

**CEMETERY BOARD
MEETING MINUTES
November 20, 2012**

PRESENT: W. Ed Greenfield; Timothy Stanley; Mary Lehman; Frank Groh and Kathleen Cantu

STAFF PRESENT: Tom Wightman, Executive Director; David Carlson, Communications Specialist; Joe Vosen, DSPS Auditor; and other Department Staff for portions of the meeting

CALL TO ORDER

Ed Greenfield called the meeting to order at 9:08 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Tim Stanley moved, seconded by Mary Lehman, to approve the Agenda . Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 25, 2012

MOTION: Tim Stanley moved, seconded by Mary Lehman, to approve the Minutes of September 25, 2012 as published. Motion carried unanimously.

CREDENTIALING MATTERS

MOTION: Tim Stanley moved, seconded by Fran Groh, to authorize Ed Greenfield as the Board's Liaison to work with the DSPS Auditor to work on administrative changes to the Annual Report. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Tim Stanley moved, seconded by Mary Lehman, to convene in closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.), to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.) Roll Call Vote: Roll Call Vote: Ed Greenfield-yes; Frank Groh; Mary Lehman-yes; Timothy Stanley-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:23 a.m.

RECONVENE TO OPEN SESSION

MOTION: Tim Stanley moved, seconded by Frank Groh, to reconvene in open session. Motion carried unanimously.

The Board reconvened into open session at 9:30 a.m.

12 RLC 003

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Stanley moved, seconded by Lehman, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the following matter: 12 RLC 001, Squaw Creek Cemetery. Motion carried unanimously.

ADJOURNMENT

MOTION: Tim Stanley moved, seconded by Mary Lehman, to adjourn the meeting at 9:32 a.m. Motion carried unanimously.

NEXT MEETING: March 12, 2013