

**COSMETOLOGY EXAMINING BOARD  
MEETING MINUTES  
JUNE 24, 2013**

**PRESENT:** Susan Kolve-Feehan; Jeffrey Patterson; Gerri Reuter; Vicky McNally; and Howard Twait

**EXCUSED:** Cheryl Pearse

**STAFF:** Angela Hellenbrand, Executive Director; Joshua Archiquette, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Jeffrey Patterson, Chair, called the meeting to order at 9:34 a.m. A quorum of five (5) members was present.

**ADOPTION OF AGENDA**

**MOTION:** Howard Twait moved, seconded by Susan Kolve-Feehan, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 1, 2013**

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to approve the minutes of April 1, 2013 as published. Motion carried unanimously.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**MOTION:** Gerri Reuter moved, seconded by Howard Twait, to adopt Cos 6.04 (1), Cos 2.07 (1g) Cos 6.04 (1)(b), (c). Motion carried unanimously

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, for Board members to send statutory reference of Position Statements to the Executive Director for compilation. Motion carried unanimously.

**MOTION:** Vicki McNally moved, seconded by Susan Kolve-Feehan, for the Board members to submit their EO 61 review of cosmetology rules to the Executive Director for review and discussion at the next Board Meeting. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Howard Twait moved, seconded by Susan Kolve-Feehan, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Jeffery Patterson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Susan Kolve-Feehan-yes; Gerri Reuter-yes; Vicky McNally-yes; Howard Twait-yes; Jeffrey Patterson-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:00 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Gerri Reuter moved, seconded by Jeffrey Patterson, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 11:37 a.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Susan Kolve-Feehan moved, seconded by Vicky McNally, to affirm all motions made in closed session. Motion carried unanimously.

## **MONITORING**

**MOTION:** Vicky McNally moved, seconded by Howard Twait, to approve the request of Marilyn M. Brooks/Changing Faces Beauty Salon for an extension of time to pay on the existing payment plan with payments of \$200 per month, starting on July 15, 2013 until paid in full. Motion carried unanimously.

**MOTION:** Gerri Reuter moved, seconded by Jeffrey Patterson, to approve the request of Robin Easter for an extension of time to pay on the existing payment plan with payments of \$100 per month, starting on July 15, 2013 until paid in full. Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Howard Twait, to approve the request of Agustin Garnica for an extension of time to pay on the existing payment plan with payments of \$300 every 90 days, starting August 1, 2013. Motion carried unanimously.

## **CITATIONS**

**MOTION:** Howard Twait moved, seconded by Jeffrey Patterson, to approve the following citations. Motion carried unanimously.

- 1. 12 BAC 108**
- 2. 13 BAC 004**
- 3. 13 BAC 010**
- 4. 13 BAC 017**
- 5. 13 BAC 018**
- 6. 13 BAC 022**
- 7. 13 BAC 108**

## **CASE CLOSINGS**

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to close DLSC case number 12 BAC 070, against K.Z., for No Violation (NV). Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to close DLSC case number 12 BAC 107, against D.H., for Insufficient Evidence (IE). Motion carried unanimously.

**MOTION:** Susan Kolve-Feehan moved, seconded by Gerri Reuter, to close DLSC case number 13 BAC 013, against T.T., for Insufficient Evidence (IE). Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Vicky McNally moved, seconded by Howard Twait, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:40 a.m.