

**MASSAGE THERAPY AND BODYWORK THERAPY  
AFFILIATED CREDENTIALING BOARD  
MEETING MINUTES  
July 22, 2014**

**PRESENT:** John Anderson (GoToMeeting); Elizabeth Krizenesky; Carole Ostendorf (GoToMeeting); Cindy Spitz (GoToMeeting); Barbara Yetter (GoToMeeting)

**STAFF:** Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Karen Rude-Evans, Bureau Assistant

**CALL TO ORDER**

Elizabeth Krizenesky, Chair, called the meeting to order at 9:01 a.m. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Cindy Spitz moved, seconded by Barb Yetter, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Cindy Spitz moved, seconded by Barb Yetter, to approve the minutes of April 11, 2013 as published. Motion carried unanimously.

**MOTION:** Carole Ostendorf moved, seconded by John Anderson, to approve the minutes of April 21, 2013 as published. Motion carried unanimously.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**Public Hearing - Clearinghouse Rule 14-041 Relating to Unprofessional Conduct**

**MOTION:** Carole Ostendorf moved, seconded by Cindy Spitz, to have Shawn Leatherwood research CDC recommendations for universal precautions of transmission of infectious diseases. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Carle Ostendorf moved, seconded by John Anderson, to convene to closed session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson - yes; Elizabeth Krizenesky - yes; Carole Ostendorf - yes; Cindy Spitz - yes; Barbara Yetter - yes. Motion carried unanimously.

The Board convened into closed session at 10:52 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Barb Yetter moved, seconded by Cindy Spitzza, to reconvene in open session at 11:19 a.m. Motion carried unanimously.

### **REAFFIRM ALL VOTES MADE IN CLOSED SESSION**

**MOTION:** Carole Ostendorf moved, seconded by Barb Yetter, to reaffirm all votes made in closed session. Motion carried unanimously.

### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** Cindy Spitzza moved, seconded by John Anderson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against **John B. Porter, 12 MTB 012**. Motion carried unanimously.

### **ADMINISTRATIVE WARNING**

**MOTION:** Carole Ostendorf moved, seconded by Betsy Krizenesky, to refrain from issuing the Administrative Warning as currently drafted in the matter of DLSC case number **13 MAB 011(T.R.F.)**. Motion carried unanimously.

### **CASE CLOSING(S)**

**MOTION:** Barb Yetter moved, seconded by Cindy Spitzza, to close case **13 MAB 003 (R.S.N.) for compliance gained (P2)**. Motion carried unanimously.

### **RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Carole Ostendorf moved, seconded by John Anderson, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Cindy Spitzza moved, seconded by Barb Yetter, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:29 a.m.