

**AUCTIONEER BOARD
VIRTUAL TELECONFERENCE MEETING MINUTES
JANUARY 13, 2016**

PRESENT: Heather Berlinski, Randy Stockwell, Jerry Thiel, Timothy Sweeney, James Wenzler (*in-person arrived at 9:35 a.m.*)

EXCUSED: Ronald Polacek, Leonard Yoap

STAFF: Brittany Lewin, Executive Director; Samantha Weishan, Bureau Assistant; and other DSPS Staff.

CALL TO ORDER

Timothy Sweeney, Chair, called the meeting to order at 9:32 a.m. and a quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

MOTION: Jerry Thiel moved, seconded by Randy Stockwell, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 20, 2015

MOTION: Jerry Thiel moved, seconded by Heather Berlinski, to approve the minutes of October 20, 2015 as published. Motion carried unanimously.

ELECTION OF OFFICERS

Board Chair

NOMINATION: Timothy Sweeney nominated Jerry Thiel for the Office of Board Chair.

Brittany Lewin called for nominations three (3) times.

Jerry Thiel was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: Timothy Sweeney nominated Randy Stockwell for the Office of Vice Chair.

Brittany Lewin called for nominations three (3) times.

Randy Stockwell was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Timothy Sweeney nominated Heather Berlinski for the Office of Secretary.

Brittany Lewin called for nominations three (3) times.

Heather Berlinski was elected as Secretary by unanimous consent.

(James Wenzler arrived at 9:35 a.m.)

2016 ELECTION RESULTS	
Board Chair	Jerry Thiel
Vice Chair	Randy Stockwell
Secretary	Heather Berlinski

LIAISON APPOINTMENTS

2016 LIAISON APPOINTMENTS	
Practice Questions Liaison:	Jerry Thiel
Website Liaison:	Heather Berlinski
Professional Assistance Procedure (PAP) Liaison:	Timothy Sweeney
Monitoring Liaison:	Jerry Thiel
Credentialing Liaison:	Jerry Thiel
Education and Exams Liaison:	Jerry Thiel
Screening Panel Members	Timothy Sweeney, Jerry Thiel, Ronald Polacek Alternate: Heather Berlinski

MOTION: James Wenzler moved, seconded by Timothy Sweeney, to affirm the Chair's appointment of liaisons for 2016. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority for Urgent Matters

MOTION: Timothy Sweeney moved, seconded by James Wenzler, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: James Wenzler moved, seconded by Jerry Thiel, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: James Wenzler moved, seconded by Timothy Sweeney, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

Credentialing Authority Delegation

MOTION: James Wenzler moved, seconded by Randy Stockwell, to delegate authority to the Credentialing Liaisons to make all credentialing decisions. Motion carried unanimously.

Monitoring Delegation

MOTION: James Wenzler moved, seconded by Timothy Sweeney, to affirm the Chair's appointment of Jerry Thiel as the Monitoring Liaison, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor; document as presented. Motion carried unanimously.

LETTER FROM WISCONSIN AUCTIONEER ASSOCIATION

MOTION: Randy Stockwell moved, seconded by Timothy Sweeney, to authorize the Chair as the Legislative Liaison regarding online auctions. Motion carried unanimously.

MOTION: Timothy Sweeney moved, seconded by Randy Stockwell, to delegate the Chair to work with DSPS staff to respond to the practice question regarding online auctions. Motion carried. Abstained: James Wenzler.

ADJOURNMENT

MOTION: James Wenzler moved, seconded by Timothy Sweeney, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:12 a.m.