

**COSMETOLOGY EXAMINING BOARD  
MEETING MINUTES  
June 10, 2014**

**PRESENT:** Kristin Allison, Susan Kolve-Feehan, Vicky McNally (GoToMeeting), Jeffrey Patterson, Geraldine Reuter

**STAFF:** Brittany Lewin, Executive Director; Karen Rude-Evans, Bureau Assistant; Gretchen Mrozinski, Board Legal Counsel

**CALL TO ORDER**

Geraldine Reuter, Chair, called the meeting to order at 10:00 a.m. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Jeffrey Patterson moved, seconded by Kristin Allison, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 15, 2013**

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to approve the minutes of April 15, 2014 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION:** Kristin Allison moved, seconded by Vicky McNally, to approve the Scope Statement on Cos 1 to 11 relating to cosmetology schooling, licensure and practice requirements for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Sue Kolve-Feehan, to designate Sue Kolve-Feehan and Kristin Allison to serve as liaisons to DSPS staff for drafting the rules for chs. Cos 1 to 11 relating to the comprehensive update of cosmetology rules. Motion carried unanimously.

**MOTION:** Kristin Allison moved, seconded by Sue Kolve-Feehan, to request DSPS staff draft an emergency Scope Statement revising Cos 5 relating to course of instruction and syllabus for practitioners and to authorize Sue Kolve-Feehan to grant approval of the emergency scope statement for filing with the Governor's office and publication and to authorize the Chair to approve the Scope Statement for implementation no later than 10 days after publication. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Sue Kolve-Feehan moved, seconded by Kristin Allison, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Gerri Reuter read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Allison – yes; Susan Kolve-Feehan – yes; Vicky McNally – yes; Jeffrey Patterson – yes; Geraldine Reuter – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:30 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Kristin Allison moved, seconded by Jeffrey Patterson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:50 a.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Jeffrey Patterson moved, seconded by Sue Kolve-Feehan, to affirm all motions made in closed session. Motion carried unanimously.

### **CITATIONS**

**MOTION:** Jeffrey Patterson moved, seconded by Vicky McNally, to close the following case(s) according to the citation(s) by the Division of Legal Services and Compliance:

- a. 13 BAC 075 – K.S.

Motion carried unanimously.

### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

The disciplinary matter regarding **Nicole M. Schwark and East Town Spa, Inc, case 13 BAC 015**, was tabled to a future meeting.

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Mary A. Smith, case 13 BAC 031**. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Aimee J. Knospe and Waves Full Service Hair Salon and Spa, LLC, case 13 BAC 031**. Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Marion C. Ward, case 13 BAC 040**. Motion carried unanimously.

The disciplinary matter regarding **Kelsey R. Olvera, case 13 BAC 052**, was tabled to a future meeting.

**MOTION:** Jeffrey Patterson moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Denise M. Lewis and D Maries, case 13 BAC 061**. Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Anthony J. Rosbeck, case 13 BAC 068**. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Geri E. Stigen and Get Dolled Up, case 13 BAC 068**. Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Kelley J. Hatton, case 13 BAC 068**. Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Liv C. Mueller and Salon Divine, case 13 BAC 068**. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Tricia J. Czajkowski and La Belle Rue, case 13 BAC 072**. Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Kristin Allison, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Sharon Heinz and Trenz Seekers Hair Design, case 13 BAC 087**. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Kathryn S. Cook and Salon 721, case 13 BAC 093**. Motion carried unanimously.

The disciplinary matter regarding **Ngoc V. Nguyen and Rose Nails, case 13 BAC 137**, was tabled to a future meeting.

### CASE CLOSINGS

**MOTION:** Jeffrey Patterson moved, seconded by Sue Kolve-Feehan, to close the following cases according to the recommendations by the Division Legal Services and Compliance:

- 1) 12 BAC 093 (S.O.S) for lack of jurisdiction (L2)
- 2) 12 BAC 095 (D.L. and U.C) for no violation (NV)
- 3) 13 BAC 080 (J.W.C.) for insufficient evidence (IE), and (C.J.F.F.B.) for prosecutorial discretion (P5)
- 4) 13 BAC 015 (D.R.D.) for lack of jurisdiction (L2)
- 5) 13 BAC 038 (C.W.) for lack of jurisdiction (L2)
- 6) 13 BAC 042 (A.S.) for prosecutorial discretion (P7)
- 7) 13 BAC 052 (B & C) for no violation (NV)
- 8) 13 BAC 071 (R.N.) for prosecutorial discretion (P7)
- 9) 13 BAC 075 (P.M.T) for prosecutorial discretion (P7), (K.S.L.) for lack of jurisdiction (L2), and (K.S.L.) for no violation
- 10) 13 BAC 077 (T.N. and N.T.N.) for insufficient evidence (IE)
- 11) 13 BAC 086 (V.T.L. and U.N.) for insufficient evidence (IE)
- 12) 13 BAC 104 (K.M.M. and T.O.S.) for no violation (NV)
- 13) 13 BAC 149 (S.L.J.) for insufficient evidence (IE)
- 14) 13 BAC 155 (B.J.S. and B.S., LLC) for no violation
- 15) 13 BAC 161 (J.L.K. and J.S.) for prosecutorial discretion (P1)
- 16) 14 BAC 002 (C.D.J.) for prosecutorial discretion (P7)

Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to rescind the April 15, 2014 Board motion closing DLSC case number **12 BAC 112** against respondent **M.J.C.** The Administrative Warning issued on April 15, 2014 by the Board to M.J.C. remains in effect. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Kristin Allison, to close case **12 BAC 112** against respondent **S.G. for prosecutorial discretion (P5)** Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to close case **12 BAC 112** against respondents **C.W. and L.A.B. for lack of jurisdiction (L2)**. Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Vicky McNally, to rescind the April 15, 2014 Board approval of the Citation issued to respondent **J.B.S.** on June 20, 2013, **DLSC case number 13 BAC 056.** Motion carried unanimously.

**MOTION:** Sue Kolve-Feehan moved, seconded by Kristin Alison, to close case **13 BAC 056** against respondents **S.S.T. (81) and J.B.S. (80) for no violation.** Motion carried unanimously.

**MOTION:** Jeffrey Patterson moved, seconded by Sue Kolve-Feehan, to close case **13 BAC 056** against respondents **S.S.T. (181) and J.B.S. (180) for lack of jurisdiction (L3).** Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Sue Kolve-Feehan moved, seconded by Jeffrey Patterson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:05 a.m.