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Governor Scott Walker Secretary Dave Ross

REAL ESTATE APPRAISERS BOARD
Virtual Meeting/Teleconference
Room 121C, 1400 E. Washington Avenue, Madison
Contact: Tom Ryan 608-261-2378
August 7, 2013

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

10:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A.** Recognition of Board Members
- B.** Welcome New Board Members
- C.** **Adoption of Agenda (1-2)**
- D.** **Approval of Minutes – June 18, 2013 (3-6)**
- E.** Discussion of How to Address Licensed Appraisers Whose Reports Have Been Denied Due to USPAP Issues
- F.** Informational Items
- G.** Items Added After Preparation of the Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Presentations of Petition(s) for Summary Suspension
 - 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Final Decisions
 - 5) Disciplinary Matters
 - 6) Administrative Updates
 - 7) Education and Examination Matters
 - 8) Credentialing Matters
 - 9) Practice Matters
 - 10) Legislation/Administrative Rule Matters
 - 11) Liaison Report(s)
 - 12) Informational Item(s)
 - 13) Speaking Engagement(s), Travel, or Public Relation Request(s)

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. And 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

I. Deliberation of Items Received After Preparation of the Agenda:

- 1) Disciplinary Matters
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Motions
- 12) Petitions for Rehearing
- 13) Formal Complaints
- 14) Case Closings
- 17) Appearances from Requests Received or Renewed

J. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

K. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

**REAL ESTATE APPRAISERS BOARD
MINUTES
JUNE 18, 2013**

PRESENT: Marla Britton, Scott Brunner (via telephone, excused at 10:40 a.m.), Carl Clementi, Sharon Fiedler, Lawrence Nicholson, Henry Simon (arrived at 10:38 a.m.)

ABSENT: Jose Perez

STAFF: Tom Ryan, Executive Director; Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

Marla Britton, Chair, called the meeting to order at 10:25 a.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

Amendments:

- Item I (open session) – Correct the date to July 1, 2013
- Item I (open session) - Minutes of May 11, 2011 and Mandatory AQB Criteria for State Licensed Appraisers dated August 11, 2011

MOTION: Sharon Fiedler moved, seconded by Lawrence Nicholson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 23, 2013

MOTION: Lawrence Nicholson moved, seconded by Sharon Fiedler, to approve the minutes of May 23, 2013 as written. Motion carried unanimously.

REVIEW OF ASC POLICY STATEMENTS

MOTION: Marla Britton moved, seconded by Sharon Fiedler, to authorize Carl Clementi as the Board Delegate and Marla Britton as the Board Alternate, to attend the AARO 22nd Annual Meeting in Washington, DC on October 19-22, 2013. Motion carried unanimously.

CONVENE TO CLOSED SESSION

Chair Marla Britton read the motion to convene to closed session.

MOTION: Sharon Fiedler moved, seconded by Henry Simon, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Roll call vote: Marla Britton-yes, Carl Clementi-yes; Sharon Fiedler-yes; Lawrence Nicholson-yes; Henry Simon - yes. Motion carried unanimously.

Open session recessed at 2:54 p.m.

RECONVENE TO OPEN SESSION

MOTION: Henry Simon moved, seconded by Carl Clementi, to reconvene into open session. Motion carried unanimously.

Open session reconvened at 3:04 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON
IN CLOSED SESSION**

REAFFIRM MOTIONS MADE IN CLOSED SESSION

MOTION: Lawrence Nicholson moved, seconded by Sharon Fiedler, to reaffirm all motions made in closed session. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Carl Clementi moved, seconded Sharon Fiedler, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the disciplinary proceedings against **Jerrod G. Taylor (12 APP 021 and 12 APP 046)**. Motion carried unanimously.

CASE CLOSING(S)

MOTION: Carl Clementi moved, seconded by Lawrence Nicholson, to close case **12 APP 070 for no violation.** Motion carried unanimously.

ADJOURNMENT

MOTION: Sharon Fiedler moved, seconded by Henry Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:06 p.m.

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