

**BOARD OF NURSING
MEETING MINUTES
DECEMBER 2, 2010**

- PRESENT:** Kay Coppens, Maria Joseph, Gretchen Lowe, Evelyn Merriett, Steven Rush, Nelson Soler (excused at 12:30 p.m.); Kathleen Sullivan, Lou Ann Weix
- EXCUSED:** Julia Nelson
- STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department Staff
- GUESTS:** Kelly Crum, Maranatha Baptist Bible College; Tracy Seiler Schultz and Brian Willison, Herzing University; Debra Dahlke, Wisconsin Association of Nurse Anesthetists (WANA); Jill Winters, Columbia College of Nursing; Kathy Van Erden, Moraine Park Technical College; Dessie Levy and Nancy Vrabek, Milwaukee Area Technical College; Judy Warmuth, Wisconsin Hospital Association (WHA); Jane Hopp and Angie Brendowski, Carroll University; David Dies, Educational Approval Board (EAB); Gina Dennik-Champion, Wisconsin Nurses Association (WNA); Linda Taylor, College of Menominee Nation

CALL TO ORDER

Kathleen Sullivan, Chair, called the meeting to order at 10:12 a.m. A quorum of eight (8) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Before Item “F” (closed session) Under the item titled “Impaired Professionals Procedure (IPP) Received After Mailing of the Agenda” **ADD:**
 - “Request for Removal of a RN from the Impaired Professionals Procedure (IPP)”
- Before Item “F” (closed session) Under the item titled “Review of Applications Received After Mailing of the Agenda” **ADD:**
 - Application of Jarrell Harris for Licensed Practical Nurse by Examination”
- After Item “Q” (closed session) Under the item titled “Deliberation of Monitoring Received After Mailing of the Agenda” **ADD:**
 1. Anne Graf, R.N. – Consideration of Violation of Order
 2. Julie Wilcox, R.N. – Permission to Work in New Hampshire
- After Item “W” (closed session) Under the item titled “Deliberation of Proposed Stipulations Received After Mailing of Agenda” **ADD:**
 - Tiffany L. Allen, R.N. (DOE Case # 10 NUR 194)
 - Karen A. Reilly, R.N. (DOE Case # 05 NUR 288)
 - Sarah Travis Keskar, R.N. (DOE Case # 10 NUR 146)

MOTION: Evelyn Merriett moved, seconded by Steven Rush, to approve the agenda of December 2, 2010 as amended. Motion carried unanimously.

APPROVAL OF MINUTES

November 4, 2010

MOTION: Nelson Soler moved, seconded by Gretchen Lowe, to approve the minutes of November 4, 2010 as published. Motion carried unanimously.

November 16, 2010 Teleconference

Jeff Scanlan thanked the members of the Board that were able to participate in this meeting.

MOTION: Nelson Soler moved, seconded by Kay Coppens, to approve the minutes of November 16, 2010 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan informed the Board that the Department is moving forward with the of hiring LTE's that will work to clean-up the discrepancies that currently exist between Wisconsin's nurse licensure database and that in NURSYS. Jeff Scanlan informed the Board that the Department is making significant headway with NURSYS in terms of monitoring and following up with the information reported by NURSYS.

Secretary Jackson appeared before the Board to note her appreciation of the Board and its work and to wish the Board well. The Secretary reflected upon her time with the Department and spoke to the Board regarding her work in preparing for the transition of the new Department administration. The Secretary referenced the status of rule changes to RL 7 regarding the Impaired Professional Procedure (IPP) and asked Michael Berndt, General Counsel, to update the Board regarding these changes. Michael Berndt informed the Board that the rule draft has not been published as originally anticipated. He indicated that the rule should be published in December and effective in January 2011.

REVIEW OF 2010 BOARD OF NURSING GOALS AND CONSIDERATION OF 2011 GOALS

The Board reviewed its 2010 goals and discussed how to move forward with identification of goals for 2011. The Board indicated the need for it to gauge how the incoming administration plans to allocate its resources. The Board discussed the need to meet with Department leadership on a semi-regular basis in order to encourage relations and to garner resources needed to successfully regulate the practice of nursing. The Board emphasized its desire to obtain support for educational site visits. The Board will continue discussion of its 2011 goals at its January meeting.

MOTION: Lou Ann Weix moved, seconded by Kay Coppens, to authorize Kathleen Sullivan to draft a letter to the incoming Department leadership to request regular meetings. Motion carried unanimously.

DISCUSSION OF THE BOARD'S ABILITY TO DENY REQUESTS FOR APPEARANCES FROM INDIVIDUALS THAT ARE SUBJECT TO MONITORING – MICHAEL BERNDT – GENERAL COUNSEL, DEPARTMENT OF REGULATION AND LICENSING

Michael Berndt, General Counsel and Stephan Krallis, IPP and Monitoring Supervisor, appeared before the Board to discuss whether the Board is obligated to grant requests for appearances. Sharon Henes, Department Monitor was also present. Michael Berndt informed the Board that it does not have an obligation to accept appearance requests. Stephan Krallis, IPP Coordinator and Monitoring Staff Supervisor, spoke to the benefits of appearances and promoted the idea of implementing reasonable rules or restrictions the Board would like to have in place for managing appearances. The Board discussed how appearances affect the ability of the Board to complete its work.

The Board reviewed its process for requesting additional information from individuals that submit requests to appear before the Board. Colleen Baird indicated that Board consideration of concerns identified by Department staff about interactions with a respondent is an important determining factor in deciding whether or not to honor a request for appearance.

DISCUSSION OF WHETHER THE IMPAIRMENT ORDER SCHEDULE SHOULD BE INCLUDED ON STIPULATED ORDERS FOR IMPAIRED NURSES

The Board discussed whether an impairment order schedule should be included on stipulations for impaired nurses. Jeanette Lytle, DOE Attorney, and Sharon Henes, Department Monitor, participated in Board discussion of this matter. The Board considered comments from Jeanette Lytle, Arthur Thexton and Sharon Henes that the inclusion of impairment schedules within a stipulation could limit the Board's flexibility in requiring additional drug screens.

The Board explored its options for communicating its position regarding requests for the decrease in the frequency of drug screens and its consideration of such requests. The Board determined that no change in the orders is warranted at this time.

OVERVIEW AND DISCUSSION RELATING TO NCSBN'S TAXONOMY OF ERROR, ROOT CAUSE ANALYSIS AND PRACTICE-RESPONSIBILITY (TERCAP) DATABASE

The Board deferred this item to a future meeting due to time constraints.

REQUEST TO BOARD OF NURSING FOR PRESENTATION TO HOSPICE CARE ON THE ROLE OF THE BOARD - DISCIPLINARY ACTIONS AND QUESTIONS

The Board reviewed a request from HospiceCare Inc., to have a representative of the Board or Department provide a presentation and answer questions about Board disciplinary action.

MOTION: Lou Ann Weix moved, seconded by Evelyn Merriett, to authorize Kathleen Sullivan and Steven Rush to provide a presentation on behalf of the Board to HospiceCare Inc. Motion carried unanimously.

2011 NCSBN APRN SUMMIT ON JANUARY 12-13, SAN DIEGO, CA

The Board considered whether to designate members of the Board to attend the 2011 NCSBN APRN Summit in January 2011. The Board acted upon this matter as outlined in the motion below.

MOTION: Steven Rush moved, seconded by Gretchen Lowe, to authorize Lou Ann Weix, Kay Coppens and Evelyn Merriett to attend the 2011 NCSBN APRN Summit on January 12-13, 2011 January 12-13 in San Diego, CA. Motion carried unanimously.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

Steven Rush, Education and Licensure Committee Chair, reported to the Board regarding the actions taken at the today's meeting.

Review of Carroll University NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Gretchen Lowe moved, seconded by Evelyn Merriett, to recommend that a congratulatory letter be sent to Carroll University based upon Quarter 3, 2010 data showing that pass rates are no longer significantly below the national average, and that they be removed from probationary status. Motion carried. Abstained: Nelson Soler

BOARD MOTION: Lou Ann Weix moved, seconded by Evelyn Merriett, to accept the recommendation that a congratulatory letter be sent to Carroll University based upon Quarter 3, 2010 data showing that pass rates are no longer significantly below the national average, and that they be removed from probationary status. Motion carried. Abstained: Nelson Soler

Review of College of Menominee Nation NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to recommend that College of Menominee Nation be placed on monitoring, to request an updated report after receipt of Quarter 4, 2010 data and to require the submission of additional information as identified by the Committee. Motion carried unanimously.

BOARD MOTION: Maria Joseph moved, seconded by Evelyn Merriett, to accept the recommendation that College of Menominee Nation be placed on probation, to request an updated report after receipt of Quarter 4, 2010 data and to require the submission of additional information as identified by the Committee. Motion carried unanimously.

Review of College of Menominee Nation Six-Month Post-Graduation Report of Associate Degree in Nursing (ADN) Program

COMMITTEE MOTION: Lou Ann Weix moved, seconded by Nelson Soler, to recommend approval of the six-month post-graduation report of associate degree in nursing program submitted by the College of Menominee Nation. Motion carried unanimously.

BOARD MOTION: Evelyn Merriett moved, seconded by Maria Joseph, to accept the recommendation for approval of the six-month post-graduation report of associate degree in nursing program submitted by the College of Menominee Nation. Motion carried unanimously.

Review of College of Menominee Nation One-Year Post-Graduation Report of Practical Nursing Program

COMMITTEE MOTION: Lou Ann Weix moved, seconded by Evelyn Merriett, to recommend approval of the one-year post-graduation report of the practical nursing program submitted by the College of Menominee Nation. Motion carried unanimously.

BOARD MOTION: Nelson Soler moved, seconded by Gretchen Lowe, to accept the recommendation for approval of the one-year post-graduation report of the practical nursing program submitted by the College of Menominee Nation. Motion carried unanimously.

Review of Herzing University NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Lou Ann Weix moved, seconded by Evelyn Merriett, to recommend that consideration of the NCLEX-RN pass rate improvement plan submitted by Herzing University be tabled, to request an updated report after receipt of Quarter 4, 2010 data and to require the submission of additional information as identified by the Committee. Motion carried unanimously.

BOARD MOTION: Kay Coppens moved, seconded by Steven Rush, to reject approval of the NCLEX-RN pass rate improvement plan as submitted by Herzing University, to request an updated report after receipt of Quarter 4, 2010 data and to require the submission of additional information as identified by the Committee. Motion carried unanimously.

Review of Maranatha Baptist Bible College NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Evelyn Merriett moved, seconded by Lou Ann Weix, to recommend approval of the NCLEX-RN pass rate improvement plan submitted by Maranatha Baptist Bible College, to place this school on probation due to the length of time it has been on monitoring and to request an updated report after receipt of Quarter 2, 2011 data. Motion carried unanimously.

BOARD MOTION: Lou Ann Weix moved, seconded by Maria Joseph, to accept the recommendation for approval of the NCLEX-RN pass rate improvement plan submitted by Maranatha Baptist Bible College, to place this school on probation due to the length of time it has been on monitoring and to request an updated report after receipt of Quarter 2, 2011 data. Motion carried unanimously.

Review of Maranatha Baptist Bible College Proposed Curriculum Change

COMMITTEE MOTION: Gretchen Lowe moved, seconded by Nelson Soler, to recommend approval of Maranatha Baptist Bible College's request to eliminate NURS 121 – Overview of Nursing, from its curriculum. Motion carried unanimously.

BOARD MOTION: Steven Rush moved, seconded by Kay Coppens, to accept the recommendation for approval of Maranatha Baptist Bible College's request to eliminate NURS 121 – Overview of Nursing, from its curriculum. Motion carried unanimously.

Review of Milwaukee Area Technical College NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Lou Ann Weix moved, seconded by Nelson Soler, to recommend approval of the NCLEX-RN pass rate improvement plan submitted by Milwaukee Area Technical College and to request an updated report after receipt of Quarter 1, 2011 data. Motion carried. Abstained: Evelyn Merriett

BOARD MOTION: Gretchen Lowe moved, seconded by Lou Ann Weix, to accept the recommendation for approval of the NCLEX-RN pass rate improvement plan submitted by Milwaukee Area Technical College and to request an updated report after receipt of Quarter 1, 2011 data. Motion carried. Abstained: Evelyn Merriett

Review of Moraine Park Technical College NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Evelyn Merriett moved, seconded by Maria Joseph, to recommend approval of the NCLEX-RN pass rate improvement plan submitted by Moraine Technical College and to request an updated report after receipt of Quarter 4, 2010 data. Motion carried unanimously.

BOARD MOTION: Steven Rush moved, seconded by Kay Coppens, to accept the recommendation for approval of the NCLEX-RN pass rate improvement plan submitted by Moraine Technical College and to request an updated report after receipt of Quarter 4, 2010 data.. Motion carried unanimously.

Receipt of Nursing Program Approval Requests Which Contravene Nursing Code Requirements

None.

Quarter 3 2010 NCLEX Pass Rate Data

COMMITTEE MOTION: Gretchen Lowe moved, seconded by Evelyn Merriett, to recommend that Marion University be placed on monitoring and to request an updated report after Quarter 1, 2011 data. Motion carried unanimously.

BOARD MOTION: Kay Coppens moved, seconded by Steven Rush, to accept the recommendation that Marion University be placed on monitoring and to request an updated report after Quarter 1, 2011 data. Motion carried unanimously.

COMMITTEE MOTION: Nelson Soler moved, seconded by Evelyn Merriett, to recommend that Milwaukee School of Engineering, School of Nursing be placed on monitoring and to request an updated report after Quarter 1, 2011 data. Motion carried unanimously.

BOARD MOTION: Steven Rush moved, seconded by Kay Coppens, to accept the recommendation that Milwaukee School of Engineering, School of Nursing be placed on monitoring and to request an updated report after Quarter 1, 2011 data. Motion carried unanimously.

REPORT OF PRACTICE COMMITTEE

Kathleen Sullivan indicated that there were no actions to report from today's meeting of the Practice Committee.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Kay Coppens moved, seconded by Steven Rush, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Maria Joseph-yes; Gretchen Lowe-yes; Evelyn Merriett-yes; Steven Rush-yes; Nelson Soler-yes; Kathleen Sullivan-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:31 a.m.

RECONVENE TO OPEN SESSION

MOTION: Evelyn Merriett moved, seconded by Kay Coppens, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:30 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

MOTION: Steven Rush moved, seconded by Kay Coppens, to reaffirm all motions made in closed session. Motion carried unanimously.

IMPAIRED PROFESSIONALS PROCEDURE (IPP) RECEIVED AFTER THE MAILING OF THE AGENDA

Request for Removal of a RN from the Impaired Professionals Procedure (IPP)

MOTION: Lou Ann Weix moved, seconded by Evelyn Merriett, to dismiss A.W. from the Impaired Professionals Procedure and refer the matter to DOE for pursuit of an impairment order. Motion carried unanimously.

REVIEW OF APPLICATIONS RECEIVED AFTER THE MAILING OF THE AGENDA

Application of Jarrell Harris for Licensed Practical Nurse by Examination

MOTION: Steven Rush moved, seconded by Kay Coppens, to deny the application of Jarrell Harris for LPN licensure. Reason for Denial: Due to the serious nature of the criminal activity, insufficient of evidence of rehabilitation, and probation has not been completed. Motion carried unanimously.

(Nelson Soler was excused at 12:30 p.m.)

MONITORING

**TINA PUTCHEL, R.N.
REQUESTING REINSTATEMENT**

Tina Putchel, R.N., appeared before the Board in support of her request for reinstatement.

MOTION: Steven Rush moved, seconded by Gretchen Lowe, to deny Tina Putchel, R.N.'s request for reinstatement. The Board will not consider reinstatement until Ms. Putchel completes a board approved nursing program and the NCLEX examination. Upon completion of the educational and examination requirements the Board may impose additional requirements for monitoring and substance abuse treatment. **Reason for Denial:** Amount of time out of nursing practice due to surrender of license. Motion carried unanimously.

**RUSSELL EATON, III, R.N.
REQUESTING FULL LICENSE**

Russell Eaton, III, R.N., appeared before the Board in support of his request for full licensure.

MOTION: Evelyn Merriett moved, seconded by Kay Coppens, to deny Russell Eaton, III, R.N.'s, request for full licensure. **Reason for Denial:** Non-compliance with Board Order and for length of time out of nursing practice. Motion carried unanimously.

**JULIE BIRTZER, R.N.
REQUESTING REINSTATEMENT**

MOTION: Evelyn Merriett moved, seconded by Gretchen Lowe, to defer deliberation of the request provided by Julie Birtzer, R.N. Motion carried unanimously.

**JULIE MULLIKIN, R.N.
REQUESTING REINSTATEMENT**

MOTION: Steven Rush moved, seconded by Kay Coppens, to deny the request of Julie Mullikin, R.N., for reinstatement of license. **Reason for Denial:** Based upon provisions of the Board Order. Motion carried unanimously.

**BARBARA BENOIT, R.N.
REQUESTING FULL LICENSE**

MOTION: Steven Rush moved, seconded by Evelyn Merriett, to grant Barbara Benoit, R.N.'s request for full licensure. Motion carried unanimously.

**ANGELA CARRILLO, RN
REQUESTING FULL LICENSE**

MOTION: Lou Ann Weix moved, seconded by Gretchen Lowe, to grant Angela Carrillo, R.N.'s request for full licensure. Motion carried unanimously.

**KRISTIN WAITE-LABOTT, R.N.
REQUESTING FULL LICENSE**

MOTION: Evelyn Merriett moved, seconded by Gretchen Lowe, to grant Kristin Waite-Labott, R.N.'s request for full licensure. Motion carried unanimously.

**BENJAMIN DAHMS, R.N.
REQUESTING STAY AND MODIFICATION**

MOTION: Steven Rush moved, seconded by Evelyn Merriett, to deny Benjamin Dahms, R.N.'s, request for a decrease in the frequency of drug screens and noted that the frequency of drug screens will remain at twenty-eight (28) per year plus one (1) annual hair test for one more year. **Reason for Denial:** Length of time under Board Order. Motion carried unanimously.

**BRETT NGASSA, L.P.N.
REQUESTING STAY AND MODIFICATION**

MOTION: Evelyn Merriett moved, seconded by Lou Ann Weix, to grant Brett Ngassa, L.P.N.'s request for a stay of suspension and for a payment plan which must be remitted no later than six (6) months from the date of the Order. Motion carried unanimously.

**GREGORY HOECHERL, R.N.
REQUESTING MODIFICATION**

MOTION: Evelyn Merriett moved, seconded by Maria Joseph, to grant Gregory Hoecherl, R.N.'s request for an extension of three (3) months for completing remediation courses. The Board noted you are required to submit any requests, petitions, reports and other information required by your Order are to be mailed, e-mailed, faxed or delivered to the Department Monitor. Motion carried unanimously.

**LOU ANN NEWBY, RN
REQUESTING MODIFICATION**

MOTION: Steven Rush moved, seconded by Lou Ann Weix, to remove the stay of suspension of Lou Ann Newby, R.N. and to grant the request for extension of payment plan for one (1) year from date of Board Order. **Reason for Denial:** Lack of compliance with Board Order. Motion carried unanimously.

**PAULA SALKIN, R.N.
REQUESTING MODIFICATION**

MOTION: Gretchen Lowe moved, seconded by Kay Coppens, to deny Paula Salkin, R.N.'s request for a decrease in the frequency of drug screens and to require a that Ms. Salkin appear before the Board at its January meeting. **Reason for Denial:** Insufficient time under Board Order. Motion carried unanimously.

DELIBERATION OF MONITORING RECEIVED AFTER MAILING OF AGENDA

**ANNE GRAF, R.N.
CONSIDERATION OF VIOALTION OF BOARD ORDER**

MOTION: Evelyn Merriett moved, seconded by Maria Joseph, to remove Anne Graf, R.N.'s limited license issued for the sole purpose of completing the nurse refresher course. The Board requires six (6) months of compliance with drug testing requirements prior to considering reinstatement of the limited license for the sole purpose of completing the nurse refresher course. **Reason for Denial:** Violation of Board Order. Motion carried unanimously.

**JULIE WILCOX, R.N.
REQUESTING PERMISSION TO WORK IN NEW HAMPSHIRE**

MOTION: Steven Rush moved, seconded by Gretchen Lowe, to grant permission for Julie Wilcox, R.N. to work in New Hampshire. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS AND FINAL DECISIONS AND ORDERS –
CONSIDERATION OF THE FOLLOWING ITEMS:**

1. Vivian E. Ericson, R.N. (DOE Case # 10 NUR 364)
2. Linda Hicks, R.N. (DOE Case # 09 NUR 003)
3. Richard L. Sherlowsky, R.N. (DOE Case #'s 07 NUR 035 & 10 NUR 009)
4. Debra M. Velasquez, L.P.N. (DOE Case # 09 NUR 049)
5. Barbara J. Warner, R.N. (DOE Case # 07 NUR 249)

MOTION: Steven Rush moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to adopt corrected Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Mary B. Saxe L.P.N. (DOE Case # 10 NUR 317). Motion carried unanimously.

DELIBERATION OF PROPOSED STIPULATIONS RECEIVED AFTER MAILING OF AGENDA

1. Tiffany L. Allen, R.N. (DOE Case # 10 NUR 194)
2. Karen A. Reilly, R.N. (DOE Case # 05 NUR 288)
3. Sarah Travis Keskar, R.N. (DOE Case # 10 NUR 146)

MOTION: Steven Rush moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

**DELIBERATION OF ISSUANCE OF ADMINISTRATIVE WARNINGS
CONSIDERATION OF THE FOLLOWING ITEMS:**

1. DOE Case # 07 NUR 268
2. DOE Case # 09 NUR 211
3. DOE Case # 09 NUR 423

MOTION: Evelyn Merriett moved, seconded by Lou Ann Weix, to issue an administrative warning in the matter of the case number's listed above. Motion carried unanimously.

MOTION: Steven Rush moved, seconded by Lou Ann Weix, to defer deliberation of the administrative warning in the matter of 10 NUR 338. Motion carried unanimously.

DELIBERATION OF ORDERS FIXING COSTS

**Wendy J. Kearns, R.N., Respondent – Order # 0000455, Division of Hearings and Appeals (DHA)
Case # DRL-10-0045, DOE Case # 09 NUR 038**

MOTION: Evelyn Merriett moved, seconded by Steven Rush, to accept the Order Fixing Costs in the matter of Wendy J. Kearns, R.N., Respondent – Order # 0000455, Division of Hearings and Appeals (DHA) Case # DRL-10-0045, DOE Case # 09 NUR 038. Motion carried unanimously.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT & CASE CLOSINGS**

MOTION: Lou Ann Weix moved, seconded by Kay Coppens, to close the case 10 NUR 331 for no violation. Motion carried unanimously.

MOTION: Gretchen Lowe moved, seconded by Evelyn Merriett, to close case 10 NUR 425 for prosecutorial discretion (P1). Motion carried unanimously.

MOTION: Steven Rush moved, seconded by Lou Ann Weix, to close the case 10 NUR 473 for insufficient evidence. Motion carried unanimously.

- MOTION:** Evelyn Merriett moved, seconded by Gretchen Lowe, to close case 10 NUR 423 for insufficient evidence. Motion carried unanimously.
- MOTION:** Steven Rush moved, seconded by Kay Coppens, to close the case 09 NUR 315 for insufficient evidence. Motion carried unanimously.
- MOTION:** Gretchen Lowe moved, seconded by Lou Ann Weix, to close case 10 NUR 306 for prosecutorial discretion (P2). Motion carried unanimously.
- MOTION:** Lou Ann Weix moved, seconded by Maria Joseph, to close the case 10 NUR 325 for no violation. Motion carried unanimously.
- MOTION:** Kay Coppens moved, seconded by Steven Rush, to close case 10 NUR 353 for prosecutorial discretion (P3). Motion carried unanimously.
- MOTION:** Maria Joseph moved, seconded by Steven Rush, to close the case 10 NUR 356 for prosecutorial discretion (P1). Motion carried unanimously.
- MOTION:** Evelyn Merriett moved, seconded by Lou Ann Weix, to close case 10 NUR 445 for prosecutorial discretion (P1). Motion carried unanimously.
- MOTION:** Lou Ann Weix moved, seconded by Kay Coppens, to close the case 10 NUR 450 for no violation. Motion carried unanimously.
- MOTION:** Evelyn Merriett moved, seconded by Gretchen Lowe, to close case 10 NUR 285 for prosecutorial discretion (P7). Motion carried unanimously.
- MOTION:** Kay Coppens moved, seconded by Lou Ann Weix, to close the case 08 NUR 153 for prosecutorial discretion (P2). Motion carried unanimously.

OTHER BOARD BUSINESS

- MOTION:** Gretchen Lowe moved, seconded by Evelyn Merriett, to authorize Kathleen Sullivan, Board Chair, to send a letter in support of Jeff Scanlan's retention as Bureau Director to be sent to the Governor elect's transition team. Motion carried unanimously.

ADJOURNMENT

- MOTION:** Gretchen Lowe moved, seconded by Lou Ann Weix, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:31 p.m.