

**PROFESSIONAL ENGINEER SECTION
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS
MEETING MINUTES
December 17, 2015**

PRESENT: Kristine Cotharn, Joseph Eberle, Steven Hook and Mark Mayer

STAFF: Brittany Lewin, Executive Director; and Nifty Lynn Dio, Bureau Assistant; and other Department staff

CALL TO ORDER

Joseph Eberle, Chair, called the meeting to order at 8:35 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Mark Mayer moved, seconded by Steven Hook, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Steven Hook moved, seconded by Mark Mayer, to approve the minutes of October 7, 2015 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Mark Mayer moved, seconded by Steven Hook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Joseph Eberle read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristine Cotharn – yes; Joseph Eberle – yes; Steven Hook – yes; Mark Mayer – yes. Motion carried unanimously.

The Section convened into closed session at 8:53 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kristine Cotharn moved, seconded by Mark Mayer, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 10:09 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF
VOTING IS APPROPRIATE**

MOTION: Mark Mayer moved, seconded by Steven Hook, to affirm all votes made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

Discipline Review*Robert Chi*

MOTION: Steven Hook moved, seconded by Mark Mayer, to deny the Professional Engineer registration of Robert Chi. **Reason for Denial:** Respondent must comply with order dated August 28, 2008 and per Wis. Stat. §440.22(3). Motion carried unanimously.

Zhenjing Guo

MOTION: Kristine Cotharn moved, seconded by Mark Mayer, to approve the Professional Engineer registration of Zhenjing Guo once all requirements are met. Motion carried unanimously.

Application Review

MOTION: Steven Hook moved, seconded by Kristine Cotharn, to grant professional engineer registration application for the following individuals once all requirements are met:

1. Detroye, Nicholas
2. Frost, Kevin
3. Halverson, Kyle
4. Wang, Zitao

Motion carried unanimously.

MOTION: Mark Mayer moved, seconded by Steven Hook, to approve the following applications for EIT Certification once all requirements are met:

1. Motl, Alexandria
2. Oser, Stephen

Motion carried unanimously.

Reinstatement Requests

MOTION: Steven Hook moved, seconded by Mark Mayer, to approve the following applications for reinstatement once all requirements are met:

1. Curt Fakler
2. Luis Ferrer
3. James Heinsman
4. John McErlean
5. James Mueller
6. Charles Taylor

Motion carried unanimously.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC)
MATTERS**

Administrative Warnings

MOTION: Steven Hook moved, seconded by Mark Mayer, to issue an Administrative warning in the following DLSC Cases:

1. 14 ENG 012 – J.P.W.
2. 14 ENG 014 – S.P.M.

3. 15 ENG 016 – D.L.S.
 4. 15 ENG 018 – R.W.R.
 5. 15 ENG 061 – J.M.G.
- Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

- MOTION:** Steven Hook moved, seconded by Mark Mayer, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:
1. 14 ENG 007 – Edward P. Hutson, Jr.
 2. 15 ENG 010 – Richard W. Whitwell
 3. 15 ENG 019 – William L Rothering
 4. 15 ENG 058 – Nelson E. Almond
- Motion carried unanimously.

Case Closings

- MOTION:** Steven Hook moved, seconded by Kristine Cotharn, to close the following cases according to the recommendations by the Division of Legal Services and Compliance:
1. 15 ENG 009 – T.L.W. *Prosecutorial Discretion (P1)*
 2. 15 ENG 012 – D.D.W. *Prosecutorial Discretion (P1)*
 3. 15 ENG 020 – M.E.R. *Prosecutorial Discretion (P1)*
 4. 15 ENG 024 – B.C.N. *Prosecutorial Discretion (P1)*
 5. 15 ENG 028 – G.W. *Prosecutorial Discretion (P1)*
 6. 15 ENG 029 – T.R.M. *Prosecutorial Discretion (P1)*
 7. 15 ENG 030 – P.J.M. *Prosecutorial Discretion (P1)*
 8. 15 ENG 044 – P.A.C. *Prosecutorial Discretion (P1)*
 9. 15 ENG 048 – F.J.C. *Prosecutorial Discretion (P1)*
- Motion carried unanimously.

ADJOURNMENT

- MOTION:** Mark Mayer moved, seconded by Steven Hook, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:10 a.m.