



**VIRTUAL MEETING/TELECONFERENCE
REAL ESTATE APPRAISER
APPLICATION ADVISORY COMMITTEE MEETING
Room 121C, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
July 9, 2014**

The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Committee.

AGENDA

10:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda**
- B) Welcome New Members
- C) Approval of Minutes of May 6, 2014 (3-5)**
- D) Administrative Updates
 - 1) Appointments/Reappointments/Confirmations
 - 2) Staff Updates
- E) Items Added After Preparation of Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Updates
 - 3) Credentialing Matters
 - 4) Practice Matters
 - 5) Legislation/Administrative Rule Matters
 - 6) Liaison Report(s)
 - 7) Informational Item(s)
 - 8) Appearances from Requests Received or Renewed
 - 9) Speaking Engagement(s), Travel, or Public Relation Request(s)
- F) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

G) Review and Consideration of Applicants' Appraisal Experience and Appraisal Reports, or Any Received After Preparation of the Agenda (6-7)

- 1) Steven Andersen
- 2) Lynn Beck
- 3) Mark Bergum
- 4) Kyle Bjerke
- 5) James Bojar
- 6) Patricia Bond
- 7) Pierce Buchinger
- 8) Seth Eatman
- 9) Matthew Hoefing
- 10) Sabrina Jones
- 11) Daniel Kjolsing
- 12) Anthony Penn
- 13) Andrew Phillips
- 14) Lucas Schreiber
- 15) Anthony Simonovich
- 16) Brian Tomasek
- 17) Cindy White
- 18) Brent Wiest
- 19) Heidi Zahn

H) Deliberation of Items Added After Preparation of the Agenda

- 1) Credentialing Matters
- 2) Appearances from Requests Received or Renewed

I) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

J) Open Session Items Noticed Above not Completed in the Initial Open Session

K) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
WEB/VIRTUAL MEETING MINUTES
May 6, 2014**

PRESENT: Marla Britton

PRESENT VIA GOTOMEETING: Frank Hopp

EXCUSED: Gary Gruenisen; Thomas Kneesel; David Wagner

STAFF: Tom Ryan, Executive Director; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

Marla Britton, Chair, called the meeting to order at 10:06 A.M. Two (2) members were present.

ADOPTION OF AGENDA

MOTION: Frank Hopp moved, seconded by Marla Britton, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Frank Hopp moved, seconded by Marla Britton, to approve the minutes of March 12, 2014 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Frank Hopp moved, seconded by Marla Britton, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Marla Britton - yes; Frank Hopp – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:10 A.M.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Marla Britton, to reconvene in Open Session at 10:21 A.M. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

AMY BATTLE

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

KYLE BJERKE

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

PATRICIA BOND

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

PIERCE BUCHINGER

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

SETH EATMAN

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

ROBERT GRUBER

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

MATTHEW HOEFING

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

DANIEL KJOLSING

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

ANDREW PHILLIPS

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

LUCAS SCHREIBER

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

MARK SOJKOWSKI

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

STEVEN WILKINSON

MOTION: Frank Hopp moved, seconded by Marla Britton, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

HEIDI ZAHN

MOTION: Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

LAURA ZIESKE

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Marla Britton moved, seconded by Frank Hopp, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Marla Britton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:22 A.M.