

**VIRTUAL/TELECONFERENCE MEETING
OF THE
LANDSCAPE ARCHITECT SECTION
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND
SURVEYORS
MEETING MINUTES
NOVEMBER 19, 2014**

PRESENT: Andrew Albright, Michael Kinney, Rosheen Styczinski

STAFF: Brittany Lewin, Executive Director; Shawn Leatherwood, Administrative Rules Coordinator; Kimberly Wood, Bureau Assistant

CALL TO ORDER

Rosheen Styczinski, Chair, called the meeting to order at 8:45 a.m. A quorum of three (3) was confirmed.

ADOPTION OF AGENDA

MOTION: Michael Kinney moved, seconded by Andrew Albright, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Andrew Albright moved, seconded by Michael Kinney, to approve the minutes of the March 11, 2014 meeting as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Discussion and Consideration of A-E 3, 4, 6 and 9, Wis. Admin. Code, Relating to Entrance to Exams

MOTION Andrew Albright moved, seconded by Michael Kinney, to approve and forward the draft of A-E 3, 4, 6 and 9, Entrance to Exams, back to the A-E Joint Board for further review and consideration. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Audit Request

MOTION: Andrew Albright moved, seconded by Michael Kinney, to request DSPS staff work with the Continuing Education Liaisons to conduct a continuing education audit. Motion carried unanimously.

MOTION: Michael Kinney moved seconded by Andrew Albright, to acknowledge the Chair's appointment of Andrew Albright and Rosheen Styczinski as the Section's Continuing Education Liaisons. Motion carried unanimously.

CLOSED SESSION

MOTION: Andrew Albright moved, seconded by Michael Kinney, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Rosheen Styczinski read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Andrew Albright – yes; Michael Kinney – yes; Rosheen Styczinski – yes. Motion carried unanimously.

The Board convened into Closed Session at 9:13 a.m.

RECONVENE TO OPEN SESSION

MOTION: Andrew Albright moved, seconded by Michael Kinney, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:28 a.m.

VOTE ON ITEMS DELIBERATED UPON IN CLOSED SESSION

MOTION: Michael Kinney moved seconded by Andrew Albright, to reaffirm all motions made and votes taken in closed session. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Request(s) for Continuing Education Waiver Due to Retirement

MOTION: Andrew Albright moved, seconded by Michael Kinney, to grant the request from **A.E.B.** for a waiver of the continuing education requirement for the 2012-2014 biennium due to retirement per Wis. Admin. Code, s. A-E 11.07(1)(c). Motion carried unanimously.

MOTION: Andrew Albright moved, seconded by Michael Kinney, to grant the request from **G.K.** for a waiver of the continuing education requirement for the 2012-2014 biennium due to retirement per Wis. Admin. Code, s. A-E 11.07(1)(c). Motion carried unanimously.

Request(s) for Continuing Education Waiver Due to Hardship

MOTION: Michael Kinney moved seconded by Andrew Albright, to deny the request from **B.F.W.** for a waiver of the continuing education requirement for the 2012-2014 biennium due to hardship, but grants an extension of time to complete continuing education requirements for the 2012-2014 biennium with a deadline of April 30, 2015. The hours accrued for the 2012-2014 biennium may not be used towards future continuing education requirements. Motion carried unanimously.

ADJOURNMENT

MOTION: Michael Kinney moved seconded by Andrew Albright, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:29 a.m.