

**CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
OCTOBER 4, 2012**

Present: Jim Koshick, Jodi Griffith, John Church, Wendy Henrichs

Excused: Kathleen Schneider

Staff: Tom Ryan, Executive Director; Yolanda McGowan, Legal Counsel; David Carlson, Bureau Assistant; and other Department staff

Wendy Henrichs, Board Chair, called the meeting to order at 8:33 a.m. A quorum of four members was confirmed.

ADOPTION OF AGENDA

MOTION: Jim Koshick moved, seconded by Jodi Griffith, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Jim Koshick moved, seconded by John Church, to approve the minutes of August 23, 2012 as published. Motion carried unanimously.

MOTION: Jodi Griffith moved, seconded by Jim Koshick, to approve all preceptors. Motion carried unanimously.

MOTION: Jim Koshick moved, seconded by John Church, to create a written response to Dr. Prei on the practice question regarding the INDIGO Biofeedback System, informing her that use of this device must conform to all rules and Statutes of the State of Wisconsin. Motion carried unanimously.

CLOSED SESSION

MOTION: Jim Koshick moved, seconded by Jodi Griffith, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Jim Koshick - yes; Jodi Griffith - yes; John Church - yes; Wendy Henrichs - yes. Open session recessed at 9:10 a.m.

RECONVENE TO OPEN SESSION

MOTION: Jim Koshick moved, seconded by John Church, to reconvene in open session at 12:07 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

ADMINISTRATIVE WARNING

MOTION: Jodi Griffith moved, seconded by John Church, to issue an Administrative Warning in case 11 CHI 023. Motion carried unanimously.

CASE CLOSING

MOTION: John Church moved, seconded by Jodi Griffith to close case 11 CHI 003 for insufficient evidence. Motion carried unanimously.

MONITORING

MOTION: Jim Koshick moved, seconded by John Church, to deny Wanda Erdman's request for an extension of time to pay costs and give her until November 12, 2012 to come into compliance with all terms of Order 0001150. Failure to comply by this date will result in suspension of her license without any further action of the Board. Motion carried unanimously.

MOTION: Jodi Griffith moved, seconded by Jim Koshick to approve the request of Jeffrey Mason for full licensure. Motion carried unanimously.

MOTION: John Church moved, seconded by Jim Koshick to deny the request of Brian Palevac for an extension of time to pay costs. Motion carried unanimously.

APPLICATION MATTERS

MOTION: John Koshick moved, seconded by Jodi Griffith to issue intent to deny J.F.'s request for certification of additional specialties and request the applicant submit proof of completion of Board approved trainings in physiological therapeutic overview and exercise rehabilitation. Motion carried unanimously.

MOTION: Jodi Griffith moved, seconded by John Church, to grant preceptorship in the matter of R.A. Motion carried unanimously.

MOTION: Jim Koshick moved, seconded by John Church to approve licensure by endorsement in the matter of B.K. upon successful completion of either the NBCE SPEC exam or the Wisconsin practical exam and completion of all other endorsement licensing requirements. Motion carried unanimously.

MOTION: Jim Koshick moved, seconded by Jodi Griffith, to issue intent to deny the request of B.D. for reinstatement of his Wisconsin license and request the applicant provide additional documentation of completion of his continuing education courses meeting the requirements of Wis. Adm. Code Chir 5 for the 2009-2010 biennium. Motion carried unanimously.

MOTION: Jim Koshick moved, seconded by Jodi Griffith, to issue an intent to deny the request of B.E. for reinstatement of his Wisconsin license and request the applicant provide additional documentation of completion of his continuing education courses meeting the requirements of Wis. Adm. Code Chir 5 for the 2009-2010 biennium. Motion carried unanimously.

ADJOURNMENT

MOTION: Jim Koshick moved, seconded by Jodi Griffith, to adjourn the meeting at 12:11 p.m. Motion carried unanimously.