

**LANDSCAPE ARCHITECTS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL
ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
APRIL 12, 2011**

BY PHONE: Rosheen Styczinski, Michael Kinney, Wayne Tlusty and Nancy T. Ragland

ABESENT: Bernie Abrahamson

STAFF PRESENT: Denise Aviles, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; other Department staff was present during portions of the meeting

CALL TO ORDER

Rosheen Styczinski, Chair, called the meeting to order at 9:33 a.m. A quorum of 4 members was present.

AGENDA

MOTION: Nancy Ragland moved, seconded by Wayne Tlusty, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF SEPTEMBER 15, 2010 MINUTES

MOTION: Mike Kinney moved, seconded by Nancy Ragland, to approve the Minutes of September 15, 2010 as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT
DENISE AVILES, BUREAU DIRECTOR**

Denise Aviles conducted the annual policy review as it relates to Section activities.

Rosheen Styczinski made the following Board appointments:

Screening Panel - Wayne Tlusty
Credentialing Liaison - Rosheen Styczinski
Monitoring Liaison - Rosheen Styczinski

LEGISLATIVE/ADMINISTRATIVE RULES

Review A-E 2009 WIS Act 123 Scope Statement for Publication Approval

MOTION: Nancy Ragland moved, seconded by Wayne Tlusty, to approve the scope statement for publication. Motion carried unanimously.

FORMALIZE APPLICATION REVIEW PROCESS FOR LANDSCAPE ARCHITECTS

The Section reviewed the application form and suggested changes.

CLOSED SESSION

MOTION: Nancy Ragland moved, seconded by Wayne Tlusty, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) Roll Call Vote: Michael Kinney -yes; Nancy T. Ragland -yes; Rosheen Styczinski-yes; Wayne Tlusty – yes. Motion carried unanimously.

Open Session recessed at 10:01 a.m.

RECONVENE TO OPEN SESSION

MOTION Wayne Tlusty moved, seconded by Nancy Ragland, to reconvene into Open Session at 10:41 a.m. Motion carried unanimously.

VOTING ON ITEMS DELIBERATED ON IN CLOSED SESSION

MOTION: Nancy Ragland moved, seconded by Wayne Tlusty, to take action on the applications as noted in the application files. Motion carried unanimously.

APPLICATIONS REVIEWED ON APRIL 12, 2010

The Section took the following action on applications.

FOR LANDSCAPE ARCHITECT EXAMINATION

- a. Granted
 - 1. Bernau, Shane A
 - 2. McCarn, Joshua E
 - 3. Trulen, Kyle D
- b. Intent to Deny
 - 1. Epping, Bradd

ADJOURNMENT

MOTION: Nancy Ragland moved, seconded by Mike Kinney, to adjourn the meeting at 10:53 a.m. Motion carried unanimously.