



**STATE OF WISCONSIN**  
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**REAL ESTATE APPRAISER APPLICATION  
ADVISORY COMMITTEE MEETING  
Via Virtual Meeting  
Room 121C, 1400 East Washington Avenue, Madison, WI  
Contact: Tom Wightman - 608-267-9378  
February 14, 2013  
10:00 AM**

**AGENDA**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Welcome New Committee Member(s)**

**B. Adoption of Agenda (1-2)**

**C. Approval of Minutes of November 27, 2012 (3-6)**

**D. Secretary Matters**

**E. Executive Director Matters – Tom Wightman**

**F. Practice Matters**

- 1) Discussion on the Requirements for Use of Appraisal Reviews as Experience
- 2) Discussion and Consideration of Additional Review Reports Letter

**G. Informational Items**

**H. Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Final Decisions
- 5) Disciplinary Matters
- 6) Executive Director Matters
- 7) Education and Examination Matters
- 8) Credentialing Matters

- 9) Class 1 Hearing(s)
- 10) Practice Matters
- 11) Legislation/Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Informational Item(s)
- 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

I. Public Comments

**CONVENE TO CLOSED SESSION to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.), and to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.), and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**J. Review and Consideration of Appraisal Experience and Appraisal Reports for the Following Applicants or any Mailed or Received after Preparation of Agenda (7-8)**

1. Hamilton, Jacob – Licensed
2. Sherbert, Christopher – Certified General
3. Sutfin, Jaimie – Certified Residential
4. Sweeney, Tyler – Licensed

**RECONVENE TO OPEN SESSION**

**H. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**ADJOURNMENT**

**THE NEXT MEETING IS SCHEDULED FOR MARCH 26, 2013**

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE  
MINUTES  
NOVEMBER 27, 2012**

**PRESENT:** Donald Chudnow, Gary Gruenisen, Frank Hopp, Tom Kneesel

**EXCUSED:** Ursula Volk, David Wagner

**STAFF:** Thomas Wightman, Executive Director; Pamela Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant; other DSPS staff

**CALL TO ORDER**

Frank Hopp, Chair, called the meeting to order at 10:19 a.m.

**ADOPTION OF AGENDA**

**MOTION:** Gary Gruenisen moved, seconded by Donald Chudnow, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF AUGUST 28, 2012**

**MOTION:** Donald Chudnow moved, seconded by Gary Gruenisen, to approve the minutes of August 28, 2012 as written. Motion carried unanimously.

**DISCUSSION ITEMS**

**Conditional Approval Process for Applications**

**MOTION:** Donald Chudnow moved, seconded by Gary Gruenisen, to not create a conditional approval process. Motion carried unanimously.

**Requirements for Use of Appraisal Reviews as Experience**

**MOTION:** Gary Gruenisen moved, seconded by Donald Chudnow, to have legal counsel clarify the authority of the Committee to request additional information of applicants to support the submitted reviews. Motion carried unanimously.

Real Estate Appraiser Application Advisory Committee

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**Review and Consideration of Additional Review Reports Letters**

**MOTION:** Donald Chudnow moved, seconded by Gary Gruenisen, to table this item to the next meeting. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Gary Gruenisen moved, seconded by Thomas Kneesel, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes, Frank Hopp-yes, Thomas Kneesel-yes. Motion carried unanimously.

Open session recessed at 11:54 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Donald Chudnow moved, seconded by Gary Gruenisen, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 12:52 p.m.

**VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

**APPLICATION REVIEWS**

**KYLE DRISCOLL  
CERTIFIED GENERAL**

**MOTION:** Gary Gruenisen moved, seconded by Thomas Kneesel, to recommend approval of the application. Motion carried unanimously.

**KAYLA KNAACK  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Donald Chudnow, to recommend approval of the application. Motion carried unanimously.

**JAMES KRENN  
CERTIFIED RESIDENTIAL**

**MOTION:** Thomas Kneesel moved, seconded by Donald Chudnow, to recommend approval of the application. Motion carried unanimously.

**CHRISTOPHER KRUEGER  
CERTIFIED GENERAL**

**MOTION:** Gary Gruenisen moved, seconded by Frank Hopp, to recommend approval of the application. Motion carried unanimously.

**JOEL MACHT  
LICENSED**

**MOTION:** Thomas Kneesel moved, seconded by Donald Chudnow, to recommend approval of the application. Motion carried unanimously.

**KEVIN REILLY  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the application. Motion carried unanimously.

**ROBERT ROGERS  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to recommend approval of the application. Motion carried unanimously.

**ALAN STEHLIK  
LICENSED**

**MOTION:** Donald Chudnow moved, seconded by Frank Hopp, to recommend denial of the application. Motion carried unanimously.

**MOTION:** Donald Chudnow moved, seconded by Thomas Kneesel, to refer the supervisor of applicant Alan Stehlik to the Division of Legal Services and Compliance. Motion carried unanimously.

**ANGELA STOEHR  
CERTIFIED GENERAL**

**MOTION:** Gary Gruenisen moved, seconded by Thomas Kneesel to recommend approval of the application. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Donald Chudnow moved, seconded by Gary Gruenisen, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:57 p.m.