

**VIRTUAL/TELECONFERENCE  
CONTROLLED SUBSTANCES BOARD  
MEETING MINUTES  
FEBRUARY 5, 2016**

**PRESENT:** Alan Bloom (*via GoToMeeting*), Yvonne Bellay (*via GoToMeeting*), Doug Englebert, Franklin LaDien (*via GoToMeeting*), Gunnar Larson (*via GoToMeeting*), Jeffrey Miller (*via GoToMeeting*), Wendy Pietz (*via GoToMeeting, joined the meeting at 9:36 a.m.*), Tina Virgil (*via GoToMeeting*), Timothy Westlake (*via GoToMeeting*)

**STAFF:** Chad Zadrazil – Managing Director, Nilajah Hardin - Bureau Assistant; Sharon Henes - Administrative Rules Coordinator; and other DSPS Staff

**CALL TO ORDER**

Doug Englebert called the meeting to order at 9:32 a.m. A quorum of eight (8) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Gunnar Larson moved, seconded by Jeffrey Miller, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF DECEMBER 1, 2015**

**MOTION:** Franklin LaDien moved, seconded by Gunnar Larson, to approve the minutes of December 1, 2015 as published. Motion carried unanimously.

**PUBLIC HEARING: CLEARINGHOUSE RULE 15-101 RELATING TO OPERATION OF PRESCRIPTION DRUG MONITORING PROGRAM (PDMP)**

*Wendy Pietz joined the meeting at 9:36 a.m.*

**Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Jeffrey Miller moved, seconded by Franklin LaDien, to reject comment number(s) 5(b), and accept all remaining Clearinghouse comments for Clearinghouse Rule 15-101 relating to Operation of Prescription Drug Monitoring Program (PDMP). Motion carried unanimously.

**MOTION:** Yvonne Bellay moved, seconded by Alan Bloom, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-101 relating to Operation of Prescription Drug Monitoring Program (PDMP) submission to the Governor's Office and Legislature. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Franklin LaDien moved, seconded by Alan Bloom, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), 440.205, and 961.385(2)(c) Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Doug Englebert, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Yvonne Bellay-yes, Alan Bloom-yes; Doug Englebert-yes; Franklin LaDien-yes; Gunnar Larson-yes; Jeffrey Miller-yes; Wendy Pietz-yes; Timothy Westlake-yes; Tina Virgil-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:50 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Gunnar Larson moved, seconded by Franklin LaDien, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:28 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Jeffrey Miller moved, seconded by Alan Bloom, to affirm all motions made in closed session. Motion carried unanimously.

**DELIBERATION ON ISSUANCE OF ORDER SUSPENDING ACCESS TO THE PRESCRIPTION DRUG MONITORING PROGRAM**

**M.H., R.Ph.**

**MOTION:** Franklin LaDien moved, seconded by Alan Bloom, to suspend the access of M.H., R.Ph., to the Prescription Drug Monitoring Program, pursuant to Wis. Stat. § 961.385(2)(c), and Wis. Admin. Code CSB § 4.09(3)(a), and to refer this matter to the Pharmacy Examining Board for review, pursuant to Wis. Stat. § 961.385(2)(c), and Wis. Admin. Code CSB § 4.13(2). Motion carried unanimously.

**MOTION:** Jeffrey Miller moved, seconded by Franklin LaDien, to delegate to the Chair the authority to lift the suspension of access to the Prescription Drug Monitoring Program in the matter of M.H., R.Ph. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Alan Bloom moved, seconded by Franklin LaDien, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:30 a.m.