

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
JANUARY 10, 2011**

PRESENT: Arlie Albrecht, Alice Hanson-Drew, Ann Marie Starr

EXCUSED: Bruce Kuehl

STAFF: Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department Staff

GUESTS: Cathy Couture, Wisconsin Association of Marriage and Family Therapy (WAMFT)

CALL TO ORDER

Arlie Albrecht, Chair, called the meeting to order at 9:03 a.m. A quorum of three (3) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda

After Item “D” (open session) Under the item titled “Administrative Report” after “the sub-header titled “Board Member Appointments” **ADD:** “Discussion of Pending Board Member Resignations”

MOTION: Ann Marie Starr moved, seconded by Alice Hanson-Drew to approve the January 10, 2011 agenda as amended. Motion carried unanimously.

SEATING OF THE SECTION OFFICERS FOR CALENDAR YEAR 2011

Chair: Arlie Albrecht; Vice Chair : Alice Hanson-Drew; Secretary: Bruce Kuehl

The Section recognized its new officers for 2011.

APPROVAL OF MINUTES OF OCTOBER 26, 2010

Amendments to the Minutes:

- **Page 3 of the Minutes:** In the motion corresponding to this topic, under the item titled “Marriage & Family Therapist Section Discussion of Procedures for Evaluation of Foreign Marriage & Family Therapists Program Graduates”, make the following corrections:

- "...equivalency comparison ~~to~~ of the curriculum with the requirements of Wisconsin, in addition require a written and verbal TOEFL evaluation **of an applicant** from a country that does not use English as a primary language..."

MOTION: Alice Hanson-Drew moved, seconded by Ann Marie Starr to approve the October 26, 2010 minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Introduction of New Department Leadership

Kimberly Wood informed the Section that as an efficiency measure, introductions of new Department leadership would occur at the MPSW Joint Board meeting. She informed the Section of the following appointments occurring within the Department:

- Department Secretary, Dave Ross
- Department Deputy Secretary, John Scocos
- Department Executive Assistant, John Murray
- Board Services Division Administrator, Michael Trepanier

Board Member Emergency Contact Form

Kimberly Wood advised the Section that the Department is updating its board member emergency contact information. She requested that Section members submit a completed emergency contact form prior to departure.

Annual Policy Review

Kimberly Wood provided the Section of an overview of Department policies.

Board Member Appointments

The Section noted that it addressed its appointments at its last meeting. Kimberly Wood directed the Section's attention to a list in the agenda materials which outlines the appointment positions that were utilized by various boards under the purview of the Department in the previous year.

The Section reviewed its current appointments and noted that the departure of Bruce Kuehl will necessitate the Section to revisit appointments at a future meeting. Arlie Albrecht noted that the Coalition is inactive and as such no appointment is required at this time. Ann Marie Starr noted that the AMFTRB Report appointment will need to be revisited by the Section at a date that occurs closer to the AMFTRB Annual Meeting.

Arlie Albrecht, Chair, made the following updates to the existing Section appointments:

Coalition Report: No appointment at this time
AMFTRB Report: No appointment at this time

Discussion of Pending Board Member Resignations

The Section discussed the appointment status of its membership. Arlie Albrecht advised the Section that Bruce Kuehl plans to resign his position as of the conclusion of the April 2011. Ann Marie Starr indicated that her term expired as of July 1, 2010 and noted that she does not plan to pursue reappointment, but added that she will continue in her position until a new appointment is made. The Marriage & Family Therapist (MFT) Section requested that Bruce Kuehl be recognized for his contributions to the Section at the April meeting.

STATUS OF RULES AND STATUTES

Colleen Baird informed the Section that CR 10-013 MPSW 1.11, Wis. Admin. Code, relating to psychometric testing became effective as of January 1, 2011. The Section discussed an advisory document that is being drafted by Bruce Kuehl explaining the impact of this rule change.

PROCESS FOR SUBMITTING AND PROCESSING MARRIAGE & FAMILY THERAPIST TRAINING LICENSE APPLICATIONS

The Section discussed a meeting that Arlie Albrecht attended with Peter Fabian, Edgewood College, to address issues related to reimbursement for trainees and to review the application process and how a graduate would work to obtain hours under a training license.

Peter Fabian, Edgewood College, who was present at the meeting, was invited to join the Section for discussion of the process for submitting and processing marriage and family therapist training license applications. Peter Fabian voiced concerns about the timeframes for application processing and inquired as to the possibility of issuing training licenses in a more timely fashion. He explained that once a student graduates from his program they are no longer covered by the insurance of the institution and that they cannot legally practice until the training license has been issued thus creating continuity of care issues. The Section discussed its application processing and Peter Fabian was encouraged to advise his students to submit their applications to the Department prior to graduation.

At the request of the Section, Kris Hendrickson, Health Supervisor – Division of Professional Credential Processing, joined the meeting to address questions regarding documentation requirements, and timeframes for application submission. The Section discussed the clarity of the application forms and the information provided on the Department's website.

MOTION: Alice Hanson-Drew moved, seconded by Ann Marie Starr, to authorize Peter Fabian, Kris Hendrickson and Colleen Baird to work to develop a process to expedite the application procedure for new applicants including clarification of information on the Department website. This matter will be addressed at the April meeting of the Section. Motion carried unanimously.

**REVIEW OF POSITION PAPER ON REGULATION BY THE DEPARTMENT OF
REGULATION AND LICENSING OF DHS-AUTHORIZED PSYCHOTHERAPISTS
WHO ARE NOT REGULATED BY CH. 457 STATS**

Ann Marie Starr provided the Section with a position paper created by the Joint Board's subcommittee on regulation of DHS authorized psychotherapists. She explained that this document gives reason for pursuit of a new certification for DHS authorized psychotherapists, but does not outline the mechanism of regulation of such a certification.

The Section reviewed and discussed the subcommittee's proposal and explored a number of issues related to pursuit of this initiative. The Section discussed what requirements should be implemented for the proposed certification, how to differentiate and distribute incoming application workload or enforcement cases, the permanency of this certification, and generally compared licensure requirements for Joint Board credentials against the requirements for the newly proposed certification.

During the course of discussion the Section reiterated the need to include information in its legislative request in terms of the number of individuals that may pursue the proposed certification. The Section considered options for acquiring more precise counts to identify the number of DHS authorized psychotherapists in the state. The Section noted that it supports the position paper and acknowledged Ann Marie Starr for drafting this document and for championing this issue.

**CLASS 1 HEARINGS ON THE DENIAL OF APPLICATION FOR MARRIAGE &
FAMILY THERAPY LICENSURE**

**11:00 AM: Class 1 Hearing on Denial of Application of Marriage & Family Therapist
License of Edd Hill**

Edd Hill appeared before the Section to appeal the denial of his application for licensure as a Marriage and Family Therapist. The Section will deliberate this matter during closed session proceedings.

**SUPERVISION OF MARRIAGE & FAMILY THERAPY, PROFESSIONAL
COUNSELING OR CLINICAL SOCIAL WORK BY A SUPERVISOR FROM A
DIFFERENT PROFESSION**

Ann Marie Starr advised the Section that she put this item on the agenda because she would like the Section to discuss a request she would like to make as a training director, to the Social Work and Professional Counseling Sections, for categorical recognition of AAMFT approved supervisors. She explained that each of the Joint Boards' Sections have the lawful ability to identify and approve what they deem to be an acceptable supervisor. She added that a fair number of students seek dual licensure and that there are no prohibitions in law for applicants to obtain supervised training hours for dual licensure purposes under the Joint Board professions.

The Section discussed the strength of its supervisory requirements at a national level and whether the Section should pursue rule change to enhance its requirements. The Section discussed areas of potential improvement to its existing supervisory requirements. The topic of the Joint Board's initiative to bring supervisory standards in line across its sections' was touched upon by the Section. It discussed the possibility of the Joint Board and sections' acceptance of cross profession supervision ensued.

Ann Marie Starr indicated that she would inform the members of the Joint Board that she has advised her students that are seeking dual licensure to request approval of supervision from the other sections of the Joint Board.

COALITION REPORT – BRUCE KUEHL

Arlie Albrecht noted that as the Coalition is currently inactive no report is required.

WAMFT REPORT – ARLIE ALBRECHT

Arlie Albrecht reported to the Section that the Wisconsin Association of Marriage and Family Therapy (WAMFT) has planned a retreat for January 21 – 22, 2011 in Madison, WI. Ann Marie Starr indicated that the WAMFT Annual meeting is scheduled for April 9-11, 2011 in Waukesha, WI. He indicated that Robb Marrs, WAMFT President, has extended an invitation to the Social Work and Professional Counselor professions for discussion relating to supervisory issues. Arlie Albrecht also reported that there will be a meeting of the following training institutes at the WAMFT Annual meeting: UW Stout, Family Therapy Training Institute (FTTI), Edgewood College and UW Whitewater. He informed the Section that he will be presenting at this meeting regarding a hybrid training model that his clinic is exploring, to be in concert with the educational training institutes.

CLOSED SESSION

MOTION: Ann Marie Starr moved, seconded by Alice Hanson-Drew, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warning; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Arlie Albrecht-yes; Alice Hanson-Drew-yes; Ann Marie Starr-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:57 p.m.

RECONVENE TO OPEN SESSION

MOTION: Alice Hanson-Drew moved, seconded by Ann Marie Starr, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:45 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF
VOTING IS APPROPRIATE**

DELIBERATION FOR CLASS 1 APPLICATION DENIAL HEARINGS

Deliberation on Class 1 Denial Hearing of Edd Hill, MFT Applicant

MOTION: Ann Marie Starr moved, seconded by Alice Hanson-Drew, that based on the presentation and supporting materials provided by Edd Hill, the Section is satisfied that his previous discipline does not preclude his eligibility for full licensure. The Section finds that the applicant has met the requirements for licensure based upon the successful completion of a state examination, equivalent to the national examination, administered by the state of Utah in 1987. Upon payment of required fees and upon successful completion of the state jurisprudence exam the Section grants a full unrestricted license to Mr. Hill. Motion carried unanimously.

**DIVISION OF ENFORCEMENT
CASE STATUS & REQUEST FOR CASE CLOSURES**

The Section reviewed a report detailing the status of its enforcement caseload.

OTHER SECTION BUSINESS

The Section discussed its position in terms of the impending transition. Section discussion of how to approach support efforts for the retention of Jeff Scanlan as its bureau director ensued.

MOTION: Alice Hanson-Drew moved, seconded by Ann Marie Starr, to authorize Arlie Albrecht to send a letter on behalf of the Section regarding its support of the appointment of Jeff Scanlan as a Bureau Director in the Division of Board Services. Motion carried unanimously.

MOTION: Ann Marie Starr moved, seconded by Alice Hanson-Drew, to authorize the individual members of the Section to send a letter regarding their support of the appointment of Jeff Scanlan as a Bureau Director in the Division of Board Services. Motion carried unanimously.

ADJOURNMENT

MOTION: Alice Hanson-Drew moved, seconded by Ann Marie Starr, to adjourn. Motion carried unanimously.

The meeting adjourned at 3:04 p.m.