

**MASSAGE THERAPY AND BODYWORK THERAPY
AFFILIATED CREDENTIALING BOARD
WEB/VIRTUAL MEETING MINUTES
October 24, 2014**

PRESENT: John Anderson (*in person*); Elizabeth Krizenesky; Cindy Spitzza; Barbara Yetter

EXCUSED:

STAFF: Tom Ryan, Executive Director; Taylor Thompson, Bureau Assistant; and other Department Staff

CALL TO ORDER

Elizabeth Krizenesky, Chair, called the meeting to order at 10:02 A.M. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: John Anderson moved, seconded by Barbara Yetter, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Cindy Spitzza moved, seconded by Barbara Yetter, to approve the minutes of July 22, 2014 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

UNPROFESSIONAL CONDUCT RULES CR 14-041

MOTION: Barbara Yetter moved, seconded by Cindy Spitzza, to authorize the Chair to approve the Legislative Report and the proposed final Draft for Clearinghouse Rule 14-041 for submission to the Governor's Office and Legislature. Motion carried unanimously.

**MOTION TO AUTHORIZE THE DEPARTMENT OF SAFETY AND
PROFESSIONAL SERVICES CHIEF LEGAL COUNSEL TO SERVE AS
FINAL DECISION-MAKER IN THE MATTER OF
CASE NUMBER 14 MAB 004, CYNTHIA E. LICHT**

MOTION: Barbara Yetter moved, seconded by Cindy Spitzza, to authorize the Department of Safety and Professional Services Chief Legal Counsel to serve as the final decision-maker in the matter of case number 14 MAB 004, Cynthia E. Licht. Motion carried unanimously.

CLOSED SESSION

MOTION: Barbara Yetter moved, seconded by John Anderson, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson - yes; Elizabeth Krizenesky - yes; Cindy Spitzza - yes; Barbara Yetter - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:47 A.M.

RECONVENE TO OPEN SESSION

MOTION: Cindy Spitzza moved, seconded by Barbara Yetter, to reconvene in Open Session at 10:58 A.M. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Cindy Spitzza moved, seconded by John Anderson, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

PRESENTATION AND DELIBERATION ON PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS BY THE DIVISION OF LEGAL SERVICES AND COMPLIANCE

13 MTB 001 JAMES S. STORM

MOTION: Barbara Yetter moved, seconded by John Anderson, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of 13 MTB 001 – James S. Storm. Motion carried unanimously.

13 MAB 004 ANDREW F. CHARLAND

MOTION: Cindy Spitzza moved, seconded by Barbara Yetter, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of 13 MAB 004 – Andrew F. Charland. Motion carried unanimously.

PRESENTATION AND DELIBERATION ON ADMINISTRATIVE WARNING

MOTION: Cindy Spitzza moved, seconded by John Anderson, to issue an Administrative Warning and to close the case in the matter of case number 13MAB 011 (T.R.F.). Motion carried unanimously.

CASE CLOSINGS

13 MAB 009

MOTION: Barbara Yetter moved, seconded by John Anderson, to close DLSC case number 13 MAB 009, against P.J.B., for no violation (NV). Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Barbara Yetter moved, seconded by Cindy Spitza, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Cindy Spitza moved, seconded by Barbara Yetter, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:05 A.M.