

**HEARING AND SPEECH EXAMINING BOARD
MEETING MINUTES
JANUARY 11, 2016**

PRESENT: Doreen Jensen, Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis

STAFF: Brittany Lewin, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nilajah Hardin, Bureau Assistant; and other Department Staff

CALL TO ORDER

Thomas Sather, Vice Chair, called the meeting to order at 1:17 p.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Doreen Jensen moved, seconded by Steven Klapperich, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 12, 2015

MOTION: Barbara Johnson moved, seconded by Scott Larson, to approve the minutes of October 12, 2015 as published. Motion carried unanimously.

ELECTION OF OFFICERS

Board Chair

NOMINATION: Patricia Willis nominated Thomas Sather for the Office of Board Chair.

Brittany Lewin called for nominations three (3) times.

Thomas Sather was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: Thomas Sather nominated Scott Larson for the Office of Vice Chair.

Brittany Lewin called for nominations three (3) times.

Scott Larson was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Scott Larson nominated Barbara Johnson for the Office of Secretary.

Brittany Lewin called for nominations three (3) times.

Barbara Johnson was elected as Secretary by unanimous consent.

2016 ELECTION RESULTS	
Board Chair	Thomas Sather
Vice Chair	Scott Larson
Secretary	Barbara Johnson

APPOINTMENT OF LIAISONS

2016 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Patricia Willis, Thomas Sather, Steven Klapperich, Doreen Jensen, Scott Larson, Barbara Johnson
DLSC Monitoring Liaison(s)	Doreen Jensen
DLSC PAP Liaison(s)	Doreen Jensen
Website Liaison(s)	Thomas Krier, Doreen Jensen, Scott Larson, Thomas Sather
Practice Question Liaison(s)	Steven Klapperich, Patricia Willis, Barbara Johnson
Continuing Education (CE) Liaison(s)	Patricia Willis, Thomas Sather, Thomas Krier, Barbara Johnson
Exam Liaison(s)	Steven Klapperich, Doreen Jensen, Barbara Johnson
Legislative Liaison(s)	Thomas Sather

2016 SCREENING PANEL APPOINTMENTS	
February 2016-January 2017	Steven Klapperich, Barbara Johnson, Patricia Willis, Thomas Sather, Scott Larson, Doreen Jensen

MOTION: Steven Klapperich moved, seconded by Thomas Krier, to affirm the Chair's appointment of Liaisons for 2016. Motion carried unanimously.

DELEGATION OF AUTHORITY**Delegated Authority for Urgent Matters**

MOTION: Scott Larson moved, seconded by Doreen Jensen, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Doreen Jensen moved, seconded by Steven Klapperich, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: Doreen Jensen moved, seconded by Scott Larson, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Barbara Johnson moved, seconded by Thomas Krier, to delegate authority to the Credentialing Liaisons to make all credentialing decisions. Motion carried unanimously.

MOTION: Steven Klapperich moved, seconded by Doreen Jensen, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

Monitoring Delegation

MOTION: Thomas Krier moved, seconded by Scott Larson, to affirm the Chair's appointment of Doreen Jensen as the Monitoring Liaison and to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor; document as presented. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 15-096 RELATING TO LICENSURE OF
SPEECH-LANGUAGE PATHOLOGISTS, AUDIOLOGISTS, TEMPORARY LICENSES AND
RENEWAL AND REINSTATEMENT OF CREDENTIALS GRANTED BY THE BOARD**

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: Thomas Krier moved, seconded by Doreen Jensen, to reject Clearinghouse comment number(s) 1(a), and to accept all remaining Clearinghouse comments for Clearinghouse Rule 15-096 relating to Licensure of Speech Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board. Motion carried unanimously.

MOTION: Barbara Johnson moved, seconded by Scott Larson, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-096 relating to Licensure of Speech Language Pathologists, Audiologists, Temporary Licenses and Renewal and Reinstatement of Credentials Granted by the Board for submission to the Governor's Office and Legislature. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 15-097 RELATING TO DESIGNATING A
WRITTEN EXAMINATION FOR HEARING INSTRUMENT SPECIALISTS**

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: Scott Larson moved, seconded by Barbara Johnson, to accept all Clearinghouse comments for Clearinghouse Rule 15-097 relating to Designating a Written Examination for Hearing Instrument Specialists. Motion carried unanimously.

MOTION: Steven Klapperich moved, seconded by Thomas Krier, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-097 relating to Designating a Written Examination for Hearing Instrument Specialists. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Update on Legislation and Pending or Possible Rulemaking Projects

MOTION: Steven Klapperich moved, seconded by Thomas Krier, to request DSPS staff draft a Scope Statement revising HAS 3 relating to Hearing Instrument Specialist Examinations and to designate Scott Larson to approve the Scope Statement for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

CLOSED SESSION

MOTION: Thomas Krier moved, seconded by Patricia Willis, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Thomas Sather, Vice Chair; read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doreen Jensen-yes; Barbara Johnson-yes; Steven Klapperich-yes; Thomas Krier-yes; Scott Larson-yes; Thomas Sather-yes; Patricia Willis-yes. Motion carried unanimously.

The Board convened to Closed Session at 2:01 p.m.

RECONVENE TO OPEN SESSION

MOTION: Scott Larson moved, seconded by Thomas Krier, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:07 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Doreen Jensen moved, seconded by Thomas Krier, to affirm all votes made in closed session. Motion carried unanimously.

LICENSE RATIFICATION

MOTION: Doreen Jensen moved, seconded by Barbara Johnson, to authorize Steven Klapperich to ratify the scores from the January 11, 2016 exams and grant the licenses once requirements are met. Motion carried unanimously.

ADJOURNMENT

MOTION: Scott Larson moved, seconded by Patricia Willis, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:15 p.m.