

**ENGINEER SECTION  
JOINT EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MEETING MINUTES  
April 19, 2012**

Present: Steven Hook, Mark Mayer, Joseph Eberle and Charles Kopplin

Staff: Berni Mattsson, Executive Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

Charles Kopplin, Board Chair, called the meeting to order at 8:40 a.m. A quorum of 4 members was confirmed.

**ADOPTION OF AGENDA**

**Amendments**

- Remove Item F(1)
- Remove Item L(1)(a)
- Add Tornado Drill

**MOTION:** Joe Eberle moved, seconded by Mark Mayer, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to approve the minutes of February 2, 2012 as published. Motion carried unanimously.

**EXECUTIVE DIRECTOR MATTERS**

Berni Mattsson introduced herself as the interim executive director for this section and provided the section with a brief biography.

**PRESENTATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS  
BY THE DIVISION OF ENFORCEMENT**

Attorneys from the Division of Enforcement provided presentations related to the following Stipulations, Final Decisions and Orders:

1. 10 ENG 010 – Robert J. Kluwin
2. 10 ENG 012 – Robert Alan Walz
3. 10 ENG 015 – Fredric C. Owens

Joe Eberle was absent from the room during the presentation regarding 10 ENG 010.

**CLASS I HEARINGS**

The Class I Hearing for Brett Hess has been rescheduled to the September Section meeting.

Class I Hearings were conducted for the following applicants:

- Mark Engels
- Charles Eggert
- Subhadra Devi Ganti
- Rishi Gupta

## BOARD DISCUSSION

### 1. EDUCATION AND EXAMINATION MATTERS

#### a. **Review and Discuss Draft Professional Engineer Continuing Education (CE) Tracking Sheet**

The Board discussed the form as submitted. They asked that lines G & H include “-----“ in the first 4 boxes and also asked that the type on the second page be increased. The Board requested that the form be made available in a fillable format and posted to our web-site.

**MOTION:** Joe Eberle moved, seconded by Mark Mayer, to approve the form as modified and reflected in the record of today’s meeting. Motion carried unanimously.

#### b. **Discussion and Action Related to Continuing Education Program Providers**

The Section does not want to approve individual CE programs. They have a list of examples of approved providers and all courses for offered by those providers are approved. It was suggested that providers could partner with the approved providers which would cause the course to be an approved course. They noted that there is an organization that “organizes and tracks” CE opportunities. This will be included on the next agenda.

### 2. CREDENTIALING MATTERS

#### a. **CE Requirements by Comity for Newly Registered Applicants**

The Board discussed comity the process by which applicants are evaluated and decided to treat newly registered comity applicants consistent with newly registered Wisconsin engineers for purposes of A-E 13.09.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to direct the Department staff to draft a scope statement related to A-E 13.09 and to authorize Mark Mayer to work with Department in preparation of the Scope Statement. Motion carried unanimously

### 3. PRACTICE QUESTION MATTERS

#### a. **Discussion Regarding Sign and Seal of Review Submissions to Municipalities**

Yolanda McGowan provided the Section with an update related to the discussion of this matter that occurred at the Architect Section meeting on April 18, 2012. After discussion, the Section agreed that the Village of Germantown be referred to Wis. Admin. Code § A-E 2.02(4).

### 4. LEGISLATION/ADMINISTRATIVE RULE MATTERS

#### a. **Discussion and Action Related to Act 350: Registration Requirements Rule Draft**

Yolanda McGowan reviewed the draft of changes to the rule as a result of the passage of Act 350.

*Mark Mayer left the meeting at 3:03 p.m.*

#### b. **Discussion and Action Related to 2011 SB 453 (2011 WI Act 146)**

Yolanda McGowan provided the Section with an overview of the legislative changes that occurred as a result of the signing of 2011 WI Act 146.

#### c. **Update Related to A-E 2.02: Registration Seals (Electronic Seals and Stamps)**

This item will be placed on the next joint Board agenda

### 5. SPEAKING ENGAGEMENT, TRAVEL, PUBLIC RELATIONS REQUESTS

#### a. NCEES

This item will be included on the Joint Board meeting agenda so that it can be discussed with the Land Surveyor Section.

b. WSPE Meeting – April 25, 2012

Charles Kopplin has been invited to speak to the Metro Chapter of Wisconsin Society of Professional Engineers (WSPE) regarding Continuing Education requirements.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to designate Charles Kopplin as the delegate to represent the Board at the WSPE meeting in on April 25, 2012. Motion carried unanimously.

c. Letter of Support

The Section opted to take no action with regard to this request.

### **CLOSED SESSION**

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Steven Hook - yes; Joe Eberle - yes; Charles Kopplin - yes. Motion carried unanimously. Open session recessed at 3:37 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to reconvene in open session at 4:59 p.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

#### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** Charles Kopplin moved, seconded by Steven Hook, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of 10 ENG 010 – Robert J. Kluwin. Motion carried. Joe Eberle recused himself from the deliberations and did not vote.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matters of 10 ENG 012 - Robert Alan Walz and 10 ENG 015 – Fredric C. Owens. Motion carried unanimously.

### **CLASS I HEARINGS**

**MOTION:** Joe Eberle moved, seconded by Steve Hook, to affirm the Section's previous decision to deny the request in the matter of Mark Engels. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to grant the request for licensure in the matter of Charles Eggert. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to grant the request to sit for the Principals and Practice exam in the matter of Subhadra Devi Ganti. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to grant the request to sit for the Principals and Practice exam in the matter of Rishi Gupta. Motion carried.  
Charles Kopplin opposed.

#### **CASE CLOSINGS**

**MOTION:** Joe Eberle moved, seconded by Steve Hook, to close the following cases according to the recommendations by the Division of Enforcement:  
a. 08 ENG 008 IE  
b. 11 ENG 005 IE  
Motion carried unanimously.

#### **MOITORING MATTERS**

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to remove the limitation on the license in the matter of Richard B. Klein. Motion carried unanimously.

#### **APPLICATION MATTERS**

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to table the decision related to the comity licensure request for relative to the Melvin G. Glass. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to grant reinstatement of licensure of Terry L Shaw. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to issue an intent to deny in the matter of Keith R. Seward. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to act upon the applications as reviewed for today's meeting and noted in the application files. Motion carried unanimously.

Charles Kopplin noted that his displeasure in the fact that that Joint Board meeting has been canceled. He suggested that teleconference would suffice. Joe Eberle indicated that there are practice issues that could be discussed even if there is no official action required.

#### **ADJOURNMENT**

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to adjourn the meeting at 5:10 p.m. Motion carried unanimously.