

**CONTROLLED SUBSTANCES BOARD
TELECONFERENCE EMERGENCY MEETING MINUTES
SEPTEMBER 21, 2012**

PRESENT: Yvonne Bellay, DVM; Alan Bloom; Doug Englebert, R. Ph.; Martin Koch

EXCUSED: Timothy Boehmer, R.Ph.

STAFF: Dan Williams, Executive Director; Sharon Henes, Paralegal, Kimberly Wood, Program Assistant Supervisor

CALL TO ORDER

Doug Englebert, Chair, called the meeting to order at 8:31 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Alan Bloom moved, seconded by Marty Koch, to adopt the agenda as published. Motion carried unanimously.

**ADOPTION OF CLEARINGHOUSE RULES 12-010 CREATING CSB 3 RELATING TO
THE REQUIREMENTS AND PROCEDURES FOR GRANTING
SPECIAL USE AUTHORIZATIONS**

MOTION: Yvonne Bellay moved, seconded by Alan Bloom, to adopt Clearinghouse Rule 12-010, creating CSB 3 relating to the requirements and procedures for granting special use authorizations. Motion carried unanimously.

ADJOURNMENT

MOTION: Alan Bloom moved, seconded by Martin Koch, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 8:36 a.m.