration pursuant to the Commercial Arbitration Rules of the American Arbitration Association. The parties agree that such arbitration shall result in a final and binding award in the State of Wisconsin, and may be judicially enforced. Each party shall bear its own arbitration costs and expenses, unless otherwise determined by the arbitrator.

11. NOTICES AND COMMUNICATION.

11.1 Notices. All notices under this Agreement shall be given in writing and shall be deemed to have been properly given when delivered:

If to the institution:

Brianna Neuser MSN, RN, CNE
Director, BSN Completion Program
2406 South Alverno Road
Manitowoc, WI 54220

If to the Clinical Education Setting:

Southfield Neighborhood Network Learning Center
Attn: *Jay Kulzek, Director ORE*
2516 South 21st Street
Manitowoc, WI 54220

or at other such addresses as a party from time to time may designate by written notice to the other party.

12. NON-EXCLUSIVE. The parties agree that the Institution shall be free to enter into similar agreements with other facilities, and that the Clinical Education Setting shall be free to enter into similar agreements with other educational institutions.

13. GOVERNING LAW. The laws of the State of Wisconsin shall govern this Agreement.

14. INVALID PROVISION. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

15. ASSIGNMENT. No assignment by a party of this Agreement or its rights and responsibilities hereunder shall be valid without the specific written consent of the other party.

16. RELATIONSHIP OF PARTIES. The Institution and the Clinical Education Setting, including their respective agents and employees, shall be, at all times, independent contractors of the other. Nothing in this Agreement is intended or shall be construed to create a joint venture relationship, a partnership, a lease, or a landlord/tenant relationship. Should any governmental agency question or challenge the independent contractor status of the Institution, the Clinical Education Setting or their employees, both the Institution and the Clinical Education Setting, upon receipt by either of them of notice, shall promptly notify the other party and afford the other party the opportunity to participate in any government agency discussion or negotiations, irrespective of how such discussions are initiated.

17. CONFIDENTIALITY OF RECORDS.

17.1 Student Records. The Institution and the Clinical Education Setting acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA") and that, generally, student permission must be obtained before releasing specific student data to anyone other than the Institution. The Institution agrees to provide the Clinical Education Setting with guidance with respect to compliance with FERPA.

17.2 Confidentiality of Patient Health Information. The Institution and the Clinical Education Setting acknowledge that patient health information is protected under Wisconsin law (e.g., Wis. Stat. § 146.82, 51.30 and 252.15) and the Health Insurance Portability and Accountability Act ("HIPAA"), and that, generally, the written permission of the patient (or person authorized by the patient) must be obtained before disclosing patient health information. The Clinical Education Setting agrees to provide Students and the Institution with guidance with respect to compliance with these statutes and regulations.

17.3 Student Use and Disclosure of Patient Health Information. The parties agree and acknowledge that each Student may use and disclose health information concerning patients of the Clinical Education Setting in written reports and documents prepared as part of the Program in which the Student participates, and in discussions with other Students and Institution faculty concerning the Student's experiences at the Clinical Education Setting, which discussions may take place both at the Clinical Education Setting and in a classroom setting at the Institution. The parties further acknowledge that disclosure of patient health information, other than information protected by the Wisconsin Mental Health Act and HIV test results, for purposes and in the manner described in the foregoing sentence, is generally permissible under Wisconsin law (e.g., Wis. Stat. § 146.82(1) (as amended by 2003 Wisconsin Act 281)) and HIPAA (e.g., 45 C.F.R. § 146.506(c)(1)). The Institution shall nonetheless require each Student to obtain a HIPAA-compliant written authorization from each patient before disclosing the patient's health information in such discussions, reports and documents. In addition, when disclosing patient

health information in the course of such discussions, the Institution shall require each Student to refrain from disclosing information that would identify the patient, to the extent possible.

18. NON-DISCRIMINATION. The Institution and the Clinical Education Setting shall not unlawfully discriminate against any individual on the basis of race, creed, color, sex, religion, age, disability or national origin, and shall comply with applicable anti-discriminatory laws and policies promulgated by the Institution.

19. ENTIRE AGREEMENT. This Agreement, together with one or more Program Addenda attached (or that later may be attached) hereto, constitutes the entire agreement between the parties and contains all the agreements between the parties with respect to the subject hereof. This Agreement supersedes any and all other agreements, in writing or oral, between the parties hereto with respect to the subject matter thereof.

THIS AGREEMENT PRESUMES THE EXECUTION OF ONE OR MORE PROGRAM ADDENDA.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

Southfield Townhouses Neighborhood

Learning Center

By: Brianne N

Title: Director, BSIT Completion Program

Date: 1/23/14

By: Jeff Ruzik

Title: Director, Continuing Professional Education

Date: 1/22/2014

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53708-8366

E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

CLINICAL FACILITY SELECTION AND SIMULATED SETTING EXPERIENCES

Completion of this form is required for each clinical facility or simulated setting experience as part of the application for authorization to admit students. In addition, this form shall be completed, kept on file in the school of nursing office, and made available to the Board upon request for all clinical facilities and all simulated setting experiences utilized by the nursing school.

I. IDENTIFYING DATA

- A. Name of facility: The Haven
- Address: 1003 Marshall St
Manitowoc, WI 54220
- Telephone: 920-652-9110
- B. Type of facility: Hospital Nursing Home Community Health Agency
 Other: Homeless shelter
- C. Number of beds at facility: 80 men per yr
- D. Types of patients: homeless men
- E. Administrator of facility: Michael Ethoridge
- F. Director of nursing service: NA
- G. School(s) of nursing utilizing the facility: B310 - Nursing
- _____
- _____

II. EXHIBITS (*attach to this form*)

- A. Copy of formal agreement signed by:
1. Administrator of facility
 2. Educational administrator of nursing school
- B. Copy of the position description for:
1. Registered Nurses
 2. Licensed Practical Nurses
- C. Listing of simulation activities provided and a listing of types of simulation equipment utilized

Wisconsin Department of Safety and Professional Services

III. PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

A. Have the nursing school objectives been shared with the facility? Yes No

Comments: _____

B. Does the facility agree to cooperate in promoting the nursing school objectives? Yes No

Comments: _____

C. Are there experiences in the facility available to students to meet clinical objectives? Yes No

Comments: _____

D. Is the practice of registered nursing in the facility within the legal scope of practice for registered nurses as defined in Chapter 441.11(4), Wisconsin Statutes? (If no, facility may not be approved.) Yes No

Comments: NA - supervised preceptor clinical

E. Is the practice of licensed practical nursing in the facility within the legal scope of practice for licensed practical nurses as defined in Chapter 441.11(3), Wisconsin Statutes? (If no, facility may not be approved.) Yes No

Comments: NA - supervised preceptor clinical

F. If simulated settings are utilized, list the activities, responsibilities and equipment which are included in the learning experience:

Silver Lake College
Nursing School

Brianna Neuser
Educational Administrator

Brianna Neuser
Signature

920-696-6213
Telephone Number

BSN
Nursing Program(s) Utilizing Facility/Simulated Setting

Assistant Dean for School of Professional Studies
Title

12/17/15
Date

brianna.neuser@sl.edu
Email Address



**DEPARTMENT OF NURSING
AFFILIATION AGREEMENT FOR CLINICAL EDUCATION**

This Agreement is made effective this 5th of May 2014 by and between Silver Lake College of the Holy Family, a Wisconsin institution of higher education, and The Haven.

WITNESSETH

WHEREAS, the Institution administers educational curricula for various health services (each a "Program" and collectively the "Programs"), and seeks to provide, as part of the Program curricula, supervised clinical experiences for the Institution students enrolled in the Programs ("Students"); and

WHEREAS, the Clinical Education Setting serves community residents, and seeks to train future health care practitioners by providing Students with supervised clinical experiences at the Clinical Education Setting sites, consistent with the educational objectives of Students and the Institution; and

WHEREAS, the Institution and the Clinical Education Setting have determined that each may best accomplish its objectives by mutual assistance, and seek to describe their affiliation in this Agreement combined with one or more Program Addenda attached (Course Syllabus & Clinical Expectations) to and made a part of this Agreement;

NOW THEREFORE, the Institution and the Clinical Education Setting agree as follows:

AGREEMENT

1. **THE INSTITUTION'S RIGHTS AND RESPONSIBILITIES.** In addition to its rights and responsibilities described elsewhere in this Agreement, the Institution shall have the following rights and responsibilities:

1.1 **Preparation of Students for Clinical Placement.** The Institution shall assure, through qualified faculty, that each Student assigned to the Clinical Education Setting is adequately prepared to benefit from such assignment. A Student's preparedness shall be measured by: (i) academic performance indicating an ability to understand what Student will observe and/or perform during the clinical placement; and (ii) appreciation of the nature and seriousness of the work Student will observe and/or perform.

1.2 **Assigning Students to the Clinical Education Setting.** After receiving from the Clinical Education Setting the number of placements available for Students, the Institution shall

select Students to be assigned (with the approval of the Clinical Education Setting) to the Clinical Education Setting. The Institution shall notify the Clinical Education Setting of the Students assigned to the Clinical Education Setting, and each Student's availability for participation in clinical experiences.

1.3 Educational Coordinator. The Institution shall appoint a faculty member to serve as Educational Coordinator for each Program, and shall communicate his or her name, title and telephone number to the Clinical Education Setting. The Educational Coordinator shall be responsible for overall management of the Students' educational experience, and may be assigned as Educational Coordinator for one or more Programs.

1.4 Professional Liability Insurance. The Institution shall ensure that each Student assigned to the Clinical Education Setting is covered, at no cost to the Clinical Education Setting, by professional liability insurance as set forth in Section 9.1 below.

1.5 Accreditation and Licensure. The Institution shall maintain, at all times during the term of this Agreement: (i) accreditation as an educational institution; (ii) all licensures and approvals from the State of Wisconsin necessary to the applicable Program; and (iii) full and unrestricted accreditation of the Programs from the accrediting organization specified in the applicable Program Addendum. The Institution shall promptly notify the Clinical Education Setting of any change in its accreditation or licensure status.

1.6 Background Investigative Disclosure. All Students who are assigned to the Clinical Education Setting shall have had a background check performed under the direction of the Institution in accordance with applicable Wisconsin Caregiver Background Check Law. The background check shall include obtaining, as applicable, information from the Department of Justice, the Department of Regulation and Licensing, the Department of Health and Family Services and from out-of-state agencies if the Student has lived outside of Wisconsin within the past three years. If the Student has a criminal record, it will be evaluated by the Institution to determine if the individual is barred from performing duties at the Clinical Education Setting. Prior to placement of the Student, the Institution will notify the Clinical Education Setting in writing of any crime of which Student has been convicted so that the Clinical Education Setting may make a determination as to whether the conviction(s) is substantially related to the duties the Student would be performing. The Clinical Education Setting may refuse placement of any Student the Clinical Education Setting believes could put its patients, employees and/or visitors at risk. The Institution hereby agrees to notify the Clinical Education Setting when the Institution becomes aware that any Student on site at the Clinical Education Setting is charged with or convicted of any crime or is investigated by any governmental agency. Both the Institution and the Clinical Education Setting understand that the Student has an ongoing duty to report to the Institution should there be any change from the initial background check.

2. CLINICAL EDUCATION SETTING RIGHTS AND RESPONSIBILITIES. In addition to its rights and responsibilities described elsewhere in this Agreement, the Clinical Education Setting shall have the following rights and responsibilities:

2.1 Number of Placements. The Clinical Education Setting shall have sole discretion to determine its capacity to accept Students for clinical placement under this Agreement, whether such capacity is described in terms of the number of Students on-site at any one time, the number of hours of clinical supervision that the Clinical Education Setting can provide over a period of time, or other such description of capacity. The Clinical Education Setting shall communicate such capacity to the Institution before Students may be assigned to the Clinical Education Setting.

2.2 Site Coordinator. The Clinical Education Setting shall appoint an employee to serve as a coordinator at the site for each Program (for purposes of this Agreement, the "Site Coordinator" and as may be described in the Program Addendum), and shall communicate his or her name, title and telephone number to the Institution. The Site Coordinator shall be responsible for overall management of the experience at the Clinical Education Setting, and may be assigned as Site Coordinator for one or more Programs.

2.3 Orientation. The Clinical Education Setting shall provide the Institution's faculty and Students with a comprehensive orientation to the Clinical Education Setting, including all applicable policies and procedures and expectations of the Clinical Education Setting, and a tour of the physical plant. Such orientation shall include a comprehensive orientation to the Clinical Education Setting's emergency and safety protocols and policies.

2.4 Qualified Supervision. Responsibility for qualified supervision shall be as described in the Program Addendum.

2.5 Student Access to the Clinical Education Setting and Patients. The Clinical Education Setting shall permit access by Students to any and all areas of the Clinical Education Setting as reasonably required to support Students' clinical development and as permitted under applicable law. These areas shall include, without limitation, patient care units, laboratories, ancillary departments, health science libraries, cafeteria and parking facilities. The Clinical Education Setting reserves the right to refuse access to any Student who does not meet, in the Clinical Education Setting's reasonable determination, its standards for safety, health or proper conduct.

2.6 Accreditation, Licensure and Eligibility. The Clinical Education Setting shall maintain, at all times during the term of this Agreement all qualifications necessary to provide services under this Agreement, including: (i) full and unrestricted accreditation, as appropriate and as described in the Program Addendum; (ii) all necessary licensures, certifications and approvals from the State of Wisconsin or other authority; and (iii) if applicable, eligibility for participation in the Medicare and Medicaid programs. The Clinical Education Setting shall immediately notify the Institution of any change in the Clinical Education Settings' qualifications, accreditation, and licensure or eligibility status.

2.7 Clinical Component Requirements. The clinical component offered by the Institution shall in all respects be implemented and administered by the Clinical Education Setting in a manner that meets the requirements of any agency that accredits, licenses, certifies or otherwise oversees the Program, other authorities identified by the Institution, and all applicable laws.

2.8 Inspections. The Clinical Education Setting shall, upon reasonable request, permit inspection of its premises by the Institution, Program oversight agencies, if any, and other authorities.

2.9 Final Authority. The Clinical Education Setting retains final authority for all aspects of operations at and management of the Clinical Education Setting.

2.10 Remuneration. Students may not receive remuneration for services relating to the Program and performed for or on behalf of the Clinical Education Setting.

3. JOINT RIGHTS AND RESPONSIBILITIES. In addition to their rights and responsibilities described elsewhere in this Agreement, the Institution and the Clinical Education Setting shall have the following rights and responsibilities.

3.1 Supervision and Evaluation of Students. The Institution and the Clinical Education Setting shall, in good faith, work cooperatively to assure adequate supervision and evaluation of Students while Students are on-site at the Clinical Education Setting. Both parties shall reinforce with Students: (i) the seriousness of the service being performed at the Clinical Education Setting, including the Student's impact upon patients' wellbeing; (ii) the importance of abiding by the Clinical Education Setting rules and regulations; and (iii) the confidentiality of patient identities and health information. The Institution shall, if the Clinical Education Setting so desires, assure prompt feedback to the Clinical Education Setting regarding Students' evaluation of their clinical experience at the Clinical Education Setting. The Clinical Education Setting shall assure prompt feedback to the Institution regarding Students' performance at the Clinical Education Setting and additional feedback as described in the Program Addendum, if any.

3.2 Review and Evaluation of Affiliation. The Institution and the Clinical Education Setting agree to review and evaluate any and all aspects of their affiliation at periodic intervals, and to work cooperatively to establish and maintain clinical experiences that meet their respective objectives. This Agreement may be amended or modified, pursuant to Section 7 below, to reflect changes in the parties' relationship.

4. STUDENT RIGHTS AND RESPONSIBILITIES. The Institution and the Clinical Education Setting shall instruct Students regarding Students' rights and responsibilities while on-site at the Clinical Education Setting. These rights and responsibilities shall include the following:

4.1 Conduct. Student shall, at all times while on the Clinical Education Setting premises, conduct himself or herself in a professional manner and shall refrain from loud, boisterous, offensive or otherwise inappropriate conduct. Student shall refrain from the improper use of alcohol or other drugs, and shall not carry any firearms or other weapons while on the Clinical Education Setting premises. Student shall abide by all policies, rules and regulations established by the Clinical Education Setting and the Institution.

4.2 Timeliness. Student shall report to the Clinical Education Setting at the assigned place and time. Student shall immediately inform the Clinical Education Setting and the Institution of Student's inability to report to the Clinical Education Setting as assigned.

4.3 Uniform and Identification. Student shall wear the uniform or other clothing as directed by the Institution. Student shall display proper identification as directed by the Clinical Education Setting. Student's appearance shall be, at all times, neat and clean.

4.4 Insurance. Student shall maintain comprehensive health/medical insurance and insurance against professional liability claims as required under Section 9.3 of this Agreement.

4.5 Personal Expenses. While at the Clinical Education Setting, Student shall be responsible for Student's personal expenses such as meals, travel, medical care and incidentals.

4.6 Evaluation of Clinical Experience. Student shall, upon request of the Institution or the Clinical Education Setting, provide a candid evaluation of the clinical experience at the Clinical Education Setting including, without limitation, preparation for the on-site experience, orientation to the Clinical Education Setting and experience and supervision at the Clinical Education Setting.

5. STUDENT HEALTH POLICIES.

5.1 Emergency Medical Services. If Student is injured or becomes ill while at the Clinical Education Setting, the Clinical Education Setting shall provide emergent or urgent medical care as appropriate, consistent with the Clinical Education Setting's capability and policies. The Clinical Education Setting shall promptly notify the Institution that Student has been injured or become ill. Student shall bear financial responsibility for charges associated with said treatment.

5.2 Immunizations. The Institution shall assure that Students have received, before reporting to the Clinical Education Setting, appropriate immunizations and vaccines, or, in the alternative, have completed the appropriate declination of immunization form, notice of which is provided to the Clinical Education Setting.

5.3 OSHA Policies. The party listed in the Program Addendum shall instruct Students regarding precautions and other procedures to protect Students, patients and the Clinical Education Setting personnel from bloodborne and other pathogens.

6. TERM AND TERMINATION.

6.1 Term Agreement. Subject to Section 6.2 below, this Agreement shall be effective as of the date set forth above ("Effective Date") and shall continue for a term of one academic or Program year as set forth in the Program Addendum. Thereafter, this Agreement shall automatically renew and continue in full force and effect for any and all periods during which any Student in a Program is placed, at and accepted by the Clinical Education Setting. Notwithstanding the foregoing, either party may choose not to renew this Agreement at the end of the then-current Program by providing the other with not less than sixty (60) days' advance

written notice of its intent not to renew prior to the end of then-current Program. In the event that either party's non-renewal of this Agreement disrupts the clinical experience of any Student(s) in a Program, the Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Student(s)' clinical experience. Upon notice of non-renewal by either party, no new Student may be placed at the Clinical Education Setting.

6.2 Termination. Notwithstanding Section 6.1 above, this Agreement may be terminated as follows:

A. By Mutual Agreement. The Institution and the Clinical Education Setting may terminate this Agreement at any time upon written agreement, though the Parties shall attempt, in good faith and using their best efforts, to effectuate the termination to coincide with a normal academic or Program break.

B. For Cause. In the event the Institution or the Clinical Education Setting fails in any substantial manner to perform as required herein, this Agreement may be terminated as described below:

(1) Either party may terminate this Agreement at any time, upon material breach of any of its provisions by the other party; provided, however, that not less than thirty (30) days prior to termination, written notice shall be given by the non-breaching party to the breaching party that states the intention of the non-breaching party to terminate this Agreement, the nature of the material breach giving rise to termination, and shall permit the breaching party reasonable opportunity to cure such material breach during said thirty (30) day period.

(2) If the material breach is not resolved to the satisfaction of the non-breaching party during the thirty (30) day period as provided in (1) above, the non-breaching party shall immediately give the breaching party written notice of termination of the Agreement.

(3) In the event that termination of the Agreement by the Clinical Education Setting pursuant to this Section 6.2 (B) disrupts the clinical experience of any Student(s) in a Program, the parties shall attempt, in good faith and using their best efforts, to continue Students' clinical experiences and this Agreement shall remain in full force and effect until such time as this Agreement may expire without disruption of said Students' clinical experience. During any time period in which notice of termination has been given and existing Students are completing the Program, no new Student may be placed at the Clinical Education Setting.

C. Immediate Termination. The Institution may immediately terminate this Agreement and any and all Program Addenda if the Clinical Education Setting fails to maintain full and unrestricted accreditation, licensure and, if applicable, eligibility as required under Section 2.6 of this Agreement. The Clinical Education Setting may terminate this Agreement immediately upon written notice to the Institution if the Institution fails to maintain full and unrestricted accreditation and licensure as required under Section 1.5 of this Agreement. In addition, the Clinical Education Setting may also terminate any Program Addendum if the

Institution fails to maintain full and unrestricted accreditation with respect to said Program as required under the applicable Program Addendum.

6.3 Effect of Termination. Upon termination of this Agreement, no party shall have any further obligation hereunder except for obligations accruing under the terms of this Agreement prior to the date of termination.

7. AMENDMENTS AND MODIFICATIONS. This Agreement may be changed at any time with the written approval of the parties. Such amendments or modifications will be written, signed by the parties and made a part of this Agreement.

8. INDEMNIFICATION AND LIABILITY.

8.1 The Institution. The Institution shall indemnify, defend and hold harmless the Clinical Education Setting, its governing board, officers, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Institution or any of its employees. The Institution will not indemnify the Clinical Education Setting for any willful act or failure to act by any Student that may occur during or that may arise out of this Agreement.

8.2 The Clinical Education Setting. The Clinical Education Setting shall indemnify, defend and hold harmless the Institution, its governing board, officers, faculty, employees and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses including attorney fees, arising, either directly or indirectly, from any act or failure to act by the Clinical Education Setting or any of its employees, agents, medical residents or members of its medical staff that may occur during or that may arise out of this Agreement.

8.3 Costs. In the event each party is found to be at fault, then each shall bear its own costs and attorney fees and its proportionate share of any judgment or settlement based on its percentage of fault, as determined by a procedure established by the parties.

8.4 Survival. This Section 8 shall continue beyond the expiration, non-renewal or termination of this Agreement.

9. INSURANCE.

9.1 The Institution. The Institution shall maintain, at no cost to the Clinical Education Setting, general and professional liability insurance covering the Institution as an entity and each of its employees and agents against general and professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

9.2 The Clinical Education Setting. The Clinical Education Setting shall maintain, at no cost to the Institution, general and professional liability insurance covering the Clinical Education Setting as an entity and each of its physician-employees, nonphysician-employees,

medical residents and agents against professional liability claims, in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Institution upon request.

9.3 Students. Students shall maintain, at no cost to the Institution or the Clinical Education Setting, comprehensive health/medical insurance. In addition, the Institution shall ensure that each Student is covered, at no cost to the Clinical Education Setting, under general and professional liability insurance covering the student against professional liability claims in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year. Evidence of such insurance shall be provided to the Clinical Education Setting upon request.

10. DISPUTE RESOLUTION. Any dispute arising under or in any way related to this Agreement that is not resolved by agreement of the Institution and the Clinical Education Setting may be submitted by either party to binding arbitration pursuant to the Commercial Arbitration Rules of the American Arbitration Association. The parties agree that such arbitration shall result in a final and binding award in the State of Wisconsin, and may be judicially enforced. Each party shall bear its own arbitration costs and expenses, unless otherwise determined by the arbitrator.

11. NOTICES AND COMMUNICATION.

11.1 Notices. All notices under this Agreement shall be given in writing and shall be deemed to have been properly given when delivered:

If to the institution:

Brianna Neuser MSN, RN, CNE____
Director, BSN Completion Program____
2406 South Alverno Road_____
Manitowoc, WI 54220_____

If to the Clinical Education Setting:

THE HAVEN OF MANITOWOC, INC.
Attn: MICHAEL STARRIDGE
1007 MARSHALL ST
MANITOWOC, WI 54220

or at other such addresses as a party from time to time may designate by written notice to the other party.

12. NON-EXCLUSIVE. The parties agree that the Institution shall be free to enter into similar agreements with other facilities, and that the Clinical Education Setting shall be free to enter into similar agreements with other educational institutions.

13. GOVERNING LAW. The laws of the State of Wisconsin shall govern this Agreement.

14. INVALID PROVISION. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

15. ASSIGNMENT. No assignment by a party of this Agreement or its rights and responsibilities hereunder shall be valid without the specific written consent of the other party.

16. RELATIONSHIP OF PARTIES. The Institution and the Clinical Education Setting, including their respective agents and employees, shall be, at all times, independent contractors of the other. Nothing in this Agreement is intended or shall be construed to create a joint venture relationship, a partnership, a lease, or a landlord/tenant relationship. Should any governmental agency question or challenge the independent contractor status of the Institution, the Clinical Education Setting or their employees, both the Institution and the Clinical Education Setting, upon receipt by either of them of notice, shall promptly notify the other party and afford the other party the opportunity to participate in any government agency discussion or negotiations, irrespective of how such discussions are initiated.

17. CONFIDENTIALITY OF RECORDS.

17.1 Student Records. The Institution and the Clinical Education Setting acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA") and that, generally, student permission must be obtained before releasing specific student data to anyone other than the Institution. The Institution agrees to provide the Clinical Education Setting with guidance with respect to compliance with FERPA.

17.2 Confidentiality of Patient Health Information. The Institution and the Clinical Education Setting acknowledge that patient health information is protected under Wisconsin law (e.g., Wis. Stat. § 146.82, 51.30 and 252.15) and the Health Insurance Portability and Accountability Act ("HIPAA"), and that, generally, the written permission of the patient (or person authorized by the patient) must be obtained before disclosing patient health information. The Clinical Education Setting agrees to provide Students and the Institution with guidance with respect to compliance with these statutes and regulations.

17.3 Student Use and Disclosure of Patient Health Information. The parties agree and acknowledge that each Student may use and disclose health information concerning patients of the Clinical Education Setting in written reports and documents prepared as part of the Program in which the Student participates, and in discussions with other Students and Institution faculty concerning the Student's experiences at the Clinical Education Setting, which discussions may take place both at the Clinical Education Setting and in a classroom setting at the Institution. The parties further acknowledge that disclosure of patient health information, other than information protected by the Wisconsin Mental Health Act and HIV test results, for purposes and in the manner described in the foregoing sentence, is generally permissible under Wisconsin law (e.g., Wis. Stat. § 146.82(1) (as amended by 2003 Wisconsin Act 281)) and HIPAA (e.g., 45 C.F.R. § 146.506(c)(1)). The Institution shall nonetheless require each Student to obtain a HIPAA-compliant written authorization from each patient before disclosing the patient's health information in such discussions, reports and documents. In addition, when disclosing patient health information in the course of such discussions, the Institution shall require each Student to refrain from disclosing information that would identify the patient, to the extent possible.

18. NON-DISCRIMINATION. The Institution and the Clinical Education Setting shall not unlawfully discriminate against any individual on the basis of race, creed, color, sex, religion, age, disability or national origin, and shall comply with applicable anti-discriminatory laws and policies promulgated by the Institution.

19. ENTIRE AGREEMENT. This Agreement, together with one or more Program Addenda attached (or that later may be attached) hereto, constitutes the entire agreement between the parties and contains all the agreements between the parties with respect to the subject hereof. This Agreement supersedes any and all other agreements, in writing or oral, between the parties hereto with respect to the subject matter thereof.

THIS AGREEMENT PRESUMES THE EXECUTION OF ONE OR MORE PROGRAM ADDENDA.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

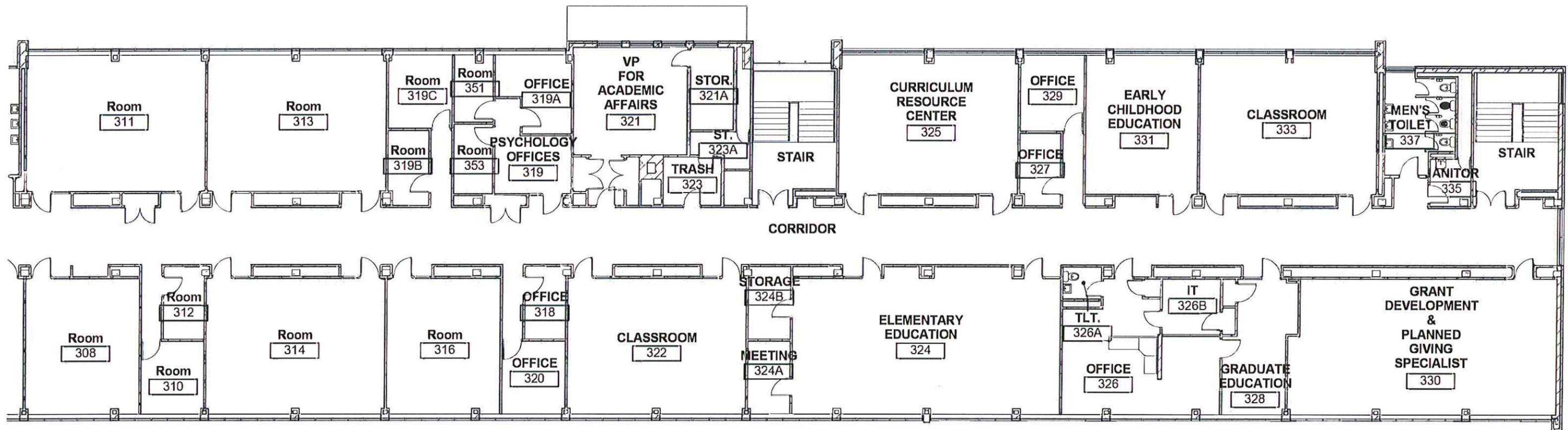
The Haven

By: Brian N
Title: Director BSW completion

By: M. Edmond
Title: ASSOCIATE DIRECTOR

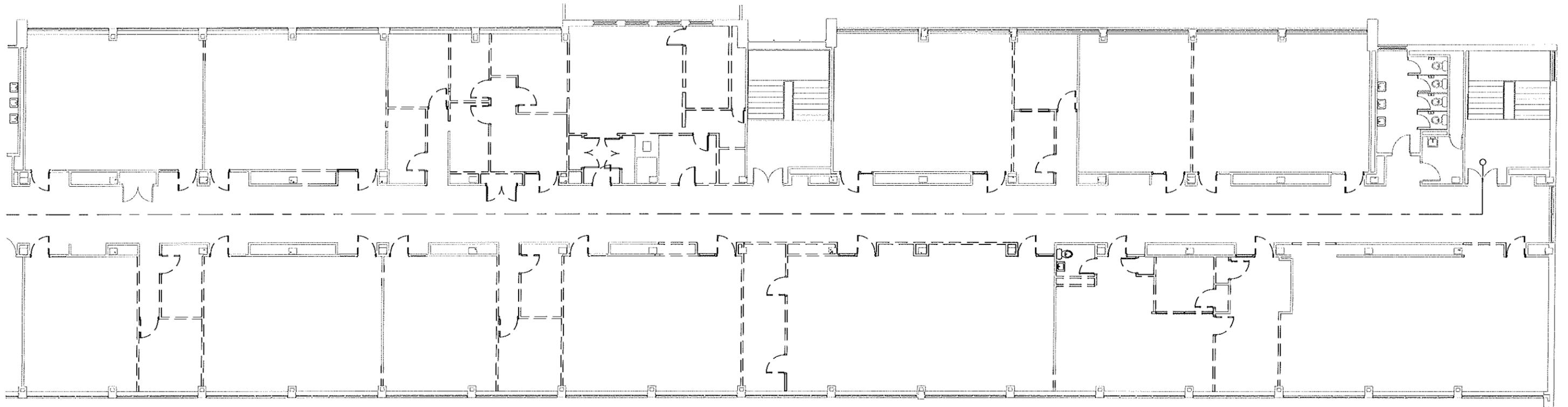
Date: 5/13/14

Date: 5/13/14

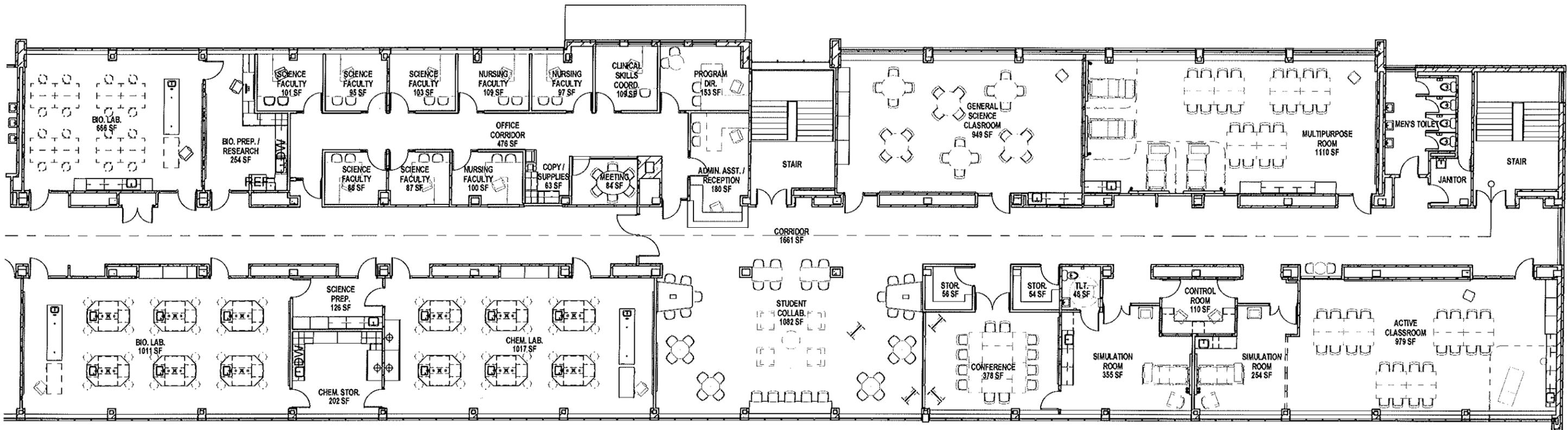


Existing Third Floor Plan

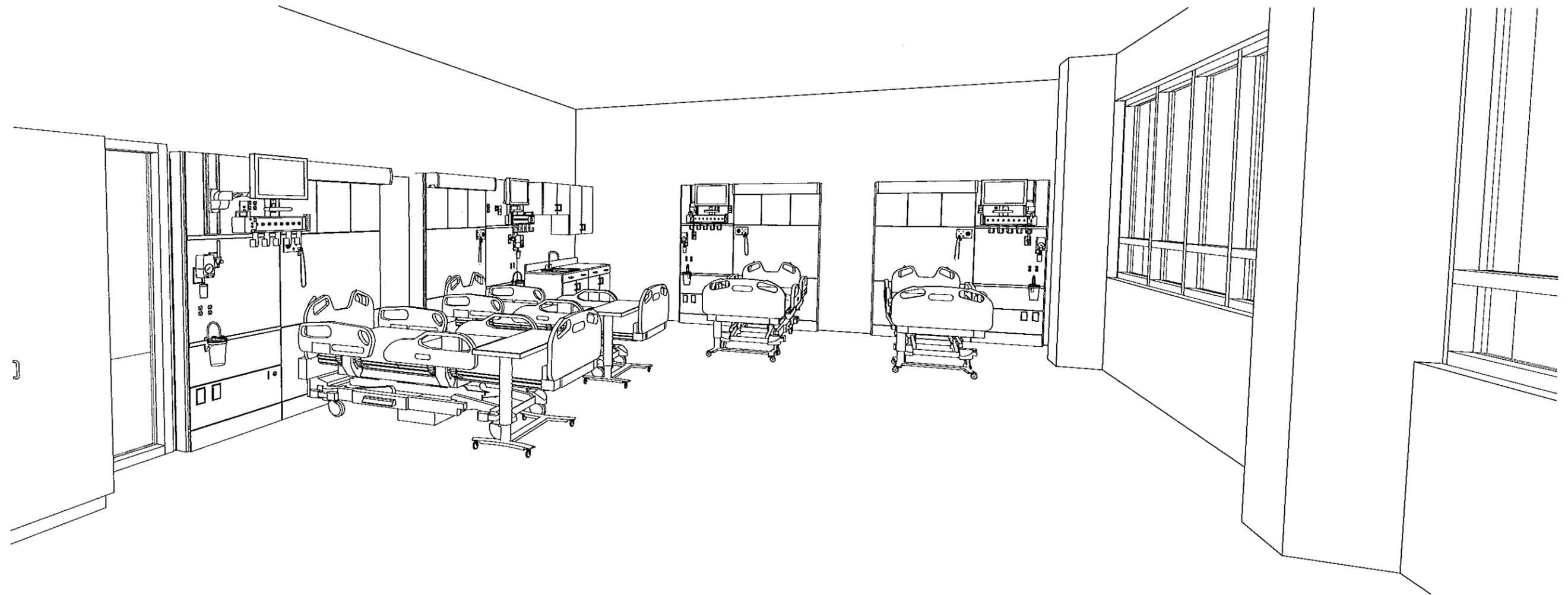




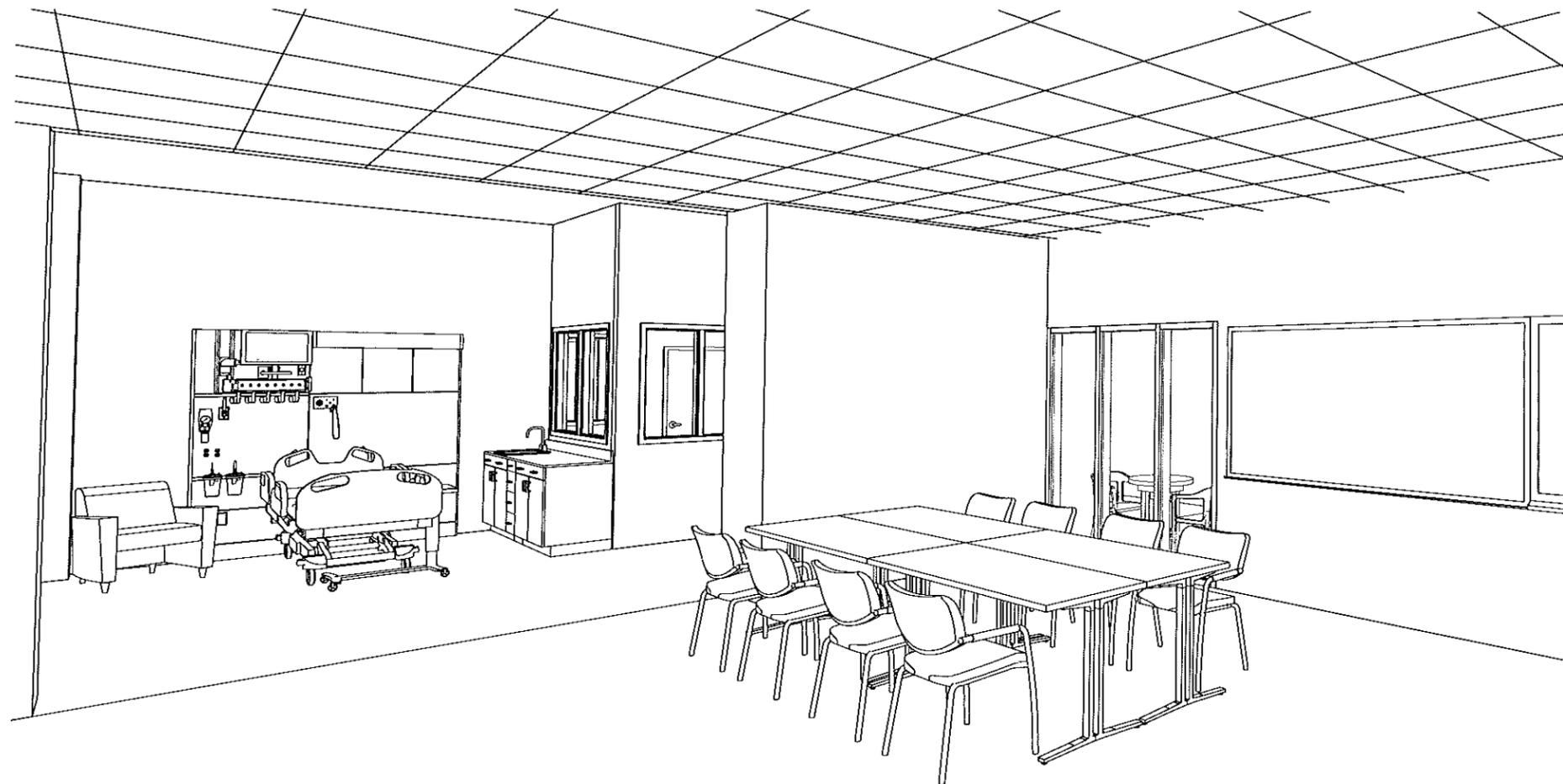
1 3rd Floor Lab Remodel - Demo
Scale: 1/16" = 1'-0"



1 3rd Floor Lab Remodel - New
 Scale: 1/16" = 1'-0"

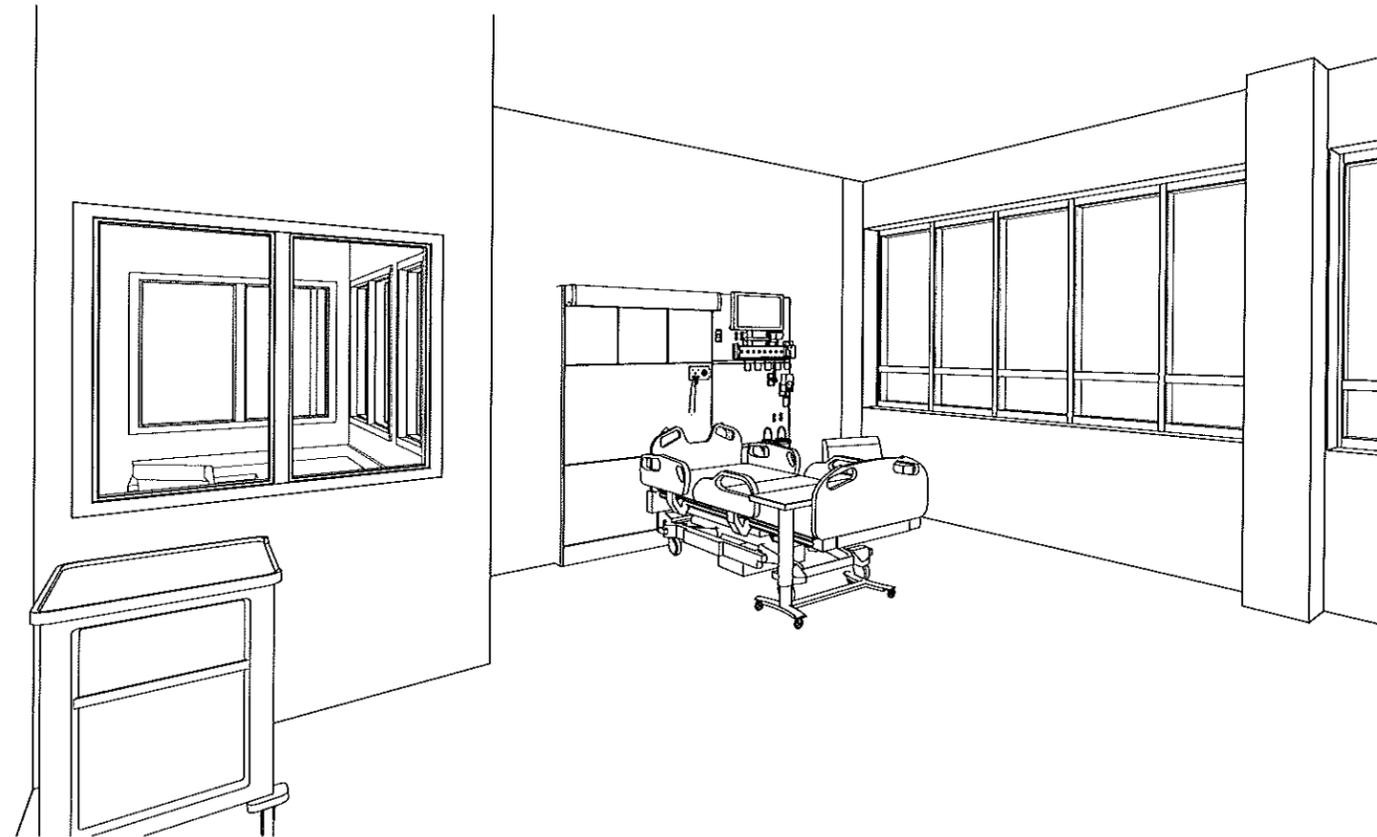


1 Mutipurpose Room - Clinical Skills
Scale:

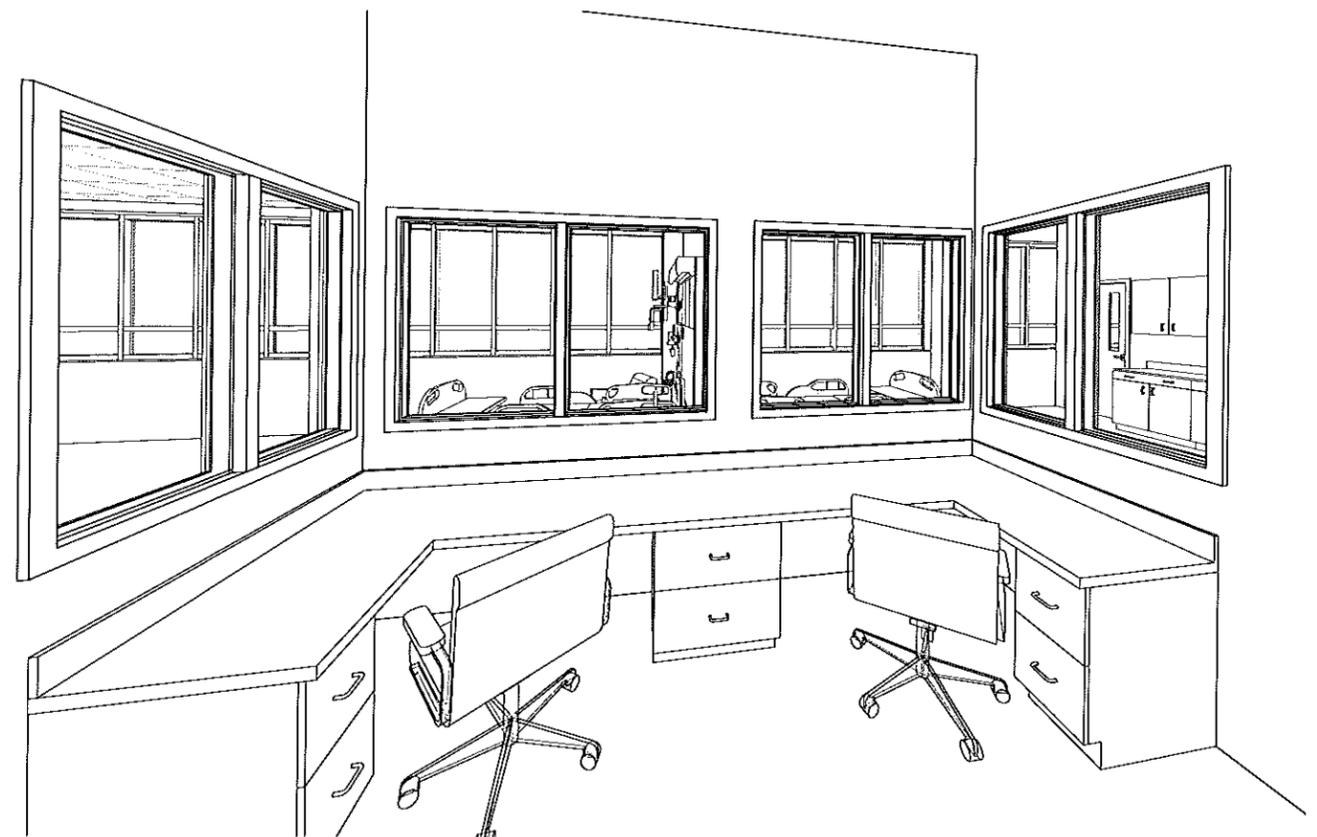


Active Classroom

Scale: Not To Scale



1 Large Sim. Room
Scale:



2 Control Room
Scale:



Silver Lake College
of the Holy Family



Foundations for the **FUTURE**

BACHELOR OF SCIENCE IN NURSING PROGRAM

Manitowoc County's growing need for nurses

As the Manitowoc County population ages, significantly more patients will require additional health-care services. Simultaneously, aging nurses currently in the profession will be retiring at an alarming rate and creating an even greater shortage of highly skilled health-care professionals.

Manitowoc County has a disproportionate number of residents over the age of 65 compared to the remainder of the state's population. According to 2013 U.S. Census Bureau statistics, 18.1 percent of the county's population is currently over the age of 65 compared with 14.8 percent across Wisconsin. As the county's population ages, its elderly population will require greater access to acute care and nursing services.

In addition the 2013 report projects that a 133% increase of Wisconsin residents aged 85 and older will be present in the state by 2035.

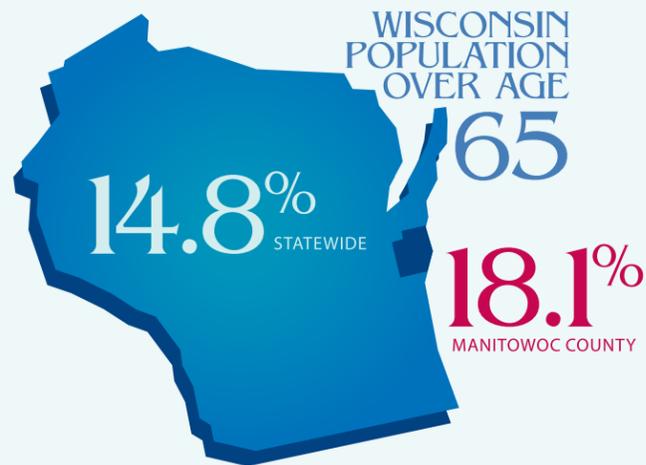
Holy Family Memorial, a health care network in Manitowoc County sponsored by the Franciscan Sisters of Christian Charity, is not immune to this challenge and is experiencing an increase in vacancies of qualified Registered Nurses. These vacancies are in large part a result of an aging nursing population that is currently of retirement age. This reality compounds the ever increasing need for nurses due to the county's aging population. Silver Lake College is poised to quickly respond to this nursing shortage by launching its baccalaureate nursing program and graduating young advanced practice nurses, nurse educators, nurse administrators, and nurse researchers.

Quality and affordability are hallmarks of Silver Lake College. The College has traditionally provided access to high quality private higher education at a reasonable cost. Through endowed scholarships, philanthropic support for students with demonstrated financial need, and operational efficiency the college provides every student an opportunity to receive an education. Investing in the success of every student is central to the College's Franciscan Catholic mission.



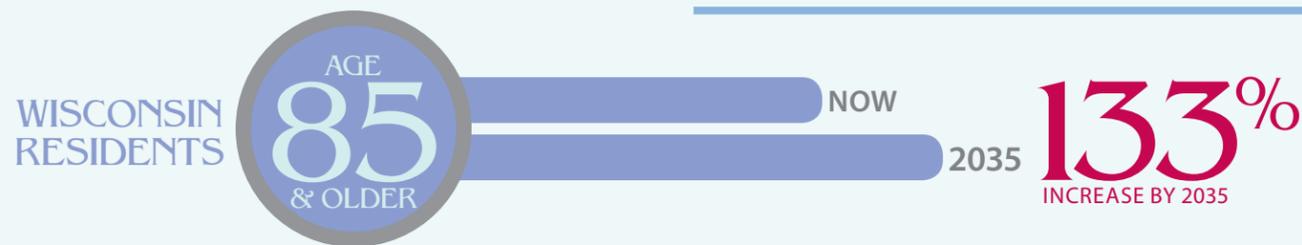
"In a time of national nursing shortage, it is important to note that 85.5% of Wisconsin nursing school graduates live and work in Wisconsin. This will allow state policymakers, employers and educators to address the Wisconsin nursing shortage with Wisconsin crafted solutions."

—Wisconsin Center for Nursing's 2013 report "The Wisconsin Nursing Workforce: Status and Recommendations"



"This crisis in the nursing workforce is being driven by a growing elderly population, rapidly aging nurse population, a continuing nurse educator shortage, and the looming impact of healthcare reform."

—Wisconsin Center for Nursing's 2013 report "The Wisconsin Nursing Workforce: Status and Recommendations"



Why Silver Lake?

A baccalaureate nursing program promises to be transformative for Silver Lake College of the Holy Family, its students, and Manitowoc County. The nursing program is fundamental to enhancing the College's Franciscan mission, which "empowers students through a quality liberal arts education, integrated with professional preparation."

The College is creating a pre-licensure program leading to a Bachelor of Science Degree with a Major in Nursing, which will be Manitowoc County's only baccalaureate nursing program.

The program will meet the growing number of inquiries from potential students and will positively impact the College's enrollment and tuition revenue.

Nursing education is very much a part of our history. Holy Family College, the predecessor of Silver Lake

College of the Holy Family, was established by the Franciscan Sisters of Christian Charity in 1935 for the purpose of educating young women who entered the religious community.

Nursing students from the Holy Family Hospital School of Nursing attended the Holy Family College by special arrangement for a number of years.

Since 2006, Silver Lake College has been offering a Bachelor of Science in a nursing completion program for registered nurses who have obtained an Associate Degree.

The College recently signed articulation agreements with the University of Wisconsin Colleges and the Wisconsin Technical College System to make it easier for nursing students to transfer their Associate Degree credits from these institutions to Silver Lake College.



Holy Family Hospital School of Nursing students studying at Holy Family College, 1955

Program overview

The Board of Trustees of Silver Lake College approved the program proposal on May 22, 2015. On Aug. 13, 2015 the Wisconsin Board of Nursing approved Silver Lake College's request for authorization to plan a new Nursing School in Wisconsin. Silver Lake's program is expected to take one year for its creation and development, with an anticipated launch date of fall 2016 for the first cohort of students.

This four-year program beginning in the freshman year will primarily be delivered onsite at Silver Lake College. The program provides eligibility to take the National Council Licensure Examination to be licensed as a Registered Nurse after course work completion. Clinical sites will be conducted at affiliated health care institutions in Manitowoc and surrounding counties.

Silver Lake College currently offers a BSN Completion Program that is approved by the Wisconsin Board of Nursing and accredited by the Commission on Collegiate Nursing Education (CCNE). The RN to BSN Program is a post-licensure degree completion program. Our proposed expansion will enable Silver Lake College to respond to local and regional healthcare needs while becoming a center of excellence in nursing education and service for the people of Wisconsin. The new nursing program also contributes to the College's mission and vision and will have a positive impact and influence in Wisconsin.

"Additional state and private resources are desperately needed to expand nursing programs to meet the impending nursing workforce crisis in Wisconsin . . . there will need to be a dedicated commitment and significant investment to support the infrastructure necessary for increased educational capacity, including clinical space, faculty positions, and enhanced financial support both for the institutions and students."

—Wisconsin Center for Nursing's 2013 report "The Wisconsin Nursing Workforce: Status and Recommendations"

Program labs will serve three major functions

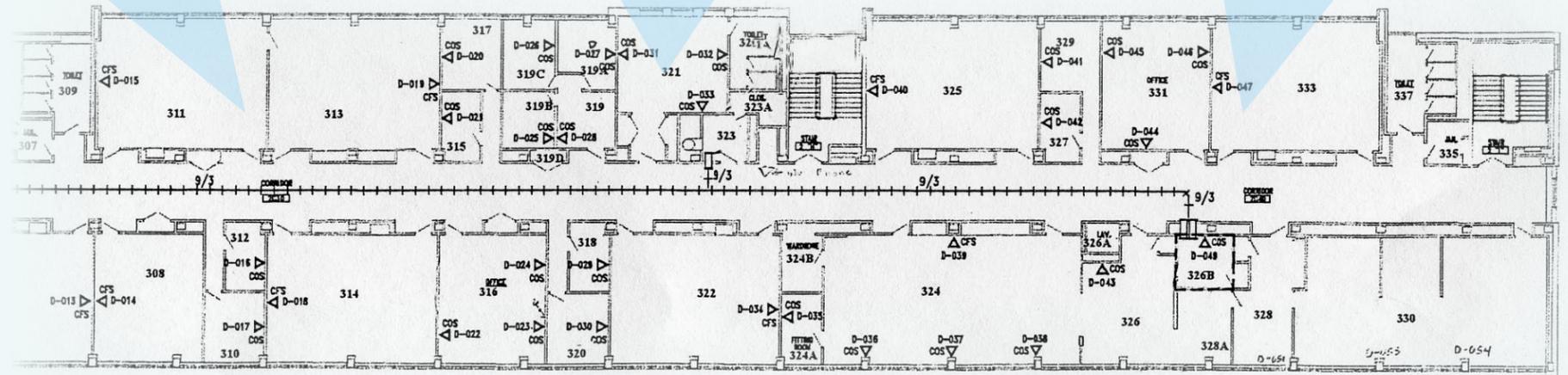
1 A Human Patient Simulation Lab with mannequins that simulate high-risk human patients so that students can practice their skills in a safe environment and reinforce critical thinking.



2 A Health Assessment Lab, featuring examining tables and physical assessment equipment, where students practice taking medical histories and performing physical exams.



3 A Nursing Skills Lab, which simulates a health-care setting equipped with beds and mannequins, for students to improve patient safety and quality health care, communication and efficiency in the clinical setting.



Program needs

A central component of the Silver Lake College Bachelor of Science in Nursing program is the creation of a state-of-the-art simulation/skills lab equipped with high-fidelity, lifelike mannequins that will allow students to gain hands-on skills prior to working in direct patient care. Program labs will also provide continuing education opportunities for employees of Holy Family Memorial and other healthcare networks

in the region. The building space identified to be converted into a simulation/skills lab is currently underutilized and serves as a traditional classroom setting and office space.

The labs necessitate the need to hire a Simulation/Skills Laboratory Coordinator with a Master of Science in Nursing. This individual will coordinate

activities and functions of the nursing simulation/skills program to ensure that educational goals and outcomes are accomplished.

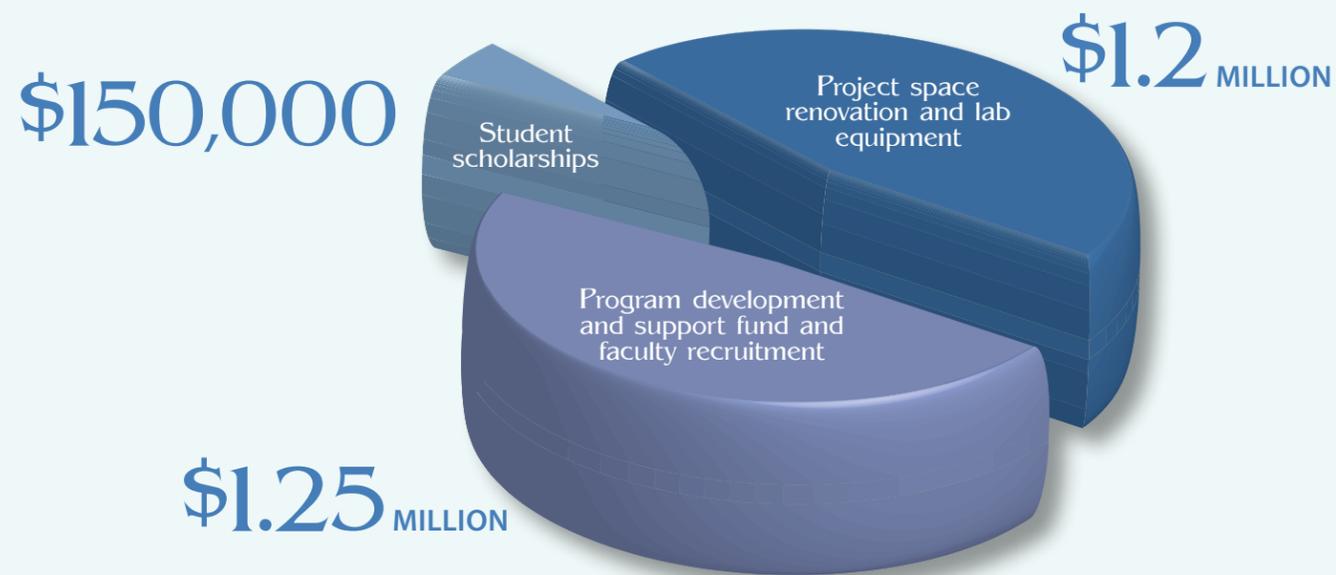
Silver Lake College also needs to hire faculty to teach in lab and classroom settings and to supervise students in clinical coursework in various offsite health-care settings.

Short-term funding priorities

Three short-term funding priorities have been identified for the start-up phase of the nursing program over a period of 36 months. The total initial investment is approximately \$2.6 million.

Project space renovation and lab equipment	\$1.2 million
Program development and support fund and faculty recruitment	\$1.25 million
Student scholarships	\$150,000
Total	\$2.6 million

This investment consists of the project space renovation and acquisition of simulation/skills lab equipment, faculty recruitment and compensation, program development and operational support funding, and student scholarships. Strategic investments in endowment for faculty positions, student scholarships, future technology upgrades and program support is essential for the long term sustainability, attractiveness, and quality of Silver Lake College's nursing program. An initial goal of securing at least \$5 million over the next three to five years will position the nursing program so that it can successfully respond to unforeseen economic trends, ongoing infrastructure upgrades and potential needs for increased educational capacity.



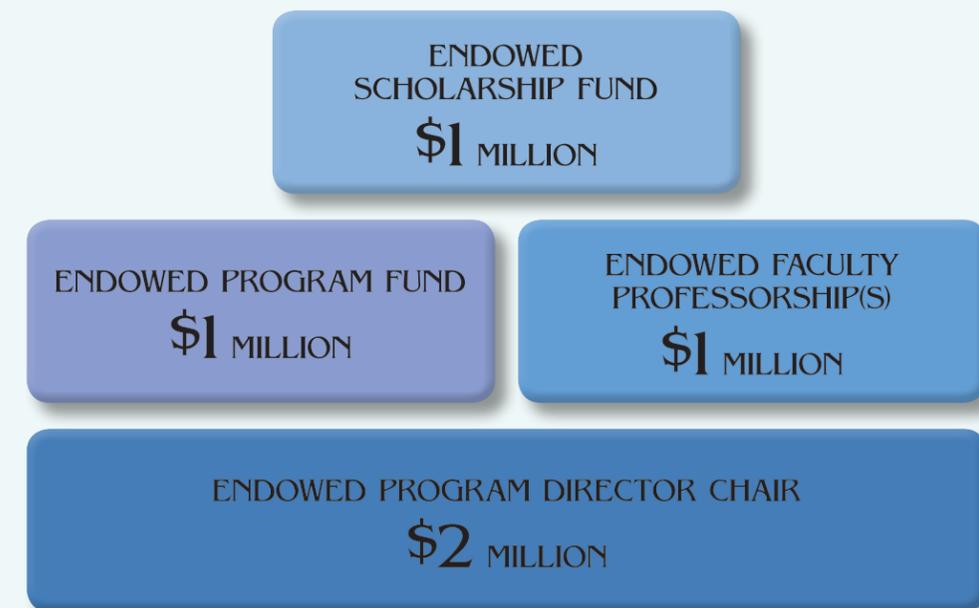
Strategic investments in endowment

Endowed faculty professorships and chairs are crucial for recruiting and retaining the highest-quality doctoral prepared faculty. The reality is that if Silver Lake College wishes to attract high-quality nursing faculty, it is crucial that the College has endowed professorships and chairs established within the first five years of the program's operation. It is also vital that the program be reinforced by an endowed program fund to support ongoing curriculum development that will address currently unforeseen future needs of the nursing profession.

A robust nursing endowed scholarship fund platform also is central to maintaining the affordability of a BSN degree in Manitowoc County. Multiple named

endowed scholarship funds will be required to attract and support a variety of program candidates.

For example, an endowed scholarship fund dedicated to high achieving and academically prepared students is a sound investment. This will ensure that the region retains these high achieving students who will otherwise choose to leave the county for their BSN degree needs and likely not return to the area once they enter the nursing profession. Another endowed scholarship fund can support rural youth who wish to enter the nursing profession and remain in Manitowoc County but who may not otherwise be in a position to afford it. Both of these endowed scholarships will address the region's ability to retain its youth in an area with an increasing aging population.



Our budget

Short term funding priorities	\$2,600,000
Strategic Investments	\$5,000,000
Total estimate	\$7,600,000



“In true Franciscan humility and simplicity let us go forward,
and in the light of faith perform the onerous duty before us in
such a manner that the honor and glory of God may be preserved,
the good work of the community carried to a successful issue,
and that the work...to which we are devoted may continue in
praiseworthy manner so as to reflect glory to God, and bring
salvation to many souls that otherwise might be lost.”

—Mother Generose Cahill, 1939

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: January-2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? NCLEX Board review registration_Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>Dear Executive Officers and Operations Team Members:</p> <p>The Examinations Department and Pearson VUE are pleased to announce that registration for the 2016 Spring Member Board Review of NCLEX Items will be open from Monday, January 4, 2016 – Friday, January 15, 2016. This review will allow member boards the opportunity to review NCLEX-RN and NCLEX-PN items through simulated computerized adaptive examinations. The Spring Review will take place from <u>Monday, April 4, 2016 – Friday, April 22, 2016.</u></p> <p>For additional information on Member Board Reviews, please refer to the Member Board Manual (must be logged in to access). We look forward to your participation.</p> <p>Please let me know if you have any questions! Michelle Lee Operations Coordinator, Examinations 312.525.3613 (D) mlee@ncsbn.org National Council of State Boards of Nursing (NCSBN) 111 E. Wacker Drive, Ste. 2900, Chicago, IL 60601-4277 312.525.3600 (P) 312.279.1036 (F) www.ncsbn.org</p>			

**BOARD OF NURSING
MEETING MINUTES
DECEMBER 10, 2015**

PRESENT: Paul Abegglen, Jodi Johnson, Maria Joseph, Peter Kallio (*excused from the meeting at 12:13 p.m.*), Sheryl Krause, Jeffrey Miller, Lillian Nolan, Luann Skarlupka, Cheryl Streeter

STAFF: Dan Williams, Executive Director; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Jeffrey Miller called the meeting to order at 9:01 a.m. A quorum of nine (9) members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- *Under Item K. Deliberation on Credentialing Matters: Add “1) Matthew Staudinger – Conviction Review”*

MOTION: Sheryl Krause moved, seconded by Peter Kallio, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 8, 2015

MOTION: Luann Skarlupka moved, seconded by Cheryl Streeter, to approve the minutes of November 12, 2015 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Luann Skarlupka moved, seconded by Jodi Johnson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Jeffrey Miller, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jodi Johnson-yes; Maria Joseph-yes; Peter Kallio-yes; Sheryl Krause-yes; Jeffrey Miller-yes; Lillian Nolan-yes; Luann Skarlupka-yes; and Cheryl Streeter-yes. Motion carried unanimously.

At this time, all external communication contacts will be terminated for purposes of going into Closed session.

The Board convened into Closed Session at 9:11 a.m.

RECONVENE TO OPEN SESSION

MOTION: Maria Joseph moved, seconded by Cheryl Streeter, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 12:45 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Maria Joseph moved, seconded by Luann Skarlupka, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Monitoring

Sally Blackburn, R.N. – Requesting Full Licensure

MOTION: Paul Abegglen moved, seconded by Lillian Nolan, to grant the request of Sally Blackburn, R.N. for full licensure. Motion carried unanimously.

Vyacheslav Dubrovsky, R.N. – Requesting Full Licensure

MOTION: Peter Kallio moved, seconded by Jodi Johnson, to grant the request of Vyacheslav Dubrovsky, R.N. for full licensure. Motion carried unanimously.

Margaret Grevstad, R.N. – Requesting Full Licensure

MOTION: Cheryl Streeter moved, seconded by Maria Joseph, to grant the request of Margaret Grevstad, R.N. for full licensure. Motion carried unanimously.

Brian Reynolds, R.N. – Requesting Modifications

MOTION: Maria Joseph moved, seconded by Sheryl Krause, to grant the request of Brian Reynolds, R.N. for a reduction in drug screens to 28 per year and one annual hair. The Board denies the request of Brian Reynolds, R.N. for termination of direct supervision, and the ability to work in a pool or agency setting. **Reason for Denial:** Insufficient time under the Board Order (07/11/2013). Motion carried unanimously.

Attorney Amanda Florek

Proposed Stipulations, Final Decisions and Orders

MOTION: Paul Abegglen moved, seconded by Sheryl Krause, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 NUR 625 (A.J.O.)
2. 15 NUR 211 (N.A.E.)
3. 15 NUR 268 (J.C.S.)
4. 15 NUR 318 (D.F.W.)

5. 15 NUR 320 (A.R.C.)
 6. 15 NUR 339 (K.C.)
 7. 15 NUR 434 (C.J.L.)
- Motion carried unanimously.

DLSC Attorney Kim Kluck

Administrative Warnings

MOTION: Paul Abegglen moved, seconded by Cheryl Streeter, to issue an Administrative Warning in the following matters:

1. 14 NUR 658 (J.L.L.)
2. 14 NUR 706 (E.S.P.)
3. 15 NUR 393 (P.T.Z.)
4. 15 NUR 405 (S.J.D.)
5. 15 NUR 520 (S.M.H.)

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Maria Joseph moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 NUR 308 (A.M.S.)
2. 15 NUR 498 (L.R.M.)
3. 15 NUR 502 (L.D.F.)

Motion carried unanimously.

Case Closures

MOTION: Maria Joseph moved, seconded by Jodi Johnson, to close the DLSC cases for the reasons outlined below:

1. 15 NUR 393(C.D.) – No Violation
2. 15 NUR 464 – Prosecutorial Discretion (P2)
3. 15 NUR 330 – Prosecutorial Discretion (P2)
4. 15 NUR 494 – Insufficient Evidence
5. 15 NUR 550 – Prosecutorial Discretion (P2)
6. 15 NUR 386 – Prosecutorial Discretion (P7)
7. 15 NUR 527 – Prosecutorial Discretion (P2)
8. 15 NUR 561 – Lack of Jurisdiction (L2)
9. 15 NUR 523 – Prosecutorial Discretion (P7)

Motion carried unanimously.

PROPOSED FINAL DECISION(S) AND ORDER(S)

Shawna J. Ruff, R.N., Respondent (DHA case # SPS-15-0050)(DLSC case # 13 NUR 675)

MOTION: Peter Kallio moved, seconded by Cheryl Streeter, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Shawna J. Ruff, R.N., Respondent (DHA case # SPS-15-0050)(DLSC case # 13 NUR 675), with the following variance: the respondent must work under direct supervision and submit quarterly employer work reports. Motion carried. Recused: Jeffrey Miller

MOTION: Peter Kallio moved, seconded by Cheryl Streeter, to designate Paul Abegglen to review, approve, and sign on behalf of the Chair the Order with Variance in the matter of disciplinary proceedings against Shawna J. Ruff, R.N., Respondent (DHA case # SPS-15-0050)(DLSC case # 13 NUR 675) . Motion carried. Recused: Jeffrey Miller

(Jeffrey Miller recused himself and left the room for deliberation, and voting in the matter concerning Shawna J. Ruff, R.N., Respondent (DHA case # SPS-15-0050)(DLSC case # 13 NUR 675).)

ORDER(S) FIXING COSTS

Nicole A. Hunt, R.N., Respondent (ORDER0004125)(DHA case # SPS-15-0064)(DLSC case # 15 NUR 276)

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Nicole A. Hunt, R.N., Respondent (ORDER0004125)(DHA case # SPS-15-0064)(DLSC case # 15 NUR 276). Motion carried unanimously.

Kim M. Lippold, L.P.N., Respondent (ORDER0004281)(DHA case # SPS-15-0031)(DLSC case # 14 NUR 524)

MOTION: Luann Skarlupka moved, seconded by Cheryl Streeter, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Kim M. Lippold, L.P.N., Respondent (ORDER0004281)(DHA case # SPS-15-0031)(DLSC case # 14 NUR 524). Motion carried unanimously.

Deborah J. Mishler, L.P.N., Respondent (ORDER0002531) (DHA Case # SPS-13-0031)(DLSC Case # 12 NUR 020)

MOTION: Cheryl Streeter moved, seconded by Peter Kallio, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Deborah J. Mishler, L.P.N., Respondent (ORDER0002531) (DHA Case # SPS-13-0031)(DLSC Case # 12 NUR 020). Motion carried unanimously.

CREENTIALING MATTERS

Matthew Staudinger – Conviction Review

MOTION: Paul Abegglen moved, seconded by Maria Joseph, to deny the Registered Nurse application of Matthew Staudinger. The Board instead grants a limited license. **Reason for Denial:** Denial of full licensure per Wis. Stat. § 441.07(1g)(c) and Wis. Admin. Code §N 2.11(5) and N 7.03(6)(f). Motion carried unanimously.

MOTION: Peter Kallio moved, seconded by Paul Abegglen, to designate the Chair to review, approve, and sign the Order for Matthew Staudinger. Motion carried unanimously.

Peter Kallio was excused from the meeting at 12:13 p.m.

MOTION: Luann Skarlupka moved, seconded by Cheryl Streeter, to authorize Sheryl Krause to respond to NCSBN regarding the 2017 NCLEX-PN Test Plan. Motion carried unanimously.

ADJOURNMENT

MOTION: Paul Abegglen moved, seconded by Maria Joseph, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:18 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nilajah Hardin, Bureau Assistant		2) Date When Request Submitted: 01/04/16 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 01/14/16	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Updates – Discussion and Consideration Election of Officers Appointment of Liaisons and Delegation of Authority	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board shall Elect Officers and have the Chair appoint Liaisons. The Board shall also delegate authority as necessary.			
11) Authorization			
<i>Nilajah D. Hardin</i>		<i>01/04/16</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

January 2015

2015 OFFICER ELECTION RESULTS	
Board Chair	Jeffrey Miller
Vice Chair	Sheryl Krause
Secretary	Lillian Nolan

2015 COMMITTEE MEMBER APPOINTMENTS	
Rules and Legislation Committee	Jeffrey Miller, Luann Skarlupka, Peter Kallio

2015 LIAISON APPOINTMENTS	
Board Practice Liaison(s)	Paul Abegglen Alternate: Sheryl Krause
Board Education Liaison(s)	Julie Ellis Alternate: Sheryl Krause
Nurse Refresher Course Liaison	Julie Ellis
DLSC Liaison (PAP)	Jeffrey Miller Alternate: Cheryl Streeter
DLSC Liaison (Monitoring)	Paul Abegglen Alternate: Jeffrey Miller
Credentialing Liaison	Paul Abegglen Alternate: Julie Ellis
Legislative Liaison	Jeffrey Miller
Newsletter Liaison	Lillian Nolan

2015 SCREENING PANEL APPOINTMENTS	
February-June 2015	Cheryl Streeter, Peter Kallio, Luann Skarlupka
July-December 2015	Review in June 2015

Department Appointment as per Wis. Stats. 441.50(8)(a)	
Administrator of the Nurse Licensure Compact	Dan Williams

DELEGATION OF AUTHORITY

Liaison Assignments

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to acknowledge the appointments made by the chair as to the 2015 Liaisons, Screening Panel, and Committee Members, and to acknowledge that Executive Director Dan Williams is the DSPS appointed Administrator of the Nurse Licensure Compact. Motion carried unanimously.

Document Signature Delegation

MOTION: Cheryl Streeter moved, seconded by Luann Skarlupka, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Delegation for Matters that Arise Between Meetings

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, to appoint liaisons to the Department to act where knowledge or experience in the profession is required to carry out the duties of

the Board in accordance with the law. Motion carried unanimously.

Credentialing Delegations

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions which will be referred to the full Board for final determination. Motion carried unanimously.

MOTION: Cheryl Streeter moved, seconded by Lillian Nolan, to delegate credentialing decisions to DSPS Credentialing Paralegal involving an applicant who was granted an unrestricted nursing license by the Wisconsin Nursing Board, is seeking a new credential, and has had no new issues since the previous license was granted. Motion carried unanimously.

MOTION: Cheryl Streeter moved, seconded by Sheryl Krause, to delegate decision making authority to DSPS staff for licensure purposes relating to:

- 1) A single OWI conviction.
- 2) OWI prior to the entering into Nursing School
- 3) Under Age Drinking
- 4) Ordinance or municipal violations prior to entering Nursing School
- 5) Retail theft prior to entering Nursing School.
- 6) The granting of a limited license for a Nurse Refresher Course (as long as all other requirements are met) unless there are convictions, prior Board discipline, or impairment issues. Staff can then move forward with the granting of full licensure after verification of successful completion has been received.

Motion carried unanimously.

Screening Delegations

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to delegate to the attorney assigned to each screening panel the discretion to close cases that clearly do not allege a provable violation of law and therefore do not merit review by the full screening panel. Motion carried unanimously.

Monitoring Delegations

MOTION: Lillian Nolan moved, seconded by Peter Kallio, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

Nursing Refresher Course Delegation

MOTION: Luann Skarlupka moved, seconded by Cheryl Streeter, to delegate approval authority of Nursing Refresher Courses to Julie Ellis. Motion carried unanimously.

March 2015

MOTION: Julie Ellis moved, seconded by Peter Kallio that Board Counsel or another Department attorney is formally authorized to serve as the Board’s designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously.

MOTION: Paul Abegglen moved, seconded by Cheryl Streeter, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

June 2015

2015 LIAISON APPOINTMENTS	
Board Education Liaison(s)	Sheryl Krause

July 2015

2015 LIAISON APPOINTMENTS	
Board Practice Liaison(s)	Paul Abegglen <i>Alternate:</i> Sheryl Krause
Board Education Liaison(s)	Sheryl Krause <i>Alternate:</i> Jodi Johnson
DLSC Liaison (PAP)	Jeffrey Miller <i>Alternate:</i> Cheryl Streeter
DLSC Liaison (Monitoring)	Paul Abegglen <i>Alternate:</i> Jeffrey Miller
Credentialing Liaison	Paul Abegglen

	<i>Alternate: Peter Kallio</i>
Legislative Liaison	Jeffrey Miller
Newsletter Liaison	Lillian Nolan

2015 SCREENING PANEL APPOINTMENTS	
August 2015-January 2016	Jodi Johnson, Lillian Nolan, Paul Abegglen,

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kelley Sankbeil Monitoring Supervisor Division of Legal Services and Compliance		2) Date When Request Submitted: January 4, 2016 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: January 14, 2016	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Delegation to Monitoring Liaison and Department Monitor	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Delegated Authority Motion: <i>“_____ moved, seconded by _____ to adopt/reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today’s agenda packet.”</i>			
11)  Authorization <div style="display: flex; justify-content: space-between;"> Signature of person making this request January 4, 2016 </div> <hr/> <div style="display: flex; justify-content: space-between;"> Supervisor (if required) Date </div> <hr/> <div style="display: flex; justify-content: space-between;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </div> <hr/> Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
- 8. Grant or deny a request to appear before the Board/Section in closed session.**

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: January-2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2016 NCSBN Midyear meeting - Discussion consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>Registration for the 2016 NCSBN Midyear Meeting is open! The meeting takes place on March 14-16 in Baltimore, Md. Registration, hotel and travel information about the meeting can be found at https://www.ncsbn.org/8362.htm.</p> <p>The NCSBN Board of Directors is sponsoring the attendance of two Member Board representatives at the Midyear Meeting. Each representative receives a waiver for transportation, lodging, registration and reasonable travel expenses outlined in NCSBN policy 5.12. Executive Officers must fill out the online travel waiver form by Feb. 12, 2016. After the form is received, attendees will receive a Call to Meeting email with meeting registration instructions and hotel and travel information.</p> <p>The Executive Officer may request funding for an additional representative to attend by sending an email to the resource fund inbox at: ResourceFund@ncsbn.org. All resource fund recipients must have an active NCSBN Passport account.</p> <p>Please feel free to contact me with any questions or concerns. We look forward to seeing you in Baltimore!</p>			

2016 MIDYEAR MEETING

March 14–16, 2016 ■ Baltimore, MD

PROGRAM SCHEDULE*

Sunday, March 13, 2016

9:00 am – 5:00 pm
NLCA Midyear Meeting

2:00 – 5:00 pm
Registration

Monday, March 14, 2016

Leadership Day
Executive Officers and Member Board Presidents Only

6:15 – 7:00 am
Sunrise Yoga
Start your day and awaken your senses with a sunrise yoga class.

The maximum participant count is 20 people. The class is for registered attendees only. All participants will be required to sign a one-time waiver acknowledging participation is at their own risk.

7:30 am – 5:00 pm
Registration

7:30 – 8:30 am
Continental Breakfast

8:30 – 9:45 am
NCSBN Executive Officer and Member Board President Leadership Forum
Media/Spokesperson Training
Gerard Braud
Braud Communications

10:00 – 10:30 am
Break

10:30 am – 12:00 pm
Leadership Forum, continued

12:00 – 1:00 pm
Lunch

1:00 – 2:30 pm
Leadership Forum, continued

2:30 – 3:00 pm
Break

3:00 – 5:00 pm
Executive Officer Leadership Council
Networking Session
A networking session follows the conclusion of the leadership program.

2:30 – 5:30 pm
Member Board President
Networking Session
A networking session follows the conclusion of the leadership program.

Tuesday, March 15, 2016

6:15 – 7:00 am
Sunrise Yoga
Start your day and awaken your senses with a sunrise yoga class.

The maximum participant count is 20 people. The class is for registered attendees only. All participants will be required to sign a one-time waiver acknowledging participation is at their own risk.

7:30 am – 3:30 pm
Registration

7:30 – 8:30 am
Continental Breakfast

8:30 – 9:00 am
President's Welcome and Board of Directors Update
Shirley Brekken, MS, RN
President, NCSBN Board of Directors
Executive Director, Minnesota Board of Nursing

President Brekken welcomes members and provides an update of Board of Directors activities.

9:00 – 9:15 am
Leadership Succession Committee (LSC)
Tony Graham
Chair, NCSBN LSC
Board Staff, North Carolina Board of Nursing

The Leadership Succession Committee is looking for interested parties to run for NCSBN elected office in August 2016. This presentation focuses on open positions, the process of nomination and the work of the committee regarding leadership development.

9:15 – 9:45 am
APRN Education Committee Forum
Valerie Fuller, DNP, ACNP-BC, FNP-BC, GNP-BC
Chair, APRN Education Committee
Board President, Maine State Board of Nursing

9:45 – 10:15 am
NCSBN Standards Development
Committee Forum
Nathan Goldman, JD
Director-at-Large, NCSBN Board of Directors
Board Counsel, Kentucky Board of Nursing

10:15 – 10:45 am
Break

10:45 – 11:15 am
Simulation Guidelines Update
Maryann Alexander, PhD, RN, FAAN
Chief Officer, Nursing Regulation, NCSBN

11:15 – 11:45 am
Government Affairs Update
Rebecca Fotsch
State Advocacy Associate, Nursing Regulation, NCSBN

Elliot Vice
Director, Government Affairs, Executive Office, NCSBN

11:45 am – 12:30 pm
Bylaws Committee
Mark Majek, MA, PHR, SHRM-CP
Chair, Bylaws Committee
Board Staff, Texas Board of Nursing

12:30 – 3:30 pm
Area I-IV Meetings
NCSBN Area Meetings are open to NCSBN members and staff only. The purpose of NCSBN Area Meetings is to facilitate communication and encourage regional dialogue on issues important to NCSBN and its members. Associate members may choose to attend any Area Meeting.

Area I members: Alaska, American Samoa, Arizona, California, Colorado, Guam, Hawaii, Idaho, Montana, Nevada, New Mexico, Northern Mariana Islands, Oregon, Utah, Washington and Wyoming.

Area II members: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, West Virginia and Wisconsin.

Area III members: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas and Virginia.

Area IV members: Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont and Virgin Islands.

4:30 – 6:00 pm
Networking Reception

Network with NCSBN members and staff at a cocktail reception. The reception is for attendees only.

Wednesday, March 16, 2016

7:30 – 8:30 am
Pearson VUE Sponsored Breakfast

8:30 – 9:30 am
Detecting Fraud: Lessons From A Case Study

9:30 – 10:00 am
Break

10:00 – 11:00 am
Utilizing Resources to Protect the Public
Kathleen Russell, JD, RN
Associate, Nursing Regulation, NCSBN

Lori Scheidt
Executive Director, Missouri State Board of Nursing

11:00 – 11:10 am
Stretch Break

11:10 am – 12:30 pm
Utilizing Resources to Protect the Public, continued

12:30 – 1:30 pm
Lunch

1:30 – 2:00 pm
NCSBN Research: Criminal Convictions
Carey McCarthy, PhD, MPH, RN
Director, Research, NCSBN

2:00 – 3:00 pm
Capturing the Whole Picture: Federal Rap Back
Mark Majek, MA, PHR, SHRM-CP
Board Staff, Texas Board of Nursing

REGISTRATION

Registration must be [submitted online](#) by **Monday, Feb. 29, 2016**.

Accommodations

[Renaissance Baltimore Harborplace Hotel](#)
202 E. Pratt Street
Baltimore, MD 21202

Check in time: 4:00 pm

Check out time: 12:00 pm

Room rate: **\$195 Single/Double**

Rate is subject to tax of 15.5%.

Reservations

To reserve your hotel room:

1. Call the hotel at 410.547.1200 and reference the NCSBN room block rate when booking; or
2. [Book online](#).

The cut-off for the room block is Monday, Feb. 22, 2016, or until the block is full, whichever comes first.

Failure to cancel a hotel reservation 24 hours prior to scheduled arrival may result in being charged one-night's stay.

Attire

Business attire is appropriate for all meeting functions. Meeting room temperatures fluctuate; dress in layers to ensure your comfort.

Transportation

Airport:

Plan on approximately 20 minutes in travel time from the [Baltimore-Washington International Airport](#) (BWI) to the hotel.

Shuttle:

Shuttle service is available at the airport through [Supreme Airport Shuttle](#). You must book your reservation prior to arrival. Reservations can be made via the website, Android or iPhone mobile app or by calling 800.590.0000. Phone reservations can be made 24 hours per day. The one-way fare is \$23.

Taxi:

Taxicabs are available on a first come, first served basis. Taxis may be found outside the baggage claim areas at the airport. The cost of a taxi is approximately \$30 one-way.

Registration Fees

This meeting is for NCSBN Members only. NCSBN members are staff or board members of state boards of nursing and associate members.

The registration fee is **\$250 per board representative**.

The registration fee includes continental breakfasts, beverage breaks, lunches, reception and meeting materials.

Registration may be paid by credit card or check. If paying for multiple registrations by check, submit an online registration for each attendee. Payment is due **Monday, Feb. 29, 2016**. Make your check payable to NCSBN and write *2016 Midyear Meeting* on it.

Send registration confirmation print out with payment to:

NCSBN
Attn: Mary Trucksa
111 E. Wacker Drive, Suite 2900
Chicago, IL 60601
Phone: 312.525.3600
Fax: 312.279.1032

Online Registration

You must register for the meeting at:

WWW.NCSBN.ORG

If you do not receive correspondence from the NCSBN Meetings department within one week of submitting your registration form, contact 312.525.3639 or via [email](#).

Cancellations

Registration cancellations must be received by **Monday, Feb. 29, 2016**. No refunds will be provided after this date. Attendees must contact NCSBN Meetings at 312.525.3639 or via [email](#) to cancel.

Attendees are responsible for cancelling all flight and hotel arrangements.



**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

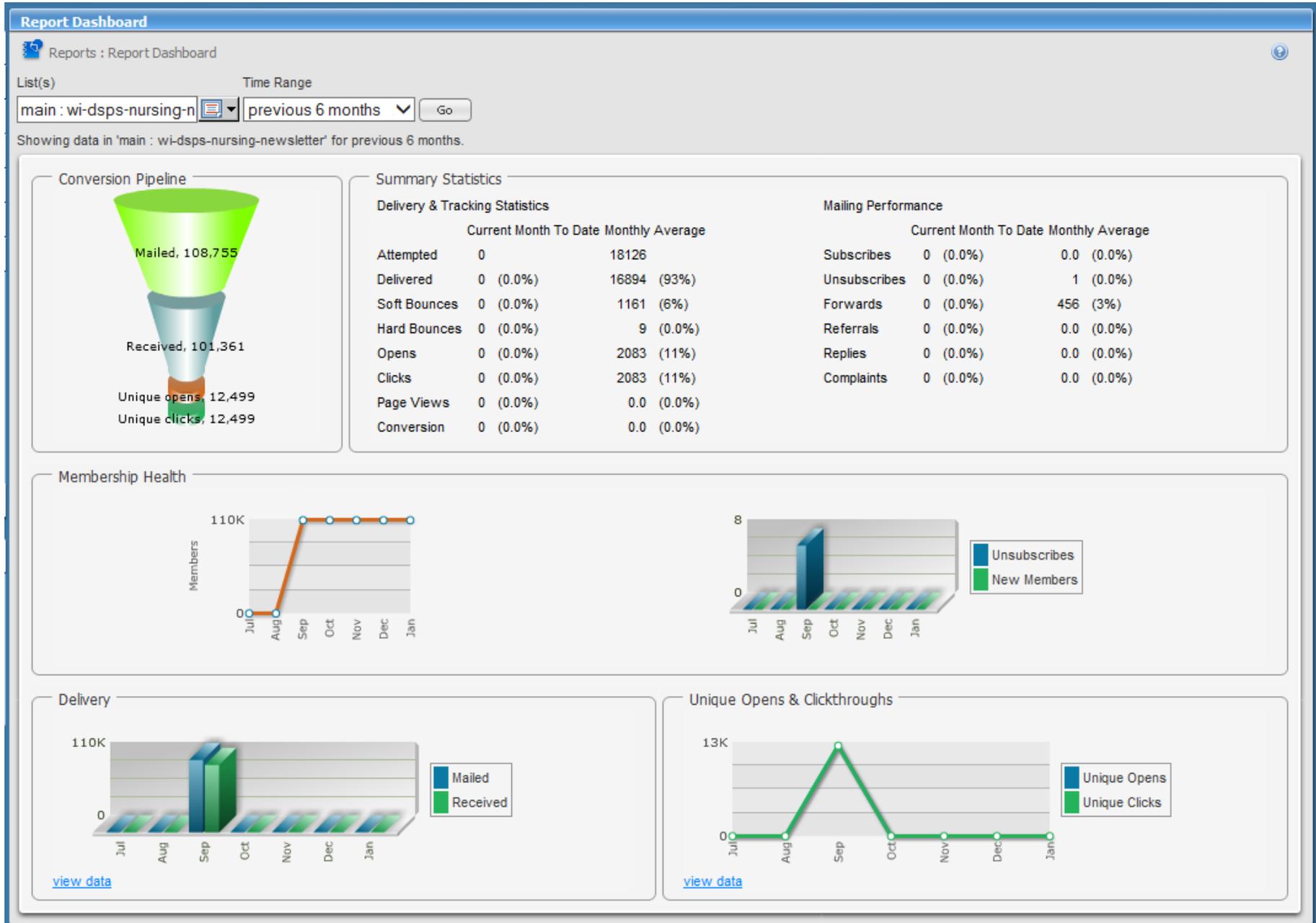
1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing			
4) Meeting Date: January-2016	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? WNA request for a Board member to present_Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: WNA's Annual Nurse's Day at the Capitol is scheduled for Tuesday, March 8, 2016 at the Monona Terrace in Madison. WNA's requests if a Nursing Board member would be able to present information on the Board of Nursing role, responsibility, and latest activities. Gina Dennik-Champion, WNA Executive Director			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Program Assistant Supervisor		2) Date When Request Submitted: 1/9/2016 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 1/14/2016	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2015 Nursing Forward Newsletter Delivery Reports	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board should review the Nursing Forward Newsletter delivery reports for September and a report detailing all of 2015.			
11) Authorization			
Kimberly Wood		1/9/2016	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Nursing Forward Report - September 2015 Delivery Report



2015 – Nursing Forward – 2015 Annual Delivery Report

