

**ARCHITECT SECTION
MEETING MINUTES
OCTOBER 12, 2011**

Present: Walter Wilson, Julia DiCicco, Gary Gust, Gary Kohlenberg (arrived at 1:07), Lawrence Schnuck

Staff: Denise Aviles, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other DRL staff

Walter Wilson, Board Chair, called the meeting to order at 1:02 p.m. A quorum of 4 members was confirmed.

ADOPTION OF AGENDA

MOTION: Lawrence Schnuck moved, seconded by Gary Gust, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Gary Gust moved, seconded by Julia DeCicco, to approve the minutes of April 20, 2011 as published. Motion carried unanimously.

BUREAU DIRECTOR MATTERS

Denise Aviles reported on the 2012 meetings dates. Lawrence Schnuck asked that the meetings be schedule so that if the meeting agendas list that the meeting begins at the earlier of 1:00 or immediately following the Joint Board Meeting.

Elections

The Section conducted elections for the 2012 calendar year.

NOMINATION: Gary Gust nominated Lawrence Schnuck as chairperson. The chair called for additional nominations three times before calling the vote. Larry Schnuck was elected chairperson for the 2012 calendar year by unanimous vote.

NOMINATION: Gary Gust nominated Julia DeCicco as vice-chairperson. The chair called for additional nominations three times before calling the vote. Julia DeCicco was elected vice-chairperson for the 2012 calendar year by unanimous vote.

NOMINATION: Lawrence Schnuck nominated Gary Gust as secretary. The chair called for additional nominations three times before calling the vote. Gary Gust was elected secretary for the 2012 calendar year by unanimous vote.

BOARD DISCUSSION

1. LEGISLATION/ADMINISTRATIVE RULE MATTERS

a. Discussion Related to Status of LRB 07-2357/2 related to qualifications for registration

The section asked that this item be moved forward. The Section discussed changes to that they would like to see included in the legislation.

MOTION: Larry Schnuck moved, seconded by Gary Kohlenberg, to request Department assistance with having LRB 2357/2 re-jacketed for introduction in the next legislative session. Motion carried unanimously.

MOTION: Gary Gust moved, seconded by Julia DeCicco, to delegate Lawrence Schnuck to act as the Section's Liaison for purposes of reviewing and approving their legislative efforts. Motion carried unanimously.

b. Discussion Related to Status of LRB 4006 – P1 Relating to grandfathering designers as architects

It was noted that this legislation was included in the agenda packet for the Designers Section in the Agenda packet dated 10/24/2007.

c. Discussion Related to Designer Request for changes to Wis. Stats. §443

The Architect Section reviewed the recommended changes and suggested that the amount of the fines be increased dramatically

MOTION: Lawrence Schnuck moved, seconded by Gary Gust, to recommend to the Design Section to increase the minimum fine from \$100 to \$1000 and the maximum fine from \$500 to \$5000 in Wis. Stat. §443.18. Motion carried unanimously.

INFORMATIONAL ITEMS

Denise Aviles indicated that moving forward, the Section will be allowed to send someone to the NCARB meeting provided that there is a third party paying for the travel. Walter Wilson indicated that NCARB will also fund a delegate to the Member Board Executive meeting. She also noted that she is trying to revive the regulatory digest for the Joint Board.

PUBLIC COMMENTS

The Section received comments from Bill Babcock. He thanked Jan Bobholz for attending the workshop sponsored by AIA – Wisconsin. He talked about electronic plan stamping/signing and asked that the Section pursue changes that would allow for electronic stamping and signing.

CLOSED SESSION

MOTION: Lawrence Schnuck moved, seconded by Julia DeCicco, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Walter Wilson - yes; Gary Gust - yes; Gary Kohlenberg - yes; Julia DeCicco - yes; Lawrence Schnuck - yes. Motion carried unanimously. Open session recessed at 2:06 p.m.

RECONVENE TO OPEN SESSION

MOTION: Lawrence Schnuck moved, seconded by Julia DeCicco, to reconvene in open session at 2:44 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

CASE CLOSINGS

MOTION: Lawrence Schnuck moved, seconded by Gary Gust, to close the following cases according to the recommendations by the Division of Enforcement:

- a. 10 ARC 003
- b. 10 ARC 004 – J.C.

Motion carried unanimously.

ADMINISTRATIVE WARNINGS

MOTION: Lawrence Schnuck moved, seconded by Gary Gust, to issue the Administrative Warning in the matter of 10 ARC 004 – T.W.P.A.L.A.E. Motion carried unanimously.

APPLICATION MATTERS

MOTION: Gary Gust moved, seconded by Lawrence Schnuck, to act upon the applications reviewed for the meeting today as noted in the application files. Motion carried unanimously.

- 1) Kotterman, Charles approved reinstatement
- 2) Urbanczyk, Christopher approved reinstatement

ADJOURNMENT

MOTION: Lawrence Schnuck moved, seconded by Gary Gust, to adjourn the meeting at 2:47 p.m. Motion carried unanimously.