

**COSMETOLOGY EXAMINING BOARD  
MEETING MINUTES  
APRIL 1, 2013**

**PRESENT:** Susan Kolve-Feehan, Jeffrey Patterson, Gerri Reuter, Vicky McNally and Howard Twait

**EXCUSED:** Cheryl Pearse

**STAFF** Tom Ryan, Executive Director; Yolanda McGowan, Legal Counsel (portion of meeting); Karen Rude-Evans, Bureau Assistant; other DSPS staff

**CALL TO ORDER**

Jeffrey Patterson, Board Chair, called the meeting to order at 9:34 A.M. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments**

- Item G (open) – Legislative/Administrative Rule Matters – add:
  - 1) Review of Executive Order 50
  - 2) Review of Executive Order 61

**MOTION:** Susan Kolve-Feehan moved, seconded by Howard Twait, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Howard Twait moved, seconded by Gerri Reuter, to approve the minutes of January 28, 2013 as published. Motion carried unanimously.

**DLSC MATTERS**

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to adopt the New Model Language and Delegated Authority Request for Monitoring as outlined in the document on page 14 of today's agenda packet. Any actions taken pursuant to this motion shall be reported at the following Board meeting. Motion carried unanimously.

**LEGISLATION/ADMINISTRATIVE RULES**

**Review of Executive Order 50**

**MOTION:** Howard Twait moved, seconded by Susan Kolve-Feehan, to revise the position statement on straight edge razor shaving to include the first sentence only. Motion carried unanimously.

**MOTION:** Vicky McNally moved, seconded by Howard Twait, to review the position statements as assigned. Motion carried unanimously.

## CLOSED SESSION

Chair Jeffrey Patterson read the motion to convene to closed session.

**MOTION:** Susan Kolve-Feehan moved, seconded by Howard Twait, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Susan Kolve-Feehan - yes; Vicky McNally- yes; Jeffrey Patterson - yes; Gerri Reuter - yes; and Howard Twait – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:46 A.M.

## RECONVENE TO OPEN SESSION

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to reconvene in open session. Motion carried unanimously.

The Board reconvened into Open Session at 11:56 A.M.

## VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

### PROPOSED FINAL DECISIONS AND ORDERS

**MOTION:** Howard Twait moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order in the matter of disciplinary proceedings against **11 BAC 029. DHA Case # SPS-12-0062 – Angela Gruber**. Motion carried unanimously.

**MOTION:** Howard Twait moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order in the matter of disciplinary proceedings against **11 BAC 029. DHA Case # SPS-12-0063 – Grace Schumacher**, subject to the ALJ's correction of a scrivener's error of the date in paragraph 9 of the Findings of Fact. Motion carried unanimously.

### PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of **12 BAC 072 – Supercuts #90292**. Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of **12 BAC 091 – Kham Phommathep**. Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of **12 BAC 091 – Tuan D. Doan and Queen Nails**. Motion carried unanimously.

### ADMINISTRATIVE WARNING

**MOTION:** Gerri Reuter moved, seconded by Howard Twait, to issue an Administrative Warning in the matter of **12 BAC 094, C.E.H.D.** Motion carried unanimously.

## MONITORING MATTERS

**MOTION:** Susan Kolve-Feehan moved, seconded by Howard Twait, to approve the petition of **Coolcuts** for a modification to the payment plan. Motion carried unanimously.

**MOTION:** Gerri Reuter moved, seconded by Jeffrey Patterson, to approve the petition of **Latanya S. Peel and Flair Designs, LLC** for an extension of time to pay on the existing payment plan with payments of \$200 per month, starting on May 1, 2013 until paid in full. Motion carried unanimously.

**MOTION:** Howard Twait moved, seconded by Susan Kolve-Feehan, to approve the petition of **Nikki T. Reed** for license reinstatement and a modification to the payment plan with payments of \$100.00 each month beginning May 1, 2013 until paid in full. Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Jeffrey Patterson, to approve the petition of **David Vazquez & Station Hair and Nails** for license reinstatement and a modification to the payment plan with \$200.00 per month starting May 1, 2013 until paid in full. Motion carried unanimously.

## CASE CLOSINGS

**MOTION:** Vicky McNally moved, seconded by Susan Kolve-Feehan to close the following cases as outlined below:

- a. **12 BAC 101** – Compliance Gained
- b. **12 BAC 070** – No Violation

Motion carried unanimously.

## ADJOURNMENT

**MOTION:** Howard Twait moved, seconded by Gerri Reuter, to adjourn the meeting at 12:48 P.M. Motion carried unanimously.