

**CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
OCTOBER 3, 2013**

PRESENT: John Church; Jodi Griffith; James Koshick; Kathleen Schneider; Patricia Schumacher

STAFF: Tom Ryan, Executive Director; Joshua Archiquette, Bureau Assistant; and other Department Staff

CALL TO ORDER

James Koshick, Chair, called the meeting to order at 8:36 a.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

➤ **Remove E.1 and M.6**

MOTION: Kathleen Schneider moved, seconded by Jodi Griffith, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Jodi Griffith moved, seconded by Patricia Schumacher, to approve the minutes of the August 15, 2013 meeting as published. Motion carried unanimously.

PRECEPTOR APPROVALS

MOTION: John Church moved, seconded by Patricia Schumacher, to approve all preceptors as noted below. Motion carried unanimously.

	<u>Chiropractor</u>	<u>Lic. Granted</u>
<u>Northwestern</u>	Brian Senoraski	12/21/2000
<u>University of Western Schools</u>	Jodi Osborne	02/10/2006
<u>Palmer</u>	Jeffrey Mackey	07/30/1980
	Benjamin Erlandson	12/12/2008

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

MOTION: Jodi Griffith moved, seconded by John Church, to adopt the Position Statement regarding delegate adjunctive services to a non-licensed person to be read as follows:

Yes, as long as it is within the confines of Wis. Stat. §§ 446.01(1d) and 446.02(7). See also Wis. Admin. Code ch. Chir 10 which further defines “Delegation to Unlicensed Persons.”

With links to appropriate statutes and code chapters.

Motion carried unanimously.

MOTION: Patricia Schumacher moved, seconded by Jodi Griffith, to remove the Position Statement regarding the sale of and/or sell HCG products as part of recommended weight loss program. Motion carried unanimously.

MOTION: Patricia Schumacher moved, seconded by Jodi Griffith, to approve the Scope Statement as amended relating to the practical exam requirements for submission to the Governor’s Office and for publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

ANNUAL REPORT

MOTION: Jodi Griffith moved, seconded by John Church, to adopt the Annual Report as published. Motion carried unanimously.

CREDENTIALING MATTERS

MOTION: Kathleen Schneider moved, seconded by Patricia Schumacher, to delegate authority to the credentialing liaison to act on applications from Chiropractic school graduates applying for certification as a Chiropractic Technician or Chiropractic Radiological Technician. Motion carried unanimously.

CLOSED SESSION

MOTION: John Church moved, seconded by Kathleen Schneider, to convene to closed session to deliberate on cases following hearing § 19.85 (1) (a), Stats.; consider closing disciplinary investigations with administrative warning § 19.85 (1)(b), Stats., and 440.205, Stats., to consider individual histories or disciplinary data § 19.85(1) (f), Stats., and, to confer with legal counsel § 19.85 (1) (g), Stats.). James Koshick read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: James Koshick - yes; Jodi Griffith - yes; John Church - yes; Patricia Schumacher - yes; and Kathleen Schneider - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:06 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kathleen Schneider moved, seconded by John Church, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:49 p.m.

ADMINISTRATIVE WARNINGS

MOTION: Jodi Griffith moved, seconded by Patricia Schumacher, to issue an administrative warning in the matter of case number 13 CHI 008 (W.W.). Motion carried unanimously.

STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Kathleen Schneider moved, seconded by John Church, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of 12 CHI 013 – Michael A. Trabbold, D.C. Motion carried unanimously.

MOTION: Kathleen Schneider moved, seconded by Patricia Schumacher, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of 12 CHI 033 – Susan M. Droessler. Motion carried unanimously.

CASE CLOSING

MOTION: Patricia Schumacher moved, seconded by Jodi Griffith, to table action on case 12 CHI 023 (K.A.). Motion carried unanimously.

MOTION: Patricia Schumacher moved, seconded by Jodi Griffith, to close case 12 CHI 032 (K.N.) for Prosecutorial Discretion (P3). Motion carried unanimously.

MOTION: Kathleen Schneider moved, seconded by Patricia Schumacher, to close case 12 CHI 033 (T.D.) for Insufficient Evidence (IE). Motion carried unanimously.

APPLICATION MATTERS

MOTION: John Church moved, seconded by Jodi Griffith, to approve. George P. Varish III, D.C. eligibility for preceptor program. Motion carried unanimously.

MOTION: John Church moved, seconded by Jodi Griffith, to grant the request of Nicholas Deer, D.C. for licensure by endorsement when all requirements of licensure have been met. Motion carried unanimously.

MOTION: John Church moved, seconded by Jodi Griffith, to grant the request of Lehi Swan, D.C. for licensure by endorsement when all requirements of licensure have been met. Motion carried unanimously.

MOTION: John Church moved, seconded by Jodi Griffith, to grant the request of Paul Gash, D.C. for licensure by endorsement when all requirements of licensure have been met. Motion carried unanimously.

MOTION: John Church moved, seconded by Jodi Griffith, to grant the request of Meaghan Kirschling, D.C. for licensure by endorsement when all requirements of licensure have been met. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Kathleen Schneider moved, seconded by Jodi Griffith, to reaffirm all motions and affirm all votes made in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Kathleen Schneider moved, seconded by Jodi Griffith, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:05 p.m.