

**MASSAGE THERAPY AND BODYWORK THERAPY  
AFFILIATED CREDENTIALING BOARD  
MEETING MINUTES  
JANUARY 29, 2013**

**PRESENT:** John Anderson, Elizabeth Krizenesky, Carole Ostendorf, Cindy Spitz, Wendy Wettengel-Perrigoue, Barbara Yetter

**STAFF:** Tom Ryan, Executive Director; Yolanda McGowan, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Shawn Leatherwood, Paralegal; other DSPS staff

**CALL TO ORDER**

Elizabeth Krizenesky called the meeting to order at 9:07 a.m. A quorum of six (6) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments:**

- Item F (open session) – add: Staffing Updates
- Item I-1 (open session) – FSMTB and Wisconsin Membership - pages 41-45 are removed and replaced with pages in the red folder
- Case Status Report – insert at the end of closed session

**MOTION:** Carole Ostendorf moved, seconded by Barbara Yetter, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES – AUGUST 21, 2012**

**MOTION:** Carole Ostendorf moved, seconded by Cindy Spitz, to approve the minutes of August 21, 2012 as written. Motion carried unanimously.

**ELECTION OF BOARD OFFICERS AND BOARD APPOINTEES**

**NOMINATION:** Barbara Yetter nominated Elizabeth Krizenesky for Chair.

Tom Ryan called for nominations three times. Hearing no additional nominations, a vote was called.

Elizabeth Krizenesky was elected Chair by unanimous vote.

**NOMINATION:** Cindy Spitzza nominated Carole Ostendorf for Vice Chair.

Tom Ryan called for nominations three times. Hearing no additional nominations, a vote was called.

Carole Ostendorf was elected Vice Chair by unanimous vote.

**NOMINATION:** Carole Ostendorf nominated Barbara Yetter for Secretary.

Tom Ryan called for nominations three times. Hearing no additional nominations, a vote was called.

Barbara Yetter was elected Secretary by unanimous vote.

**2013 ELECTION RESULTS**

<b>Chair</b>	<b>Elizabeth Krizenesky</b>
<b>Vice Chair</b>	<b>Carole Ostendorf</b>
<b>Secretary</b>	<b>Barbara Yetter</b>

- Credentialing Liaison(s):** John Anderson, Cindy Spitzza (alternate)
- DLSC Liaison:** John Anderson, Barbara Yetter (alternate)
- Legislative Liaison:** Barbara Yetter
- Screening Panel:** Barbara Yetter, Carole Ostendorf, Cindy Spitzza
- Education and Exams:** Carole Ostendorf, John Anderson (alternate)
- Website Liaison:** Elizabeth Krizenesky, Wendy Wettengel-Perrigoue (alternate)
- Travel Liaison:** Elizabeth Krizenesky, Carole Ostendorf (alternate)

**MOTION:** Barbara Yetter moved, seconded by John Anderson, that in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**LEGISLATION/ADMINISTRATIVE RULES MATTERS**

**Executive Order 61**

**MOTION:** Elizabeth Krizenesky moved, seconded by Barbara Yetter, to have John Anderson review Executive Order 61 on behalf of the Board. Motion carried unanimously.

**Draft of Proposed Rules to Reflect Changes to SPS Chs. 90-94 Pursuant to Passage of 2009 WI Act 355**

**MOTION:** Elizabeth Krizenesky moved, seconded by Carole Ostendorf, to approve the current draft rules as amended for Clearinghouse review. Motion carried unanimously.

**MOTION:** Elizabeth Krizenesky moved, seconded by John Anderson, to appoint Barbara Yetter and Elizabeth Krizenesky to review the amended draft to approve any final changes prior to filing for Clearinghouse review. Motion carried unanimously.

**RECESS TO CLOSED SESSION**

**MOTION:** Barbara Yetter moved, seconded by John Anderson, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Roll call: John Anderson-yes; Elizabeth Krizenesky-yes; Carole Ostendorf-yes; Cindy Spitza-yes; Wendy Wettengel-Perrigoue-yes; Barbara Yetter-yes. Motion carried unanimously.

Open session recessed at 10:17 a.m.

**RECONVENE IN OPEN SESSION**

**MOTION:** Barbara Yetter moved, seconded by Cindy Spitza, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 10:49 a.m.

## PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

**MOTION:** Barbara Yetter moved, seconded by Cindy Spitzza, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the disciplinary proceedings against **Kevin J. Roys (12 MTB 014)**. Motion carried unanimously.

### ORDER(S) FIXING COSTS

**MOTION:** Barbara Yetter moved, seconded by Cindy Spitzza, to adopt the Order Fixing Costs in the disciplinary proceedings against **Joao L. Frasier (11 MTB 003 and 11 MTB 010/Order No. 0002000)**. Motion carried unanimously.

### APPLICATION REVIEW(S)

**MOTION:** Cindy Spitzza moved, seconded by Carole Ostendorf, to deny the application for licensure of **P.C.B.** Motion carried unanimously. **Reason for Denial:** Failure to comply with the requirements of S. 460.05(1)(h) of the Wisconsin Statutes and Section MTBT 2.01 (3)(e) of the Wis. Admin. Code.

### CASE CLOSING(S)

**MOTION:** Barbara Yetter moved, seconded by John Anderson, to close case **12 MTB 009 for prosecutorial discretion (P2-compliance gained)**. Motion carried unanimously.

### ADJOURNMENT

**MOTION:** Cindy Spitzza moved, seconded by Barbara Yetter, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:53 a.m.