

**UNIFORM DWELLING COUNCIL
MEETING MINUTES
April 29, 2015**

PRESENT: Amy Bliss, Michael Coello, Abe Degnan (*arrived at 9:05 a.m.*), Steven Gryboski, Jesse Jerabek, Peter Krabbe, Mike Marthaler, Scott Satula, Mary Schroeder, Brian Wert

STAFF: Jeff Grothman, Policy Director; Dan Smith, Rules Coordinator; Steve Dobratz, Integrated Services Section Chief; Duane Hubeler, UDC Engineering Consultant; and Taylor Thompson, Bureau Assistant

CALL TO ORDER

Michael Coello, Chair, called the meeting to order at 9:02 a.m. A quorum of ten (10) members was confirmed.

ADOPTION OF AGENDA

MOTION: Brian Wert moved, seconded by Scott Satula, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Amy Bliss moved, seconded by Mary Schroeder, to approve the minutes of March 10, 2015 as published. Motion carried unanimously.

**DISCUSSION REGARDING EMAIL NOTIFICATION FOR
320.10 (4)(A) 1. AND 320.10 (4)(A) 2**

MOTION: Brian Wert moved, seconded by Scott Satula, to change 320.10(4)(a)1, and 320.10(4)(a)2 to add language to allow the option of electronic notification and to allow Department staff to work on draft language. Motion carried unanimously.

Brian Wert left the room.

MOTION: Steve Gryboski moved, seconded by Amy Bliss, to rescind the motion regarding email notification for 320.10(4)(a)1, and 320.10(4)(a)2. Motion carried. *Brian Wert not present.*

MOTION: Scott Satula moved, seconded by Abe Degnan, to change 320.10(4)(a)1, and 320.10(4)(a)2 to add language to allow the option of electronic notification and to allow Department staff to work on draft language. Motion carried. *Brian Wert not present.*

DISCUSSION OF CRAWLSPACE VENTILATION

MOTION: Jesse Jerabek moved, seconded by Mary Schroeder, to remove paragraph 3 under SPS 322.34, in addition, Department staff will make modifications where needed in paragraph 4. Motion carried unanimously.

DISCUSSION OF WINDOWS ABOVE GARAGES

MOTION: Abe Degnan moved, seconded by Jesse Jerabek, to add an exception to SPS 321.05, paragraph a, adding habitable rooms above garages. Motion carried. *Scott Satula voted against.*

ADJOURNMENT

MOTION: Scott Satula moved, seconded by Mary Schroeder, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:31 p.m.