

**MASSAGE THERAPY AND BODYWORK THERAPY  
AFFILIATED CREDENTIALING BOARD  
MEETING MINUTES  
September 8, 2015**

**PRESENT:** Darlene Campo (*via GoToMeeting*), Elizabeth Krizenesky; Sharon Pollock (*via GoToMeeting*), Mark Richardson, Barbara Yetter (*via GoToMeeting*)

**STAFF:** Tom Ryan, Executive Director; Nilajah Madison-Head, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Elizabeth Krizenesky, Chair, called the meeting to order at 9:03 A.M. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda**

- *Under Item I 3) Education and Examination Matters – Report from DSPS Staff, Aaron Knautz, Licensing Exams Specialist*

**MOTION:** Barbara Yetter moved, seconded by Mark Richardson, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Darlene Campo moved, seconded by Mark Richardson, to approve the minutes of June 2, 2015 as published. Motion carried unanimously.

**NOMINATIONS, ELECTIONS, AND APPOINTMENTS**

**Liaison Appointments**

<b>2015 LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison</b>	<b>Darlene Campo</b> <i>Alternate: Sharon Pollock</i>
<b>DLSC Liaison</b>	<b>Barbara Yetter</b> <i>Alternate: Mark Richardson</i>
<b>Monitoring Liaison</b>	<b>Barbara Yetter</b> <i>Alternate: Darlene Campo</i>
<b>Education and Exams Liaison</b>	<b>Darlene Campo</b> <i>Alternate: Mark Richardson</i>
<b>Legislative Liaison</b>	<b>Barbara Yetter</b> <i>Alternate: Elizabeth Krizenesky</i>
<b>Travel Liaison</b>	<b>Elizabeth Krizenesky</b> <i>Alternate: Darlene Campo</i>
<b>Website Liaison</b>	<b>Elizabeth Krizenesky</b> <i>Alternate: Darlene Campo</i>
<b>Rules Liaison</b>	<b>Elizabeth Krizenesky</b> <i>Alternate: Darlene Campo</i>

<b>Professional Assistance Procedure Liaison</b>	<b>Barbara Yetter Alternate: Darlene Campo</b>
<b>Screening Panel</b>	<b>Darlene Campo, Barbara Yetter, Mark Richardson</b>

**MOTION:** Barbara Yetter moved, seconded by Mark Richardson, to affirm the Chair's appointment of Liaisons for 2015. Motion carried unanimously.

### **CREDENTIALING APPEARANCE**

#### **Discussion of Rules Relating to Need of Transcripts for Non-EAB Approved Schools**

**MOTION:** Darlene Campo moved, seconded by Sharon Pollock, pursuant to Wis. Stat. §§460.04 and 460.05 (1)(e)1. and Wis. Admin. Code § MTBT 3.01 the Board requires official transcripts from all applicants graduated from non-EAB approved schools and schools not approved by the Board. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Barbara Yetter moved, seconded by Darlene Campo, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Darlene Campo - yes; Elizabeth Krizenesky - yes; Sharon Pollock – yes; Mark Richardson – yes; Barbara Yetter - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:23 A.M.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Barbara Yetter moved, seconded by Darlene Campo, to reconvene in Open Session at 10:52 A.M. Motion carried unanimously.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Barbara Yetter moved, seconded by Darlene Campo, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

### **CREDENTIALING MATTERS**

#### **Full Board Review – Joseph Mueller**

**MOTION:** Barbara Yetter moved, seconded by Darlene Campo, to deny Joseph Mueller's request for a waiver under Wis. Stat. § 460.05 (2). Applicant needs at least 300 Massage Therapy or Bodywork Theory, Technique and Practice hours which shall include 100 classroom hours of supervised hands-on practice and 20 hours of Student Clinic as required by Wis. Stat. §§ 460.04 and 460.05 and Wis. Admin. Code § MTBT 3.01. Motion carried unanimously.

#### **Full Board Review – Anne Anderson**

**MOTION:** Mark Richardson moved, seconded by Sharon Pollock, to approve the Licensed Massage Therapist application of Anne Anderson, once all requirements are met. Motion carried unanimously.

#### **FEDERATION OF STATE MASSAGE THERAPY BOARD (FSMTB) MATTERS**

**MOTION:** Elizabeth Krizenesky moved, seconded by Mark Richardson, to approve Tom Ryan to participate in the FSMTB's FAIR task force. Motion carried unanimously.

#### **RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Darlene Campo moved, seconded by Barbara Yetter, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

#### **ADJOURNMENT**

**MOTION:** Mark Richardson moved, seconded by Darlene Campo, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:03 A.M.