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**VIRTUAL MEETING/TELECONFERENCE  
REAL ESTATE APPRAISER  
APPLICATION ADVISORY COMMITTEE MEETING  
Room 121A, 1400 East Washington Avenue, Madison  
Contact: Tom Ryan (608) 266-2112  
October 22, 2014**

*The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Committee.*

**AGENDA**

**10:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda (1-2)**
- B) Welcome New Members**
  - 1) Peter Moegenburg **(3-4)**
- C) Approval of Minutes of September 3, 2014 (5-8)**
- D) Administrative Updates**
  - 1) Appointments/Reappointments/Confirmations
  - 2) Staff Updates
- E) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Administrative Updates
  - 3) Credentialing Matters
  - 4) Practice Matters
  - 5) Legislation/Administrative Rule Matters
  - 6) Liaison Report(s)
  - 7) Informational Item(s)
  - 8) Appearances from Requests Received or Renewed
  - 9) Speaking Engagement(s), Travel, or Public Relation Request(s)
- F) Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**G) Review and Consideration of Applicants' Appraisal Experience and Appraisal Reports, or Any Reports Mailed or Received After Preparation of the Agenda (9-10)**

- 1) Clayton Baumann
- 2) John Guarisco
- 3) Bryan Harbison
- 4) Vince Hotter
- 5) Steven James
- 6) Christina Ploetz
- 7) Jan Purfuerst
- 8) Robin Ringhand
- 9) Lucas Schreiber
- 10) Kari Sepnafski
- 11) Anthony Simonovich
- 12) Brian Smith
- 13) Brian Tomasek
- 14) Pamela Weber

**H) Deliberation of Items Added After Preparation of the Agenda**

- 1) Credentialing Matters
- 2) Appearances from Requests Received or Renewed

**I) Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**J) Open Session Items Noticed Above not Completed in the Initial Open Session**

**K) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**ADJOURNMENT**

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Taylor Thompson, Bureau Assistant, on behalf of Thomas Ryan, Executive Director</b>		2) Date When Request Submitted:  <b>9/19/14</b>  Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections:  <b>Real Estate Appraisers Application Advisory Committee</b>			
4) Meeting Date:  <b>10/22/14</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Appointment - Peter Moegenburg</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled?  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:  <b>Appointment of Peter Moegenburg to the Committee</b>			
11) Authorization			
<b>Taylor Thompson</b>		<b>9/19/14</b>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



**STATE OF WISCONSIN**  
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**Governor Scott Walker      Secretary Dave Ross**

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**SECRETARY'S APPOINTMENT**

**NAME:** Peter A. Moegenburg

**MAILING ADDRESS:** [REDACTED]

**E-MAIL ADDRESS:** [REDACTED]

**RESIDES IN:** [REDACTED]

**TELEPHONE:** [REDACTED]

**OCCUPATION:** [REDACTED]

**APPOINTED TO:** Real Estate Appraisers Application Advisory Committee

**TERM:** A term to expire April 1, 2015

**SUCCEEDS:** N/A

**DATE OF APPOINTMENT:** September 3, 2014

**REAL ESTATE APPRAISERS  
APPLICATION ADVISORY COMMITTEE  
WEB/VIRTUAL MEETING MINUTES  
September 3, 2014**

**PRESENT:** Marla Britton (*joined meeting at 10:20 a.m.*), Frank Hopp

**EXCUSED:** Thomas Kneesel, David Wagner

**STAFF:** Dan Williams, Executive Director; Pam Stach, Legal Counsel; Jelena Gagula, Bureau Assistant; Taylor Thompson, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Marla Britton, Chair, called the meeting to order at 10:21 A.M. A quorum of two (2) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to approve the minutes of July 9, 2014 as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Marla Britton – yes; Frank Hopp – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:24 A.M.

**RECONVENE TO OPEN SESSION**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to reconvene in Open Session at 11:38 A.M. Motion carried unanimously.

**REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA**

**JAMES BOJAR**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

**PIERCE BUCHINGER**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**BRIAN CARTER**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

**FELIX CASTRO**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**ANDREW DOYLE**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **recommend approval** of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

**THOMAS GLEASON**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **recommend approval** of the appraisal reports with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

**SEAN HALL**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to **recommend approval** of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

**WADE HODGKINSON**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**MATTHEW PANTZLAFF**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**ANDREW PHILLIPS**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**ALAN PORCARO**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter to request DSPS Staff to obtain non-redacted reports in PDF or hard copy. Motion carried unanimously.

**JASON RUSKOSKY**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **recommend approval** of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

**LUCAS SCHREIBER**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter and request the work files from the applicant. Motion carried unanimously.

**BRIAN TOMASEK**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **table** this matter. Motion carried unanimously.

**BRIAN WIEST**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **recommend approval** of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

**HEIDI ZAHN**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to **recommend approval** of the appraisal reports with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,  
IF VOTING IS APPROPRIATE**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:40 A.M.

DRAFT