

**LAND SURVEYOR SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MEETING MINUTES
January 14, 2015**

PRESENT: Bruce Bowden, Matthew Janiak, Ruth G. Johnson (*via GoToMeeting*)

EXCUSED: Daniel Fedderly

STAFF: Brittany Lewin, Executive Director; Taylor Thompson, Bureau Assistant; and other Department staff

CALL TO ORDER

Matthew Janiak, Chair, called the meeting to order at 9:06 A.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to approve the minutes of November 14, 2014 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF SECTION OFFICERS

NOMINATION: Bruce Bowden nominated the 2014 slate of officers to continue in 2015. Nomination carried by unanimous consent.

2015 ELECTION RESULTS	
Section Chair	Matthew Janiak
Vice Chair	Daniel Fedderly
Secretary	Ruth G. Johnson

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

- 1. Credentialing Liaison: Bruce Bowden**
- 2. Rules Liaison: Matthew Janiak**
- 3. Monitoring Liaison: Daniel Fedderly**
- 4. Continuing Education Liaisons: Daniel Fedderly, Bruce Bowden**

5. **Travel Liaison:** **Matthew Janiak**
6. **Screening Panel:** **Ruth G. Johnson, Matthew Janiak**

DELEGATED AUTHORITY MOTIONS

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Section, by order of succession, to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair, chief presiding officer, or longest serving member of the Section, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Section delegates the authority to Executive Director or designee to sign the name of any Section member on documents as necessary and appropriate. Motion carried unanimously.

MOTION: Ruth G. Johnson moved, seconded by Bruce Bowden, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Ruth G. Johnson moved, seconded by Bruce Bowden, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet. Motion carried unanimously.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

REVIEW AND DISCUSSION OF A-E 1, 2, 6, 7, 8, 10 LAND SURVEYOR PROFESSIONAL LICENSURE

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to approve the revisions to A-E 1, 2, 6, 7, 8, 10 relating to professional land surveyor licensure for posting of EIA comments and submission to the Clearinghouse. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL OR PUBLIC RELATIONS REQUESTS

NCEES CENTRAL/NORTHEAST ZONE JOINT INTERIM MEETING

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to designate Matthew Janiak to attend the NCEES Central/Northeast Zone Joint Interim Meeting on April 30 – May 2, 2015, in Hershey, Pennsylvania. Motion carried unanimously.

NCEES 2015 ANNUAL MEETING

MOTION: Bruce Bowden moved, seconded by Ruth G. Johnson, to designate Matthew Janiak to attend the NCEES 2015 Annual Meeting on August 19 – 22, 2015, in Williamsburg, Virginia. Motion carried unanimously.

MOTION: Matthew Janiak moved, seconded by Ruth G. Johnson, to authorize Bruce Bowden to give an update at WSLs Annual Conference on January 21-23, 2015, in Wisconsin Dells, WI. Motion carried unanimously.

CLOSED SESSION

MOTION: Ruth G. Johnson moved, seconded by Bruce Bowden, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Bowden – yes; Matthew Janiak – yes; Ruth G. Johnson – yes. Motion carried unanimously.

The Board convened into Closed Session at 3:10 P.M.

RECONVENE TO OPEN SESSION

MOTION: Ruth G. Johnson moved, seconded by Bruce Bowden, to reconvene in Open Session at 3:14 P.M. Motion carried unanimously.

ADJOURNMENT

MOTION: Ruth G. Johnson moved, seconded by Bruce Bowden, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:14 P.M.