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**REAL ESTATE APPRAISER APPLICATION
ADVISORY COMMITTEE MEETING
Via Virtual Meeting
Room 121C, 1400 East Washington Avenue, Madison, WI
Contact: Tom Wightman - 608-267-9378
March 26, 2013
10:00 AM**

AGENDA

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Welcome New Committee Member(s)

B. Adoption of Agenda (1-2)

C. Approval of Minutes of February 14, 2013 (3-6)

D. Secretary Matters

E. Executive Director Matters – Tom Wightman

1) Staff Changes

F. Practice Matters

G. Informational Items

H. Items Added After preparation of the Agenda

I. Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Final Decisions
- 5) Disciplinary Matters
- 6) Executive Director Matters
- 7) Education and Examination Matters

- 8) Credentialing Matters
- 9) Class 1 Hearing(s)
- 10) Practice Matters
- 11) Legislation/Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Informational Item(s)
- 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

J. Public Comments

CONVENE TO CLOSED SESSION to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.), and to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.), and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Review and Consideration of Appraisal Experience and Appraisal Reports for the Following Applicants or any Mailed or Received after Preparation of Agenda (7-8)

1. Bowers, Billy – Certified General
2. Eisenhower Virginia – Certified Residential
3. Galang, Marcial – Certified Residential
4. Jabjek, Lisa – Certified Residential
5. James, Polly – Licensed
6. Kawski, Eric – Certified General
7. Malone, Marla – Certified Residential
8. Murphy, Danel – Licensed
9. Niemi, Jana – Certified Residential
10. Taylor, Jerrod – Certified Residential
11. Thomas, Chris – Certified Residential
12. Stehlick, Alan – Licensed
13. Weyenberg, Brian – Certified Residential

RECONVENE TO OPEN SESSION

H. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

THE NEXT MEETING IS SCHEDULED FOR MAY 9, 2013

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
VIRTUAL MEETING MINUTES
FEBRUARY 14, 2013**

PRESENT: Donald Chudnow, Gary Gruenisen, Frank Hopp, Tom Kneesel, Lawrence Nicholson, Ursula Volk, David Wagner

STAFF: Thomas Wightman, Executive Director; Pamela Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant; other DSPS staff

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA

Amendments

- Item J (closed) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
 5. Galang, Marcial
 6. Nushart, Curt

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 27, 2012

MOTION: Ursula Volk moved, seconded by Frank Hopp, to approve the minutes of November 27, 2012 as written. Motion carried unanimously.

EXECUTIVE DIRECTOR MATTERS

ELECTION OF OFFICERS

CHAIR

Lawrence Nicholson was appointed Chair of the REA Application Advisory Committee by the Real Estate Appraisers Board.

VICE CHAIR

NOMINATION: Donald Chudnow nominated Frank Hopp for Vice Chair.

Thomas Wightman called for nomination three (3) times.

SECRETARY

NOMINATION: Donald Chudnow nominated Ursula Volk for Secretary.

Thomas Wightman called for nomination three (3) times.

MOTION: Frank Hopp moved, seconded by David Wagner to accept the slate of candidates as nominated. Motion carried unanimously.

2013 ELECTION RESULTS	
Chair	Lawrence Nicholson
Vice Chair	Frank Hopp
Secretary	Ursula Volk

CLOSED SESSION

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes; Frank Hopp-yes; Thomas Kneesel-yes; Lawrence Nicholson-yes; Ursula Volk-yes; David Wagner-yes. Motion carried unanimously.

Open session recessed at 10:49 a.m.

RECONVENE TO OPEN SESSION

MOTION: Gary Gruenisen moved, seconded by Donald Chudnow, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 11:55 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION

MOTION: Gary Gruenisen moved, seconded by Frank Hopp, to reaffirm all applications approved, all applications denied, all applications with the intent to deny and to table one application. Motion carried unanimously.

APPLICATION REVIEWS

**JACOB HAMILTON
LICENSED**

MOTION: Ursula Volk moved, seconded by Donald Chudnow, to recommend approval of the appraisal reports as meeting USPAP compliance with coaching comments. Motion carried unanimously.

**CHRISTOPHER SHERBERT
CERTIFIED GENERAL**

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend approval of the experience as meeting USPAP compliance with coaching comments. Motion carried unanimously.

**JAIMIE SUTFIN
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to issue an intent to deny unless the applicant submits work files on the reports submitted. Applicant is to also provide explanation for not providing commentary or analysis for construction contract, plans or specs. Motion carried unanimously.

**TYLER SWEENEY
LICENSED**

MOTION: Ursula Volk moved, seconded by Thomas Kneesel, to recommend denial of the experience as not meeting USPAP compliance and to refer the supervisor to DLSC. Motion carried unanimously.

**MARCIAL GALANG
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to table the experience review to the next meeting. Motion carried unanimously.

**CURT NUSHART
LICENSED**

MOTION: Ursula Volk moved, seconded by Garry Gruenisen, to recommend approval of the experience as meeting USPAP compliance with coaching comments. Motion carried unanimously.

ADJOURNMENT

MOTION: Donald Chudnow moved, seconded by Thomas Kneesel, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:03 p.m.