

**JOINT EXAMINING BOARD MEETING  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING  
AND SOCIAL WORK EXAMINING BOARD  
MEETING MINUTES  
JULY 26, 2011**

**PRESENT:** Arlie Albrecht, Eric Alvin, Alice Hanson-Drew, George Kamps, Charles Lindsey, Leslie Mirkin (*excused at 12:45 p.m.*), Nicholas Smiar, Ann Marie Starr, Mary Jo Walsh

**EXCUSED:** Nancy Clark, Daryl Wood

**STAFF:** Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Sharon Henes, Paralegal; Kimberly Wood, Bureau Assistant and other DRL Staff

**GUESTS:** Joseph D’Costa, Department of Workforce Development – Division of Vocational Rehabilitation (DWD-DVR); Sara Remnbecker, National Association of Social Workers (NASW) WI Chapter; Linda Hall, Wisconsin Association of Family and Children’s Agencies (WAFCA); Dan Zimmerman, Department of Health Services – Division of Mental Health and Substance Abuse Services (DHS-DMHSAS); Mark Hale, Department of Health Services – Division of Quality Assurance (DHS-DQA)

**CALL TO ORDER**

Leslie Mirkin, Chair, called the meeting to order at 9:03 a.m. A quorum of nine (9) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda**

- Before Item “C” (open session) Amend the header title as outlined: “Board Adoption of Clearinghouse Rule 11-028, Amending MPSW 3.13, Wis. Admin. Code, Relating to the Social Work Training Certificate (SWTC)—~~Tentative~~”

**MOTION:** Charles Lindsey moved, seconded by Mary Jo Walsh, to approve the July 26, 2011 agenda as amended. Motion carried unanimously.

**APPROVAL OF MPSW JOINT BOARD MEETING MINUTES OF APRIL 12, 2011**

**MOTION:** Alice Hanson-Drew moved, seconded by George Kamps, to approve the minutes of April 12, 2011 as published. Motion carried unanimously.

## ADMINISTRATIVE REPORT

Dan Williams reported to the Section regarding the following administrative matters:

- Travel Policy Changes:
  - The Department has partially lifted its travel freeze for out-of-state travel in circumstances where the state will not incur expense resulting from the travel.
  - The Department has eliminated its requirement for itemized receipts when submitting travel vouchers.
- The Department's name has changed from the Department of Regulation and Licensing to the Department of Safety and Professional Services effective as of July 1, 2011. The Department is currently undergoing a merger with the Division of Safety and Buildings and the Division of Environmental and Regulatory Services, of the Department formerly known as Commerce.

### BOARD STATUS OF STATUTES AND RULES AND REVIEW OF RULES PROJECTS

Colleen Baird reported to the Board regarding the status of its rule and statute projects. The Board was provided with a list of its pending administrative rule projects by Sharon Henes, Paralegal. Ms. Henes informed the Board that there have been recent changes to the process for rule promulgation and explained the changes to this process.

#### **BOARD ADOPTION OF CLEARINGHOUSE RULE 11-028, AMENDING MPSW 3.13, WIS. ADMIN. CODE, RELATING TO THE SOCIAL WORK TRAINING CERTIFICATE (SWTC) – TENTATIVE**

Sharon Henes, Paralegal, reviewed Clearinghouse Rule 11-028 with the Board and explained the next steps in the process. She noted that publication is anticipated for September 30, 2011 in which case it would become effective on October 1, 2011.

**MOTION:** Charles Lindsey moved, seconded by Nicholas Smiar, to adopt Clearinghouse Rule 11-028, amending MPSW 3.13, Wis. Admin. Code, Relating to the Social Work Training Certificate. Motion carried unanimously.

### **SUPERVISORY GUIDELINES AND DISPARITY OF SUPERVISOR REGULATIONS ACROSS REGULATIONS OF THE 3 PROFESSIONS OF THE MPSW JOINT BOARD**

#### **Consideration and Review of Supervisory Forms**

George Kamps and Charles Lindsey reviewed the proposed draft supervisory forms with the Board while explaining rationale of the sub-committee on supervisory standards who met to develop them. The Board discussed the supervisory application forms and how to proceed with these documents. The Board agreed to submit their form change recommendations to George Kamps for incorporation to the draft documents.

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to adopt changes to the supervisory forms contingent upon approval of the Chair of each Section, once changes have been made by George Kamps. Upon notification of approval of these forms, the forms should be posted to the Department website. Motion carried unanimously.

**DISCUSSION REGARDING MPSW JOINT BOARD BRINGING DHS AUTHORIZED PSYCHOTHERAPISTS – A.K.A.”DAN CROSSMAN/MARK HALE LETTER HOLDERS” (PURSUANT TO S. 457.02 (6) (B) 2, WIS. STATS., AND CHAP. HFS 35, WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE BOARD – SUBCOMMITTEE REPORT**

Arlie Albrecht reported to the Board regarding the June meeting of the Joint Board subcommittee. Mark Hale and Dan Zimmerman, DHS, joined the Board for discussion of this topic. Arlie Albrecht distributed a report regarding the work of the subcommittee.

The Board discussed how to move forward in terms of legislation to implement its plan for bringing DHS mental health practitioner letter holders under the jurisdiction of the Joint Board.

**MOTION:** Charles Lindsey moved, seconded by Eric Alvin, to continue collaborative efforts between the MPSW Joint Board with the Department of Health Services (DHS) in accordance with the position paper dated November 30, 2010, to create a jurisdiction for a transitional certification category under the Department of Safety and Professional Services for the DHS mental health practitioner letter holders by January 2013. Motion carried unanimously.

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, for the designated Section members to revise and approve changes to the position paper dated November 30, 2010, provide the revised position paper to Dan Williams, and request that the Department of Safety and Professional Services pursue drafting of legislation. Motion carried unanimously.

The Joint Board designated Ann Marie Starr, George Kamps and Charles Lindsey to revise the November 30, 2010 position paper.

*(Leslie Mirkin was excused at 12:45 p.m. and Arlie Albrecht, Vice Chair, presided over the remainder of the meeting.)*

## MPSW JOINT BOARD PLANNING ON BOARD GOALS FOR 2011

The Board briefly reviewed its prioritized goals for 2011.

1. **Department of Health Services (DHS) Mental Health Provider Status Letter Holders – Discussion on What Actions Should Be Taken by the MPSW Joint Board in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers**

Noted.

2. **Create Supervisory Guidelines and Address Disparity of Supervisor Regulations Across the 3 Professions of the MPSW Joint Board**

Noted.

3. **Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders**

Arlie Albrecht informed the Board that this goal has been tabled until the Joint Board has more insight regarding SAMSHA's federally proposed changes. The Board discussed its position regarding revisions versus repeal of s. 457.05, Wis. Stats.

### REPORT OF MARRIAGE & FAMILY THERAPY SECTION

Arlie Albrecht reported to the Board regarding the activities and discussions of the Marriage and Family Therapy Section the afternoon prior to today's meeting. He reported that in order for the Professional Counselor Section to achieve quorum the Marriage and Family Therapy Section agreed to conduct its meeting beginning at 1:00 p.m. on both 7/25/11 and 7/26/11. During the first day of the Section's meeting it discussed options for streamlining the application process and reviewed the prioritized Joint Board 2011 goals.

### REPORT OF PROFESSIONAL COUNSELOR SECTION

Charles Lindsey reported to the Board regarding the work of the Professional Counselor Section the day prior to the Joint Board meeting. He thanked the Marriage and Family Therapy Section for agreeing to meet over the course of two days so that the Professional Counselor Section could achieve quorum. Charles Lindsey then reported regarding the large volume of applications being received by the Section and addressed the status of new member appointments.

## **REPORT OF SOCIAL WORKER SECTION**

George Kamps reported to the Board indicating that the Social Work Section will convene tomorrow. He reported that the Section will be moving forward in terms changes resulting from amendments to MPSW 3.13, Wis. Admin. Code, continuing discussions relating to bringing the DHS mental health professional letter holders under the jurisdiction of the Joint Board, and conducting a number of Class 1 hearings on application denials.

### **EQUALIZATION OF THE JOINT BOARD PROFESSIONAL LICENSING FEES**

The Board briefly discussed how to move forward in terms of its desire for the equalization of the Joint Board's professional licensing fees in the next biennium.

### **ADJOURNMENT**

**MOTION:** Charles Lindsey moved, seconded by Alice Hanson-Drew, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:58 p.m.