

**COSMETOLOGY EXAMINING BOARD  
MEETING MINUTES  
March 2, 2015**

**PRESENT:** Kristin Allison, Lori Paul, Geraldine Reuter, Gail Sengbusch, Dianna Wachter

**EXCUSED:** Vicky McNally

**STAFF:** Brittany Lewin, Executive Director; Kelly Williams, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Geraldine Reuter, Chair, called the meeting to order at 9:40 a.m. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda:**

- ***Under Item “C. Administrative Matters” (Open Session) ADD: “Delegated Authorities Motion” as Item ‘C.2.’***

**MOTION:** Gail Sengbusch moved, seconded by Lori Paul, to amend agenda to add “Delegated Authorities Motion”. Motion carried unanimously.

**MOTION:** Gail Sengbusch moved, seconded by Kristin Allison, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRAURY 2, 2015**

**MOTION:** Kristin Allison moved, seconded by Lori Paul, to approve the minutes of February 2, 2015 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Delegated Authorities Motion**

**MOTION:** Lori Paul moved, seconded by Dianna Wachter, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**COS 5 COURSE OF INSTRUCTION**

**MOTION:** Kristin Allison moved, seconded by Dianna Wachter, to authorize the draft for submitting the course of instruction to the Clearinghouse. Motion carried unanimously.

## **COS 1 TO 11 COSMETOLOGY SCHOOLING LICENSURE AND PRACTICE REQUIREMENTS**

**MOTION:** Gail Sengbusch moved, seconded by Dianna Wachter, to delegate Geraldine Reuter to review and approve the revisions to COS 2 relating to Cosmetology School Licensure and Practice Requirements for posting of the EIA Comments and submission to the Clearinghouse. Motion carried unanimously.

**MOTION:** Lori Paul moved, seconded by Gerri Reuter, to delegate Vicky McNally and Kristin Allison to review and approve the revisions to COS 1, 3-11 relating to Cosmetology School Licensure and Practice Requirements for posting of the EIA Comments and submission to the Clearinghouse. Motion carried unanimously.

**MOTION:** Gail Sengbusch moved, seconded by Dianna Wachter, to note that Gail Sengbusch disagrees with COS 3.01(11) because it is above health care standards. In her research, Gail found that hospitals and nursing homes allow pets in their facilities. Gail believes it should be a business owner's decision to allow or not allow pets in their business during business hours. Motion carried unanimously.

**MOTION:** Kristin Allison moved, seconded by Gail Sengbusch, to add language from Illinois Administrative code 1175.115 (b) (3), (4), (5) to COS 1 to 11 rule package. Motion carried unanimously.

**MOTION:** Lori Paul moved, seconded by Dianna Wachter, to note that Gail Sengbusch disagrees that emery boards and buffer blocks as single use and believes they are disinfectable, which was discussed at today's meeting and supported by the scientific research of Doug Schoon. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Kristin Allison moved, seconded by Lori Paul, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Kristin Allison read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Allison – yes; Vicky McNally – yes; Lori Paul – yes; Geraldine Reuter – yes; Gail Sengbusch – yes; Dianna Wachter – yes. Motion carried unanimously.

The Board convened into closed session at 11:22 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Kristin Allison moved, seconded by Lori Paul, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 11:26 a.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Lori Paul moved, seconded by Gail Sengbusch, to affirm all motions made in closed session. Motion carried unanimously.

### **CASE CLOSINGS**

**MOTION:** Kristin Allison moved, seconded by Lori Paul, to close DLSC case number 13 BAC 096, for Prosecutorial Discretion (P3). Motion carried unanimously.

**MOTION:** Kristin Allison moved, seconded by Dianna Wachter, to close DLSC case number 13 BAC 151, for No Violation (NV). Motion carried unanimously.

**MOTION:** Gerri Reuter moved, seconded by Lori Paul, to close DLSC case number 14 BAC 056 for Prosecutorial Discretion (P2). Motion carried unanimously.

**MOTION:** Lori Paul moved, seconded by Dianna Wachter, to close DLSC case number 14 BAC 077 for Insufficient Evidence. Motion carried unanimously.

### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** Kristin Allison moved, seconded by Gerri Reuter, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 096. Motion carried unanimously.

**MOTION:** Kristin Allison moved, seconded by Dianna Wachter, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 096. Motion carried unanimously.

### **PROPOSED FINAL DECISION AND ORDER OF DEFAULT**

**MOTION:** Dianna Wachter moved, seconded by Gerri Reuter, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 135. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Dianna Wachter moved, seconded by Lori Paul, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:27 a.m.