

**NURSING HOME ADMINISTRATORS EXAMINING BOARD
VIRTUAL MEETING MINUTES
NOVEMBER 7, 2013**

PRESENT: Loreli Dickinson, David Egan, Susan Kinast-Porter, Mary Lease, Paul Peshek (at DSPS), Mary Pike (at DSPS), Earlene Ronk

EXCUSED: Kenneth Arneson

STAFF: Thomas Ryan, Executive Director; Karen Rude-Evans, Bureau Assistant

David Egan, Board Chair, called the meeting to order at 10:01 a.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Loreli Dickinson moved, seconded by David Egan, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 28, 2013

MOTION: David Egan moved, seconded by Earlene Ronk, to approve the minutes of March 28, 2013 as written. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

Report Regarding Rules Review Related to Executive Order # 61 (Relating to Small Businesses)

MOTION: David Egan moved, seconded by Susan Kinast-Porter, to review section NHA Wis Admin Code s. 4.05 for possible changes. Motion carried unanimously.

Executive Order # 50 – Review of Position Statements

MOTION: Susan Kinast-Porter moved, seconded by David Egan, that the board has reviewed the position statements and recommends no changes. Motion carried unanimously.

CLOSED SESSION

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

MOTION: Mary Pike moved seconded by David Egan, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). David Egan read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Loreli Dickinson-yes; David Egan-yes; Susan Kinast-Porter-yes; Mary Lease-yes; Paul Peshek– yes; Mary Pike-yes; and Earlene Ronk-yes. Motion carried unanimously.

The Board convened into closed session at 10:30 a.m.

RECONVENE TO OPEN SESSION

MOTION: David Egan moved, seconded by Earlene Ronk, to reconvene in open session at 10:52 a.m. Motion carried unanimously.

REAFFIRM ALL VOTES MADE IN CLOSED SESSION

MOTION: David Egan moved, seconded by Loreli Dickinson, to reaffirm all votes made in closed session. Motion carried unanimously.

AUTHORIZATION OF SIGNATURE

MOTION: David Egan moved, seconded by Susan Kinast-Porter, to authorize Tom Ryan to sign the documents related to the proposed stipulation in case 13 NHA 018 , Todd A. Greenway. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: David Egan moved, seconded by Earlene Ronk, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against **Todd A. Greenway, NHA (13 NHA 018)**. Motion carried. Paul Peshek was excused during deliberation.

CASE CLOSINGS

MOTION: David Egan moved, seconded by Susan Kinast-Porter, to close the case **12 NHA 028 for prosecutorial discretion (P2)**. Motion carried unanimously.

MOTION: David Egan moved, seconded by Earlene Ronk, to close the case **13 NHA 010 for prosecutorial discretion (P2)**. Motion carried unanimously.

MOTION: David Egan moved, seconded by Earlene Ronk, to close the case **13 NHA 012 for prosecutorial discretion (P2)**. Motion carried unanimously.

ADJOURNMENT

MOTION: David Egan moved, seconded by Mary Pike, to adjourn the meeting at 11:26 a.m. Motion carried unanimously.